



Regular Council Meeting
Tuesday, June 1, 2021 - 6:30 PM
AGENDA

1. Call to Order
2. Roll Call
3. Invocation - Mayor Dutcher
4. Pledge of Allegiance
5. Action on Minutes
 - a. May 4, 2021
6. Proclamation
 - a. National Police Week 2021
 - b. Economic Development week 2021
7. Citizen comments on matters not on the agenda
8. Council Committee reports
 - a. **Planning & Zoning:** Met 5/11/21 draft minutes attached & 5/25/21; next 6/8/21 @ 6:30 pm Hybrid
 - b. **Safety & Service:** 6/1/2021; Next 7/6/21 @ 5:00 pm Hybrid
 - c. **Finance:** Met 5/18/21 draft minutes attached, 5/20/21 draft minutes attached & 5/26/21 special; Next 6/15/2021 @ 5:00 pm Hybrid
 - d. **Economic Development:** Met 5/6/21 draft minutes attached; Next 6/3/21 @ 10:00 am Virtual
 - e. **Park & Rec:** Met 5/13/21 draft minutes attached; Next 6/10/21 @ 10:00 am Virtual
 - f. **Tree Commission:** Met 5/25/21; Next 6/22/21 @ 5:00 pm
 - g. **Events Committee:** Met 5/5/21, 5/19/21, & 5/25/21 all draft minutes attached; Next TBD
9. Director Reports
 - a. Chief of Police
 - b. Finance Director
 - c. Service Department: Water, Wastewater, Street
 - d. Village Manager
10. Tabled Legislation
 - a. **ORDINANCE 07-2021** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE VILLAGE OF JOHNSTOWN. Tabled March 2, 2021

11. Public Hearings of Legislation

- a. **ORDINANCE 18-2021** AN ORDINANCE AMENDING CHAPTERS 1155 AND 1157 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES.
- b. **ORDINANCE 19-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.
- c. **RESOLUTION 2021-18** A RESOLUTION TO ADOPT THE ACTIVE TRANSPORTATION PLAN. [Plan Link](#)
- d. **RESOLUTION 2021-19** RESOLUTION APPOINTING MEMBERS TO THE JOHNSTOWN TREE COMMISSION
- e. **RESOLUTION 2021-20** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ADVERTISE FOR PROPOSALS FOR DESIGN SERVICES FOR THE WATER TREATMENT PLANT EXPANSION

12. Introduction of Legislation

- a. **ORDINANCE 20-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS
- b. **ORDINANCE 21-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

13. Other Business

14. Executive Session: Confidential Business Information of an Applicant for Economic Development Assistance

15. Adjourn

Next Council Meeting June 15, 2021



Regular Council
Tuesday, May 4, 2021 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for May 4, 2021 at 6:30 PM.

2. Roll Call

Present - Mayor Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Rusty Smart - Deputy Police Chief, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Bruce Tolle, Jim Barb, Jake Lusk, Brandon Mc Connell, John Luke

3. Invocation - Mr. Lee

4. Pledge of Allegiance

5. Mayor Proclamation - JHS Basketball

Mayor Dutcher read and presented a Proclamation for the JHS boys basketball season and presented it to Assistant Varsity Basketball Coach Tim Barb and Team Captains Jake Lusk and Brandon McConnell in attendance.

6. Action on Minutes

a. April 6, 2021

ACTION: Marvin Block moved to Approve; Benjamin Lee seconded and the vote was as follows:

AYES: Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

b. April 13, 2021 Special

Correction noted that Ms. Hendren came in late but was in attendance at this meeting; clerk to edit.

ACTION: Doug Lehner moved to Approve; Benjamin Lee seconded and the vote was as follows:
AYES: Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher
NOES: None
ABSTAIN: None

Passed 7 - 0

c. April 20, 2021

ACTION: Benjamin Lee moved to Approve; Doug Lehner seconded and the vote was as follows:
AYES: Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Doug Lehner
NOES: None
ABSTAIN: Cheryl Robertson due to absence

Passed 6 - 0

7. Correspondence

a. Department of Commerce - Division of Liquor Control

i. Notice - Objections to Renewal

The village has a yearly opportunity to object to any liquor permit renewals. No objections of Council at this time.

ii. Notice - Liquor Permit Application

Pending application for a D3 license for an establishment downtown. No objection by Council, no hearing requested.

8. Citizen comments on matters not on the agenda

No public comments

9. Council Committee reports

a. **Planning & Zoning:** Met 4/22/21 Special (draft minutes sent with packet) and 4/27/21 Regular; Next 5/11/21 @ 6:30 pm Hybrid

April 27th; approval of a lot split for a parcel located on US 62 next to Huntington Bank, the parcel has not yet been sold to a developer, Ms. Klimchak said there have been some

issues with it being in a flood plain making it hard to build on so the land owner wanted to do a lot split to split the land in the front corner that also holds the lift station; the new parcel will be in the flood plain, the old parcel will no longer be in the flood plain; after that the land owner gets a letter from FEMA, this will help in developing that parcel. The Board also approved an Ordinance amending Chapters 1155 and 1157 that are on for introduction tonight. A virtual special meeting has also been scheduled for May 6th to continue work on the Design Guidelines.

- b. **Safety & Service:** 5/4/21; Next 6/1/21 @ 5:00 pm Hybrid
Met tonight; reviewed construction project updates. Additional meeting with engineer and hydrologist on the 13th to get more clarification on the well field evaluations. Discussed proposed bike path parking lot on Concord Road and safety concerns. Dangerous trees in the village right of ways, assessment discussion, and topic forwarded to Tree Commission. Discussed the Mobility Hub concept, Resolution on tonight to accept a concept plan from HDR.
- c. **Finance:** Met 4/20/21 updated last time; Next 5/18/21 @ 5:00 pm Hybrid
- d. **Economic Development:** Met 4/1/21 updated previously; Next 5/6/21 @ 10:00 am Virtual
- e. **Park & Rec:** Met 4/8/21 updated previously; Next 5/13/21 @ 10:00 am Virtual
- f. **Events Committee:** Met 4/23/21 draft minutes sent with packet; Next 5/5/21 @ 4:00 pm virtual

Updates given on information from break-out sessions; Little Miss Firecracker and Miss Johnstown event participation, Health Department updates with regard to events etc. Larger meeting next to begin to finalize some details with participation from JYAA, School Board, Police and Fire Departments.

10. Director Reports

- a. **Service: Street, Water, Wastewater**

Jack Liggett provided an update to Council on current projects:

- Westview Drive; paving to continue when the rain stops and hopefully get the grass seed and straw down to complete the project.
- Water tower; all trees, stumps and additional dirt have been cleared from our lot and when rain stops Phoenix will move in to level the lot and put in the foundation for the tower.
- South Oregon; had the pre-construction meeting, company scheduled to come in after the 4th of July and said they could complete it this paving season.
- Mink Street Relief Sewer/US 62 sewer extension; Legislation on tonight's agenda for a change in contractor.

Mr. Liggett reviewed the reports for each service department.

- b. **Manager**

Jim Lenner highlighted items in his report. A community conversation on mental health and

suicide prevention will be hosted by the village on May 19th at 7:00 pm in council chambers and will also be livestreamed on Facebook. Panelists attending from the Mental Health Association of Licking County, Licking Memorial Hospital, Johnstown-Monroe Schools and Clergy from the Presbyterian Church.

Mr. Lee asked if the village had anything at this point on the development in Leafy Dell, other than the one page he linked. Mr. Lenner said no, they are allowed by zoning ordinance, and it will not be heard at Planning and Zoning or Council.

11. Tabled Legislation

- a. **ORDINANCE 07-2021** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE VILLAGE OF JOHNSTOWN. Tabled March 2, 2021

Legislation to remain tabled.

12. Public Hearings of Legislation

- a. **ORDINANCE 14-2021** AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$60,000 OF BONDS FOR THE PURPOSE OF PAYING PART OF THE COST OF ACQUIRING A POLICE CRUISER AND RELATED EQUIPMENT, AND DECLARING AN EMERGENCY

Second reading; bond funds for the purchase of a police cruiser. Deputy Chief Smart said as far as he knows it was ordered but is on backorder due to Ford having issues with the chips.

Public Hearing: There were no public comments either for or against.

ACTION: Sharon Hendren moved to Approve; Benjamin Lee seconded and the vote was as follows:

AYES: Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block

NOES: None

ABSTAIN: None

Passed 7 - 0

- b. **ORDINANCE 15-2021** AN ORDINANCE AMENDING THE FUTURE LAND USE MAP OF THE VILLAGE OF JOHNSTOWN

Second reading; changes parcels on the Future Land Use Map. The first parcel located on US 62 changing from Industrial to Commercial and the second parcel on SR 37 changing for Residential to Commercial. This Ordinance is in conjunction with the following Ordinance for the Zoning Map.

Public Hearing: There were no public comments either for or against.

ACTION: Carol Van Deest moved to Approve; Marvin Block seconded and the vote was as follows:

AYES: Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Ben Lee

NOES: None

ABSTAIN: None

Passed 7 - 0

c. **ORDINANCE 16-2021** AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF JOHNSTOWN

Second reading; Amends the Zoning Map for one parcel at 450 S. Main Street from SR-1 to GCC-1.

Public Hearing: There were no public comments either for or against.

ACTION: Marvin Block moved to Approve; Benjamin Lee seconded and the vote was as follows:

AYES: Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren

NOES: None

ABSTAIN: None

Passed 7 - 0

d. **ORDINANCE 17-2021** AN ORDINANCE UPDATING THE ORDINANCE REGULATING THE USE OR OCCUPATION OF ALL PUBLIC RIGHT-OF-WAYS IN THE VILLAGE OF JOHNSTOWN, THE ISSUANCE OF RIGHT-OF-WAY PERMITS TO PERSONS FOR SUCH USE OR OCCUPANCY AND TO SET FORTH THE POLICIES OF THE VILLAGE RELATED TO ITS PUBLIC RIGHTS-OF-WAYS (ROW) AND REPEALING ORDINANCE 37-2016

Second reading; this updates the Village ROW Ordinance and repeals Ordinance 37-2016. The village Right of Way Consultant Eric Sandine was present to review the changes and answer Council member questions discussed at introduction. Mr. Sandine said the major updates from 2020 to 2021 are items considered allowable expenses for recovery in the annual registration fee. Said minor changes requested by Columbia Gas

were 1) changing the timeframe for a municipality to notify utilities in the event of a municipal project from thirty days to ninety days before the start of a project and 2) allowing street cuts in a newly constructed road within twelve months instead of twenty four months (with approval of the Village Manager). Said once this ordinance is passed they will get another ordinance together for registration and construction fees for 2021 which is recovery for expenses in 2020.

Mr. Lenner expressed that he would not authorize a cut in a roadway within twelve months of it being paved; not going to happen, said that should not even be in there.

Mr. Block said last time we worked with them (Columbia Gas) they slowed the project up one year; they also made a cut in a new road and didn't even ask. Mr. Sandine said there is an enforcement arm in the Ordinance and he is more than happy to lead enforcement action and recovery against specific utilities if needed.

Mr. Lee said he is still hung up on the twelve to twenty-four month piece, he understands it still being at the discretion of the village but moving up the timeline puts the village in a position to have to justify why we are saying no.

Mr. Lenner proposed to make the changes with the exception of the twelve months to twenty-four.

Mr. Liggett referenced the section on utilities for "abandoning in place" and the Kasson Street project; noted a utility who refused to remove items then the village was billed for removal. Mr. Sandine said that could be put in the recovery model for this year. Discussion on other expenses that were able to be recovered.

Mr. Lee noted references to Chapter 97 throughout the document; said those should be amended to read Chapter 931. Also asked why passing a new chapter rather than just a strikethrough of changing sections; Mr. Sandine said most of his clients are statutory communities and the requirement for them is repeal of previous ordinance and to reenact the subsequent one.

Public Hearing: There were no public comments either for or against.

ACTION: Benjamin Lee moved to Approve Ordinance 17-2021 with the noted amendments: keeping Section 931.16 (B)(2) at 24 months, not changing to 12 months and ensuring any references to Section or Chapter 97 are updated to Chapter 931 to accurately reflect our current ordinance numerology; Marvin Block seconded and the vote was as follows:

AYES: Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

Mr. Block asked if when a new company comes in and they tie on to AEP etc. should we be notified. Mr. Sandine said it depends on if they are an electric reseller or if they actually have infrastructure in the right-of-way; if they are using AEP's infrastructure then they are not relevant to this ordinance; if they put their own infrastructure in and they are regulated by the PUCO then they become subject to this ordinance. Discussion on other utilities and section on micro-cells.

- e. **RESOLUTION 2021-15** AN ORDINANCE AUTHORIZING THE VILLAGE PLANNER TO APPLY FOR THE NATUREWORKS GRANT THROUGH THE OHIO DEPARTMENT OF NATURAL RESOURCES

Bailey Klimchak said she needs to send in a signed copy of this Resolution with the application on June 1st.

Public Hearing: There were no comments either for or against.

Mr. Lee asked if this was for any specific project; Ms. Klimchak said we are applying for funds to pave the parking lot extension at the Trailhead.

ACTION: Carol Van Deest moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES: Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher
NOES: None
ABSTAIN: None

Passed 7 - 0

- f. **RESOLUTION 2021-16** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH UNDERGROUND UTILITIES, INC. FOR THE MINK STREET/WEST JERSEY STREET RELIEF SEWER AND SR 62 SANITARY SEWER EXTENSION PROJECT

This rescinds Resolution 2021-11 which allowed the village to enter into an agreement with Elite Excavating for the project; Mr. Lenner said we are rescinding that and awarding to Underground Utilities Inc.

Public Hearing: There were no comments either for or against.

ACTION: Marvin Block moved to Approve; Carol Van Deest seconded and the vote was as follows:
AYES: Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 7 - 0

g. **RESOLUTION 2021-17** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO AWARD FOR THE JOHNSTOWN MOBILITY HUB CONCEPT DESIGN

The Village advertised for bids for consultants to help design the concept for the Mobility Hub. Mr. Lenner said he was a little disappointed we only received two responses but looking at both responses he believes the best choice is to go with HDR who has been involved with the Smart Columbus Initiative and is excited to get started; this authorizes awarding the contract to HDR for \$20,000.00.

Mr. Lenner added that there will be a half day work session with stakeholders, Council members, staff, Licking County Transit, COTA; he highly recommends anyone from Village Council to attend just to educate themselves. No date set at this time.

Public Hearing: There were no comments either for or against.

ACTION: Marvin Block moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES: Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner
NOES: None
ABSTAIN: None

Passed 7 - 0

13. Introduction of Legislation

a. **ORDINANCE 18-2021** AN ORDINANCE AMENDING CHAPTERS 1155 AND 1157 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES.

