



Regular Council Meeting
Tuesday, July 6, 2021 - 6:30 PM
AGENDA

1. Call to Order
2. Roll Call
3. Invocation - Mr. Lee
4. Pledge of Allegiance
5. Mayor Recognitions: Johnstown HS Softball and Track
6. Action on Minutes
 - a. June 15, 2021
7. Citizen comments on matters not on the agenda
8. Executive Session: For the purpose of discussing imminent court action with legal counsel
9. Council Committee reports
 - a. **Planning & Zoning:** Met 6/22/21; Next 7/13/21 @ 6:30 pm Council Chambers
 - b. **Safety & Service:** 7/6/21; Next 8/3/21 @ 5:00 pm Council Chambers
 - c. **Finance:** Met 6/15/21 updated last time; Next 7/20/2021 @ 5:00 pm Council Chambers
 - d. **Economic Development:** 7/1/21 cancelled; Next 8/5/21 @ 10:00 am Admin Conference Room
 - e. **Park & Rec:** Met 6/10/21 updated last time; Next 7/8/21 @ 10:00 am Admin Conference Room
 - f. **Tree Commission:** Met 6/22/21; Next 7/27/21 Council Chambers
 - g. **Events Committee:** Met 6/16/21 minutes attached and 6/30/21; Next TBD
10. Director Reports
 - a. Service Department: Water, Wastewater, Street
 - b. Village Manager
11. Tabled Legislation
 - a. **ORDINANCE 07-2021** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE VILLAGE OF JOHNSTOWN. Tabled March 2, 2021
 - b. **RESOLUTION 2021-21A** A RESOLUTION TO ADOPT THE PROPOSED DESIGN REVIEW DISTRICTS AND STANDARDS AS PRESENTED. Tabled June 15, 2021
12. Public Hearings of Legislation

- a. **ORDINANCE 23-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS
- b. **ORDINANCE 24-2021** AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF JOHNSTOWN
- c. **ORDINANCE 25-2021** AN ORDINANCE AMENDING CHAPTER 1187 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES AND ESTABLISHING A DESIGN REVIEW BOARD
- d. **ORDINANCE 26-2021** AN ORDINANCE AMENDING SECTION 925.035 OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER TAP AND CAPACITY FEES CHARGED BY THE VILLAGE OF JOHNSTOWN AND DECLARING AN EMERGENCY
- e. **ORDINANCE 28-2021** AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO, AND DECLARING AN EMERGENCY.
- f. **ORDINANCE 29-2021** AN ORDINANCE AMENDING SECTION 921.06 OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO IN ORDER TO SET WATER TAP AND CAPACITY FEES CHARGED BY THE VILLAGE OF JOHNSTOWN AND DECLARING AN EMERGENCY
- g. **RESOLUTION 2021-25** A RESOLUTION RECOGNIZING JUNETEENTH AS AN OFFICIAL HOLIDAY

13. Introduction of Legislation

- a. **ORDINANCE 27-2021** AN ORDINANCE AMENDING CHAPTER 1105 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES

14. Other Business

15. Adjourn

Next Council Meeting July 20, 2021



Regular Council
Tuesday, June 15, 2021 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for June 15, 2021 at 6:31 PM.

2. Roll Call

Present - Mayor Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Abe Haroon - Chief of Police, Rusty Smart - Deputy Chief of Police, Johnstown Police Officers, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Rick Fitch - Chief Operator Wastewater, Mike Gutridge - Service Director, Teresa Monroe - Clerk of Council

Public present - Josh Harrison + 1 - Monroe Township Fire, Eric Rodriguez and friends and family, Jeff Barr, Susan Suriano, Tom Suriano, David Selan, David Scolnik.

3. Invocation - Ms. Hendren

4. Pledge of Allegiance

5. Swearing In - Police

Eric Rodriguez took the Oath of Office and was sworn in as a full time Police Officer by Mayor Dutcher.

6. Action on Minutes

a. June 1, 2021

ACTION: Benjamin Lee moved to Approve; Cheryl Robertson seconded, and the vote was as follows:

AYES: Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

7. Citizen comments on matters not on the agenda

No comments from the public.

8. iWorq Presentation

Chief Wastewater Operator Rick Fitch and Service Director Mike Gutridge provided an overview of the iWorq work order and asset management system and how it is being utilized in their departments.

9. Council Committee reports

- a. **Planning & Zoning:** Met 6/8/21 regular & 6/10/21 special; Next 6/22/21 @ 6:30 pm Hybrid
On June 8th a Certificate of Appropriateness was approved for an addition to the Flying Iron Axe Throwing business building the expansion will be used for entertainment space; a second application was for a Non-Conforming Use permit for a property on Track Street, that application was denied.
- b. **Safety & Service:** Met 6/1/21 updated last time; Next 7/6/21 @ 5:00 pm
- c. **Finance:** 6/15/21; Next 7/20/2021 @ 5:00 pm

Talked about Trailhead parking lot paving quotes, committee voted 3-0 in favor of moving forward with Law as the contractor; Mr. Lee said funding is there but have some dynamics with respect to the ARP funds coming Federally, funding source TBD but moving forward with the paving of the parking lot. Discussed the electric generators at the municipal building, need to make sure the police side of the building is supported; quotes coming soon. Talked about looking at a quote to upgrade diesel powered lift station to natural gas to ensure 24/7 uninterrupted operation. Committee has outstanding questions for the Finance Director; how the investment interests are negative at this point for this year, also looking for an update on opioid settlement money that is expected from the State but has not been received.

Ben Lee said he wanted to discuss the local lighting cost comparisons that have come out of multiple months of discussion with AEP in Safety and Service; ultimately Finance Committee voted 3-0 not to move forward with AEP's proposal, if and when the decision comes down that we need to move from the sodium lights to the LED lights we will work on contracting out the labor but mainly performing the work locally and not through AEP's program. Mr. Lee said he would like to give direction to Jim and Jack on letting AEP know if we were moving forward with their proposal or not. Doug Lehner said it is a good decision, that he has been hesitant since day one when they approached the village, and when we go to maintaining those in-house, he would be glad to share contacts from his day job and see if the village could piggyback off cost. Suggested we contract someone ourselves to put 5g nodes on the village light poles, could be a revenue generator and should look at that. Marvin Block said he also agreed with the decision, reviewed his calculation of costs and said we should counteroffer; Mayor Dutcher said we are not going down that road. Doug Lehner added that when we are certified as a city, we may want to look at joining Amp Ohio, they help municipalities who need help with high voltage and streetlights, they would come out and asses materials we need, we would buy and they could install them. Ben Lee asked that they do a motion for staff to give feedback to AEP.

ACTION: Ben Lee moved to not go forward with AEP's proposal and inform them as such; Marvin Block seconded and the vote was as follows:

AYES: Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher
NOES: None
ABSTAIN: None

Passed 7 - 0

- d. **Economic Development:** Met 6/3/21; Next 7/1/21 @ 10:00 am
 Discussed water and sewer extension options for village property that goes down Sportsman's Club Road, it would abut a property owned by the Johnson family giving the village more opportunities to expand economic development in that area; committee voted 3-0 in favor of approving, estimates to follow. Although separate from the village, discussed the CIC, still have not received IRS tax exemption, Jim Lenner said it should be in hand in the next sixty days; a separate advisory board is needed for the incubator, will need an attorney, accountant or banker, IT, business owner and someone in real-estate.
- e. **Park & Rec:** Met 6/10/21; Next 7/8/21 @ 10:00 am
 The Johnstown Joint Recreation District is getting closer to getting off the ground with a Council vote for members tonight. The School Board was to vote on their members last night and the four appointees will select another person to complete a five member board. Pedestrian counter is close to installation; parking lot quote was approved in Finance Committee. The Active Transportation Plan was adopted by Council, Bailey to have ideas at next meeting on where we can get started with plan goals we could pursue.
- f. **Tree Commission:** Met 5/25/21 updated last time; Next 6/22/21 @ 5:00 pm
- g. **Events Committee:** Met 5/25/21; Next 6/16/21 @ 4:30 pm Virtual
 Working on finalizing details for the Fireworks 2021 event and tying up loose ends.
- 10. Director Reports
 - a. Finance Director
 Finance Director absent tonight but her reports were included with the packet materials.
 - b. Chief of Police
 Chief Haroon reviewed his report with Council.
 Mr. Block commented on his recent tour of the Police Department, encouraged other members to do the same. Mr. Lee commented on his appreciation for the training and education focus as well as type of training Chief is bringing to the department.
- 11. Tabled Legislation
 - a. **ORDINANCE 07-2021** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE VILLAGE OF JOHNSTOWN. Tabled March 2, 2021
 Will remain tabled; staff continuing to work on.
- 12. Public Hearings of Legislation
 - a. **ORDINANCE 20-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS
 Funds being used to buy equipment for the Police Department, Mr. Lee said this was not

appropriated during the budget last year, overlooked, this is just clean up.

Public Hearing: There were no comments from the public either for or against.

ACTION: Benjamin Lee moved to Approve; Cheryl Robertson seconded and the vote was as follows:
AYES: Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 7 – 0

- b. **ORDINANCE 21-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

This would approve an additional Police Officer.

Public Hearing: There were no comments from the public either for or against.

Mr. Lee noted the first reading omitted the supplies and materials line and has been added for the second reading; the amount is the same and is what was considered and approved by Finance Committee. Cheryl Robertson said Finance Committee did have lengthy discussion about the addition of an extra Police Officer and they all approved it.

ACTION: Doug Lehner moved to Approve; Marvin Block seconded and the vote was as follows:
AYES: Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner
NOES: None
ABSTAIN: None

Passed 7 - 0

- c. **ORDINANCE 22-2021** AN ORDINANCE AMENDING SECTION 921.06 OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO IN ORDER TO SET WATER TAP AND CAPACITY FEES CHARGED BY THE VILLAGE OF JOHNSTOWN AND DECLARING AN EMERGENCY

Mr. Lenner said this does not change anything for village residents, it does increase the fee for a fire suppression tap from and eighty percent reduction to a fifty percent reduction and removes the locally bonded government provision so any other locally bonded government

project would have to pay the full capacity charge same as anybody else.

ACTION: Marvin Block moved to waive the second reading; Doug Lehner seconded and the vote was as follows:
AYES: Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block
NOES: None
ABSTAIN: None

Passed 7 - 0

Mayor Dutcher said he would entertain a motion to move the ordinance as declared an emergency.

Public Hearing: There were no comments from the public either for or against.

ACTION: Marvin Block moved to Approve; Doug Lehner seconded and the vote was as follows:
AYES: Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Ben Lee
NOES: None
ABSTAIN: None

Passed 7 - 0

d. **RESOLUTION 2021-21** A RESOLUTION TO ADOPT THE PROPOSED DESIGN REVIEW DISTRICTS AND STANDARDS AS PRESENTED

Mayor Dutcher said he understands some council members would like to table this and asked for a motion to table.

ACTION: Cheryl Robertson moved to table, just need more time to review; Marvin Block seconded and the vote was as follows:
AYES: Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren
NOES: None
ABSTAIN: None

Passed 7 - 0 TABLED

e. **RESOLUTION 2021-22** RESOLUTION APPOINTING MEMBERS TO THE JOHNSTOWN JOINT RECREATION DISTRICT BOARD OF TRUSTEES

Mayor Dutcher said this has taken a long time, some thought we would never get here; this will appoint Jeffery Barr and Susan Suriano to the Recreation Board, he thanked them for their willingness to serve the rest of the citizens of the Village of Johnstown and looks forward to it being a success serving the youth and all in our community, and that appointees will have the unwavering support of this Council and the Administration as they start their duties as Commissioners of the newly formed Johnstown Recreation Commission.

Public Hearing: There were no comments from the public either for or against.

ACTION: Carol Van Deest moved to Appoint these two representatives for the Johnstown Joint Rec District; Marvin Block seconded and the vote was as follows:

AYES: Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

Mayor Dutcher again thanked Jeff and Susan for their willingness to serve and that they all appreciate them taking this responsibility. Mr. Lenner said the School District appointees are Keith Ryan and Ed Baldwin and the four of them will choose the fifth member; staff will help support the process of getting started with next steps, the village will be supplying in-kind contributions through an email system; he recognized Carol Van Deest's steadfast perseverance in getting this up and running and that it is appreciated. Doug Lehner said he was willing to help the new Board set up their 501c3 if needed. Jim Lenner added that he thinks this district will have generational effects on what will happen in Johnstown over the long term with our ability to provide opportunities for all ages.

f. **RESOLUTION 2021-23** TO AUTHORIZE THE VILLAGE MANAGER TO NEGOTIATE WITH THE LICKING COUNTY COMMISSIONERS AND OTHER INTERESTED PARTIES TO PROVIDE WATER AND/OR WASTEWATER UTILITY TO THE VILLAGE OF HARTFORD AND/OR THE HARTFORD INDEPENDENT FAIR

Jim Lenner said Jack Liggett, himself and the mayor attended a Licking County Commissioners meeting last week, Commissioners will be in receipt of thirty four million dollars of ARP funds in the next two years; there is interest by the Commissioners to extend water to the Village of Croton and potentially to the fairgrounds. Mr. Lenner said he made it perfectly clear we were not putting our money into it and our residents will not be

footing the bill for the extension to Croton and if this goes forward, it will be a satellite that will have their own fee structure etc., there would be no debt; have a long way to go, not saying it will happen, will need to put staff time and effort into figuring out if it is a good deal and will take direction from Council.

