



Safety & Service Committee
Tuesday, June 1, 2021 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Safety and Service Committee meeting for June 1, 2021 to order at 5:05 pm

Members Present - Ben Lee, Marvin Block, Doug Lehner
Absent - None

Staff present - Jim Lenner, Jack Liggett, Mayor Dutcher, Chief Haroon, Bailey Klimchak, Teresa Monroe.

Public present - John Luke joined during

2. Action on Minutes

a. May 4, 2021

ACTION: Benjamin Lee moved to Approve; Doug Lehner seconded and all were in favor
AYES: Benjamin Lee, Marvin Block, Doug Lehner
NOES: None
ABSTAIN: None

Passed 3 - 0

3. Construction Project Updates - Jim/Jack

Jack Liggett provided updates as follows:

1. Westview Drive is completed, will have final walkthrough in the coming weeks.
2. South Oregon should start early to mid July.
3. New water tower should take off in the next two weeks, no definite date.
4. Relief sewer extension on US 62 from Granville Mill to the corner and from behind

2021 Committee Goals

1. Update security in water plant, sewer plant and service departments
2. Investigate window security and replacement for admin and council chambers
3. Install street lights where needed to improve visibility
4. Conduct crime mapping
5. Sidewalk program
6. Create dangerous street tree removal policy

Valleyview to the sewer plant should start in the next couple weeks; the first phase will be US 62.

5. Have not done the final walkthrough on Croton Road yet.

6. East Jersey not funded.

Mr. Block inquired about Pulte; Mr. Liggett said holding off on the traffic light until ODOT finishes their plans, Mr. Lenner said should be in the next sixty days. Discussion on the Pulte development phases and requirements; speculation on ODOT's plan for US 62. Jack Liggett said Pulte is asking the village to accept phase one and two as complete; Mayor Dutcher asked if the issue with the sewer pump station got resolved, Mr. Liggett said yes, they have worked out an agreement. Continued discussion on Pulte traffic light requirement, working with Alterra, the Wendy's intersection and ODOT; Mr. Block expressed frustration with lack of progress toward the traffic light requirement, Mr. Lenner said he could check back in with Pulte. Mayor Dutcher asked about the sign at their development entrance, Mr. Lee noted it was only approved for one year; Ms. Klimchak said she would check on that. Some further conversation on difficulties with Pulte and the meter pits not being at grade; Jack Liggett noted one of their contractors illegally hooked up to a fire hydrant was called out; informed Pulte that was theft of a utility.

Ben Lee said in the interest of being as prepared as possible, could ask Pulte to (in the next 30 days) provide a rendering of some kind of intersection at both Bigelow Drive and Plaza/Wendy's (what it would look like if they were to come to an agreement with Alterra).

Mr. Liggett said another issue with Pulte coming up is their share of the improvement of the existing Westview lift station (\$200,000); said they have not responded and at what point would we shut them down if not paid; he will discuss options for response with engineer and any next steps with Village Manager.

Doug Lehner said if Pulte wants the village to accept Phases one and two we should send a letter noting the requirement to have traffic light designed at the end of phase two. Went on record to say if anyone sees them stealing a public utility again, don't ask, call the police and prosecute.

7. Jack Liggett pointed out the RFP for the water plant expansion will go out with Council's approval tonight.

8. Estimated completion of second water tower by June 2022

Mr. Lee asked if larger pot holes on S. Oregon would be addressed prior to project start in mid-July; Mr. Liggett said crews will be working to patch several areas of town. Asked about the mill and fill on Edwards Road; Mr. Liggett said the project should be ready to bid in a couple weeks, has reached out to Troy Hendren to see if his section is ready, it is a joint project we need to bid them together. Other sections, North Oregon, Upham, Benedict and Buena Vista should follow two weeks behind that.

No further construction project updates.

4. Review 2021 Goals Progress

1. Update plant security: Fencing has been approved for water and sewer plant, supplies have been ordered; next step would be door security.