This amends the village GCC-1 and GCC-2 districts and moves gas stations from a

Permitted Use to a Conditional Use. Ms. Klimchak said this was brought on by the zoning map change discussed earlier in the meeting; she does not believe the use of 450 S. Main Street will change in the near future, it has been a church for a very long time, but said we did not want a precedent of allowing gas stations as a Permitted Use when some GCC parcels are so close to residential districts, thought that moving gas stations to a conditional use would allow the village to have more control over where future gas stations are located and base those permissions on how close they are to residential districts and the environmental impacts. **Public Hearing on May 18, 2021**

b. **ORDINANCE 19-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

This is to appropriate money for the Trailhead sidewalk and legal fees; Finance Director Ms. Steffan said we have gotten a lot of legal fees we can't cover in the previously budgeted amount and suggests increasing by \$30,000; and also \$4,500 for the Trailhead Park sidewalk which also includes grass fertilization and beautification services.

Public Hearing on May 18, 2021

14. Other Business

1. Sharon Hendren said she is so proud of our village, that the Newark Advocate wrote about us being the 15th safest in Ohio; Council discussion on recognition for the Police Department.
2. Marvin Block said fertilizer will be put down after the rain and a mow.
3. Bailey Klimchak said she got the final draft of the Active Transportation Plan (ATP) and it looks wonderful, she will review and plans to have to Parks and Rec next week and then Council the week after; she thanked Council for their comments on the draft.

15. Adjourn

ACTION:	Sharon Hendren moved to Adjourn; Ben Lee seconded and all were in favor
AYES:	Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest
NOES:	None
ABSTAIN:	None

Passed 7 - 0

Meeting adjourned at 8:00 pm

Next Council Meeting May 18, 2021

Proclamation

NATIONAL POLICE WEEK

2021

Whereas: there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Johnstown Police Department; and

Whereas: In 1962, President Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which it falls; and

Whereas: the Village of Johnstown wishes to recognize National Police Week 2021 and to honor the service and sacrifice of all law enforcement officers especially those who have lost their lives in the line of duty while protecting our communities; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Village of Johnstown joins the Nation in thanking all of our Police Officers and their families for their service and dedication to this community.

AND, I, Chip Dutcher, Mayor of The Village of Johnstown, on behalf of Village Council, do hereby proclaim **May 9-15, 2021** as Police Week in the Village of Johnstown and hereby call on our community to publicly salute the service of our law enforcement officers.

Chip Dutcher, Mayor
Village of Johnstown
May 18th, 2021

Proclamation

NATIONAL POLICE WEEK

2021

Whereas: there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Johnstown Police Department; and

Whereas: In 1962, President Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which it falls; and

Whereas: the Village of Johnstown wishes to recognize National Police Week 2021 and to honor the service and sacrifice of all law enforcement officers especially those who have lost their lives in the line of duty while protecting our communities; and

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AND, I, Chip Dutcher, Mayor of The Village of Johnstown, on behalf of Village Council, do hereby proclaim **May 9-15, 2021** as Police Week in the Village of Johnstown and hereby call on our community to publicly salute the service of our law enforcement officers.

Chip Dutcher, Mayor
Village of Johnstown
May 18th, 2021



Planning & Zoning Commission
Tuesday, May 11, 2021 - 6:30 PM
MINUTES

1. Call to Order

Chairman Ryan Green called to order the Planning and Zoning Commission meeting for May 11, 2021 at 6:35 p.m.

2. Roll Call

Present - Chairman Ryan Green, Ron Danne, Jesse Coppel, Benjamin Lee, Jon Merriman
Absent - None

Staff present - Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Kim Littleton, Carolyn Fallon, David (Cheryl) Cool, Deb Young, Mary Queen Cool, John Luke

3. Public Comments

1. David Cool - Association of the Villas of Leafy Dell Condominium Group

- Regarding the effort to begin work on the vacant lot; said the lot was previously approved for condominiums, now there is a push for eighty apartment units and it has not been approved yet but there is a plan. His question is what changed and if they don't like it what can they do about it.

Chairman Ryan Green said at this point everything has pretty much been approved other than the Certificate of Appropriateness (COA).

Village Planner Bailey Klimchak said she would like to correct that statement; the plans for the apartments have not been approved, they need to get a Zoning Certificate and they need to go through Engineering review. The change from condos to apartments is not a change on the village side, the plan for condos was never approved through the village, the existing Leafy Dell Condos were approved but an extension of that was never approved; it was zoned AR which is Multi-family and that includes condos and apartments so apartments are an approved use and they do not need to get zoning approval. Ms. Klimchak added that they need to meet all designations in AR which includes a density designation and they need to get their engineering and storm water work approved but they do not need to get zoning approval as this is an approved use so there is really nothing to be done about that. Noted that the public can join the public meeting for the Certificate of Appropriateness (COA) which is on design and elevation of the buildings.

Mr. Cool said they intend to do what they can do to reduce the density and make it more appropriate for their neighborhood.

2. Carolyn Fallon - 106 Maple Leaf Drive

- Said she knows the zoning is approved and they have to keep it under twelve units, asked if the plat map has been approved. Ms. Klimchak said that has not been approved yet.
- Asked if when that is approved, would zoning take into consideration the private roads that belong to the Villas of Leafy Dell and the plat showing access to private roads? Ms. Klimchak said the village will not get involved in private roads, the Leafy Dell Condos have the full right to block those roads off, she has not seen a new plat plan from the developer of the apartments but knows that the Leafy Dell Condo Association has spoken to them so they may change that plat plan to not have them be connected; she will ask them when they send the new plat plan but the village won't require them to not connect to the stub streets.
- Asked if they had the right to block those streets and actually all of the property off with fencing if they so choose. Ms. Klimchak said that they do.

Jesse Coppel asked if they will need a new plat approval or if they can just build twelve units. Ms. Klimchak said they have not received any plat approval as of yet, however, their preliminary plan shows eighty units which is within the density allowed; the density of an AR zoning district is twelve units per acre.

Jess Coppel asked if we had seen the preliminary plat or is that yet to come. Ms. Klimchak said the preliminary plat does not need to be approved; they just sent the preliminary plan to the village just to get input. Mr. Blair added that with the building height requirements they will not be building any more than a two story building. Ms. Klimchak restated that the plan will not come to zoning, it is an approved use.

3. Carolyn Fallon - 106 Maple Leaf Drive

- Since the plat plan does not need to come to zoning, asked if it would go to the building department for permitting. Ms. Klimchak said they need to get a zoning certificate which can be approved internally and does not need to come to Planning and Zoning. Mr. Green confirmed that the COA would come to zoning; Ms. Klimchak said yes but a COA is only for the design of the buildings (materials, elevation, colors, stone work etc.). Mr. Blair added that the COA would need to be approved before the zoning certificate is approve.

Mr. Danne asked if they had scheduled the COA meeting yet. Ms. Klimchak said they have not, they are still working on engineering and storm water plans.

There were no further comments from the public and Chairman Green closed Public Comments.

4. Work Session: Design Regulations

Vision Statement: The Village of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character

a. [Draft Document - Begin page page 64](#)

Commissioners continued review of the Design Regulations draft beginning on page 64 Undesirable Materials and worked to make edits through page 76. Discussions on stucco and other material types, window placement and requirements, building façade, murals, garage location and design, utility and services placement, landscaping, site detention for storm water.

Next work session to begin on page 77.

5. Zoning Inspector

a. April 2021 Zoning Inspector Summary Report

Zoning Inspector Report was included with the packet. Discussion on availability of liquor licenses in the village and improvements to downtown buildings.

6. Other Business

No further business.

7. Adjourn

ACTION: Ryan Green moved to Adjourn; Jesse Coppel seconded and all were in favor.

AYES: Ryan Green, Ron Danne, Jesse Coppel, Benjamin Lee, Jon Merriman

NOES: None

ABSTAIN: None

Passed 5 - 0

Meeting adjourned at 8:38 p.m.



Finance Committee
Tuesday, May 18, 2021 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Finance Committee meeting for May 18, 2021 to order at 5:00 pm

Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jim Lenner, Jack Liggett, Dana Steffan, Bailey Klimchak, Chief Haroon, Rick Fitch, Teresa Monroe.

Public present - Greg Odey - Vice President Prime AE Group, Kerry Hogan - Division of Water/Wastewater Prime AE Group, Matt McCutcheon - Project Manager Prime AE Group

2. Action on Minutes

a. April 20, 2021

ACTION: Mayor Dutcher moved to Approve; Ben Lee seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher

NOES: None

ABSTAIN: Cheryl Robertson - due to absence

Passed 2 - 0

3. Finance Director Reports

a. Bank-to-Book Reconciliation; Finance Report; Financials

2021 Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to \$500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

On the Bank to Book Rec, Finance Director Dana Steffan noted more outstanding payroll variances than usual due to the late April payroll, said all else was pretty standard. Added that revenue is looking good, getting back up to pre-pandemic levels. Answered questions on items noted in the Finance Director report.

4. Presentation - Sewer Plant Expansion (Prime Engineering)

Village Engineer Prime AE Group members Greg Odey, Kerry Hogan, Matt McCutcheon presented on the [Wastewater Treatment Plant Expansion project](#). Highlights of the presentation included an overview of the current Johnstown Wastewater Plant, current capacity and their assessment on impact of discharge to Raccoon Creek. Mr. Hogan presented on details of the upgrade and improvements; Mr. Odey presented on financing and funding options for construction costs which will be determined in a General Plan.

ACTION: Cheryl Robertson moved to Approve the Project Funding Options for the Preliminary Engineering and General Plan not to exceed \$40,000 from the bonded funds ; Chip Dutcher seconded and the vote was as follows:

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

5. Adjourn

The meeting was cut short due to power and internet outages, a Special meeting will be scheduled for the balance of the agenda. Adjournment at 6:30 pm.



Special Finance Committee
Thursday, May 20, 2021 - 9:00 AM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Special Finance Committee meeting for May 20, 2021 to order at 9:00 am.

Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jim Lenner, Dana Steffan, Jack Liggett, Chief Haroon, Teresa Monroe.

Public present - None

2. Water Plant Expansion (Jack)

Jack Liggett said he met with the new Hydrologist, Eagan and Associates who took all the information from the well testing, they have confirmed that we can get two million gallons a day out of the well field and possibly more; could do more testing over the years to see if that third million is there and available and out of what aquifer. Jack Liggett said there is an RFP almost ready to go out to different engineers so they can give ideas and thoughts on how to expand the plant; Mr. Liggett said he would have it ready in the next two weeks if Council desires to move forward. Mr. Lenner said although staff is comfortable with Prime for the wastewater plant, for various reasons they are not comfortable with them doing the water plant work so will be seeking another firm for that. Mr. Liggett said the reason this was not just handed off to Prime was that with their other work and the construction of the sewer plant, the village wants a firm it feels confident can give one hundred percent and work in the timeframe it needs to be done; Mr. Liggett added that it is not that Prime doesn't have the ability, but it is unknown if they have the staffing to do two major project plus handle all their other customers. Mr. Liggett said claricones are not one of the most common types of plants in Ohio so he plans to set up a couple tour dates for engineers to come in and walk through the facility to look at the system. Mr. Liggett added that the RFP does not commit us awarding to any individual person, it will just let us review who has the best plan and then we can begin negotiation on engineering and plant costs. Ms. Steffan asked about cost, Mr. Liggett said this does not lock us into any number at this stage.

2021 Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to \$500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

ACTION: Benjamin Lee moved to go forward with the RFP for the water plant; Chip Dutcher seconded and all were in favor.
AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 3 - 0

Resolution for RFP to Council at next meeting.

3. Fireworks Event 2021 Considerations (Ben)

Ben Lee provided updates on the event planning:

- Committee has food trucks wanting to commit; Hamburg, the fireworks company is all set; Village has \$2500 in the account for this year, everything from last year was carried over; \$300 balance due to be paid which is a price increase from last year to this year.
- Outstanding Items to pay for:
 - The \$300 difference in cost
 - Porta-johns, Jack needs a number, Ben working on getting that estimate.
 - Chief has a new security plan, areas need to be roped off, needs approximately 5000 feet of rope or tape - estimate \$200; need 500 stakes - estimate \$500 and no parking signs - \$50 also cleanup items, gloves, trash bags, cardboard trash cans

Mr. Lee estimates \$1100 or \$1200 in costs, not including the porta-johns.

- Discussion on ordering extra trash bags, gloves and cardboard trash cans x20. Doug Lehner working on contacting service organizations for after event cleanup/trash collection.
- Discussion on getting a dumpster from Local Waste - cost estimate \$300; staff to coordinate asking them donate.
- Discussion on Sandwich boards/signage to mark handicap parking; ask American Legion members for a couple volunteers to monitor the handicap parking lot.
- Insurance rider cost is \$250 for this event.

Mr. Lee to discuss some follow up items with the school; among them preference on dumpster location.

4. ARP Fund Distribution / Treasury Guidance (Jim/Dana)

Finance Director Dana Steffan said there are four basic categories money is available for:

1. To respond to public health emergency or its negative economic impacts.
2. To respond to workers performing essential work.
3. For the provision of Government services to the extent of the reduction in revenue.
4. To make necessary investments in water, sewer or broadband

Much more detail included in the one hundred and fifty pages. Ms. Steffan said no money has been received yet; the village expects to receive \$500,000 this time and same amount next May, about a million all together. No resolution of Council is necessary to create the separate account to hold the money.

5. RAISE Grant Application for Mobility Hub (Jim)

Jim Lenner said he thinks help will be needed on quantifying effects of reduction in transportation services, does not think that is something we can do. In addition to the \$20,000 Council ok'd from ARP funds, Mr. Lenner asks for consideration of another up to \$15,000 to have Hull & Associates on call for those transportation items as they come up. Mr. Lenner said he has created an outline on what needs to be addressed in the grant, if the village wants this to be the best application, he will need assistance from Hull. This project total would be not to exceed \$35,000. Added that a private company is donating \$15,000 to expand the concept plan from the five acre site to the entire twenty seven acre site.

Mr. Lee state the motion would be to approve an additional \$15,000 from the Budget Stabilization Fund to be backfilled by the ARP funds when they are received. Mr. Lenner said it would be a not to exceed, if he only needs five thousand that is all he will use.

ACTION:	Chip Dutcher moved to Approve; Cheryl Robertson seconded and all were in favor.
AYES:	Ben Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 3 - 0

Mr. Lenner said if anyone is interested in getting in on this and would like an assignment to let him know, he will take the help; Mr. Lee said he was in and to let him know what is needed.

6. Lexipol Annual Renewal Cost (Chief)

Chief Haroon said Lexipole is what PD use for policies, daily training bulletins, annual law enforcement supplemental manual, and their annual law enforcement procedure manual. Lexipole is paid to create and update the policies; once reviewed and enacted, Officers are trained to ensure compliance with the policies. Chief said this was something new to

Johnstown last year, it has a recurring cost of \$5,025.00; said he failed to create a line item budget for it last year and needs to humbly request the money to make sure the policies get paid for; he will ensure it gets added to his line items next year.

ACTION: Ben Lee moved to Approve the \$5,025.00 expense for Lexipole; Cheryl Robertson seconded and all were in favor.
AYES: Ben Lee, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 3 - 0

Ms. Steffan to have an Ordinance on next Council agenda.