Mayor Dutcher reiterated that they made it very clear that the rate-payers in the Village of Johnstown will not be footing the bill for this and said the Commissioners were quite explicit in their desire to use part of their thirty four million dollars they will receive from the Federal Government for this project and that we as a village are prepared to participate and sell water when the time comes. Next steps will be a meeting with Johnstown, the Village of Hartford, Hartford Township, the Fair Board, and the County Commissioners who will lead the meeting.

This resolution gives direction to staff that council is on board with the idea.

Ms. Van Deest said she was all for this, but shared her concerns on overwhelming the village staff and asked we would hire someone to help the village on this project. Mr. Lenner touched on conversation in Finance Committee for possible reorganization and bringing in additional help on the admin side, bringing on a full time or at least part time employee to free up more hours to devote to these larger projects; plans to have a proposal in front of council in the next thirty days to address.

Marvin Block said he is for it, but he would suggest figuring out what capacity it will take of our water and sewer plant and add that on, if we will have to have a bigger plant to take care of this it needs to be paid for, not just running the lines; added that it should be negotiated that when it is finished the control and ownership belongs to Johnstown.

Public Hearing: There were no comments from the public either for or against.

ACTION: Doug Lehner moved to Approve; Sharon Hendren seconded and the vote was as follows:

AYES: Cheryl Robertson, Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher

NOES: None

ABSTAIN: None

Passed 7 - 0

- g. **RESOLUTION 2021-24** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ADVERTISE FOR REQUESTS FOR PROPOSALS FOR TRIP PLANNING & TRIP OPTIMIZATION SYSTEMS

Jim Lenner said this is the first step of what has been rebranded INVEST Johnstown which will look at new ways to provide transportation to folks; this is being funded by a quarter

million-dollar intergovernmental transfer from Licking County Area Transportation Study (LCATS) and it will allow us to hire a technology provider, someone that develops this type of application web interface that reduces barriers to mobility for anybody. The technology is going to give not only Licking County Transit but any mobility provider in the future a seamless place where they can plan, pay for, and execute different modes of transportation. Mr. Lenner said we are waiting on the final ok from LCATS and District 5, this RFP has been vetted through Drive Ohio and will create the technology pilot which will be focused on the businesses in the existing business park, partnering with the businesses, partnering with Licking County Transit, and creating the back-end system and then the front end user interface to get people to and from jobs; that is pilot one. Said full use case once funding becomes available (\$900,000 from Senator Brown's office) is to then make that use case full blown in the entire village and then two more use cases of getting people to and from education which would be CTEC, OSU Newark, and Denison. The third use case is non-emergency medical transportation working with Licking Memorial Hospital; all the programming is open sourced so once we develop it, it can be packaged up and delivered to anyone else who wants to use it. It was noted that the dates in the RFP are wrong at this time because it is unknown when District 5 and LCATS will ok this use of funds. Mr. Lenner said once we get the go-ahead from Licking County Transit, he wants to be able to go out for proposals from technology providers and not have to bring back to council.

Marvin Block said we are becoming a city and what a better opportunity to be on the cusp of something like this that is good for the community, said we are not doing this for us today we are doing it for the future and feels it is their job as council people to look out for the future of this village and all the people who live here today; said he is behind Mr. Lenner one hundred percent on it.

Carol Van Deest said this is probably one of the longest, most involved, detailed RFP's she has seen in a long time and hopes we can get a number of people to apply; Mr. Lenner said Drive Ohio has indicated that we should expect a world-wide response for this technology.

Public Hearing: There were no comments from the public either for or against.

ACTION:	Marvin Block moved to Approve; Benjamin Lee seconded and the vote was as follows:
AYES:	Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 7 - 0

13. Introduction of Legislation

- a. **ORDINANCE 23-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

This is for the annual Lexipole charge that was not included in the Police Department budget. Public Hearing July 6, 2021.

- b. **ORDINANCE 24-2021** AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF JOHNSTOWN

This is to rezone a parcel on US62 from Light Manufacturing to Commercial for the construction and opening of a new hardware business. Public Hearing on July 6, 2021

- c. **ORDINANCE 25-2021** AN ORDINANCE AMENDING CHAPTER 1187 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES AND ESTABLISHING A DESIGN REVIEW BOARD

Bailey Klimchak said this is in conjunction with the Design Review Districts and Standards and asks that while reviewing that document, to please review the recommended changes to Chapter 1187. Establishing a Design Review Board is something Council has talked about, this will accomplish that goal. Public Hearing July 6, 2021.

14. Other Business

1. Tomorrow at noon GROW Licking County will hold a special meeting to appoint their next Executive Director.
2. Council member invite to ride in the parade.
3. Letter going out tomorrow signed by the mayor being sent to Senator Hottinger regarding broadband to ensure funding remains as it was in the House version and not preempted our ability to have our own system.

15. Executive Session: For the purpose of discussing imminent court action with legal counsel

ACTION: Marvin Block moved to enter Executive Session with Evan Price, Jim Lenner, Teresa, Council Members and Jack, and they respectfully ask the mayor to forego this pleasure tonight; Benjamin Lee seconded and the vote was as follows:

AYES: Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Cheryl Robertson, Doug Lehner

NOES: None

ABSTAIN: Mayor Dutcher

Passed 6 - 0

Mayor Dutcher recused himself and left the building.

Executive Session began at 8:22 pm

Council returned to regular session at 9:04 pm

No further business.

16. Adjourn

ACTION: Sharon Hendren moved to Adjourn; Cheryl Robertson seconded and

all were in favor.

AYES:

Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee,
Sharon Hendren, Carol Van Deest

NOES:

None

ABSTAIN:

None

Passed 6 - 0

Meeting adjourned at 9:04 pm

Next Council Meeting July 6, 2021



Johnstown Events Committee
Wednesday, June 16, 2021 - 4:30 PM
MINUTES

1. Call to Order

Ben Lee called to order the Events Committee for June 16, 2021 at 4:45 pm

Members Present - Ben Lee, Janet Piper

Absent - Doug Lehner, Amy Treciak

Village Staff present - Police Chief Haroon, Teresa Monroe

Public present -None

2. Approval of Minutes: May 5, 2021; May 19, 2021; May 25, 2021

ACTION:	Ben Lee moved to Approve all minutes en bloc; Janet Piper seconded and both were in favor
AYES:	Benjamin Lee, Janet Piper
NOES:	None
ABSTAIN:	None

Passed 2 - 0

3. Point of Contact Details

Ben sent out the contact details, Chief Haroon and Ms. Piper said they looked good. Janet Piper is listed as the emcee for the evening programming, Ben Lee handling cleanup, Doug Lehner on food trucks. Ben Lee said Brian Bemiller would call him when Hamburg is ready to provide a three-minute warning, right before the lights go out he would like to say something to thank people for coming.

4. Day-of Details

a. Food Trucks

Mr. Lee reviewed three trucks that have confirmed, discussion on additional invites. Mr. Lee said Monica with JYAA said they are not coordinating anything on their end, will have free parking, will not be opening concessions or have any other activities.

b. Programming

Updates and review of day of program:

- 50/50 raffle; assume the American Legion will do one drawing, Ms. Piper will attend their Tuesday meeting to try and nail things down.
- Presentation of Colors; 8:00 pm Legion bringing flag
- Shane Langley; National Anthem
- Emcee; Janet Piper introduction of programming
- Little Miss Firecracker/Miss Johnstown presentations
- Shane Langley; songs
- Patriotic video; Mike Bailey moving forward with putting the video together

- Janet Piper comments
- Chief Haroon comments
- Ben Lee comments
- Fireworks

c. Roping/Marking timeline

Chief Haroon said officers will be briefed with event assignments.

Supplies needed for roping off, gloves for cleanup etc. are in the village office. Final placement of dumpster and porta-johns still to be determined. Mr. Lee to ask for use of the JYAA gator, check with the Fire Department on their willingness to use their field cart to transport people not able to get around well. Volunteers helping to rope off will meet at 8:00 am at the village admin building, bring mallets for stakes.

Chief Haroon to post traffic/parking/event viewing plan details for the public on the P.D. social media page for others to share. Discussion on handicap parking lot location, signage, and gate keeper/enforcement; dumpster and porta-john locations finalized.

d. Clean up

Ben Lee to put out something asking for volunteers to stay after the event to clean, Ben and Doug said they would bring leaf blowers. Mr. Lee said he was committed to emptying trash during the event.

Ben Lee to send location details to the food trucks attending.

5. Other Business

Mr. Lee to email out any updates between now and event.

6. Adjourn

ACTION:	Ben Lee moved to Adjourn; Janet Piper seconded and both were in favor.
AYES:	Benjamin Lee, Janet Piper
NOES:	None
ABSTAIN:	None

Passed 2 – 0 Meeting adjourned at 5:39 pm



June 2021

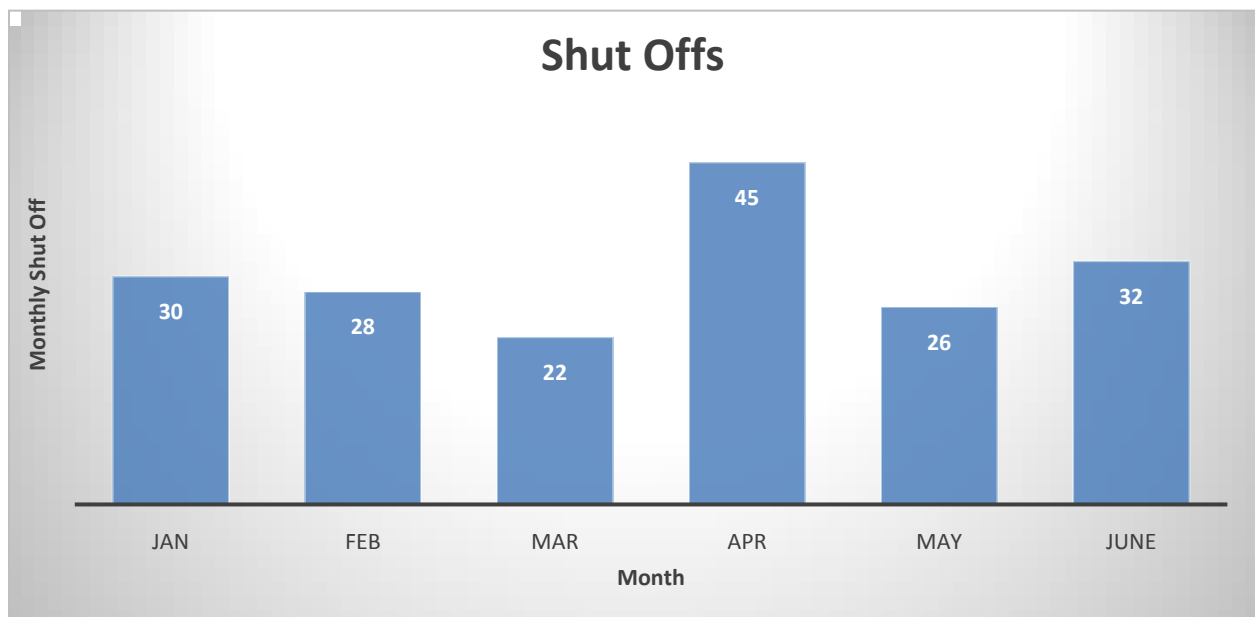
Water Council Report



Water Plant June 2021

- 1) As of June, 30th, the flow is 19.506 MG.
- 2) Worked on shut-offs.
- 3) Worked on work-orders.
- 4) Participated in a webinar on topic of Finding Your Lost Water
- 5) Mowed grass.
- 6) Submitted the E.P.A. Risk and Resilience Assessment.
- 7) Took out # 1 lime feeder and put #2 lime feeder in service and cleaned #1 lime feeder.
- 8) As of June 30th, there has been 116 fire hydrants flushed and 136 fire hydrants maintenance.
- 9) Completed Lead & Copper sampling for E.P.A.
- 10) June 8th conducted Plant tours for Engineer firms for the Water Plant Expansion Contract.
- 11) The Water Plant staff completed 17 hours of training.