Discussion on paving; Jack Liggett said he would like to go ahead with the paving project at the water plant but hold off at the sewer plant because of pending reconstruction in two and a half years; there will be heavy equipment all over and would rather pave as part of the project at that time. Plan for the Trailhead parking lot; intention is to pave it this year, Bailey Klimchak has submitted an application for a Nature Works Grant but other funding possibilities are being discussed in case grant is not received. Was noted that we may not have a decision on the grant award until August which is nearing end of paving season, should identify other funding and make the plan to pave and if we do get the grant it will already be on the schedule; add to Finance Committee to talk through.

Dog park fencing estimates are coming in high due to material costs, other estimates are being sought.

2. Window security and replacement for admin and council chambers: With the remodel, situation is more secure now; decision to hold off until 2022.

3. Install street lights where needed to improve visibility: Topic moved to Finance Committee

4. Crime Mapping: Chief to update with agenda tonight

5. Sidewalk program: TAP grant not received; add to July agenda for further discussion

6. Dangerous street tree removal policy: Tree Commission has taken over; Mr. Block provided an update on an arborist he was put in touch with through Dawes Arboretum. Mr. Block said Dawes would like to partner with the village on planting some Prehistoric trees around the mastodon trail.

5. Crime Mapping via CAD

Ben Lee said this has been a committee goal and after seeing the analytics and data coming from the CAD system he asked Chief Haroon to look into the crime mapping application.

Chief Haroon said he can report on any stats the committee wants to see, his only concern would be for showing resident addresses on the report. Marvin Block expressed concern for the hours spent by the Chief on gathering this data and what overall benefit this would be to the community. Mr. Lee said a lot of money was invested into the CAD system and at the very least he would like to understand what the capabilities are; as far as crime mapping, he thinks the privacy piece is a paramount factor to maybe keep only internally but it might be interesting to look at traffic accident data on a yearly or quarterly basis as a committee. Discussion with Chief Haroon on staff time for gathering the data, Chief did not think it would take a significant amount of time to pull data desired from CAD.

6. Other Business

1. Ben Lee noted the Ordinance for an additional officer on tonight's agenda and asked

Chief to review. Chief Haroon said this came to fruition as one of their employees went on extended sick leave leaving the department further short-handed. Chief said he had two excellent candidates and would like to hire the one he is already budgeted for as well as the other which is not budgeted. Ben Lee said Finance has reviewed and approved this to move forward, the funds are available, wanted to bring to Safety & Service for this committee's questions or concerns.

Marvin Block said he would like to know what was budgeted originally for the Police Department this year and how much that has increased; he knows when Chief got here he had an empty cupboard but it seems like every meeting more money is approved and now asking for two officers instead of one; just ordered a sixty thousand dollar automobile. Chief Haroon said the only expenses brought to Finance and Council this year were the request for the new car that is replacing a ten year old cruiser with 160,000 miles and the oversight of not budgeting \$5,000 for Lexipol. Ben Lee noted the police budget is 1.2 million dollars this year, funds were available in the General Fund for items requested and the overall feeling from Finance given how tax receipts have been trending is that we are likely being conservative on what we are expecting this year.

Mr. Lee said the vote was unanimous in Finance Committee and he would like to ask for a motion from Safety and Service Committee to move forward with hiring the officer.

ACTION:	Benjamin Lee moved to go forward as stated; Doug Lehner seconded and all were in favor.
AYES:	Benjamin Lee, Marvin Block, Doug Lehner
NOES:	None
ABSTAIN:	None

Passed 3 - 0

2. Ben Lee said it has been a little while since there was an update on Stormwater Management and the topic has come back up as Concord East is being discussed; asked where this was in the priority list at this point. Jack Liggett said within the priority list it is pretty far down, that he should have it done but it is not, other projects have taken priority, he said he needs to get letters out and committed to getting the initial letters out within sixty days. Jim Lenner said we are going to have to participate in the county wide MS4 program too once we become a city so we do need to become more active with the committee.

7. Adjourn

ACTION:	Benjamin Lee moved to Adjourn; Doug Lehner seconded and all were in favor.
AYES:	Benjamin Lee, Marvin Block, Doug Lehner

NOES: None
ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:30 pm