7. Local Lighting Cost Comparisons Update (Jack)

Lighting discussion moved to June meeting.

8. Other Business

1. Hannahs Park walkway - cost estimates being compiled, hope to submit to the Babcock Foundation as a beautification project. Mayor Dutcher noted Mr. Block's conversation with them that their funds have been expended for this year but that we would be in line for consideration next year. Not on Finance Committee plate for now.

2. House Bill 157 - on withholding municipal income tax; Finance Director put together some analysis from RITA and sent out to committee members. Said she thinks the village will be on the low end of any negative impacts, around \$100,000 is where she would expect to see owing any money back to non-residents. RITA gave estimates of ten, twenty and thirty percent of non-residents getting their tax money that they have paid to Johnstown back and giving it to their resident municipality where they were working during 2020. Top two withholders in Johnstown are Tech International and the Johnstown-Monroe School District; Ms. Steffan said at least for the school district, the teachers were in Johnstown for the year so she thinks it is highly unlikely that we would need to give money back there. Mr. Lee asked if based on the projection of some potential loss, does the Finance Committee want to support sending a Resolution to Council to formally oppose the Sub-House Bill that could generate income loss for the village. Mayor Dutcher said he does not have strong feeling one way or another but would support either way, he knows the Ohio Municipal League (OML) is testifying against it; Ms. Robertson said she feels the same. Mr. Lee said he supports the OML and their opposition toward it.

Committee and staff agreement to continue to watch movement of the bill.

9. Adjourn

ACTION: Ben Lee moved to Adjourn; Chip Dutcher seconded and all were in favor.
AYES: Ben Lee, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 9:46 am



Economic Development Committee
Thursday, May 6, 2021 - 10:00 AM
MINUTES

1. Call to Order

Present - Cheryl Robertson, Carol Van Deest, Chip Dutcher
Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager,
Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Ben Lee, Marvin Block,
Teresa Monroe - Clerk of Council

Public present - None

2. Action on Minutes

a. April 1, 2021

ACTION: Chip Dutcher moved to Approve; Carol Van Deest seconded and all
were in favor.

AYES: Cheryl Robertson, Carol Van Deest, Chip Dutcher

NOES: None

ABSTAIN: None

Passed 3 - 0

3. CIC updates/Incubator space

Jim Lenner updated that last CIC meeting was canceled; Amy Treciak's contact is willing
to advise but would like the board in place prior to meeting. Discussion on number of
board members, potentially five. Ms. Robertson said committee can work on coming up
with names of individuals who could be helpful to this board, people who have started their
own businesses, attorney, accountant etc. people who could be good advisors.

2021 Committee Goals

1. Plan for and target types of employers the village wants to attract; Manufacturing, Commercial, Business Offices -
Update ED Plan to solidify vision for facilities (By end of Q1)
2. Develop a Comprehensive Plan for a future Incubator Space - Manager working to create a plan outline to share with
CIC
3. Develop common purpose with Park & Rec Committee to promote park and rec amenities; Eco- tourism.
4. Enterprise Center Drive construction completion in 2021 - In progress
5. Obtain rezoning of the remainder of the Enterprise Center land - Discussions ongoing
6. Provide consistent communication on joint projects with the CIC - Minutes and verbal report on CIC agendas.
7. Develop a business census - In progress
8. Help facilitate formation of Chamber of Commerce - Enlist help from CIC and Licking County Chamber of Commerce

Marvin Block updated that the owner of the old nursing home is ready to sell, have a meeting with him on the 11th if anyone wants to join.

4. Mobility Hub update

Jim Lenner said he is working on a kickoff meeting with design engineer HDR; also met with a local business who owns the property we are looking at, he has a draft MOU out to them and it is being reviewed, said they will get back to us. Meeting with Congressman Balderson later today to discuss the deficiencies in our earmark request.

Later added that he would likely ask Council for a few more dollars to incorporate the entirety of the property we are looking at (thirty two acres) because the \$20,000 concept plan is just for the five acre mobility hub; thinks we are being short sighted because that five acres will affect the redevelopment of the entire thirty two acres. Will talk to the design consultant HDR to see what it would cost to incorporate the entirety.

5. Project Mastodon Update

Started roadway design, upped the design fee authorizing an additional \$12,000 (still in budget) to explore options for a round-a-bout.

Mr. Block expressed his favorable opinion on a round-a-bout for that location.

6. Enterprise Center update

Ms. Robertson noted the purchasing company's intent to purchase the additional twenty acres and asked if that would need to be rezoned; Mr. Lenner said that had already been done. Initial sketches and renderings of the buildings should be given to the village tomorrow or early next week, expects purchasing company to close after the ninety day due diligence period. Ms. Robertson asked if design of the building will go to Planning and Zoning, Mr. Lenner said yes for the aesthetics. Update on progress of widening the road with the firm commitment of a company coming.

7. Other Business

1. Discussion on Revitalization District to gain additional liquor licenses in the village.
2. Meeting with School Board regarding the CRA for New River; waiting on some direction from Law Director.
3. Discussion on water and sewer facility expansion with regard to line extension to interested properties out of town; potential for funding.
4. Review of 2021 Committee goals.
5. Update that Apeks and Curaleaf now under same new umbrella.
6. Mr. Block asked about the village recouping investment of money spent on making the Enterprise Center property more valuable; said he knows we cannot do anything about what was done in the past but what about the other fifty acres when it's developed; discussion on negotiation of the CRA and how it relates to the school district.

8. Adjourn

ACTION: Carol Van Deest moved to Adjourn; Chip Dutcher seconded and all were in favor.

AYES: Cheryl Robertson, Carol Van Deest, Chip Dutcher

NOES: None
ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 10:42 a.m.



Park & Rec Committee
Thursday, May 13, 2021 - 10:00 AM
MINUTES

1. Call to Order

Committee Chair Carol Van Deest called the Parks and Recreation Committee meeting for May 13, 2021 to order at 10:02 am

Members Present - Carol Van Deest, Mayor Chip Dutcher,
Absent - Sharon Hendren

Staff present - Bailey Klimchak, Marvin Block, Ben Lee, Jim Blair, Teresa Monroe.

Public present - Richard Waugh

2. Action on Minutes

a. April 8, 2021

ACTION: Chip Dutcher moved to Approve; Carol Van Deest seconded and all were in favor

AYES: Carol Van Deest, Chip Dutcher

NOES: None

ABSTAIN: None

Passed 2 - 0

3. Raccoon Creek Park/TAP Grant update (Bailey)

Bailey Klimchak updated that the TAP Grant was not awarded.

4. Johnstown Trailhead Park

a. Shelter House sidewalk - Sent to Finance Committee

2021 Committee Goals

1. Apply for the 2020 Transportation Alternatives Program (TAP) grant through ODOT for Raccoon Creek Park Trail Phase I - Grant application submitted
2. Establish a Joint Recreation District - Discussions in progress
3. Continue to work on the Mastodon Preserve and the Johnstown Trailhead Park projects -Parking lot completion, Concrete pad removal, Establish a Dog Park, Tree plantings
4. Continue to work toward a Longwell & Miles Memorial Estate implementation plan
5. Continue discussions with JYAA about their soccer fields that are surrounded by Raccoon Creek Park (Dick Hill property) - In Progress
6. Pursue bike path extensions - In preliminary discussion
7. Pursue a Raccoon Creek path extension to Edwards Road
8. Market community assets - Parks, Trailhead (Shared ED goal)
9. Walkway to Hannahs Park from US 62

On April 20th Finance Committee approved \$4,500 for the Trailhead sidewalk and for parks grass fertilization; (\$3,000 sidewalk / \$1,500 for fertilizer and landscaping.)

- b. Pedestrian Counter - Has been ordered
Ped counter has shipped, waiting on arrival.
- c. Dog Park updates (Bailey)
Working with contractors to get pricing.

5. Hannahs Park Walkway Updates

Marvin Block showed a rendering of the archway for the Hannahs Park walkway and said all the brick and stone will be a donation. Mr. Block updated that the application to the Babcock Foundation for funding would need to wait until they are ready to fund new projects.

6. Active Transportation Plan

- a. [ATP Final Draft](#) - Review and Recommendation to Village Council
Review of the Active Transportation Plan; committee in favor of forwarding to Council for approval.

ACTION:	Chip Dutcher moved to Approve the plan and forward to Council; Carol Van Deest seconded and all were in favor.
AYES:	Carol Van Deest, Chip Dutcher
NOES:	None
ABSTAIN:	None

Passed 2 - 0

7. Downtown Johnstown, Inc. updates

Clean Sweep scheduled for May 22, 2021
Springfest scheduled for June 12, 2021

8. Licking Park District (Richard Waugh)

- a. Concord Parking Lot discussion
Further discussion on potential for a parking lot off of Concord Road at the bike path on the Township side of the road. Concern by some that the parking lot would be just as dangerous as the cars parking along the road now. It was mentioned that the park district should bring the Township Trustees in on the potential plan. Carol Van Deest raised concern and said maybe the money to be spent on a lot that won't even be in the village should be spent on improvements to the Trailhead parking lot; and if the parking lot does go in; recommends that Monroe Township install caution signage on Concord Road.

9. Other Business

Review and updates on Committee Goals.

10. Adjourn

There was no further business and the meeting adjourned at 10:52 am.



Johnstown Events Committee
Wednesday, May 5, 2021 - 4:00 PM
MINUTES

1. Call to Order

Ben Lee called to order the Events Committee for May 5, 2021 at 4:17 pm

Members Present - Benjamin Lee, Janet Piper, Amy Treciak
Absent - Doug Lehner

Village Staff present - Police Chief Haroon, Teresa Monroe-Clerk of Council

Public present - Fire Chief Wright, Tim Swauger-Johnstown Monroe School Board President, Monica Gernert - JYAA, Chad Brown-Licking County Health Commissioner

2. Action on Minutes

a. April 23, 2021

ACTION: Ben Lee moved to Approve; Janet Piper seconded and all were in favor.

AYES: Benjamin Lee, Janet Piper

NOES: None

ABSTAIN: None

Passed 2 - 0

3. Committee Discussion - Breakout Meeting Updates

- Little Miss Firecracker/Miss Johnstown: Pageants moving forward; using Opera House.
- Johnstown-Monroe Schools: No public to use the practice field because new grass is planted. Waiting to see what health guidelines will be. Had concern for shell debris falling on the field, Chief Wright said in his experience with past shows, they have not seen damage; Tim Swauger said the concern is more if they were to go with bigger shells in the future, no objection to moving forward with the current state.
- Green Chapel Properties: Mr. Lee reached out, they have no issue with the exclusion zone over the wooded area to the south of JYAA, will be getting ok in writing as well.

4. Licking County Health Dept. Participation/Discussion w/ Commissioner Brown

Health Commissioner Chad Brown joined to provide direction for the event from the CDC and Licking County Health Department.

Updated guidance provided:

- There is no limit on seating capacity for outdoor events; no groups of more than ten sitting together and if there is, other groups should be ten feet from them.
- Suggests signage that talks about and encourages social distancing, make announcements during the event.
- Guidance is that if you are vaccinated and outdoors, you no longer need to wear a mask but if desired, event coordinators could still require them to be worn.
- Cases are dropping; as of today the case rate was 104 per 100,000, if it goes under 100 per 100,000 we will go back to category yellow. Governor said if cases dropped to 50 per 100,000 he will lift all orders.
- Food at the event is not a problem; would just need to socially distance people in line, give visual direction. Mr. Brown said he is willing to send a staff member to walk through the plan if needed for specific guidance. He would also be happy to give guidance on any plan sent to him.

Monica with JYAA asked if the groups of ten applied to JYAA property during the event; Mr. Brown said the same recommendations apply.

Mr. Swauger said he did not have any concerns, unless the village wants something different, they just plan to follow the Licking County Health rules.

5. School Participation/Discussion w/ School Board Representative

Tim Swauger said the girls softball field outfield is still growing grass, that could be a concern if it doesn't thicken up. On the practice field between the stadium and high school, ok with it being a viewing area, good with walking on it, sitting in lawn chairs or blankets, not ok with vehicles. Pedestrian traffic would also be weather dependent. Another area - girls softball field. Main concern is trash cleanup after the event.

Discussion with JYAA representative Monica Gernert. Mr. Lee asked for a resolution or something formal authorizing use of JYAA property for the event. Chief Haroon recommended left turn only when vehicles leave JYAA

6. Committee Consideration of Next Steps

Janet to follow up with Legion to see if they are available to present the colors.

Ben to check on and using village employees for cleanup

Follow up with Jim Lenner on food trucks, check on local food trucks for participation interest.

7. Schedule Next Meeting

8. Other Business

9. Adjourn

There was no further business and Mr. Lee adjourned the meeting at 5:43 pm.



Johnstown Events Committee
Wednesday, May 19, 2021 - 4:30 PM
MINUTES

1. Call to Order

Ben Lee called to order the Events Committee for May 19, 2021 at 4:32 pm

Members Present - Ben Lee, Janet Piper, Doug Lehner (arrived during)

Absent - Amy Treciak

Village Staff present - Mayor Chip Dutcher, Police Chief Haroon, Teresa Monroe

Public present - Monica with JYAA

2. Action Items Update

Updates provided:

- Janet Piper - the American Legion is a go on all items; she has been in touch with the Little Miss Firecracker team and Miss Johnstown and they would be happy to perform. They are having some trouble getting contestants but hopefully that will change. Committee will plan for a fifteen minute performance.
- Janet Piper - spoke with the Church of the Ascension and confirmed their parking lot would be available.
- Ben Lee - got the signed contract back from Hamburg.
- Ben Lee - Certificate of Insurance has been updated, spoke to Green Chapel Properties and they are fine with the new exclusion zone being over the trees on their property.
- Ben Lee - Schools have enlisted Dale Dickson and Mike Bumbaugh to work the sound booth at the stadium.
- Ben Lee - Amy Treciak reports there has not been a lot of feedback from downtown businesses, happy there is going to be an event but not much more in the way of additional participation.
- Ben Lee - updates from the CDC and State on masks; there will not be a need to unless we want to have a mask mandate for the event. Committee concurrence that it is an outdoor event and there will be no requirement, people can wear masks as they see fit. Additionally, committee does not see need to provide hand sanitizer or signage.
- Ben Lee – confirmed the event will have use of the stadium restroom facilities, discussion on need for additional porta-johns. Monica said JYAA restrooms are not open, they use porta-johns. Need to get a count on restroom stalls from the school to determine need.
- Ben Lee - village has a quote on a rider for insurance, \$250; will discuss in Finance Committee
- Ben Lee - will bring up having the village Street Dept. help with event cleanup; Doug Lehner to report back on his contact with any school groups needing

community service hours.

- Ben Lee - will follow up with the Boosters on coming to utilize the stadium concessions
- Chief Haroon - Discussion on need for floodlights in various areas; stadium lights should be sufficient, remove item from funding request

3. Day-of Programming Finalization

Ben Lee reached out to food truck operators, waiting on some responses; committee decision to solicit for additional interest on social media.