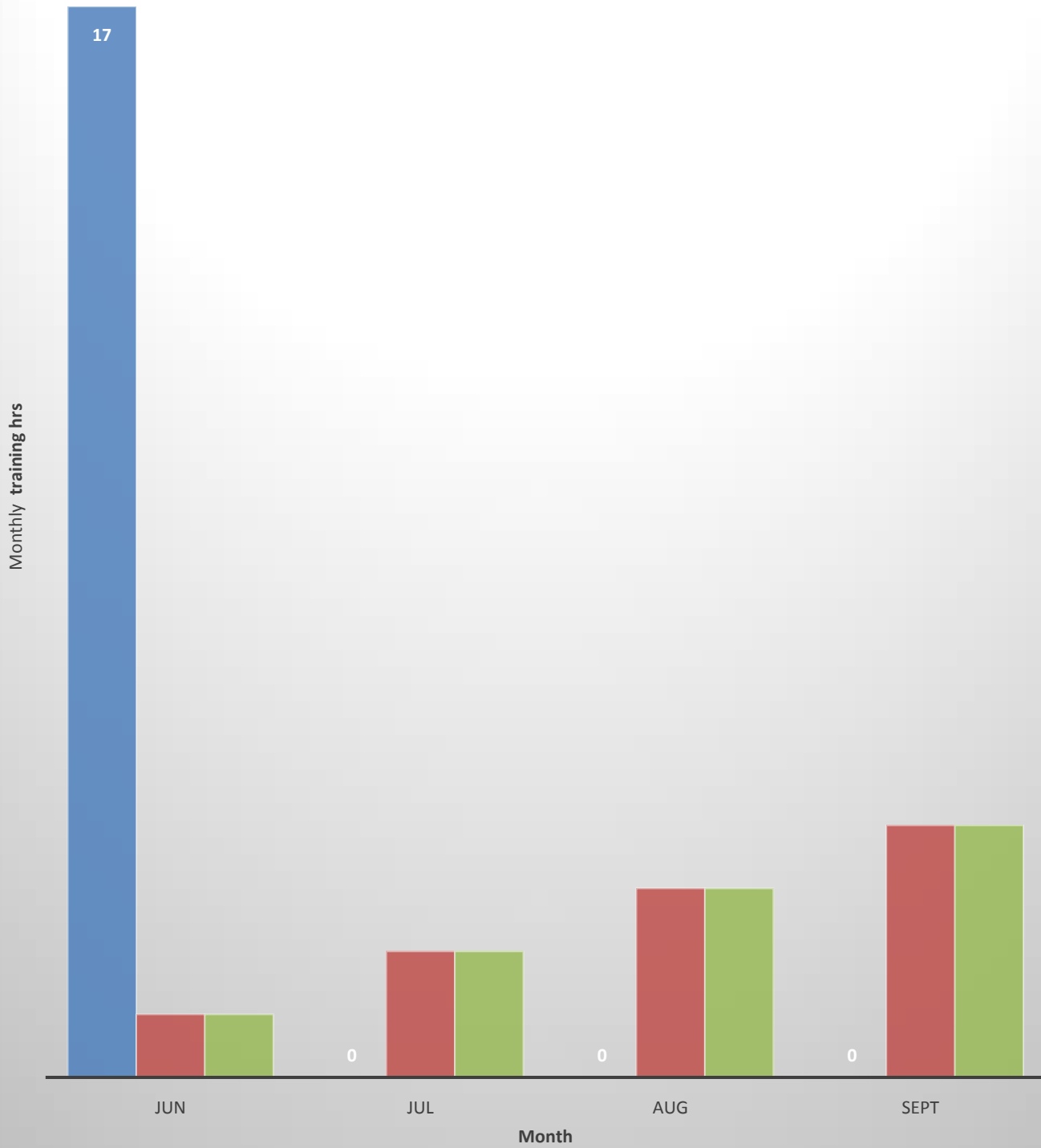
Thank you,
Terry Nichols
Water Plant Superintendent
Village of Johnstown



Water Plant Daily Tap Test Results

Month	pH	Phenol Alkalinity	Total Alkalinity	Total Hardness	Chlorine Free
6/1/2021	8.0	0	53	143	1.02
6/2/2021	8.0	0	52	144	1.04
6/3/2021	8.1	0	52	143	1.06
6/4/2021	8.1	1	49	141	1.15
6/5/2021	8.1	0	50	142	0.76
6/6/2021	8.0	0	50	138	0.50
6/7/2021	8.2	0	54	148	0.87
6/8/2021	7.8	3	52	148	0.89
6/9/2021	8.0	0	54	147	0.96
6/10/2021	7.9	0	50	143	0.94
6/11/2021	7.9	0	52	145	1.01
6/12/2021	8.0	0	52	144	1.06
6/13/2021	8.0	0	51	143	1.16
6/14/2021	8.1	0	54	147	1.04
6/15/2021	7.9	0	53	146	0.97
6/16/2021	7.8	4	54	146	0.96
6/17/2021	8.0	0	53	145	0.92
6/18/2021	7.9	0	51	143	0.95
6/19/2021	7.9	0	52	144	0.98
6/20/2021	8.1	0	53	143	1.14
6/21/2021	8.4	0	52	145	0.81
6/22/2021	8.0	0	50	145	0.99
6/23/2021	7.9	0	52	144	1.01
6/24/2021	7.9	0	51	144	0.95
6/25/2021	7.8	0	54	144	1.10
6/26/2021	7.9	0	50	141	0.99
6/27/2021	7.9	0	49	140	0.98
6/28/2021	8.1	0	52	144	0.86
6/29/2021	7.9	0	48	141	1.01
6/30/2021	8.1	0	69	161	0.99

