



Finance Committee
Tuesday, June 15, 2021 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Finance Committee meeting for June 15, 2021 to order at 5:02 pm

Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jim Lenner, Bailey Klimchak, Jack Liggett, Chief Haroon, Marvin Block, Teresa Monroe.

Public present - None

Action on Minutes

2. a. May 18, 2021
b. May 20, 2021 Special

ACTION: Chip Dutcher moved to Approve en bloc; Cheryl Robertson seconded and all were in favor

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

3. Finance Director Reports / Bank-to-Book Reconciliation
a. Finance Reports

2021 Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to \$500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

Committee noted that numbers are looking good, review of report.

Notes for Dana Steffan:

Do not understand the Interest, is negative 7 1/2 percent year to date and why negative, why are these not making money.

Where does workman's comp refund go? Does it go to the account where it came from?

Question on opioid settlement fund, any update on where that money is?

US 62 project - do we owe \$, balance shown, Jack said be patient with the bills, slow to come

b. Bank to Book Rec

Comments that Bank to Book looked good.

4. Local Lighting Cost Comparisons Update (Jack)

a. Lighting questions

Jack Liggett provided some research on costs for converting all 258 streetlights to LED; village cost versus AEP proposal. After discussion, committee decision to keep conversion to LED street lighting in house; will bring to full Council.

ACTION: Benjamin Lee moved to not go forward with AEP's proposal; Chip Dutcher seconded and the vote was as follows:

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

5. Software Solutions Presentation: Discussion

Discussion on the \$175,000 up front cost of upgrading SSI, plus the annual cost of the proposed upgrade. Committee feeling is that this upgrade is too costly and to go with another software that is more affordable, Finance Director to research. Jim Lenner gave an update on the 365 platform; discussion on potential for integration with iWorQ. Mr. Lenner said it does not look like iWorQ has a financial platform.

Discussion on building generators, functions and connection to servers etc. Chief Haroon said we really need to take a close look at the generator to ensure it is working as needed; the uninterrupted power supply we have is not robust to handle a three minute interruption and the server is not currently on the generator. Discussion on generators at lift stations and conversion to natural gas; still have three that are on diesel, the water and sewer plant ones will be taken care of with the plant expansions. The Kyber Run lift station would be the last diesel; Mr. Lee asked if there is interest in getting a quote to convert or replace; Jack to investigate costs.

6. Trailhead Park Parking Lot Paving

Vision Statement: The Village of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character

a. Paving Quotes

Two estimates received, Mid-Ohio and Law; lowest estimate was \$43,032.62 by Law General Contracting who is contracted by the village to complete the Oregon Street project; said they would reduce that estimate by \$1,000 if they could pave at the same time as Oregon Street. Would also reduce the water plant paving by \$1,000 if done at that same time. It was noted that striping was not included in the quote, can be done in-house with paint or thermoplastic. Jack said Oregon Street job to begin in July, we would need to have a decision to Law on the parking lot paving by mid-August. If the Natureworks grant for \$36,000 is not received for the paving, unsure where the money would come from. It was noted that with the addition of the new Dog Park, parking traffic will continue to increase. Discussion on revenue coming in, calculation on income tax / gas tax balances, ARP funds and revenue replacement, street funds etc.; committee members expressed their comfort moving forward with spending the \$40,000 with what the village has coming in; funding source TBD post ARP.

ACTION: Ben Lee moved to move forward with the intent to use Law for the paving of the bike path parking lot with the funding source TBD; Cheryl Robertson seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

7. Other Business

1. Mr. Lenner to have a proposal to Finance Committee for bringing on either a part-time or full-time admin person to support water and sewer billing, accounts payable and receivable in Finance for redundancy, moving some duties around due to the amount of work we have going on and the number of anticipated capital projects coming.

8. Adjourn

ACTION: Benjamin Lee moved to Adjourn; Cheryl Robertson seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:16 pm