Committee worked to complete some questions in the Events Packet. Discussion on locations for no parking and for handicap parking and signage.

Doug Lehner updated that he had not heard anything back on groups for cleanup. Discussion on staggering groups of volunteers throughout the evening so there is not so much at the end of the night. Ben to check with village on ability to provide general cleanup items for volunteers- trash bags, gloves, cardboard trash cans.

Mr. Lehner reached out to Mr. Zirelli regarding band performance, waiting on response and decision.

Revised Safety Plan (Chief Haroon)

Review of updated safety plan with new exclusion areas; aerial maps provided by Chief. Discussion on supplies to be ordered for blocking off areas; 5,000 feet of tape and 500 stakes, needs to be discussion on who will set all of it up; Ben Lee said he would be available.

4. POC (Point Of Contacts & communication method)

Day of points of contact discussed as follows:

- MC/Programming coordination with performers; Janet Piper
- Food vendors; Doug Lehner
- Event cleanup/trash; Ben Lee and Doug Lehner
- Sound booth/school; Dale Dickson and Mike Bumbaugh
- Security; Chief Haroon
- Will check with Fire Department/Chief Wright to ask who will be their point of contact

5. Discussion on potential date for 2022 (re: JYAA scheduling)

Discussion on date of July 3rd again in 2022, potential for JYAA hosting a tournament and having on Friday night, July 1st, 2022 as an alternate. Further discussion on alternate locations as a possibility for keeping the event on July 3rd.

6. Other Business

1. Discussion on day of schedule time estimates as follows:

- 8:00 am Start roping off exclusion areas; Chief Haroon said when the fireworks arrive it should become an exclusion zone; Ben Lee will check with the school
- 5:00 pm - 6:00 pm Food trucks to begin arriving
- 6:00 pm Open up parking
- 7:00 pm - 7:30 pm open up stadium/concessions
- 8:00 pm Program start; American Legion presentation of the colors, National Anthem, Introduction to the event/speakers, music/entertainment
- 9:30 pm - 9:45 pm Fireworks start
- 11:00 pm Food trucks end
- 11:30 pm Scene clear

2. Follow up items:

- Chief Haroon said we need to provide adequate notice on closing the handicap parking lot; Ben to ask the schools on that.
- Reach out to Mayor Dutcher and Jim Lenner to see if either would like to speak
- Discussion on entertainment; committee on board with Shane Langley to sing patriotic songs, schools have said Mike Bailey may be able to put together a patriotic video; Ben said he would respond back to them.
- Ben Lee to turn in the completed Village Event packet
- Ben Lee to email Hamburg to get an idea on set up time.
- Noted the biggest outstanding items right now are food truck participation, band/choir participation, and event cleanup.

7. Adjourn

ACTION: Ben Lee moved to Adjourn; Janet Piper seconded and all were in favor.

AYES: Ben Lee, Doug Lehner, Janet Piper

NOES: None

ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 5:38 pm.



Johnstown Events Committee
Tuesday, May 25, 2021 - 5:00 PM
MINUTES

1. Call to Order

Ben Lee called to order the Events Committee for May 25, 2021 at 5:32 pm

Members Present - Benjamin Lee, Janet Piper

Absent - Doug Lehner, Amy Treciak

Village Staff present - Teresa Monroe

Public present - Tim Swauger

2. Action on Minutes

a. April 23, 2021

ACTION: Benjamin Lee moved to Approve; Janet Piper seconded and all were in favor.

AYES: Benjamin Lee, Janet Piper

NOES: None

ABSTAIN: None

Passed 2 - 0

3. Food Truck Assignments - Final

Review of food truck vendor list and those who have expressed interest. Need to convey to vendors there is no monetary guarantee in sales, no electric provided, location in designated area is first come first serve. The school boosters plan to sell drinks and popcorn etc. at the stadium.

4. Outstanding Task Updates

Updates:

- Stakes are being ordered, tape and trash cans have been received.
- Porta-john quote is \$800 for one handicap and five non-handicap stalls; Jack Liggett is ordering. Location/placement to be determined; Tim Swauger said to think about placement as far as lines forming behind them and blocking peoples view. Locations proposed; two near the food trucks, two by the baseball diamond and leave the handicap stall at the handicap area.
- Dumpster for event cleanup being donated by Local Waste; discussion on location. Tim Swauger said placement anywhere on hard surface, their asphalt or concrete is fine.
- Waiting on response from the Mayor and Village Manager to see if either would like

to make remarks at the event.

- Waiting to hear from Mike Bailey (patriotic video)
- Janet Piper spoke to Shane Langley said he would be happy to sing the National Anthem and other patriotic songs.
- Janet Piper said she would be willing to speak on behalf of the Events Committee; Chief Haroon said he would tentatively speak as well.
- Tim Swauger to put Shane Langley in touch with Dale Dickson on sound and music for his performance.
- Discussion on stadium lighting; Tim Swauger said Dale Dickson and Mike Bumbaugh will be in the press box and can be point of contact for lighting. Will also have maintenance there.
- Mr. Zirille politely declined invitation to play at the event due to vacation.

Outstanding Items:

- Mike Bailey and the patriotic video creation
- Janet Piper noted she is exploring a couple other options for the scoreboard display
- Need to identify who will help with staking/roping off areas and putting the cardboard trash cans together and placement.
- Need to determine exact placement for dumpster and porta-johns
- Need to identify volunteers for event cleanup

5. Program Finalization

Ben Lee said he feels good about "day of" list; will send out along with point of contact list.

Reach back out to see if Boosters or American Legion would have interest in running a 50/50 drawing; Ben to ask Tim Swauger about Boosters and Janet to ask American Legion.

Ben Lee will be turning in the event packet to the village; would also like to start being advertised on social media; discussion on wording.

6. Other Business

No further business.

7. Adjourn

ACTION: Benjamin Lee moved to Adjourn; Janet Piper seconded and all were in favor.

AYES: Benjamin Lee, Janet Piper
NOES: None
ABSTAIN: None

Passed 2 - 0

Meeting adjourned at 6:17 pm.



1813

JOHNSTOWN POLICE DEPARTMENT



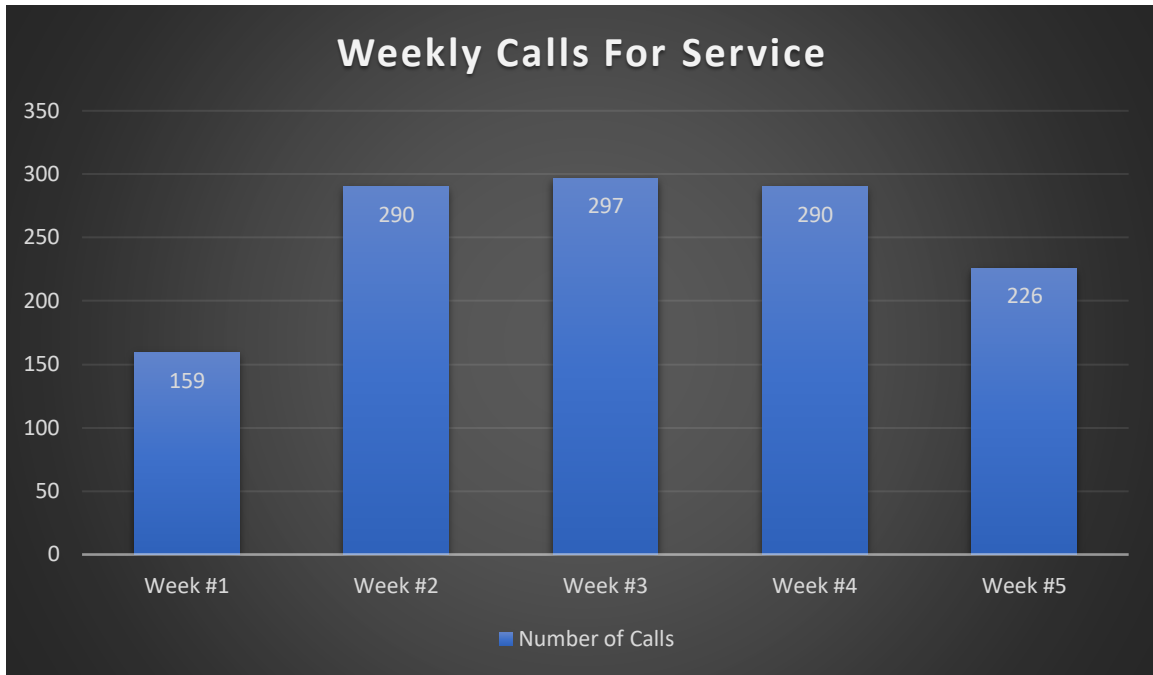
REPORT

CHIEF'S

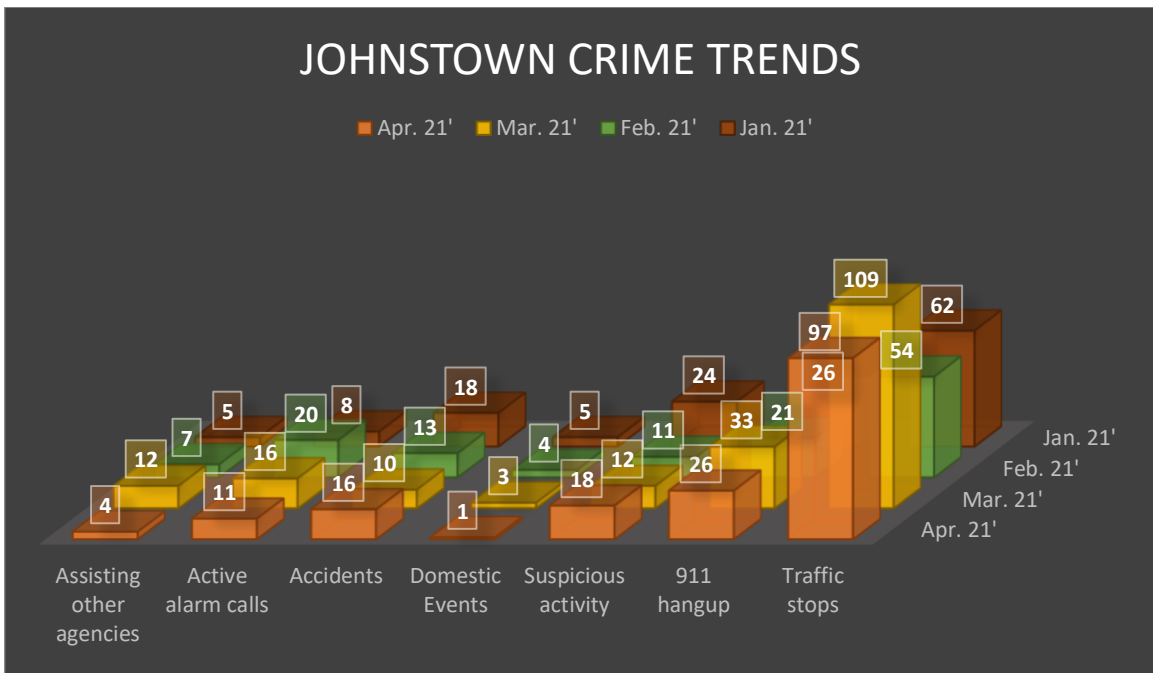
WELCOMES YOU
Established 1813

APRIL 2021

CRIME STATISTICS



- 1,263 CALLS FOR SERVICE
- 701 ACTIVE HOURS ON SERVICE CALLS
- 33 MINUTES AVERAGE PER AN EVENT
- 720 TOTAL HOURS IN THE MONTH OF MARCH



JOHNSTOWN

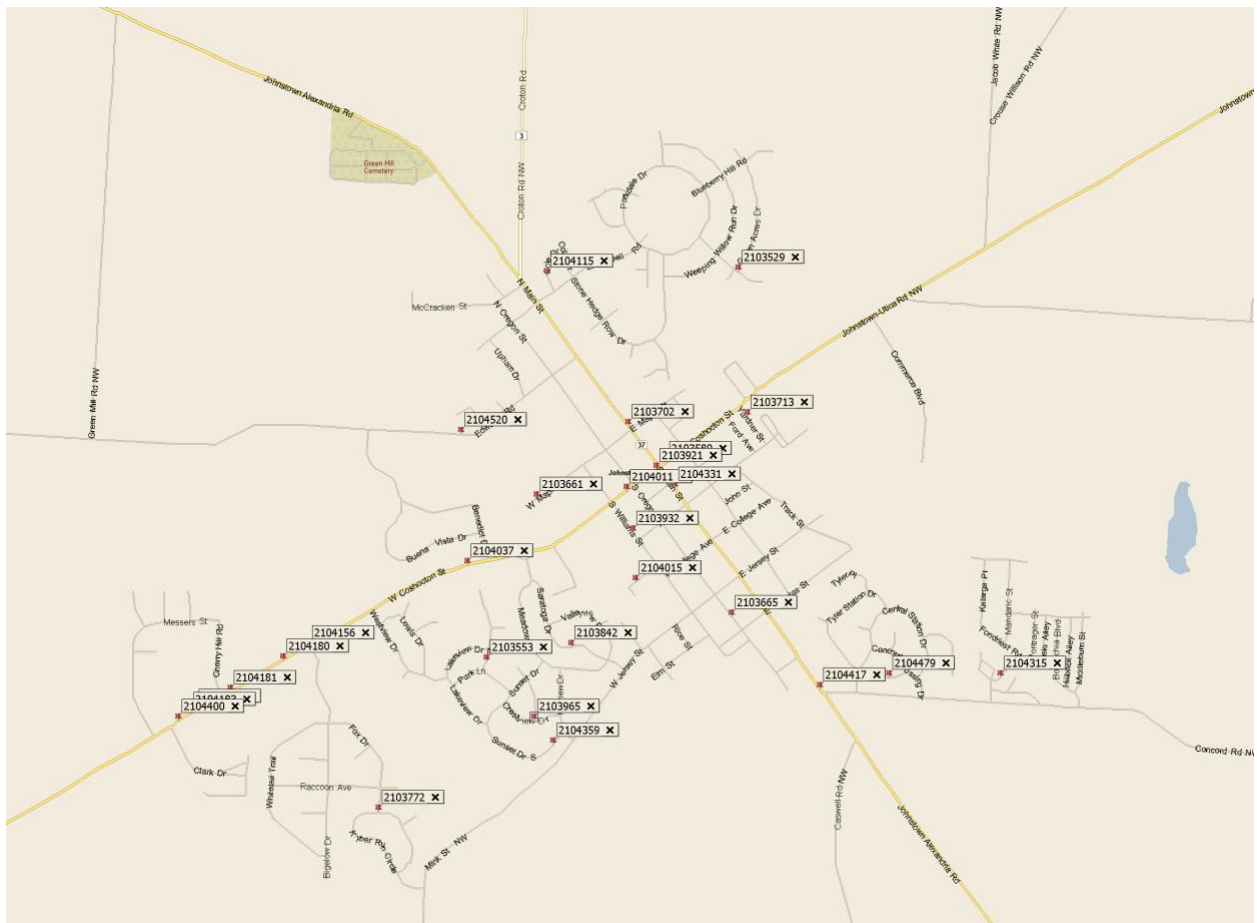
Calls for Service: 04/01/2021 Through 04/30/2021

10-ASSIST OTHER UNIT	4
12B-BURGLARY ALARM	11
15-WARRANT	1
2-NON INJURY ACCIDENT	16
20V-VERBAL DOMESTIC	1
60-SUSPICIOUS PERSON	5
60A-SUSPICIOUS VEHICLE	13
91-911 HANGUP	12
91A-911 MISDIAL	14
TRAFFIC STOP	97
Total	174

The Johnstown Police Department (JPD) experienced a 11% decrease in service calls over March 2021.