Training Hours



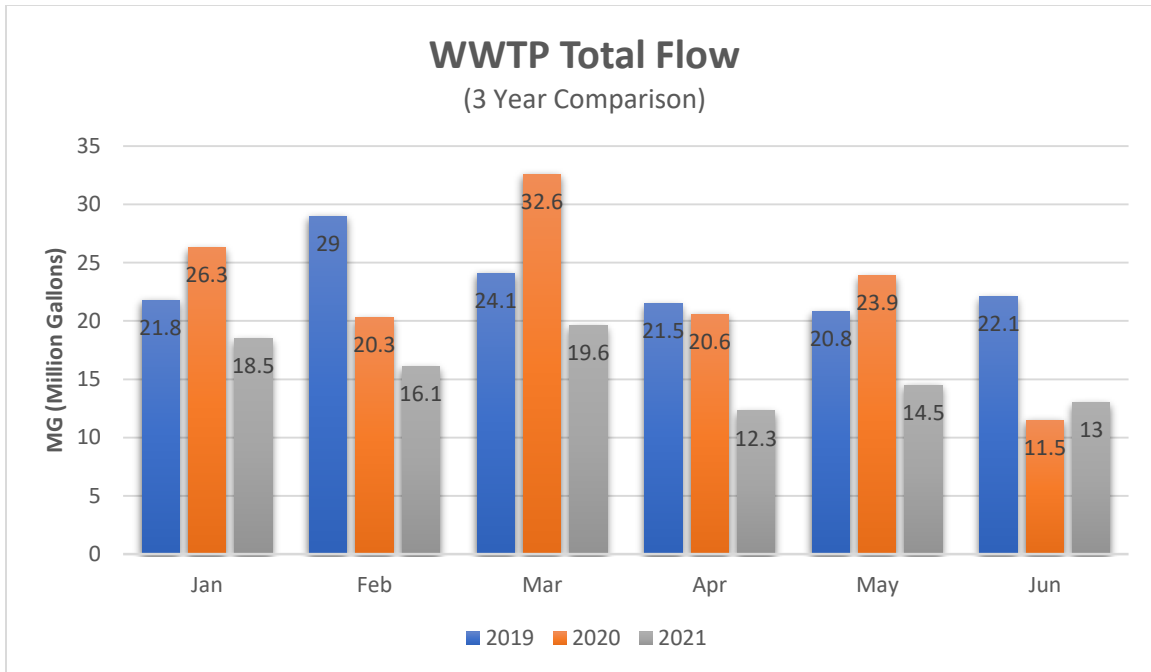
Monthly Influent MG



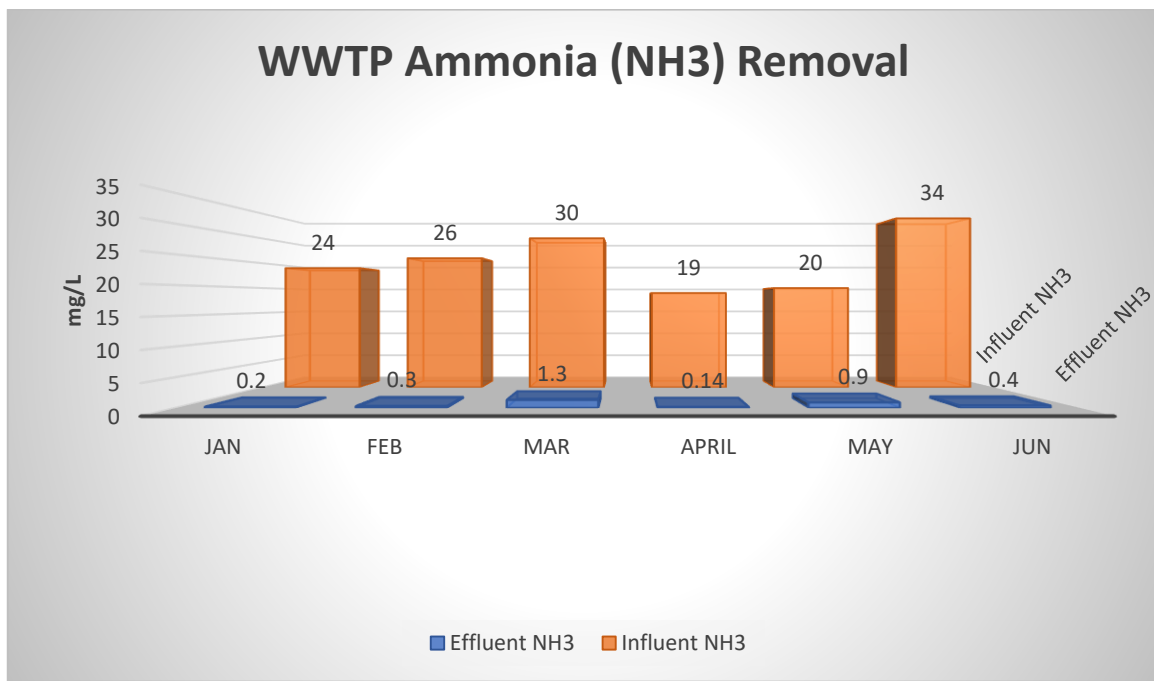


June 2021

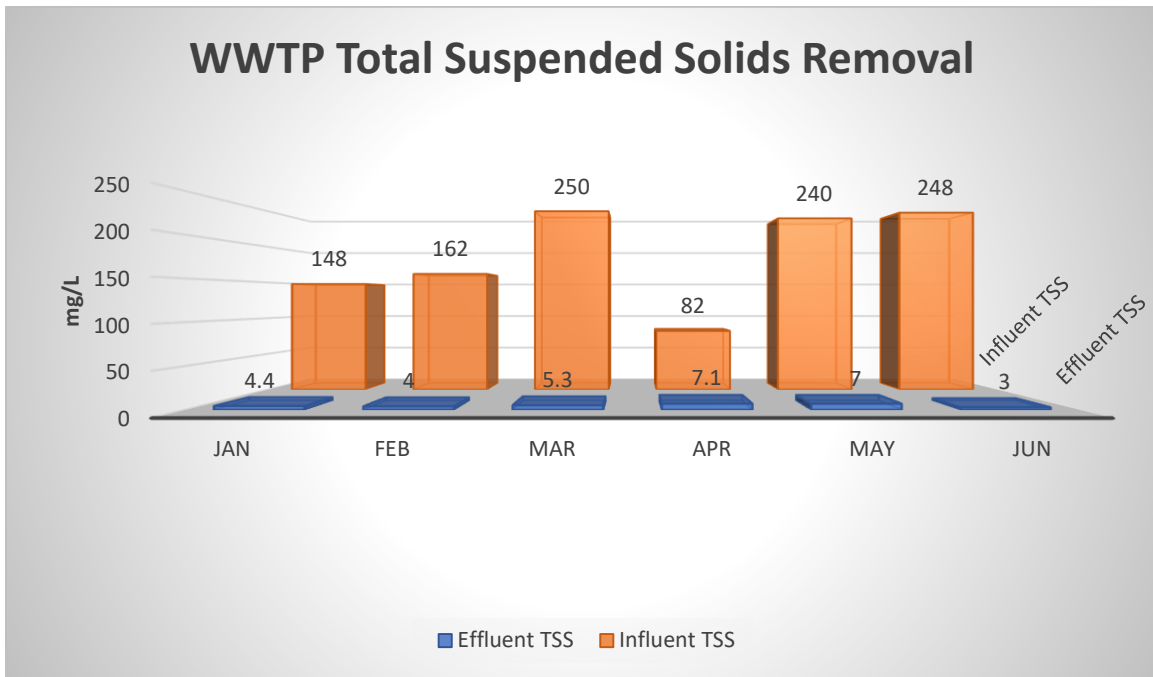
Sewer Council Report



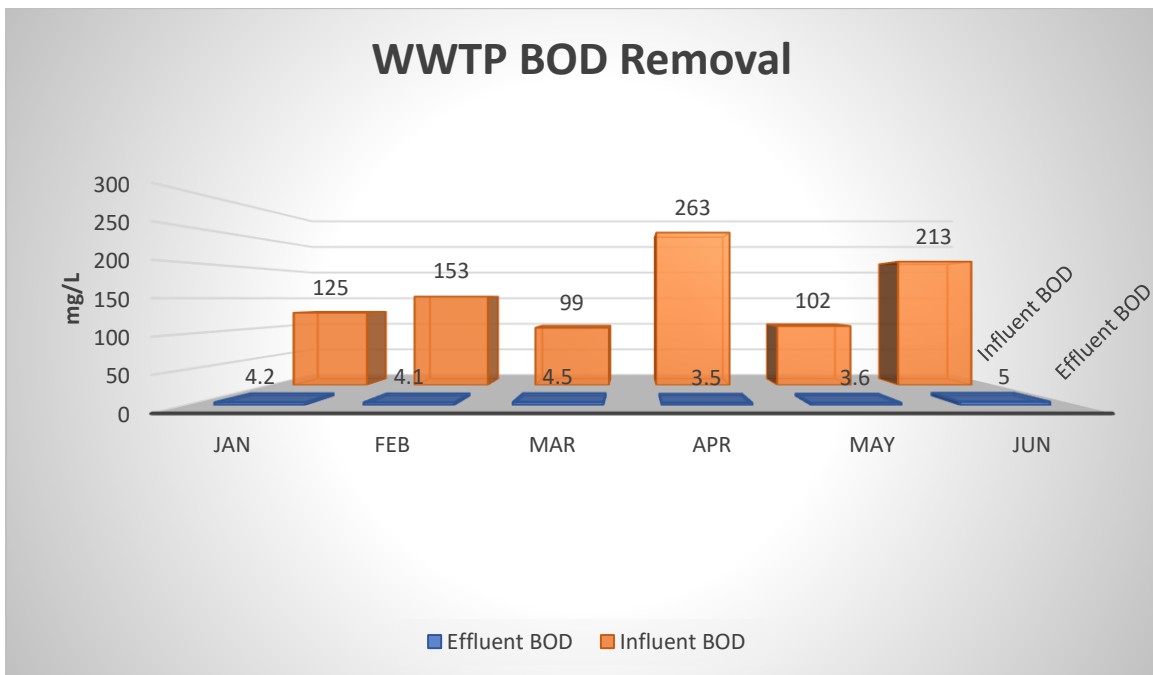
Plant Efficiency Charts



Average % of NH₃ removed for the month = **99%**



Average % of TSS removed for the month = **99%**

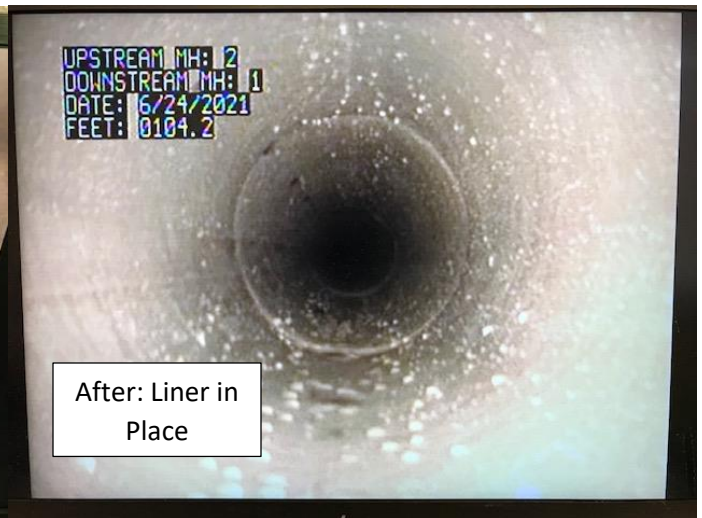
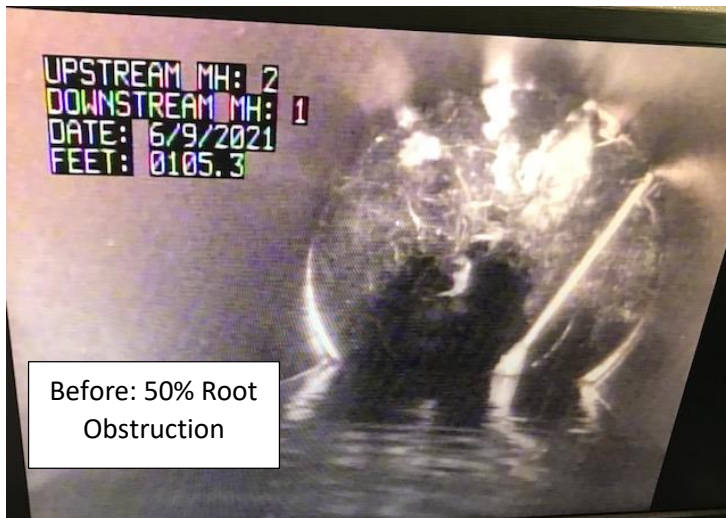


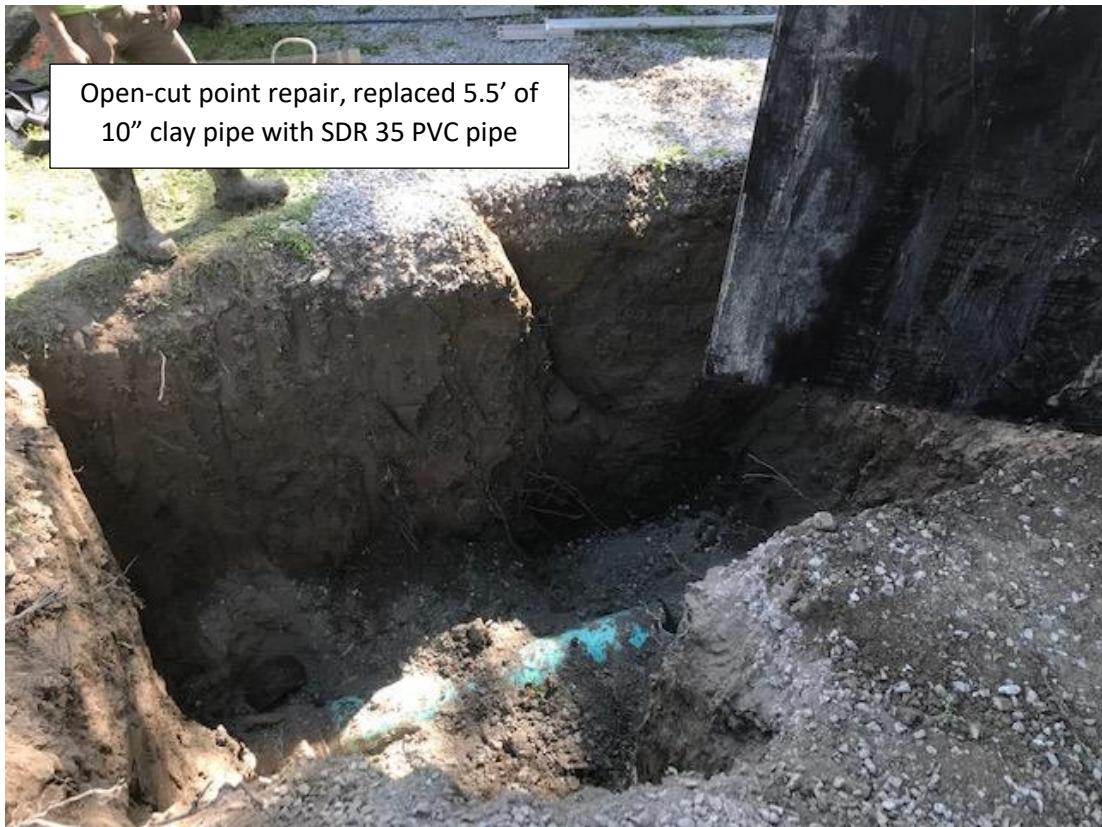
Average % of BOD removed for the month = **98%**

MAINTENANCE HIGHLIGHTS

Sewer Lining Project

United Survey Inc. (USI) was in this month to line 1200' of problem area clay sewer main. It is called CIPP lining, which means cured in-place pipe. A seamless, flexible liner is placed into the existing sewer line, inflated and then heated to harden/cure. Once cured, they send a camera in with a saw blade to cut open all the sewer service connections along the way. There is also a lot of prep work before this lining is able to take place. The line must be cleaned of all roots and obstructions. A camera must also be sent to get a video of existing taps so they know where to cut them back open after install. Of course, when gathering initial camera footage, we came across a section of pipe that could not be lined until an open cut repair was performed. Got ahold of Mike Gutridge and we were able to repair this section of pipe to fit USI's schedule perfectly. I will attach some pics below. Since 2017, Johnstown has lined 4200' of clay sanitary pipe, and 16 manholes. We plan to keep on attacking these clay sanitary line problem areas throughout the town each year.

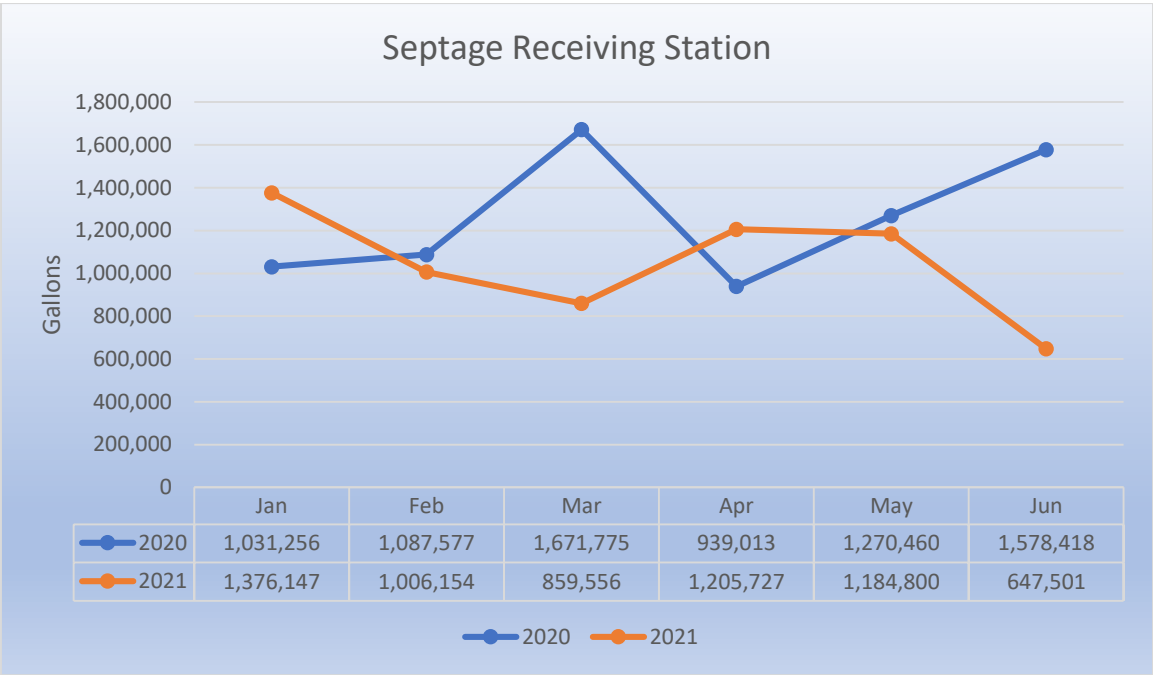




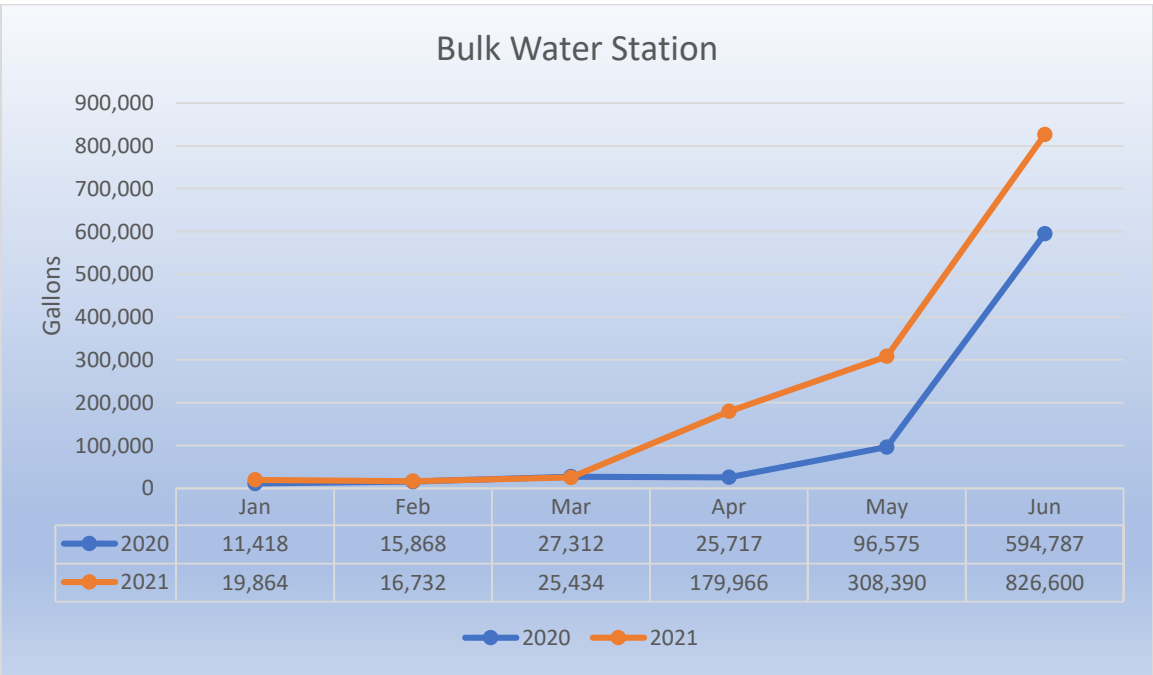
Open-cut point repair, replaced 5.5' of
10" clay pipe with SDR 35 PVC pipe

BULK SEWER & WATER

The following chart shows the total amount of waste in gallons brought in to Johnstown for the current year and past year by the egg farms and bulk septage haulers.



The chart below shows the total amount of bulk water in gallons purchased each month for the current year and past year. NOTE: This graph contains only gallons of bulk water that is purchased from the fill station that is onsite.



Rick Fitch
Chief Wastewater Operator



JOHNSTOWN

Established 1813

Street Department Report

June 2021

VILLAGE OF JOHNSTOWN, OHIO

Village of Johnstown
Administrative Offices



599 S. Main Street
Johnstown, Ohio 43031
Telephone: 740-967-3177

Asphalt

12 tons used this month

Sewer Maintenance

Put in a new sewer lateral for 116 west Jersey street. Due to it being broken at the main which is in Jersey street.

Fixed 10' of 10" sewer main in front of 211 Saratoga drive, That needed repaired prior to sewer main being lined.

Hauled sludge

Misc.

A lot of sign replacement, and repair around town

Put in the new pedestrian and bicyclist counter at the bike path

A lot of time went into getting prepared for the firemans festival, the crew pulled weeds, painted bells and curbs, put new thermoplastic down, built new barricades, swaped out the banners.

Put in the new raccoon creek park sign

Fixed large sink hole that formed at the bike path

Water maintenance

Vaced and straighten water boxes around town that we found broken during shut offs. Put in new curb boxes, centering ring, and risers.

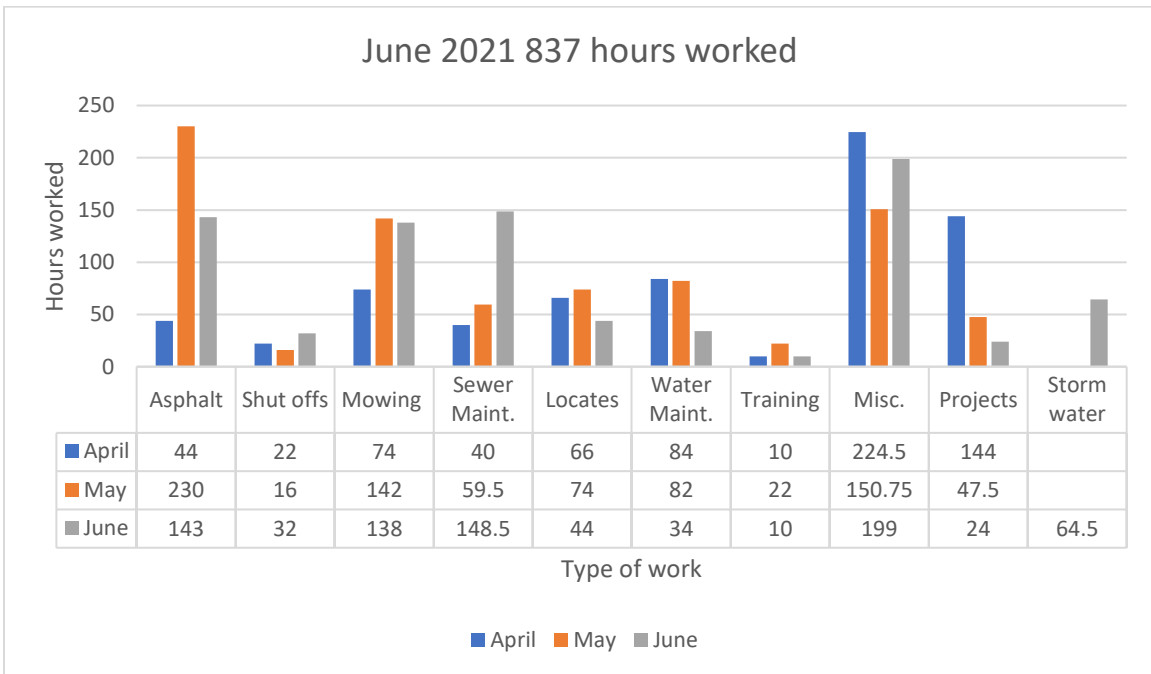
Hauled lime

Assisted in water shut offs

Storm ditch repair

The ditch at the ped bridge needed to be redug so we could get proper drainage, also the one on clark drive we started to repair, but we still have some work that needs to be done to bring it back to optimal performance

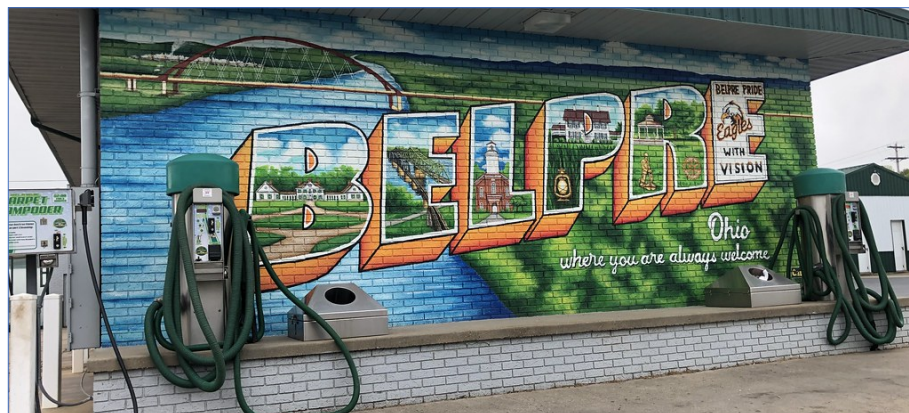
Michael Gutridge
Service Director Johnstown ohio





VILLAGE MANAGER REPORT – 07.02.2021

1. Mobility Hub - We expect to see the first concept renderings in the next week. We have not heard confirmation from Senator Brown's office on our designated spending request. US DOT has issued another round of funding for their Advanced Transportation and Congestion Management Technologies Deployment Initiative which provides up to 50% funding of the mobility hub. We are also engaging with Ohio Department of Administrative Services on possible funding. LCATS will hear our request to allocated \$250,000 from their local revenues on July 13 to replace the CMAQ funds that are still waiting for approval by the FTA. On July 14, I will be presenting to the Ohio Department of Transportation for a \$100,000 request for funding through the Licking County Transportation Improvement District.
2. Village of Croton/Fairgrounds Water and/or Sewer – A meeting is tentatively set July 7 at 5:30pm between all parties. I have not heard from anyone except for Commissioner Black. I anticipate the meeting will be postponed.
3. Project River - I met with company executives to bring them up to speed on the Community Reinvestment Agreement between the Village, School District, and company. Final CRA documents were sent to the District on July 2, 2021. I am unsure when they will address the CRA request by the company.
4. Public Mural - I met with a local artist who is interested in painting a "Welcome to Johnstown" mural similar in style to the one below. I'll be working with her on this idea. Please reach out if you have any questions.



5. The Village email and programing has migrated to Office 365. We will be slowly transitioning away from our disparate systems to one cohesive platform in the next 60 days. Please reach out to me if you have any questions.
6. Vacation is scheduled for July 9 – 19. I will be available by phone if needed.

7. We have stopped permitting for Pulte due to their inability to respond to the Westview lift station evaluation.
8. Our water tower site is being prepared. Picture below from July 2.



9. The State budget reduced our ARPA funding from \$1,000,000 to \$540,000. In my opinion, the State should have made us whole with their funds. The state of Ohio is receiving \$5.6 billion in ARPA funding itself and has realized an additional \$3 billion over state tax revenue projections that provides the state with ample financial flexibility to not have to “rob Peter to pay Paul” and thus not rob municipalities across the state of the federal aid that is dedicated for their support.
10. The State budget did not preempt our ability to construct, own and operate a broadband network.
11. The State budget did not include provisions to continue virtual meetings. Starting with Village Council on July 6, 2021, all public comment and participation must be done in person. We will continue to live stream the meetings on our YouTube channel.
12. Jack and I will interview two engineering consultants on July 7 for water plant expansion design services. We expect to make a recommendation to Village Council for approval on July 20.
13. We have met with our design team on the Sportsmans Club / US 62 intersection to discuss the traffic circle feasibility. They are working on cost estimates for two options.

Respectfully Submitted,


Jim Lenner
Village Manager



RESOLUTION 2021-21

A RESOLUTION TO ADOPT THE PROPOSED DESIGN REVIEW DISTRICTS AND STANDARDS AS PRESENTED

WHEREAS, the purpose of the Design Review Districts and Standards is to provide direction and guidance to Village agencies, other public agencies, private individuals, and organizations as they prepare detailed plans for future growth and development in Johnstown; and

WHEREAS, the Village has devoted considerable staff, Commission, and public attention to the development of the Design Review Districts and Standards; and

WHEREAS, at the June 10, 2021 Planning and Zoning meeting, the Commission voted in favor of forwarding to Village Council for review.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO; A MAJORITY OF THE MEMBERS CONCURRING THAT:

Section 1: That the draft plan as approved at the June 10, 2021 Planning and Zoning meeting; public hearing with any amendments finalized by the Village Council on June X, 2021 be adopted as the Design Review Districts and Standards for the Village of Johnstown.

Section 2: It is found and determined that all formal actions of this Village Council, concerning and relating to the recommendation of adoption of this Resolution, were approved in an open meeting of this Village Council, and that meetings resulted in such formal action where meetings were open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Charter for the VILLAGE OF JOHNSTOWN.

Introduction/Public Hearing: June 15, 2021 / TABLED

By:

Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe
Clerk of Council

Yazan Ashrawi
Law Director

VILLAGE OF JOHNSTOWN



ORDINANCE 23-2021

AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

WHEREAS, the Council of the Village of Johnstown adopted its annual appropriations for 2021 on December 8, 2020; and

WHEREAS, the Council of the Village of Johnstown desires to pay the annual fee for Lexipol to provide law enforcement policy & procedure solutions in order to deliver safe and responsible services; and

WHEREAS, the net effect on the finances of the Village of Johnstown will be increased appropriations totaling \$5,025.00; and

WHEREAS, the General Fund balance is sufficient to cover this appropriation.

Section One. That the appropriations for the General Fund that were set forth in Ordinance 34-20, adopted by the Council of the Village of Johnstown, State of Ohio, on December 8, 2020, be hereby amended to read as follows:

Contractual Services		\$	5,025.00
Net effect on General Fund	(decrease)	\$	5,025.00

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: June 15th, 2021

Public Hearing/Vote: July 6th, 2021

Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



ORDINANCE 24-2021

AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF JOHNSTOWN

WHEREAS, on May 25, 2021 the Planning and Zoning Commission held a public hearing on the requested zoning map amendment; and

WHEREAS, on May 25, 2021 by a 5-0 vote, the Johnstown Planning and Zoning Commission approved for Village Council consideration an amendment to the official Zoning Map; and

WHEREAS, the Planning and Zoning Commission requests that Village Council consider the Zoning Map change as described; and

NOW THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE VILLAGE OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO, A MAJORITY OF THE MEMBERS CONCURRING THAT:

Section 1. Parcel number 053-173292-00.002 (921 West Coshocton Street) is hereby changed from Light Manufacturing (LM) to General Community Commercial 2 (GCC-2) on the official Zoning Map of the Village of Johnstown.

Section 2. It is found and determined that all formal actions of this Village Council concerning and relating to the recommendation of adoption of this Ordinance were approved in an open meeting of this Village Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN

Date of Introduction: June 15, 2021

Public Hearing/Vote: July 6, 2021

Effective:

By: _____

Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

AGENDA REPORT

VILLAGE COUNCIL
JUNE 15, 2021



AGENDA ITEM

Ordinance 24-2021: An Ordinance Amending the Zoning Map of the Village of Johnstown

PREPARER(S)

Bailey Klimchak, Village Planner

RECOMMENDED ACTION

Approve

HISTORY

The applicant requested a zoning map change for the parcel, located at 921 West Coshocton Street. The request was to amend the zoning from LM (Light Manufacturing) to GCC-2 (General Community Commercial 2). The property is currently vacant and the applicant wishes to construct and operate a retail store on the property. The map change would align with the Future Land Use Map which identifies the property as commercial. The Planning and Zoning Commission approved this ordinance 5-0.

SUMMARY

Authority: Village Ordinances, Section 1135.03

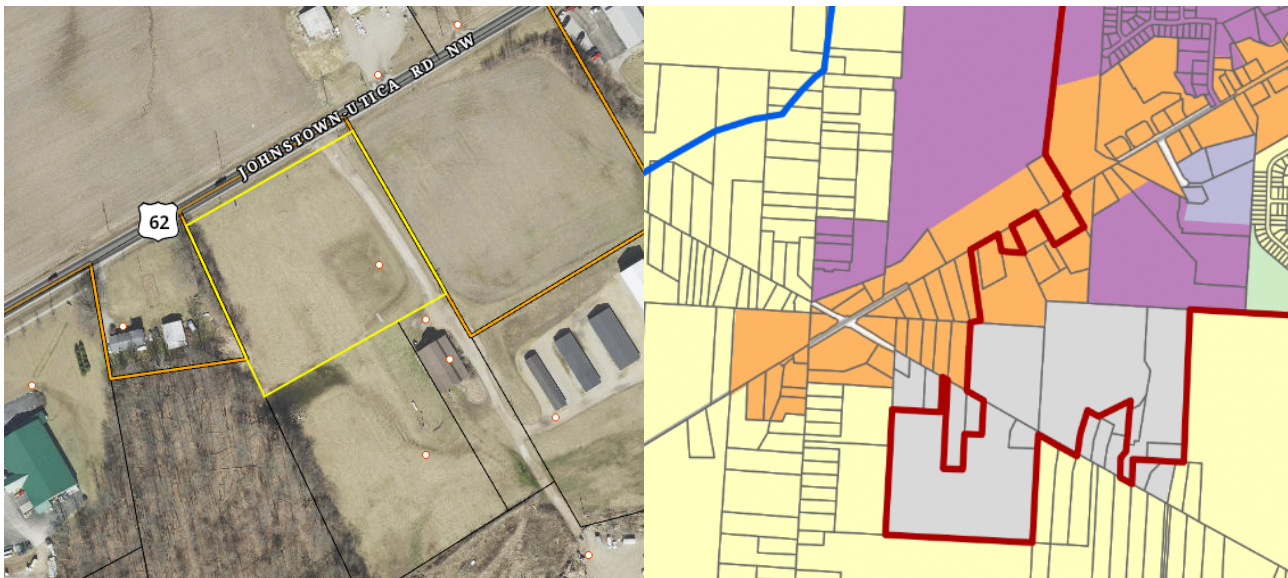
Urgency: None

Relation to Other Actions: None

FISCAL IMPACT

No impact on Village budget. Would generate economic development in the community.