Crime Map (April 2021)

The map underneath displays the crime event locations for Johnstown, Ohio, for April 2021. To protect the reporting parties, only pins with the corresponding report numbers are displayed on this map.



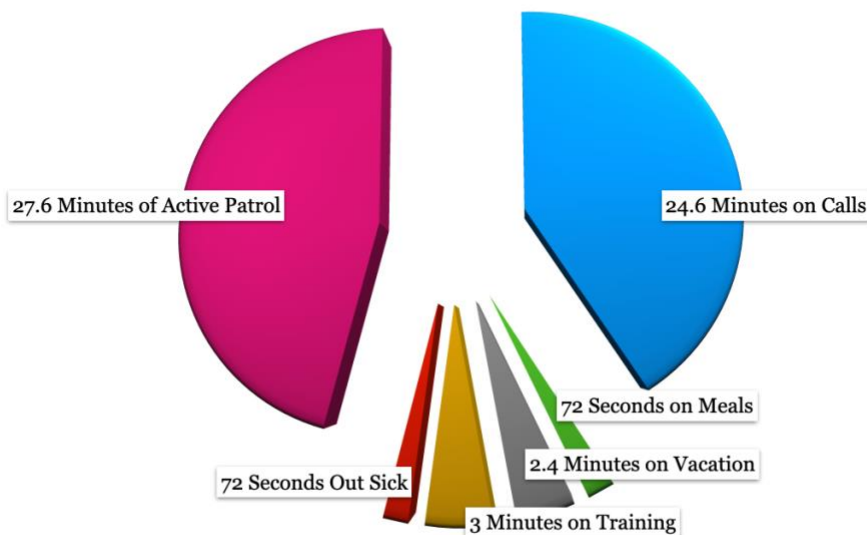
Allocated time officers spend doing tasks within Johnstown

With Computer-Aided Dispatching (CAD) data, Chief Haroon can do a deeper dive into tasks that officers perform daily. The pie-chart below looks at a snapshot of how an officer in Johnstown spends their time within their shift. The pie represents a one-hour snapshot of that officer. The data is obtained from April 2021 (30-days).

In April 2021, within a 24-hour block, an officer will spend roughly eleven (11) hours patrolling our community. An officer will spend the remainder of the thirteen (13) hours doing other tasks.

● On Calls ● Meals ● Vacation ● Training ● Sick Time ● Patrol Time

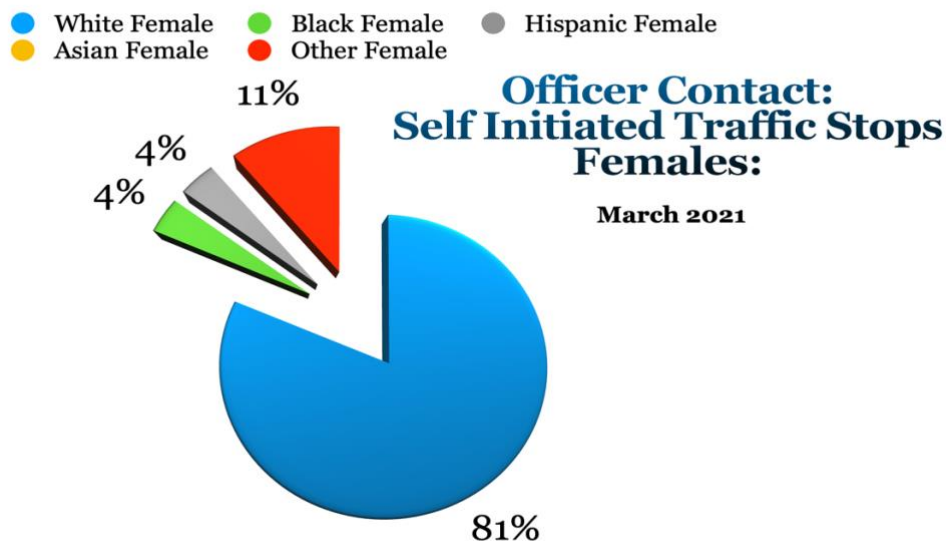
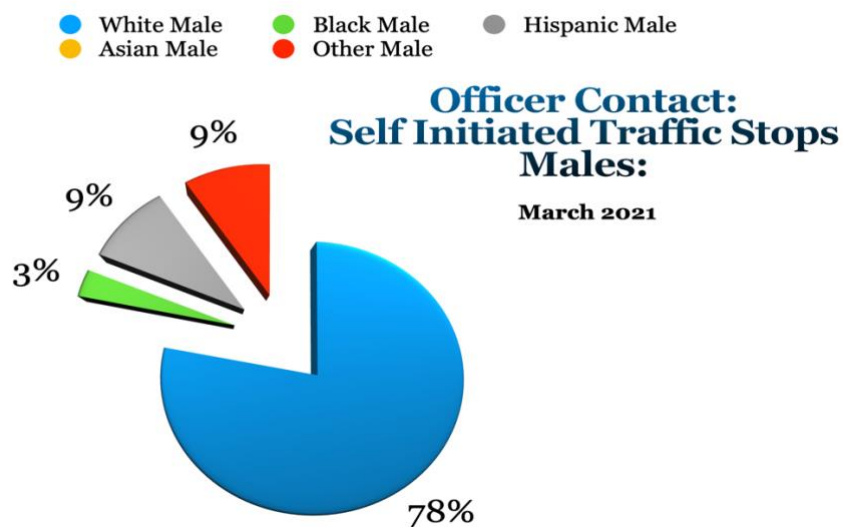
Of One (1) Hour Officers Spend:



The State of Ohio recommends that police departments monitor who is getting stopped by officers within their prospective jurisdictions. The data is also required to meet the guidelines set by the Ohio Collaborative Community-Police Advisory Board. The outcome is to provide police legitimacy through transparency.

The following pie-graphs outline the race and gender of who is being stopped by officers in Johnstown, Ohio. Moreover, do the numbers remain consistent with: A. Our demographical makeup. B. Individuals are commuting within the area. C. Individuals that are working in and around Johnstown.

Chief Haroon saw no signs of concerns.



TRAINING

Officer Pacha completed a 40-hour course in crisis intervention. This specialized training was presented by Mental Health and Recovery, Licking Co.

All officers received a three (3) hour training block (State mandatory) in Taser use and deployment. Annually, all officers are required to display their skills in the use, nomenclature, and policies that govern the use of the Taser device.



In addition, to Taser training, officers completed one-hour training in the following topics: Taser protocol (Police One Academy) and Less-lethal devices (Police One Academy.) Total officers received 5-hours of training individually in April 2021.



STAFF

JPD is actively interviewing police officer candidates. Two officer candidates are scheduled to compete in an oral board interview. This board will convene on Wednesday, May 19, 2021.

JPD is also actively looking for a new Police Dispatcher. Dispatcher D. Fife completed her academy training. Soon she will be a certified police officer in Ohio. Dispatchers also began to work 12-hour shifts. The shifts will create better work/life balance. Some benefits to the Village are less hours worked, and some overtime saved.

MEDIA / SOCIAL MEDIA:

Facebook (April 13, 2021 – May 10, 2021)

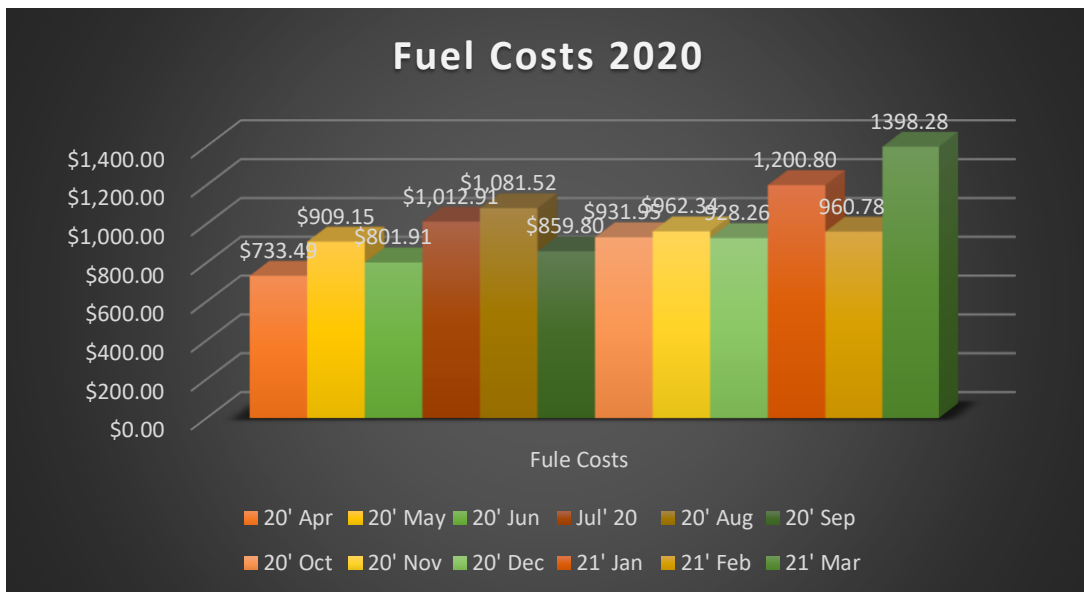
People reached: 10,644	DOWN	3% from March 2021
Post engagements: 3,162	DOWN	39% from March 2021
Page likes: 60	UP	54% from March 2021
Page Followers: 62	UP	41% from March 2021

FLEET

The Johnstown Police Department used 558.62 gallons of gasoline in March 2021. 149.82 gallons more when compared to February 2021.

Officers drove a total of 3,981 miles (excluding administrators) within Johnstown in April 2021. To compare, 21 interstates in Ohio add up to a total of 1,572 miles.

FUEL COST



The Johnstown Police Department was above the mean average of \$904 in fuel costs. In February 2021, the cost of the Police Department's fuel usage was \$1,398.28. The higher fuel costs are attributed to rising fuel costs and cold weather. 12-months of data have now been obtained.

OTHER NEWS

Replacement in-car radios were installed (budgeted item). The new radios will display the officer's name or vehicle name when any radio is transmitted. Prior to this, the radios displayed a seven (7) digit number that identified the officer/vehicle.





New Unit

End of Report-

Prepared by:

Chief Ibrahim Y. Haroon, MBA CLEE



Finance Director's Report to Council
May 18th, 2021

1. Tax Revenue. Total Income Tax revenue collected through April 2021 was \$791,382. This represents 34.9% of 2021 Budgeted Income Tax revenue of \$2,270,400, and a 20.0% increase from 2020 collections for the same period.

The largest source of the Village's income tax revenue, withholding taxes derived from individuals working in Johnstown, increased 25.5%, individual returns increased 3.7% (hereby ending this category's decrease streak in 2021), and business net profits increased 107.6% as compared to the same period in 2020.

The table below illustrates the Village's April YTD income tax revenue from 2017 through 2021:

	2017	2018	2019	2020	2021
Withholding	\$ 307,505	\$ 335,957	\$ 377,200	\$ 395,431	\$ 496,108
Individual	\$ 157,446	\$ 216,304	\$ 266,017	\$ 243,961	\$ 253,086
Net Profit	\$ 79,043	\$ 22,325	\$ 41,797	\$ 20,321	\$ 42,188
Total	\$ 543,994	\$ 574,586	\$ 685,014	\$ 659,714	\$ 791,382

Withholding taxes have increased every year from 2015-2021; this can be attributed to an increase in the number of jobs and increased pay rates in Johnstown. Additionally, April collections include a \$64,000 payment in lieu of taxes from New Day Farms.

Individual income tax collections for April YTD have surpassed 2020 YTD collections, yet are slightly behind the 2019 collections for the same period. In 2020 the tax filing deadline was extended to July 15th. In 2021 the filing deadline was extended to May 17th. These timing variants can have an impact on the current collections.

The **2021 Net Profit** revenue is more than twice the amount of 2020 and up slightly compared with 2019. Thirty-one gifts reported \$18k loss in 2020 with no net profit tax reported in 2021, thereby causing a positive variance for 2021 as compared to the prior year. Atrium is reporting a \$9,300 increase over prior YTD net income. Bleckmann USA is reporting \$2,800 in net profit taxes compared to \$0 in the prior year.

2. Revenues and Expenditures. See attached spreadsheets for 2021 year-to-date revenue collections and expenditures.

Notes on Revenue:

General Fund – Real Estate Tax – The second half distribution will be received from Licking County in October. Based on the first half collection, I expect to receive about \$67k more than the amount budgeted.

General Fund, Shared Taxes – Local Government distributions were \$20,751 in April, of which \$16,744 was for property tax rollback from the State. Local Government Funds from the State and County are up by \$2,000 compared to 2020. At this point I am expecting to receive \$94,000 by year-end, surpassing the \$85,000 budgeted amount.

General Fund, Interest – The negative revenue showing here is a result of decreased earnings on our investments during Q1.

General Fund, Miscellaneous – Service & admin equipment has been sold on GovDeals (online auction) totaling \$18,400 to-date.

General Fund, Other Funding Sources – \$4,486 was transferred from the CARES Act Fund in January 2021.

Street Construction / State Highway Funds – Both are slightly lower than budget for Q1 due to the loss of revenues for the Gasoline tax as a result of COVID-19 and its impacts on travel. In 2020 we budgeted \$300,000 and received \$267,454, a shortfall of \$32,546. The 2021 budgeted amount is also \$300,000. At this time, we are projecting a shortfall of \$47,900 in 2021 for the Gasoline Excise Tax. Motor Vehicle Registration revenue was budgeted at \$96,750 in 2021. Currently we are projecting a surplus of \$10,954. With community growth, new homes & residents, we will likely see this line continue to increase in the near future.

2906 Restricted Police Grants – Sales of police items on GovDeals are going into this Fund.

5101 Water Operating YTD collections include a \$60,000 contract payment from New Day Farms. Without this payment, our collections are 36.5% of budget.

Water/Sewer Improvements Funds have each collected >100% of their respective budgets due to seventy-seven (77) new homes & one (1) new commercial building permitted YTD. Each new build home brings in \$7,400 into the Water Improvements Fund, and \$7,400 into the Sewer Improvements Fund. New Day Farms has also paid \$73,986 in bulk sewer hauling YTD.