ADDITIONAL MATERIAL



VILLAGE OF JOHNSTOWN



ORDINANCE 25-2021

AN ORDINANCE AMENDING CHAPTER 1187 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES AND ESTABLISHING A DESIGN REVIEW BOARD

WHEREAS, Chapter 1187 of the Village of Johnstown Codified Ordinances (the “Codified Ordinances”) governs the Design Review Administration and Regulations in the Village of Johnstown; and

WHEREAS, The Planning and Zoning Commission has recommended to Council for their review and approval, the Design Review Districts and Standards; and

WHEREAS, On June 10, 2021 by a majority vote of members present, the Planning and Zoning Commission approved for Village Council consideration amending Chapter 1187 of the Codified Ordinances and establishing a Design Review Board; and

WHEREAS, the proposed amendments to Chapter 1187 establish a Design Review Board for the review and enforcement of the Design Review Districts and Standards and amend the existing boundaries of the Design Review District; and

WHEREAS, after review of all uses, the Council of the Village of Johnstown desires to amend Codified Ordinance Chapter 1187 Design Review Administration and Regulations and establish a Design Review Board.

NOW THEREFORE, be it ordained by the Council of the VILLAGE OF JOHNSTOWN, Licking County, Ohio as follows:

Section 1. That Chapter 1187 is amended; changes and edits as shown attached to this ordinance,

Section 2. The Design Review Board for the Village of Johnstown is hereby established,

Section 3. It is found and determined that all formal actions of this Village Council concerning and relating to the recommendation of adoption of this Ordinance were approved in an open meeting of this Village Council and that meetings resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: June 15, 2021
Public Hearing/Vote: July 6, 2021
Effective:

By: _____

Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan S. Ashrawi, Law Director

DRAFT

1187.01 ADOPTION.

It is deemed in the best interest of the public to encourage beneficial development of the community and thereby to formulate a process to review, regulate, and encourage designs of buildings, structures, and spaces in relationship to specified areas of the community.

(Ord. 16-2010. Passed 8-17-10.)

1187.02 PURPOSE.

(a) The purpose of the Design Review Districts (Districts) is to promote the general health, safety and welfare of the Village of Johnstown by maintaining and increasing real estate values, generating business, creating new positions, attracting tourists, new residents, and to make the Village of Johnstown a more attractive and desirable place in which to live and work. The Design Review ~~Overlay Districts~~ have also been created to recognize, preserve and enhance the architectural and historical character of the community and to prevent intrusions and alterations within the established zoning districts which would be incompatible with their established character. The Design Review Districts are defined in the Design Review Districts and Standards plan, adopted in 2021, which is incorporated herein as reference.

(b) The Design Review Districts ~~is an~~ are Overlay Districts. This means that the requirements of this chapter are requirements which must be met in addition to the established requirements and standards of the base district over which the Design Review District is placed. (Ord. 16-2010. Passed 8-17-10.)

1187.03 DEFINITIONS.

As used in this Chapter, the following words shall be defined as:

(a) "Applicant" means any person, persons, association, organization, partnership, unit of government, public body or corporation who applies for a Certificate of Appropriateness in order to undertake an environmental change within the Districts.

(b) "Certificate of Appropriateness" means a certificate authorizing any environmental change within the Design Review Districts.

~~—(c) "Design Guidelines and Requirements" means the building, construction and design standards that apply to any environmental change within the Village of Johnstown. The Design Guidelines and Requirements shall have the force and effect of law. Until such time that specific guidelines are developed, the Secretary of the Interior's Standards for Rehabilitation & Illustrated Guidelines for Rehabilitating Historic Buildings shall be used as well as any other accepted architectural standards.~~

(c) "Design Plan" means a plan for the general design of a residential housing development within the City. A Design Plan must be approved as part of the overall Development Plan.

(d) "Design Review Districts and Standards" refers to the document providing building, construction and design standards for any environmental change within all Design Review districts as well as general design standards for the Village of Johnstown.

(e) "Districts" means the Design Review Districts.

(f) "Environmental change, major" means new construction, alterations which change, modify, reconstruct, remove or demolish any exterior features of an existing structure that are not considered to be minor modifications, demolition, building addition, the addition of signage or changes to nonconforming signs and the construction of accessory buildings, structures including, fences, walls, retaining walls,

decks, porches, swimming pools and spas, and similar changes as determined by the Village Manager, subject to the provisions of this chapter.

(g) "Environmental change, minor" means the addition or deletion of awnings, canopies, replacement of windows and doors, gutters, skylights, solar panels, satellite dishes and similar appurtenances as determined by the Village Manager; face changes to otherwise conforming signs; changes to paint and siding colors; changes in materials but not in appearance; re-roofs; landscape modifications; the construction of sports fields and associated bleachers, fences, dugouts and like facilities not requiring a commercial building permit, as approved by the Village Manager and modifications to off-street parking and loading areas containing less than five spaces. All minor environmental changes must comply with the Design Guidelines and Requirements of this chapter. Minor environmental changes done in conjunction with major environmental changes are to be treated as major changes for the purposes of this chapter.

(h) "Preserve" or "preservation" means the process, including maintenance, of treating of an existing building to arrest or slow future deterioration, stabilize the structure, and provide structural safety without changing or adversely affecting the character or appearance of the structure.

(i) "Owner" means the owner of record, and the term shall include the plural as well as the singular.

(Ord. 16-2010. Passed 8-17-10.)

1187.04 DISTRICT BOUNDARIES.

~~—The Design Review District shall consist of all properties located in any GCC-1, GCC-2, and LM zoning districts and any other properties in any other zoning district which are non-conforming uses in that district and shall apply to all environmental changes.~~

The Design Review Districts have been defined in the Design Review Districts and Standards Plan and are as follows: Historic Village Center, Corridor and Urban Neighborhood District. A map of the districts can be viewed on page 8 in the Design Review Districts and Standards Plan. New non-residential structures or additions in GCC-1, GCC-2, and LM zoning districts are also subject to the Certificate of Appropriateness requirement.

1187.05 REVIEW AND APPROVAL AUTHORITY.

~~—The duties and functions of TITLE NINE shall be carried out by the Planning and Zoning Commission. The Design Review Board is hereby established to carry out the duties and functions of TITLE NINE. The Design Review Board shall consist of five members. All five members shall be appointed by City Council, each being residents of the City. All members shall be appointed by Council for terms of four years. Initial term lengths shall be staggered so as to provide continuity of membership on the Board. Terms shall begin thirty (30) days after enactment of this legislation. Any member appointed to fill a vacancy occurring prior to the expiration of the term for which his/her predecessor was appointed shall hold office for the remainder of the term.~~

- (i) **Duties and Responsibilities.** The Design Review Board shall review Certificate of Appropriateness and Design Plan applications in accordance with this section. The Design Review Board shall also perform any other duties outlined in this code. It shall also be the duty of the Design Review Board:

- i. To protect property rights and values;

- ii. To enhance the built environment, make reports, hold public meetings/hearings and perform all other duties as may be prescribed by Licking County, the Ohio Revised Code (ORC) and this code;
- iii. To review development proposals as required by this code; and
- iv. To provide recommendations to the City Council on issues that the Council may refer to the Commission.

(2) **Rules of Procedure.** The following Rules of Procedure shall be followed:

- i. **Quorum Requirement.** A quorum of three (3) members, which may include one or more of the “standing alternates”, is required to render any decision. A majority of those voting shall prevail.
- ii. **Conduct of Meetings.** To implement the purpose of the DRB, certain procedures shall be adopted to include, but not be limited to, a regularly scheduled weekly or biweekly meeting attended by members of the DRB. Written meeting reviews setting forth decisions and findings shall be made. These records shall be preserved as part of the official proceedings for each developmental proposal. Lastly, the DRB shall generally follow “Robert’s Rules of Order” and may prepare and adopt supplemental procedural rules, subject to the approval of the City Council, that will ensure the accomplishment of the stated purpose and promote the efficiency and effectiveness of the design review process.

(Ord. 16-2010. Passed 8-17-10.)

1187.06 CERTIFICATE OF APPROPRIATENESS AND DESIGN PLAN REQUIRED.

- i. No environmental change shall be made to any property within the District until a Certificate of Appropriateness (COA) has been properly applied for and issued by Manager or the Planning and Zoning Commission. No zoning permit shall be issued for any major or minor environmental change now or hereafter in the District or subject to the Design Review process, unless a Certificate of Appropriateness has been issued. In cases where a standard is not required by the zoning text or code, then a "no permit required" certificate may be issued by the Village Manager.
- i. A Certificate of Appropriateness is required for any new non-residential structure or addition within the Design Districts, as well as GCC-1, GCC-2 and LM zoning districts and any other properties in any other zoning district which are non-conforming uses in that district and shall apply to all environmental changes. A Design Plan is required as part of the Development Plan for any new residential development in Johnstown.
- ii. A zoning permit for a structure(s) requiring a Certificate of Appropriateness or Design Plan approval shall be issued only after approval by the Design Review Board.
- iii. Exterior work on a structure that requires approval by the Design Review Board shall not commence until approval is granted by the Design Review Board. Should work commence prior to the Design Review Board approval, the property owner shall be subject to penalties per Section 1125.99 of the Planning and Zoning Ordinance.

**1187.07 PROCEDURE FOR OBTAINING A CERTIFICATE OF APPROPRIATENESS OR
DESIGN PLAN APPROVAL.**

- (a) Applications for the approval of the Certificate of Appropriateness or Design Plan:
 - 01. Shall be filed with the City on forms provided by the City;
 - 02. Shall include all required supplemental information, including such plans, drawings, specifications and other materials as may be needed by staff or the Design Review Board to make a determination;
 - 03. Shall be submitted by the application deadline as established by the City;
 - 04. Shall be signed by the applicant and owner attesting to the truth and exactness of all information supplied on the application.

~~The application for a Certificate of Appropriateness shall be made to the Planning and Zoning Commission on such forms as prescribed by the Village Manager of the Village of Johnstown, along with such plans, drawings, specifications and other materials as may be needed by staff or the Planning and Zoning Commission to make a determination.~~

~~— (1) The materials that may be required include but are not limited to:~~

~~— A. A dimensioned site plan showing existing conditions including all structures, pavement, curbcut locations, natural features such as tree masses and riparian corridors, and rights-of-way.~~

~~— B. A dimensioned site plan showing the proposed site change including structures, pavement, revised curb-cut locations and landscaping.~~

~~— C. Illustration of all existing building elevations to scale.~~

~~— D. Illustrations of all proposed building elevations to scale.~~

~~— E. Samples of proposed building materials.~~

~~— F. Color samples for proposed roof, siding, etc.~~

~~— (2) For review of signage, the following submittal requirements apply:~~

~~— A. Illustrations of all existing site signage including wall and ground.~~

~~— B. Illustrations of proposed sign age to scale.~~

~~— C. A dimensioned site plan showing location of existing ground mounted signs.~~

~~— D. A dimensioned site plan showing the proposed location of ground mounted signs.~~

~~— E. Samples of proposed sign materials.~~

~~— F. Color samples of proposed sign(s).~~

~~— G. Proposed lighting plan for sign(s).~~

(b) Design Plan Materials for Submission. The materials that may be required for submission as part of the Design Plan include but are not limited to:

- (a) A dimensioned site plan showing existing conditions including all structures, pavement, curb-cut locations, natural features such as tree masses and riparian corridors, and rights-of-way.
- (b) A dimensioned site plan showing the proposed site change including structures, pavement, revised curb-cut locations and landscaping.
- (c) Illustration of all existing building elevations to scale.
- (d) Illustrations of all proposed building elevations to scale.
- (e) Samples of proposed building materials.
- (f) Color samples for proposed roof, siding, etc.
- (g) Illustrations of all existing site signage including wall and ground.
- (h) Illustrations of proposed signage to scale.
- (i) A dimensioned site plan showing location of existing ground mounted signs.
- (j) A dimensioned site plan showing the proposed location of ground mounted signs.
- (k) Samples of proposed sign materials.
- (l) Color samples of proposed sign(s).
- (m) Proposed lighting plan for sign(s).

(c) Staff, including the City Engineer and the City Planner, shall review the submitted materials for completeness and shall:

- 01. If it is found to be complete, place the Certificate of Appropriateness or Design Plan application on the next appropriate Design Review Board agenda; or
- 02. If it is found to be incomplete, reject the application and return the application and fee to the applicant with an itemization of deficiencies.