Enterprise Deposit Fund has collected 72.5% of its annual budget due to the high number of new homes permitted.

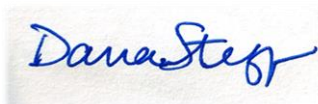
Notes on Expense:

General Fund, Public Health will be paid with the Property tax distributions in March and October as a reduction of the real estate tax distributions.

General Fund, Legislative Activities is 46% spent as a result of large legal fees YTD. This appropriation will need to be increased so that outstanding invoices can be paid. Ordinance 19-2021 is up for a vote at the next Council meeting to increase the legal budget by \$30,000.

General Fund, Land & Buildings is 76% spent largely due to the April payment on the annual property & casualty insurance premium of \$55,000.

Respectfully Submitted,



Dana Steffan, CPA
Finance & Human Resources Director

	A	B	C	D	E	J
1	Village of Johnstown Financial Report Revenues					
2						
3						
4						
5	as of	4/30/2021				
6				2021	Actual	
7	A/C	Sub-Fund		Expected Revenues	Revenues	
8	1000	Real Estate Tax		\$ 265,000	\$ 166,460	62.81%
9	1000	Income Tax		\$ 2,270,400	\$ 791,382	34.86%
10	1000	Shared Taxes		\$ 90,300	\$ 37,102	41.09%
11	1000	Charges for Services		\$ 150	\$ 80	53.33%
12	1000	Permits, Fines, & Licenses		\$ 228,700	\$ 68,513	29.96%
13	1000	Interest		\$ 25,000	\$ (1,865)	-7.46%
14	1000	Miscellaneous		\$ 28,000	\$ 20,020	71.50%
15	1000	Other Financing Sources		\$ -	\$ 4,486	
16	1000	Total General Fund		\$ 2,907,550	\$ 1,086,177	37.36%
17						
18	2011	Total Street Construction & Repair		\$ 462,810	\$ 112,995	24.42%
19						
20	2021	State Highway & Improvement		\$ 23,940	\$ 6,952	29.04%
21						
24	2901	Mayor's Court - Computer		\$ 1,000	\$ 380	38.00%
25						
26	2906	Restricted Police Grants		\$ 2,000	\$ 6,569	328.43%
27						
28	2907	Right-of-Way Fund		\$ 30,000	\$ 2,864	9.55%
29						
32	5101	Water Operating		\$ 639,750	\$ 293,531	45.88%
33						
34	5201	Sewer Operating		\$ 833,750	\$ 281,442	33.76%
35						
36	5701	Water Replacements & Improvements		\$ 308,000	\$ 425,440	138.13%
37						
38	5702	Sewer Replacements & Improvements		\$ 370,000	\$ 481,635	130.17%
39						
40	5721	Water Debt Service		\$ 430,000	\$ 176,292	41.00%
41						
42	5722	Sewer Debt Service		\$ 414,000	\$ 122,758	29.65%
43						
44	5781	Enterprise Deposit		\$ 40,500	\$ 29,362	72.50%
45						
48	9904	Mayor's Court		\$ 80,000	\$ 23,864	29.83%
49						
50		TOTAL ALL FUNDS		\$ 6,543,300	\$ 3,050,261	46.62%

	A	B	C	D	E	J
1	Village of Johnstown Financial Report					
2						
3	Expenditures					
4						
5	<i>as of</i>	4/30/2021				
6				2021	Actual	
7	A/C	Sub-Fund		Appropriations	Expenditures	
8	110	Police		\$ 1,223,922	\$ 450,222	36.79%
9	130	Street Lighting		\$ 65,000	\$ 21,082	32.43%
10	210	Public Health		\$ 19,500	\$ 9,364	48.02%
11	310	Recreation Department		\$ 21,950	\$ 2,558	11.65%
12	410	Zoning		\$ 154,382	\$ 29,678	19.22%
13	490	Economic Development		\$ 42,000	\$ -	0.00%
14	710	Administration		\$ 512,091	\$ 156,719	30.60%
15	715	Legislative Activities		\$ 63,665	\$ 29,574	46.45%
16	720	Mayors Court		\$ 95,513	\$ 29,976	31.38%
17	725	Finance Department		\$ 84,301	\$ 36,655	43.48%
18	730	Lands & Buildings		\$ 108,200	\$ 81,739	75.54%
19	740	County Auditor (Property Tax Collection)		\$ 6,000	\$ 3,096	51.59%
20	745	State Auditor		\$ -	\$ -	#DIV/0!
21	755/760	Income Tax Administration		\$ 72,000	\$ 22,245	30.90%
22		Other Uses of Funds & Transfers		\$ 716,900	\$ 218,214	30.44%
23	1000	Total General Fund		\$ 3,185,424	\$ 1,091,120	34.25%
24						
25		Street Maintenance & Repair				
26		Street Cleaning, Snow Removal				
27		Traffic Signs & Signals				
28		Sidewalks (Capital outlay)				
29	2011	Total Street Construction & Repair		\$ 482,013	\$ 154,807	32.12%
30						
31		State Highway Maintenance				
32		Street Cleaning, Snow & Removal				
33		Traffic Signs & Signals				
34	2021	State Highway & Improvement		\$ 22,500	\$ 2,232	9.92%
41						
42	2901	Mayor's Court Computer		\$ 1,000	\$ 939	93.90%
45						
46	2903	Budget Stabilization Fund		\$ 60,000	\$ -	0.00%
47						
50	2905	Leafy Dell Traffic Improvement Fund		\$ 10,000	\$ -	0.00%
51						
54	2907	Right of Way Fund		\$ 9,000	\$ -	0.00%
55						
58	3101	Debt Service Fund		\$ 490,000	\$ 8,884	1.81%
59						
60	4901	Capital Projects		\$ 1,818,808	\$ 641,291	35.26%
61						

	A	B	C	D	E	J
1	Village of Johnstown Financial Report					
2						
3	Expenditures					
4						
5	<i>as of</i>	<i>4/30/2021</i>				
6				2021	Actual	
7	A/C	Sub-Fund		Appropriations	Expenditures	
62	4902	Capital Projects - US62		\$ 153,400	\$ -	0.00%
63						
64	5101	Water Operating		\$ 835,003	\$ 295,767	35.42%
65						
66	5201	Sewer Operating		\$ 951,429	\$ 256,449	26.95%
67						
68	5701	Water Replacements & Improvements		\$ 4,452,623	\$ 619,464	13.91%
69						
70	5702	Sewer Replacements & Improvements		\$ 2,603,320	\$ 285,686	10.97%
71						
72	5721	Water Debt Service		\$ 396,600	\$ -	0.00%
73						
74	5722	Sewer Debt Service		\$ 481,500	\$ -	0.00%
75						
76	5781	Enterprise Deposit		\$ 36,000	\$ 15,062	41.84%
77						
80	9904	Mayor's Court		\$ 85,000	\$ 24,759	29.13%
81						
82		TOTAL ALL FUNDS		\$ 16,073,621	\$ 3,400,945	21.16%



May 2021

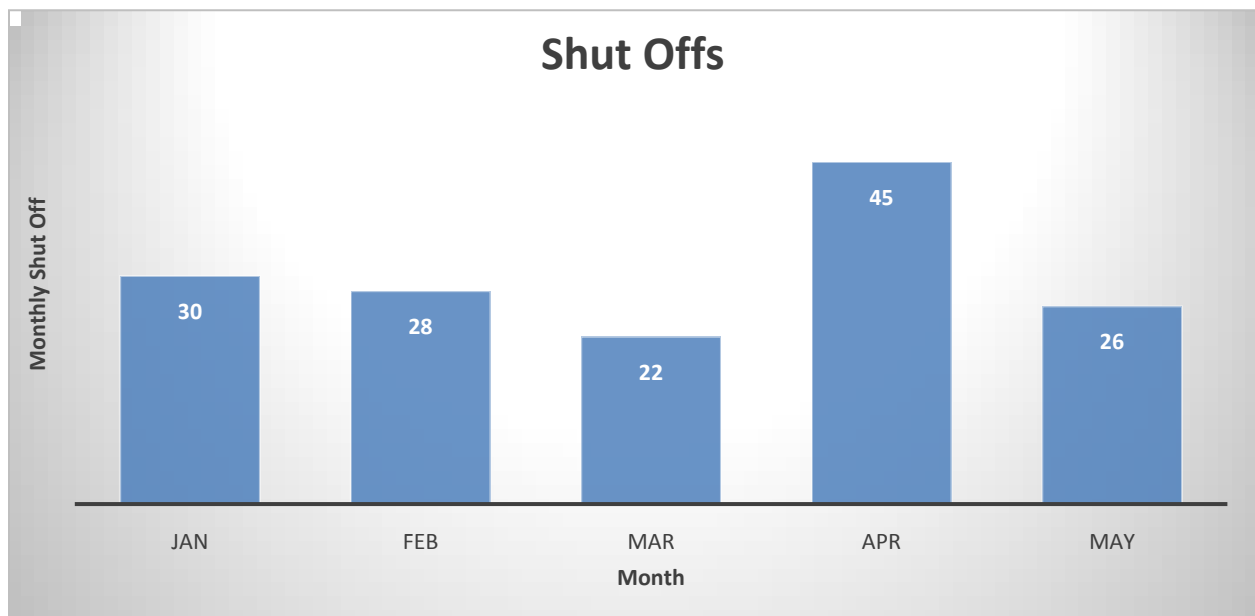
Water Council Report



Water Plant May 2021

- 1) As of May, 26th, the flow is 16.567 MG.
- 2) Worked on shut-offs.
- 3) Worked on work-orders.
- 4) Participated in a webinar for filling out the E.P.A. Risk and Resilience Assessment.
- 5) Mowed grass.
- 6) Up-dated the Backflow device records.
- 7) Worked on the E.P.A. Risk and Resilience Assessment.
- 8) Took out # 2 lime feeder and put #1 lime feeder in service and cleaned #2 lime feeder.
- 9) Started flushing and doing maintenance on fire hydrants.

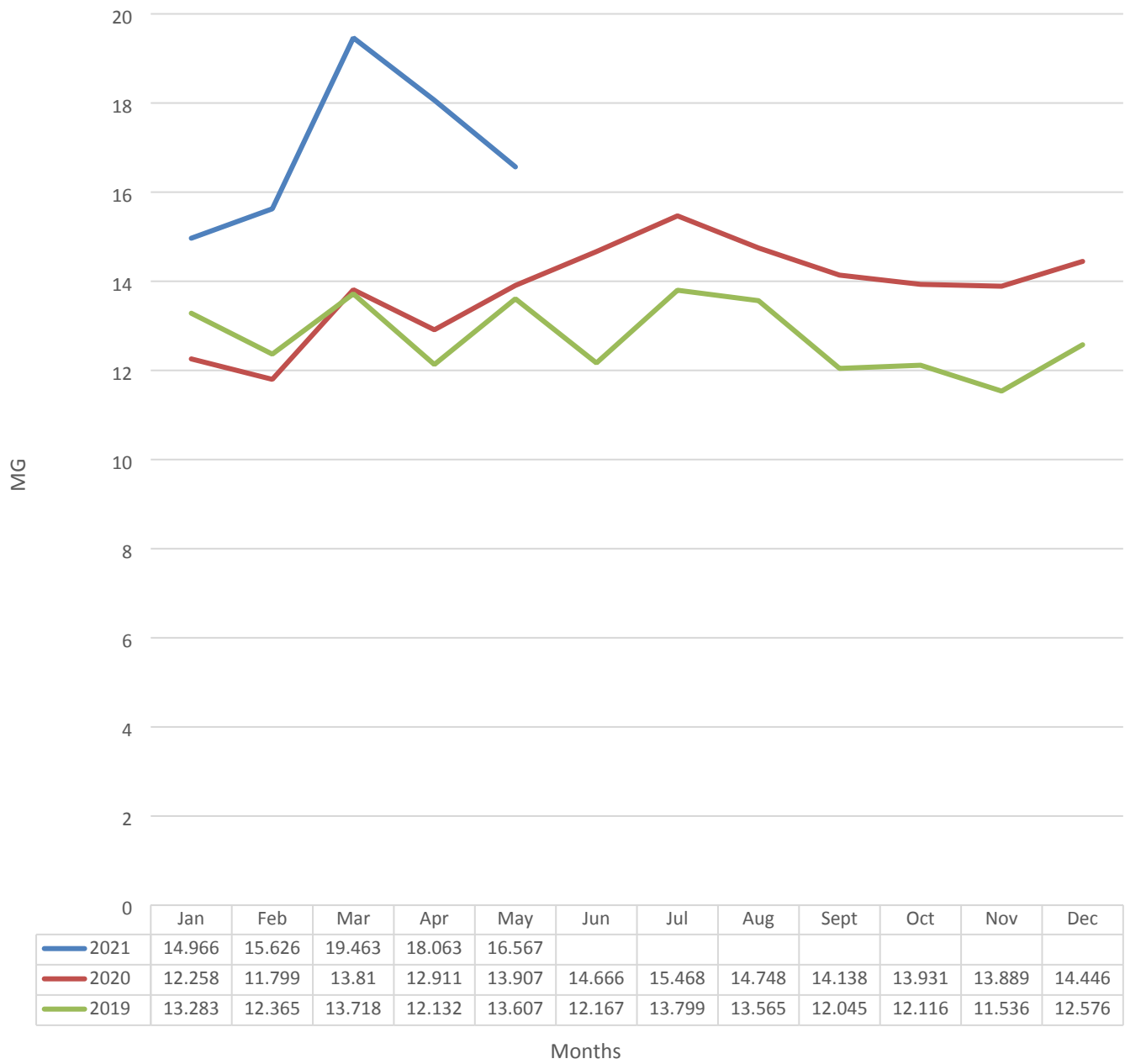
Thank you,
Terry Nichols
Water Plant Superintendent
Village of Johnstown



Water Plant Daily Tap Test Results

Month	pH	Phenol	Total	Total	Chlorine	
		Alkalinity	Alkalinity	Hardness	Free	Total
5/1/2021	8.0	0	47	142	0.81	0.88
5/2/2021	8.0	0	49	140	1.06	1.14
5/3/2021	7.9	0	49	140	0.82	0.92
5/4/2021	8.1	0	50	143	0.94	1.01
5/5/2021	8.0	0	48	142	0.88	0.98
5/6/2021	8.1	0	49	144	0.92	0.98
5/7/2021	8.1	0	49	142	0.95	1.11
5/8/2021	8.1	3	48	140	0.89	0.91
5/9/2021	8.1	0	45	139	0.78	0.89
5/10/2021	8.1	0	54	148	0.97	1.03
5/11/2021	8.0	0	52	146	0.91	0.99
5/12/2021	7.9	0	51	145	1.00	1.12
5/13/2021	7.9	0	53	146	0.90	0.98
5/14/2021	8.0	0	53	147	0.95	1.07
5/15/2021	7.9	0	53	146	0.95	1.05
5/16/2021	7.8	4	50	146	0.97	1.14
5/17/2021	8.0	0	52	147	1.18	1.29
5/18/2021	7.9	0	53	146	1.01	1.12
5/19/2021	7.9	0	55	147	0.97	1.13
5/20/2021	7.9	0	51	145	0.98	1.03
5/21/2021	7.9	0	54	147	1.02	1.09
5/22/2021	7.9	0	53	145	1.00	1.09
5/23/2021	7.9	0	50	142	0.98	1.05
5/24/2021	7.9	0	54	147	1.05	1.12
5/25/2021	8.0	0	50	143	1.06	1.14
5/26/2021	7.9	0	48	140	0.96	1.05
5/27/2021	8.0	0	47	142	1.00	1.07
5/28/2021						
5/29/2021						
5/30/2021						

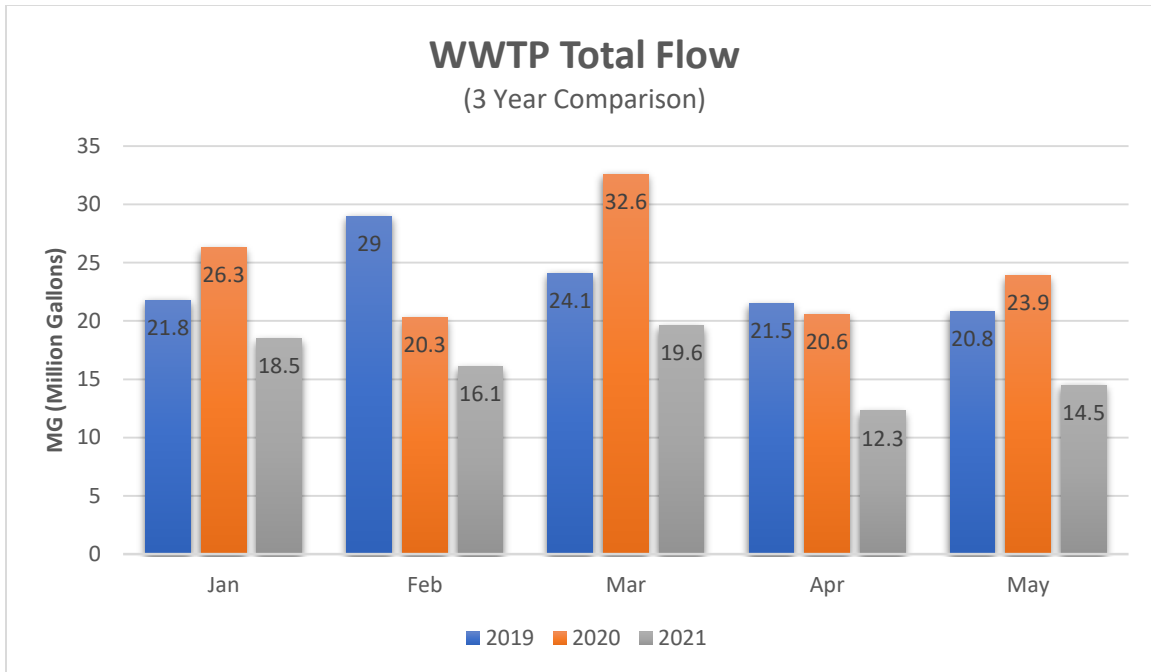
Monthly Influent MG



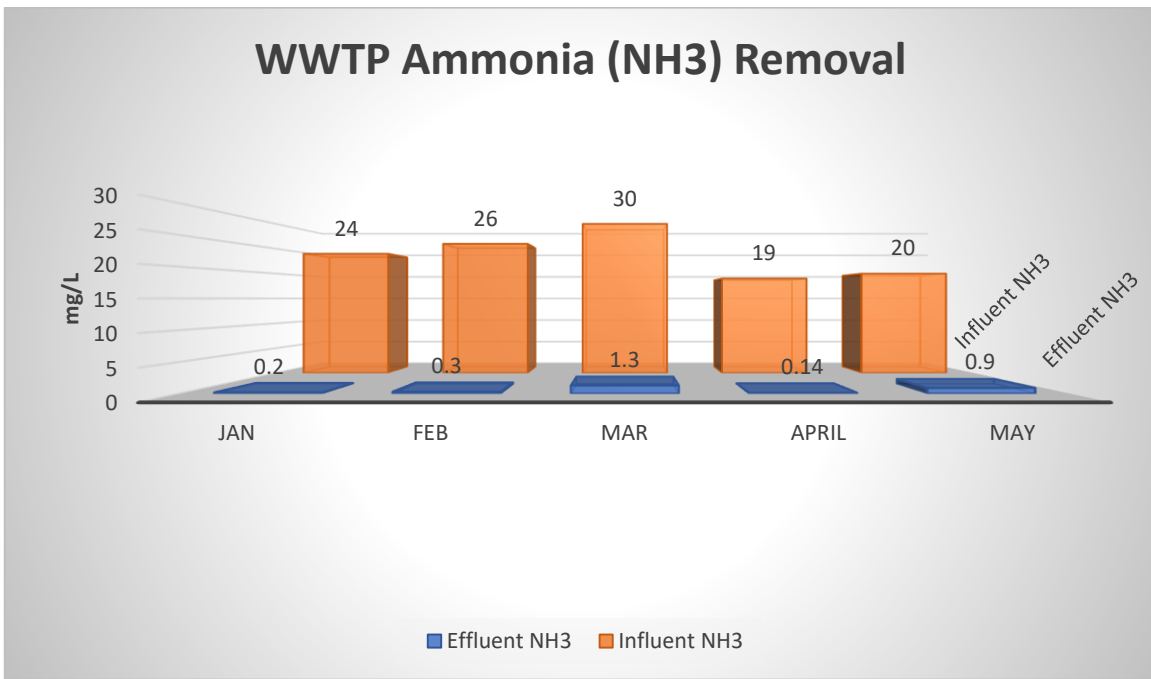


May 2021

Sewer Council Report

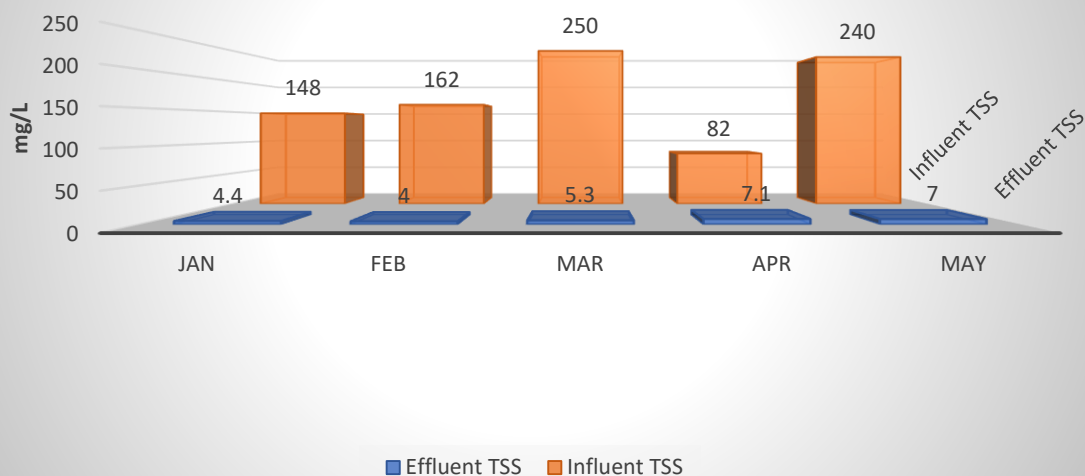


Plant Efficiency Charts



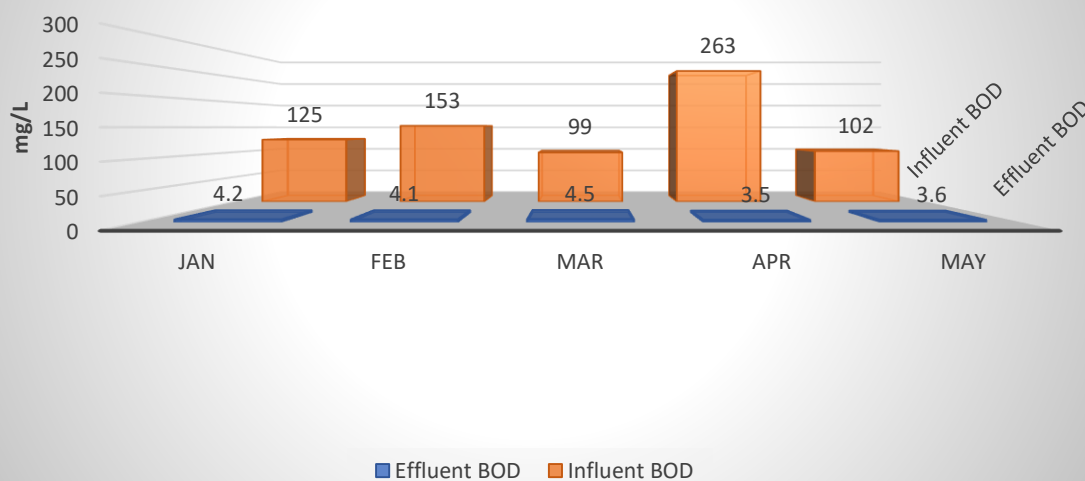
Average % of NH₃ removed for the month = **96%**

WWTP Total Suspended Solids Removal



Average % of TSS removed for the month = 97%

WWTP BOD Removal



Average % of BOD removed for the month = 96%

MAINTENANCE HIGHLIGHTS

The pictures below are from the major project that the Sewer and Street team just completed. Our SBR treatment tank contains a decanter that has (2) flex joints attached to allow it the ability to raise and lower depending on the waste level in the tank. The decanters purpose is to let the treated water flow out of the tank into the next process of the plant. However, these flex joints were compromised and were no longer supporting the weight of the decanter. Mike Gutridge and I decided to take on this job knowing it was not going to be easy. I brought in my jon boat from home and rented the biggest telehandler that Ohio Rental had available. Mike is a very good equipment operator so I felt confident that we could pull this job off. Besides wanting to do this for the experience, we were able save the village a generous amount of money by doing so. Pipefitter work is not easy work, especially not while you are trying to do the work out of a boat.



Employees on this project include:

Mike Gutridge, Rick Fitch, Logan Drake, Chris Ferguson, and David Devore



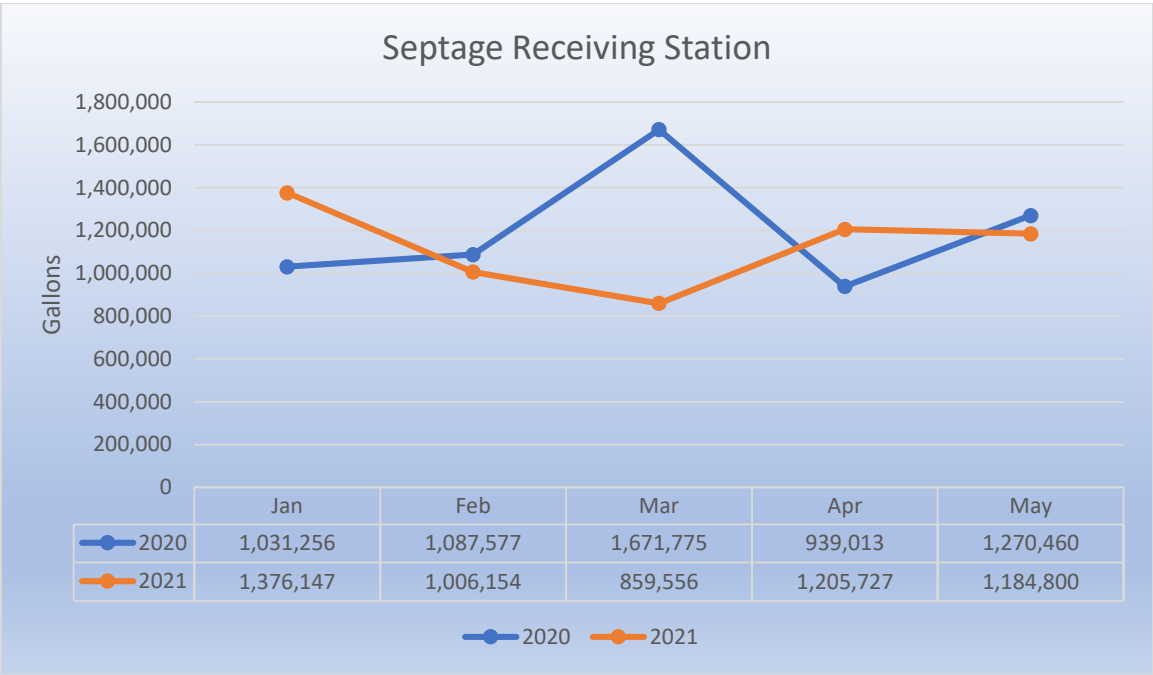


As far as other work goes, we had FeeCorp in to vac out the grease in our lift stations where it was needed. This has to be done about once a year. Grease is one of the main causes of buildup and blockages in the sanitary sewer system. Because of this, Sanitary Sewer Overflow's (SSO's) are more common than not. The removal of this grease is necessary in order to keep pipes open and free-flowing. Food service establishments are the main culprits of introducing grease to the system by not keeping up with maintenance on their grease traps. I am in the process of trying to get a Fats, Oils, and Grease (FOG) program in place that would help inform FOG producing establishments on how to properly dispose of grease to help eliminate problems in the sewer system.

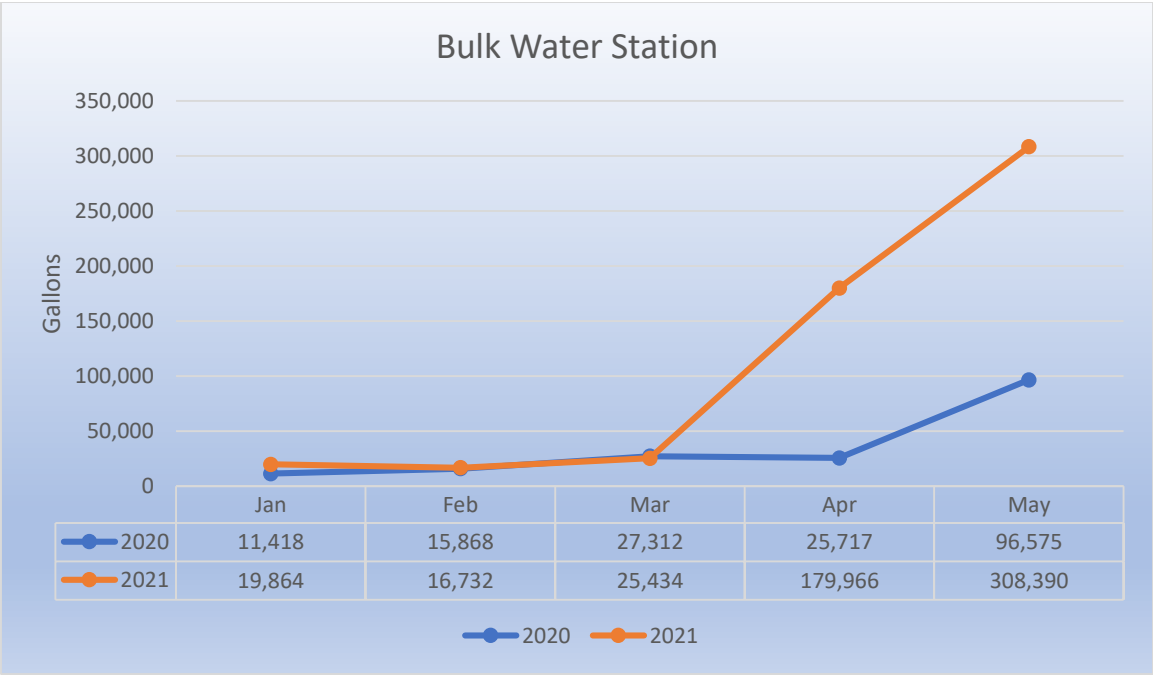


BULK SEWER & WATER

The following chart shows the total amount of waste in gallons brought in to Johnstown for the current year and past year by the egg farms and bulk septage haulers.