~~—(b)(d)~~ Any minor environmental change requires a Certificate of Appropriateness issued by the Village Manager.

~~—(e)(e)~~—Any major or minor environmental change which requires a variance to the requirements of this chapter requires a Certificate of Appropriateness to be issued by the Planning and Zoning Commission.

~~—(d)—Upon review of the application for a Certificate of Appropriateness, the Planning and Zoning Commission or Village Manager shall determine whether the proposed environmental change promotes, preserves and enhances the architectural and historical character and will ensure that, at a minimum, the proposed environmental change complies with the criteria set forth herein and the design Guidelines and Requirements. Upon completion of its review, the Planning and Zoning Commission or the Village Manager will issue or deny a Certificate of Appropriateness to the applicant.~~

~~—(e)—In determining the appropriateness of specific environmental change, the Planning and Zoning Commission shall conduct a public hearing on the project and solicit input from staff members or other consultants or service providers to the Village.~~

(f) Design Plan Approval and Issuance of Certificate of Appropriateness. The Design Review Board shall - after receipt of reports from the City Planner or City Engineer - determine whether the Certificate of Appropriateness or Design Plan shall be approved, conditionally approved, or disapproved. The application shall not be approved unless the Design Review Board finds that all of the applicable provisions in the Planning and Zoning Ordinance and the Design Review Districts and Standards have been satisfied and that the site plan meets the purpose and intent of this chapter,

including the location and configuration of the building(s), landscaping, off-street parking, driveways and site amenities are visually harmonious within the site and its surroundings.

- i. If the Design Plan is disapproved, the reasons for a disapproving vote shall be stated by those members and it shall be captured in the minutes of the meeting.
- ii. Design Plans must be approved, conditionally approved or disapproved within thirty (30) working days from the date of receipt. This thirty (30) day period may be extended by the mutual agreement of the Design Review Board and the applicant.
- iii. Design Plan approval shall be for a period not to exceed eighteen (18) months from the approval date of the Design Plan.
- iv. If no construction has begun within two (2) years after approval is granted, the approved Exterior Plan shall become null and void.
- v. Design Plans approved prior to the adoption of this section, in which work has not commenced, shall become null and void one (1) year after the adoption of this section.

1187.08 CRITERIA FOR EVALUATION OF APPLICATION FOR CERTIFICATION OF DESIGN APPROPRIATENESS.

In considering the appropriateness of any proposed environmental change, including landscaping or exterior signage, the Board or Village staff member shall consider the following, as a part of its review:

(a) The compliance of the application with the Design Guidelines and Requirements. The proposed environmental change is to comply with the Design Guidelines and Requirements of the Village, incorporated by reference.

(b) A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.

(c) The visual and functional components of the building and its site, including but not limited to landscape design and plant materials, lighting, vehicular and pedestrian circulation, and signage.

(d) The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.

(e) Each property shall be recognized as a physical record of its historic time, place and use. Alterations that have no historical basis and which seek to create an appearance inconsistent or inappropriate to the original integrity of the property shall be discouraged.

(f) Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

(g) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.

(h) Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures if appropriate shall be undertaken using the gentlest means possible.

(i) New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

(j) New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

(k) Significant archeological resources affected by a project shall be protected and preserved, if such resources must be disturbed, mitigation measures shall be undertaken.

(l) Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.

(Ord. 05-2011. Passed 5-17-11.)

1187.09 DEMOLITION OF STRUCTURES.

In cases where an applicant applies for a Certificate of Appropriateness to demolish a structure, the Planning and Zoning Commission or Village Manager shall grant the demolition and issue a Certificate of Appropriateness when at least one of the following conditions prevails.

(a) The structure contains no features of architectural and historic significance to the character of the individual precinct within which it is located.

(b) There exists no reasonable economic use for the structure as it exists or as it might be restored, and that there exists no feasible and prudent alternative to demolition.

(c) Deterioration has progressed to the point where it is not economically feasible to restore the structure.

(Ord. 16-2010. Passed 8-17-10.)

1187.10 MAINTENANCE.

Nothing in this Chapter shall be construed to prevent ordinary maintenance or repair of any property within the Design Review District, nor shall anything in this Chapter be construed to prevent any change, including the construction, reconstruction, alteration or demolition of any feature which in the view of the Village Manager is required for the public

safety because of an unsafe, insecure or dangerous condition.

(Ord. 16-2010. Passed 8-17-10.)

1187.11 Modifications

Certificates of Appropriateness or Design Plans which have been previously approved by the Design Review Board and require minor modifications may be made with the approval of the Chair of the Design Review Board and the City Planner. To apply, the applicant shall submit to the City Planner four (4) sets of the previously approved plans and the proposed minor modification, along with a written statement explaining the reason for the proposed minor modification. Within ten (10) working days after the plan submission, the City Planner and the Chair of the Design Review Board shall review and approve or disapprove the minor modification. Input from the City Engineer can be requested by the City Planner and the Chair of the Design Review Board. Approval shall be granted only if the City Planner and the Chair of the Design Review Board unanimously agree the minor modification does not significantly change the previously approved plan. If unanimous consent is not obtained, the proposed minor modifications are disapproved and can only be made if approved by the Design Review Board.

1187.124 VARIANCES.

Any variance request shall follow the provisions as set forth in Chapter 1133 of the Codified Ordinances of the Village of Johnstown.

(Ord. 16-2010. Passed 8-17-10.)

1187.132 APPEALS.

(a) Any applicant aggrieved by a decision of a Village Manager involving an environmental change, may appeal the decision to the Planning and Zoning Commission. Such appeal must set forth in writing the grounds for the appeal and must be filed with the Village within thirty (30) days of the issuance of decision being appealed.

(b) Any applicant aggrieved by any decision of the Planning and Zoning Commission ~~Design Review Board~~ may appeal the decision to the Council Planning and Zoning Commission of the Village of Johnstown. Such appeal must set forth in writing the grounds for the appeal and must be filed with the Clerk of Council Village within thirty (30) days of the adverse decision.

(Ord. 16-2010. Passed 8-17-10.)

1187.143 APPLICATION FOR VARIANCES AND APPEALS.

Any person owning or having an interest in property, after being denied a Certificate of Appropriateness (COA) or Design Plan Approval, may file an application to obtain a variance from the requirements of this chapter or appeal from the decision of the Village Manager involving an environmental change. Fifteen copies of a provided application accompanied by a copy of the denied COA and a statement of the reason for denial should be filed with the Village Manager not more than 20 days from the date such denial of the COA was issued. The application of a variance or an appeal shall contain the following information:

- (a) Name, address and phone number of the applicant.
- (b) Legal description of property as recorded in Licking County Recorder's office.
- (c) Each application for a variance or appeal shall refer to the specific provisions of this chapter which apply.

(d) The names and addresses of all property owners within 200 feet, contiguous to, and directly across the street from the property, as appearing on the Licking County Auditor's current tax list.

(e) A narrative statement explaining the following:

- (1) The use for which variance or appeal is sought.
- (2) Details of the variance or appeal that is applied for and the grounds on which it is claimed that the variance or appeal should be granted, as the case may be.
- (3) The specific reasons why the variance or appeal is justified according to this chapter.
- (4) Such other information regarding the application for variance or appeal as may be pertinent or required for appropriate action by the Planning and Zoning Commission.

(Ord. 16-2010. Passed 8-17-10.)

1187.154 PUBLIC HEARING AND NOTICE.

(a) Public Hearing. The Planning and Zoning Commission shall hold a public hearing within 45 days after receipt of an application for an appeal or variance from an applicant.

(b) Notice of Public Hearing.

(1) Before conducting the required public hearing, notice of the hearing shall be given in one or more newspapers of general circulation in the Village at least seven days before the date of said hearing. The notice shall set forth the time and place of the public hearing and the nature of the proposed appeal or variance.

(2) Written notice of the required public hearing shall be mailed by first class mail. at least ten days before the day of the hearing to owners of property within 200 feet from, contiguous to, and directly across the street from the property being considered.

(Ord. 16-2010. Passed 8-17-10.)

1187.99 PENALTY.

(a) Whoever constructs, reconstructs, alters, or modifies any exterior architectural or environmental feature now or hereafter within the Design Review District in violation of this chapter shall be subject to the penalties specified in Section [1125.99](#).

(b) Any property owner that demolishes a structure within the Design Review District in violation of this chapter shall be subject to a fine of up to ten thousand dollars (\$10,000). (Ord. 16-2010. Passed 8-17-10.)

AGENDA REPORT

VILLAGE COUNCIL
JUNE 15, 2021



AGENDA ITEM

Ordinance 25-2021: An Ordinance Amending Chapter 1187 of the Codified Ordinances and Establishing the Design Review Board

PREPARER(S)

Bailey Klimchak, Village Planner

RECOMMENDED ACTION

Approve

HISTORY

In coordination with the development of the Design Review Districts and Standards, a Design Review Board has also been recommended. The Design Review Board has been discussed in the Village for some time. The development of design standards now requires a board to oversee the enforcement of those standards and to hold new development to a high quality of design. The Planning and Zoning Commission, with the assistance of OHM, edited Chapter 1187 of the Codified Ordinances to include a Design Review Board. Those recommended edits can be seen in the listed ordinance. Planning and Zoning recommended Ordinance 25-2021 to Council for review and approval on June 10, 2021.

SUMMARY

Authority:

Urgency: None

Relation to Other Actions: Resolution 2021-21, adopts the Design Review Districts and Standards

FISCAL IMPACT

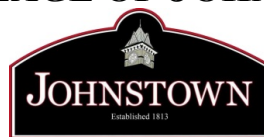
\$50,000 spent on developing the Design Review Districts and Standards, the development of the design review board was a part of that project

ADDITIONAL MATERIAL

None

ATTACHMENTS

None



ORDINANCE 26-2021

AN ORDINANCE AMENDING SECTION 925.035 OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER TAP AND CAPACITY FEES CHARGED BY THE VILLAGE OF JOHNSTOWN AND DECLARING AN EMERGENCY

WHEREAS, the Village Manager, Village Engineer and Service Director have reviewed the utilities service rates charged by the Village of Johnstown, and has recommended an amendment to those fees; and

WHEREAS, the Council of the Village of Johnstown desires to amend these rate structures to properly provide for operations of the Sewer Division of the Service Department.

WHEREAS, the Council of the Village of Johnstown desires to ensure any and all development that utilizes existing capacity be charged a fair and equitable amount to replace the capacity used; and

NOW THEREFORE, be it ordained by the Council of the VILLAGE OF JOHNSTOWN, Licking County, Ohio as follows:

Section 1. That Section 925.035, "Sewer Tap Fee", is hereby amended as follows. Additions are in **bold** and deletions are struck:

(a) The charge to install a new sewer tap connecting to the sewer system of the Village shall be as provided by this Ordinance. The charge of a sewer tap shall be paid to the Village in advance accompanied by such deposit as provided by this Ordinance.

Sewer tap fees based on water line size will be as follows:

Line Size	Tap Fee [△]	Capacity Charge ^{*△}
3/4"	\$375.00	\$7,400.00
1"	375.00	\$13,160.00
1 ½"	375.00	\$29,600.00
2"	375.00	\$52,630.00
3"	375.00	\$118,410.00
4"	375.00	\$210,500.00
6"	375.00	\$473,640.00
8"	375.00	\$842,030.00

~~*One fifth (twenty percent) of capacity charge is for Fire Protection only.~~

~~△ Two fifths (forty percent) of capacity and tap fee charge is for locally bonded government projects only.~~

(b) Pre-purchase of Water and Sewer Tap or Capacity Fee: As of the effective date of Ordinance 02-2021, any tap or capacity permit approved must be utilized within 180 days of permit approval. If the utilization of the approved permit is more than 180 days, the difference between the original tap or capacity fee and any increase in tap or capacity fee must be paid to the Village prior to any Village inspection and/or approval of the water meter.

(c) A sewer tap and capacity fee are required for each address.

Any ordinance or portion thereof in conflict with the provisions of this ordinance is hereby repealed.

Section 2. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety or welfare; therefore, this ordinance shall take effect immediately upon its passage.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: July 6, 2021

Public Hearing/Vote: July 6, 2021

Effective Date:

By: _____

Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan S. Ashrawi, Law Director

VILLAGE OF JOHNSTOWN



ORDINANCE 28-2021

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, various ordinances of a general and permanent nature have been passed which should be included in the Codified Ordinances of Johnstown, Ohio;

WHEREAS, numerous sections in the Traffic and General Offenses Codes need to be updated in order to comply with State law;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JOHNSTOWN, LICKING COUNTY, OHIO:

SECTION ONE

That the editing, arrangement and numbering of those ordinances from July 16, 2020 to July 1, 2021, as listed below, are hereby approved and adopted as printed in the June 2021 Replacement Pages to the Codified Ordinances so as to achieve uniformity of style and classification. A copy of such replacement pages are attached to this ordinance and incorporated as a part hereof.

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
27-2020	10-6-20	730.02(b)
31-2020	10-20-20	1175.12
39-2020	1-5-21	171.08
01-2021	2-16-21	921.06
02-2021	2-16-21	925.035
17-2021	5-4-21	931.01 to 931.19, 931.99
18-2021	6-1-21	1155.02, 1155.03, 1157.03
22-2021	6-15-21	921.06

SECTION TWO

That the following sections of the Traffic and General Offenses Codes, as amended, are hereby approved and adopted as amended or enacted so as to conform to enactments of the Ohio General Assembly:

Traffic Code

301.183 Low-Speed Micromobility Device. (Added)
301.22 Pedestrian. (Amended)
301.51 Vehicle. (Amended)
331.37 Driving Upon Sidewalks, Street Lawns or Curbs. (Amended)
335.04 Certain Acts Prohibited. (Amended)
351.03 Prohibited Standing of Parking Places. (Amended)
371.13 Operation of Personal Delivery Device on Sidewalks and Crosswalks. (Added)
371.14 Low-Speed Micromobility Devices. (Added)
373.10 Motorized Bicycle Operation. (Amended)

373.12 Electric Bicycles. (Amended)

General Offenses Code

501.99 Penalties for Misdemeanors. (Amended)
505.071 Cruelty to Companion Animals. (Amended)
509.07 Making False Alarms. (Amended)
513.01 Drug Abuse Control Definitions. (Amended)
521.08 Littering and Deposit of Garbage, Rubbish, Junk, Etc. (Amended)
525.13 Interfering with Civil Rights. (Amended)
529.01 Liquor Control Definitions. (Amended)
529.07 Open Container Prohibited. (Amended)
533.08 Procuring; Engagement in Sexual Activity for Hire. (Amended)
533.09 Soliciting. (Amended)
533.091 Loitering to Engage in Solicitation. (Amended)
533.10 Prostitution. (Amended)
533.15 Dissemination of Private Sexual Images. (Added)
537.02 Vehicular Homicide and Manslaughter. (Amended)
537.17 Reserved. (Previously "Criminal Child Enticement")
541.04 Criminal Mischief. (Amended)
541.05 Criminal Trespass. (Amended)
541.051 Aggravated Trespass. (Amended)
549.02 Carrying Concealed Weapons. (Amended)
549.06 Unlawful Transactions in Weapons. (Amended)

SECTION THREE

The complete text of the Traffic and General Offenses Code sections listed above are set forth in full in the June 2021 Replacement Pages to the Codified Ordinances which are hereby attached to this ordinance as Exhibit A. Any summary publication of this ordinance shall include a complete listing of these sections. Notice of adoption of each new section by reference to its title shall constitute sufficient publication of new matter contained therein.

SECTION FOUR

In order to preserve the public peace, health, welfare and safety, and for the further reason that the editing and inclusion of certain legislation in the Codified Ordinances is necessary, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after the earliest period allowed by law.

SECTION FIVE

It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in

compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.
Ord 28-2021

Date of Introduction: July 6, 2021
Public Hearing/Vote: July 6, 2021
Effective:

By: _____

Chip Dutcher, Mayor

| ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan S. Ashrawi, Law Director

AGENDA REPORT

VILLAGE COUNCIL
JULY 6, 2021



AGENDA ITEM

Ordinance 28-2021 Inclusion of new Codified Ordinances

PREPARER(S)

Teresa Monroe, Clerk of Council / Walter Drane Co.

RECOMMENDED ACTION

Approve by emergency.

HISTORY

This is done annually and will codify all Ordinances passed by Council in the last year.

SUMMARY

Authority: Charter of Johnstown, Ohio Article 4.11

Urgency: Request passage by emergency for immediate publication in order to provide the public with the most up to date laws.

Relation to Other Actions:

FISCAL IMPACT

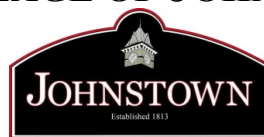
Annual codification cost was budgeted for 2021

ADDITIONAL MATERIAL

None

ATTACHMENTS

Replacement pages



ORDINANCE 29-2021

AN ORDINANCE AMENDING SECTION 921.06 OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO IN ORDER TO SET WATER TAP AND CAPACITY FEES CHARGED BY THE VILLAGE OF JOHNSTOWN AND DECLARING AN EMERGENCY

WHEREAS, the Village Manager, Village Engineer, and Service Director have reviewed the utilities service rates charged by the Village of Johnstown, and has recommended an amendment to those fees; and

WHEREAS, the Council of the Village of Johnstown desires to amend these rate structures to properly provide for operations of the Water Division of the Service Department; and

WHEREAS, the Council of the Village of Johnstown desires to ensure any and all development that utilizes existing capacity be charged a fair and equitable amount to replace the capacity used; and

NOW THEREFORE, be it ordained by the Council of the VILLAGE OF JOHNSTOWN, Licking County, Ohio as follows:

Section 1. That Section 921.06, "Water Tap Fee", is hereby amended as follows. Additions are in **bold** and deletions are ~~struck~~:

(a) The charge to install a new water tap connecting to the water system of the Village shall be as provided by Council. The charge for installation of a water tap shall be paid to the Village in advance accompanied by such deposit as provided by the Manager. In the event the deposit is insufficient to cover the actual costs, the person requesting the tap shall pay the balance due over and above the amount deposited.

Water tap and capacity fees will be as follows:

Line Size	Tap Fee	Capacity Charge*
3/4"	\$375.00	\$7,400.00
1"	\$375.00	\$13,160.00
1 1/2"	\$375.00	\$29,600.00
2"	\$375.00	\$52,630.00
3"	\$375.00	\$118,410.00
4"	\$375.00	\$210,500.00
6"	\$375.00	\$473,640.00
8"	\$375.00	\$842,030.00

*Fifty percent of capacity charge is for Fire Protection only.

(b) Pre-purchase of Water and Sewer Tap or Capacity Fee. As of the effective date of Ordinance 01-2021, any type or capacity permit approved must be utilized within 180 days of permit approval. If the utilization of the approved permit is more than 180 days, the difference between the original tap or capacity fee and any increase in tap or capacity fee must be paid to the Village prior to any Village inspection and/or approval of the water meter.

(c) A water tap and capacity fee are required for each address.

Section 2. Any ordinance or portion thereof in conflict with the provisions of this ordinance is hereby repealed.

Section 3. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety or welfare; therefore, this ordinance shall take effect immediately upon its passage.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: July 6, 2021

Public Hearing/Vote: July 6, 2021

Effective Date:

By: _____
Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan S. Ashrawi, Law Director

VILLAGE OF JOHNSTOWN



RESOLUTION 2021-25

A RESOLUTION RECOGNIZING JUNETEENTH AS AN OFFICIAL HOLIDAY

Whereas, on June 17th, 2021, Congress, President Biden, and Governor DeWine declared June 19th (often referred to as “Juneteenth”) as an officially recognized holiday; and

Whereas, Johnstown is a public sector employer and observes holidays recognized by the federal and state governments; and

Whereas, Johnstown Village Council will consider Juneteenth to be an official holiday and will begin to formally observe it on or around June 19th, 2022 and annually thereafter; and

Whereas, in 2021 the Village of Johnstown will grant all full-time employees eight (8) additional Personal Leave hours (subject to section 7.2 of the Employee Handbook) to be taken prior to November 1, 2021 in lieu of a paid Juneteenth holiday in 2021.

NOW THEREFORE BE IT RESOLVED by the Council of the Village of Johnstown, Licking County, Ohio as follows:

Section One: The Johnstown Village Council hereby recognizes Juneteenth as an official holiday.

Section Two: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter of the VILLAGE OF JOHNSTOWN.

Date of Introduction/Public Hearing/Vote: July 6, 2021

By: _____

Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

AGENDA REPORT

VILLAGE COUNCIL
JULY 6, 2021



AGENDA ITEM

Resolution 2021-25 recognizing Juneteenth as an official holiday.

PREPARER(S)

Dana Steffan, Finance & Human Resources Director

RECOMMENDED ACTION

Approve

HISTORY

On June 17th, 2021, Congress, President Biden, and Governor DeWine declared June 19th (often referred to by the portmanteau “Juneteenth”) as an officially recognized holiday. Juneteenth commemorates the end of slavery in the United States. The holiday originates from the events of June 19, 1865, when Gordon Granger, a Union general, arrived in Galveston, Texas and announced that the Civil War had ended and that the enslaved African-Americans were free. Granger’s announcement put into full effect the Emancipation Proclamation, which President Abraham Lincoln issued more than two and a half years earlier on January 1, 1863.

SUMMARY

Authority: Ohio Revised Code 124.19

Urgency: None

Relation to Other Actions: None

FISCAL IMPACT

None if the holiday will replace one of the current holidays observed.

ADDITIONAL MATERIAL

None

ATTACHMENTS

None



**AN ORDINANCE AMENDING CHAPTER 1105 OF THE VILLAGE OF JOHNSTOWN
CODIFIED ORDINANCES**

WHEREAS, Chapter 1105 of the Village of Johnstown Codified Ordinances (the “Codified Ordinances”) governs the process of submitting and approving Preliminary Plats in the Village of Johnstown; and

WHEREAS, Chapter 1105.04 currently does not require information on proposed water, sewer, storm, or other utility systems in the application for Preliminary Plat approval; and,

WHEREAS, Requiring preliminary information on the location of proposed water, sewer, storm, and other utility systems to be provided in an application for a Preliminary Plat will give the Planning and Zoning Commission and Council basic information that is important in the development process; and

WHEREAS, By a 3-1 vote at the June 22, 2021 meeting, the Planning & Zoning Commission voted in favor of forwarding this Ordinance to Council for consideration; and

WHEREAS, after review of all uses, the Council of the Village of Johnstown desires to amend Codified Ordinance Section 1105.04 Contents.

NOW THEREFORE, be it ordained by the Council of the VILLAGE OF JOHNSTOWN, Licking County, Ohio as follows:

Section 1. That Section 1105.04 is amended; additions are *italicized*

1105.04 CONTENTS.

- a) The preliminary plat shall contain the following:
 - 1) The scale, with a minimum of one inch to equal one hundred feet;
 - 2) The proposed name of the subdivision;
 - 3) Key map showing location within the City;
 - 4) Names and addresses of owners, developers and the surveyor who made the plat;
 - 5) Date; and
 - 6) North point.
- b) The following existing conditions shall be shown on the plat:
 - 1) Boundary lines and approximate acreage;
 - 2) Locations, widths and names of all existing or previously platted streets or alleys, railroad and utility rights of way, parks and public open spaces, permanent buildings and structures and all section and corporation lines within or adjacent to the tract;
 - 3) Existing sewers, water mains, culverts and other underground facilities within the tract, including pipe sizes, elevations and grades, if readily available, and locations, if known or available;
 - 4) Boundary lines of adjacent tracts or unsubdivided and subdivided land;
 - 5) Existing zoning restrictions;

- 6) Existing contours, with intervals of five feet where the slope is greater than ten percent (10%) and not more than two feet where the slope is less than ten percent (10%); and
 - 7) Drainage channels, wooded areas, watercourses and other significant physical features.
- c) All elevations on the preliminary plat shall be based on sea level datum.
- d) The following proposed conditions shall be shown:
- 1) Layout of streets and right-of-way widths;
 - 2) Easements;
 - 3) Layout, numbers and dimensions of lots;
 - 4) Parcels of land intended to be dedicated or temporarily reserved for public use;
 - 5) Building setback lines shown graphically with dimensions;
 - 6) *Preliminary plan for water, sewer, storm drainage and other utility systems, as well as a general analysis by a Professional Engineer attesting to the general engineering feasibility of the project, as proposed.*
 - 7) Indication of any lot on which a use other than residential is proposed by the owner;
 - 8) Names of new streets which shall not duplicate names of any existing dedicated street within Licking County and/or its incorporated areas; and
 - 9) New streets which are extensions of or in alignment with existing streets; which shall bear the names of the existing streets of which they are extensions or with which they are in alignment.
- e) All new streets shall be named in the following manner and shall be subject to the approval of the Planning and Zoning Commission:

<u>General Direction</u>	<u>Over 1000 feet in Length</u>	<u>Under 1000 feet in Length</u>
North and South	Street	Places
East and West	Avenues	Courts
Diagonal	Roads	Ways
Curving	Drives	Circles

Section 2. It is found and determined that all formal actions of this Village Council concerning and relating to the recommendation of adoption of this Ordinance were approved in an open meeting of this Village Council and that meetings resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: July 6, 2021
Public Hearing/Vote: July 20, 2021
Effective: July 20, 2021

By: _____

 Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

 Teresa Monroe, Clerk of Council

 Yazan S. Ashrawi, Law Director

AGENDA REPORT

VILLAGE COUNCIL
JULY 6, 2021



AGENDA ITEM

Ordinance 27-2021 Amending Chapter 1105 of the Johnstown Codified Ordinances

PREPARER(S)

Bailey Klimchak, Village Planner

RECOMMENDED ACTION

Approve

HISTORY

The Planning and Zoning Commission has been reviewing the draft of the updated Zoning Ordinances. In those reviews, it was brought to the attention of staff that preliminary plans for water, sewer, storm drainage and other utility systems was not required in an application for a preliminary plan. This ordinance updated Chapter 1105 to require a preliminary utility plan for all preliminary plan applications. This would allow the Planning and Zoning Commission a preliminary understanding of the effect the development would have on surrounding properties, especially in the case of storm water drainage. The Ordinance was recommended to Council in a 3-1 vote by the Planning and Zoning Commission

SUMMARY

Authority: Village Ordinances, Section 1137

Urgency: Low

Relation to Other Actions:

FISCAL IMPACT

No impact on budget

ADDITIONAL MATERIAL

No additional material

ATTACHMENTS

None