The chart below shows the total amount of bulk water in gallons purchased each month for the current year and past year.



Rick Fitch
Chief Wastewater Operator



JOHNSTOWN

Established 1813

Street Department Report

May 2021

VILLAGE OF JOHNSTOWN, OHIO

Village of Johnstown
Administrative Offices



599 S. Main Street
Johnstown, Ohio 43031
Telephone: 740-967-3177

Asphalt

15 tons used this month

Sewer Maintenance

Vaced and located sewer lateral for 120 W Jersey, than installed a cleanout so we could visually inspect and located the lateral, so we can tie in 118 W Jersey lateral.

Helped with the decanter at the sewer plant

Misc.

Replace, straightened and tree trimmed around signs, around town, moved speed limit signs on state route 62

Vehicle maintenance: couple oil changes and replace broken springs on a vehicle

Fixed mail boxes that were hit during the winter, cleaned trail head bathroom, Trash, and reseeded and watered the trailhead shelter house. Also had couple street lights out that needed attention

Water maintenance

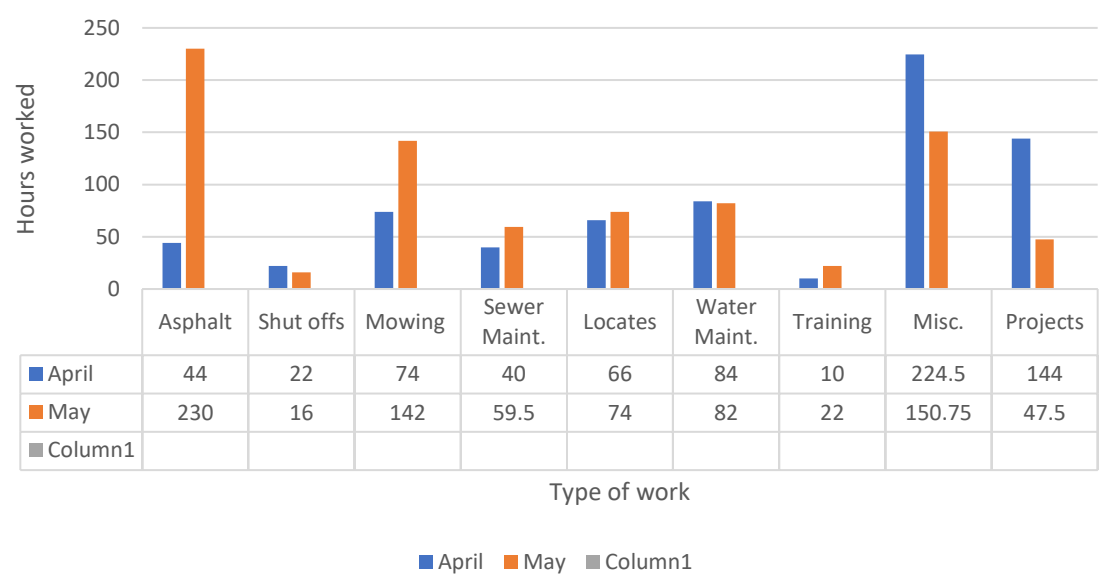
Vaced on water valves to realigned along Jersey street, this is for the upcoming sewer project. Also vaced and realigned curb boxes around town that have been broken or ones that we could not get a key on to shut the water off.

Had one service water leak that was fixed on kyber run.

Assisted in water shut offs

Michael Gutridge
Service Director Johnstown ohio

May 2021 823.75 hours worked





VILLAGE MANAGER REPORT – 06.01.2021

GENERAL ADMINISTRATION

Our staff is closer to presenting a revised personnel policy manual to Council for consideration. We hope to have this to you by July.

Our mental health forum was successful with participation from so many professionals. I've been hearing good things coming from the discussion as well as traffic to the video on Facebook and website.

The Village is sponsoring the "2021 Licking County Restaurant Week" which is slated for July 16 – 23.

The Old Horseshoe has been leased to a new tenant who will be creating a family style restaurant on the first floor and sports bar on the second.

CAPITAL PROJECTS

We are working with ODOT to secure funds for widening of Duncan Plains Road. Jobs and Commerce has committed to \$100,000. We are continuing the outreach to Jobs Ohio.

We did not score well enough in the Small Government program of Ohio Public Works to receive funding for Jersey Street.

GROW Licking County continues to evaluate candidates to fill the Executive Director role vacated by Nathan Strum.

ECONOMIC DEVELOPMENT

We are finalizing the CRA agreement for our Enterprise Center buyer. Once final, I will send to the School Board for consideration. The terms and conditions of the CRA have been agreed to by the buyer.

We are actively working towards establishing a Revitalization District which allows for more liquor permits. This should help with establishing the designated outdoor refreshment area (DORA) that requires 3 liquor permits for qualification.

Bailey and I met with representatives from Retail Strategies who specialize in retail analysis and recruitment. We will pass along our thoughts to the Economic Development Committee once we receive information from the company.

MOBILITY HUB

The Licking County TID has submitted a grant application on our behalf of \$100,000. LCATS has formally awarded \$250,000 for the design of technology. An MOU has been signed with a landowner to cohesively work together towards a common goal of developing the mobility hub. Conversations are taking place frequently between many parties including the Village's contractors (HDR and Hull & Associates), DriveOhio, LCATS, MORPC and others. The RAISE grant is due July 12 and Senator Brown's Congressionally Directed Spending (CDS) request is due June 9.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jim Lenner", with a stylized, flowing script.

Jim Lenner
Village Manager



AN ORDINANCE AMENDING CHAPTERS 1155 AND 1157 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES

WHEREAS, Chapter 1155 of the Village of Johnstown Codified Ordinances (the “Codified Ordinances”) governs the General Community Commercial 1 (GCC-1) District in the Village of Johnstown; and

WHEREAS, Chapter 1157 of the Village of Johnstown Codified Ordinances (the “Codified Ordinances”) governs the General Community Commercial 2 (GCC-2) District in the Village of Johnstown; and

WHEREAS, By a 4-0 vote at the April 27, 2021 meeting, the Planning & Zoning Commission voted in favor of forwarding this Ordinance for Council consideration; and

WHEREAS, after review of all uses, the Council of the Village of Johnstown desires to amend Codified Ordinance Sections 1155.02 Permitted Uses and 1155.04 Conditional Uses in the General Community Commercial 1 GCC-1 District and 1157.04 Conditional Uses in the General Community Commercial 2 GCC-2 District.

NOW THEREFORE, be it ordained by the Council of the VILLAGE OF JOHNSTOWN, Licking County, Ohio as follows:

Section 1. That Sections 1155.02 and 1155.04 are amended; deletions are ~~struck~~; additions are *italicized*

1155.02 PERMITTED USES

In a GCC-1 District, the following uses are permitted:

- a) General merchandise sales including:
 - 1) Department stores;
 - 2) Limited price or discount variety stores;
 - 3) Mail-order and miscellaneous general merchandise stores;
 - 4) Drug stores;
 - 5) Pet stores;
- b) Food sales including:
 - 1) Grocery, meat, fish, fruit or vegetable markets or any combination thereof;
 - 2) Dairy or bakery products;
 - 3) Specialty good stores;
- c) Apparel sales including:
 - 1) Clothing, furnishings and accessory items for men, women and/or children;
 - 2) Custom tailor shops, furriers, alterations and dry cleaning shops;
- d) Home furnishings sales including:
 - 1) Furniture, home furnishings and equipment stores;
 - 2) Household appliance stores;
 - 3) Radio, stereo, television and music stores;

- e) Food or beverage sales and consumption including:
 - 1) Package liquor stores;
 - 2) Eating and drinking establishments excluding fast food and carry-out operations, but including those that sell alcoholic beverages or liquor by the glass;
 - 3) Cafe seating secondary to primary business; excluding outdoor alcohol consumption. (Ord. 32-2016. Passed 8-2-16.)
- f) Miscellaneous retail sales and services including:
 - 1) Book, stationary, jewelry and antique stores;
 - 2) Gift, novelty and souvenir shops;
 - 3) Camera, photographic supply and optical goods stores;
 - 4) Tobacco, newspaper and magazine stores;
 - 5) Auto service;
 - 6) Shops for custom work whose articles or products are to be sold on the premises;
- g) Miscellaneous uses:
 - 1) Post office;
 - 2) Newspaper or job printing;
 - 3) Funeral parlor;
 - 4) Theaters, assembly halls, billiard or pool parlors and bowling alleys;
 - 5) Telegraph office, express office and electrical substation;
 - 6) Laundries and laundromats;
 - 7) Banks, savings and loans, or other money investment or management businesses;
- h) Service station:
 - 1) ~~Retail motor vehicle fuel sales;~~
 - 2) Motor vehicle repair.

1155.04 CONDITIONAL USES.

The following uses shall be permitted in the GCC-1 District, subject to approval by the Planning and Zoning Commission in accordance with Chapter 1131:

- (a) Fast food and carry out operations, providing that such uses are in association with and in conjunction with eating establishments with on-site, sit-down dining facilities.
- (b) Second story and multi-family and single family dwelling units located in commercial structures.
- (c) *Retail motor vehicle fuel sales.*

Section 2. That Section 1157.04 is amended; additions are *italicized*

1157.04 CONDITIONAL USES.

The following use shall be allowed in the GCC-2 District, subject to the approval of the Planning and Zoning Commission in accordance with Chapter 1131:

- (a) Multi-family dwelling structures up to eight units per gross acre, provided that such housing otherwise complies with Section 1151.04 and provided that such housing meets the following additional requirements:
 - 1. Public frontage shall not exceed 100 feet; and
 - 2. All buildings must be set back at least 400 feet from the main public street where the primary entry point of the project is or will be established.
- (b) Nursing Home.
- (c) Assisted Living Facility.
- (d) *Retail motor vehicle fuel sales.*

Section 3. It is found and determined that all formal actions of this Village Council concerning and relating to the recommendation of adoption of this Ordinance were approved in an open meeting of this Village Council and that meetings resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: May 4, 2021

Public Hearing/Vote: June 1, 2021

Effective:

By: _____

Charles Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan S. Ashrawi, Law Director

AGENDA REPORT

VILLAGE COUNCIL
MAY 4, 2021



AGENDA ITEM

Ordinance 18-2021 Amending Chapters 1155 and 1157 of the Johnstown Codified Ordinances

PREPARER(S)

Bailey Klimchak, Village Planner

RECOMMENDED ACTION

Approve

HISTORY

Following a recent zoning map change of a parcel from residential to commercial, concern was raised about the environmental effects of retail motor vehicle fuel sales and the possible proximity of these stations to residential areas. These services are currently permitted in both GCC-1 and GCC-2. After discussion and consideration in Planning and Zoning, the commission recommended placing retail motor vehicle fuel sales in allowed conditional uses for both GCC-1 and GCC-2 districts. This will allow the Village to review the environmental effects of each proposed fueling station on a case by case basis. The ordinance was recommended to council in a 4-0 vote in Planning and Zoning on April 27.

SUMMARY

Authority: Village Ordinances, Section 1137

Urgency: Low

Relation to Other Actions: Ordinance 16-2021 is the most recent example of a parcel being amended to GCC-1. This ordinance is on the agenda tonight for a public hearing and vote.

FISCAL IMPACT

No impact on budget

ADDITIONAL MATERIAL

No additional material

ATTACHMENTS

None

VILLAGE OF JOHNSTOWN



ORDINANCE 19-2021

599 S. Main Street
Johnstown, Ohio 43031
Telephone: 740-967-3177
Fax: 740-967-6415

**AN ORDINANCE AMENDING ORDINANCE 34-20,
THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE
NECESSARY CHANGES OF APPROPRIATIONS**

WHEREAS, the Council of the Village of Johnstown adopted its annual appropriations for 2021 on December 8, 2020; and

WHEREAS, the Council of the Village of Johnstown desires to increase its appropriation for Contractual Services to help pay the costs of legal fees; and

WHEREAS, the Council of the Village of Johnstown desires to increase its appropriation for Contractual Services to pay for the construction of a sidewalk at Trailhead Park; and

WHEREAS, the net effect on the finances of the Village of Johnstown will be increased appropriations of **\$34,500.00**; and

WHEREAS, the General Fund balance is sufficient to cover this appropriation.

Section One. That the appropriations for the General Fund that were set forth in Ordinance 34-20, adopted by the Council of the Village of Johnstown, State of Ohio, on December 8, 2020, be hereby amended to read as follows:

Leisure Time Activities – Contractual Services	\$	4,500.00
<u>Legislative Activities - Contractual Services</u>	\$	<u>30,000.00</u>
Net effect on General Fund	(decrease)	\$ 34,500.00

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: May 4th, 2021

Public Hearing/Vote: June 1, 2021

Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



RESOLUTION 2021-18

A RESOLUTION TO ADOPT THE ACTIVE TRANSPORTATION PLAN

WHEREAS, the Johnstown Active Transportation Plan contains the guidelines and goals of the Village to invest and improve in the active transportation network; and

WHEREAS, the purpose of the Active Transportation Plan is also to provide a safe network for active transportation users and support a healthy community by making active living more accessible for residents; and

WHEREAS, the Village and the Licking County Area Transportation Study (LCATS) devoted considerable staff and public attention to the development of the Active Transportation Plan; and

WHEREAS, Public involvement and feedback were gathered using an online survey which gathered a great number of responses; and

WHEREAS, On May 13th, 2021 the Parks and Recreation Committee of the Village of Johnstown had a unanimous vote from those in attendance in favor of recommending to Village Council for review and approval.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO; A MAJORITY OF THE MEMBERS CONCURRING THAT:

Section 1: That the Active Transportation Plan as approved at the May 13, 2021 Parks and Recreation meeting; public hearing finalized by the Village Council on May 18, 2021 be adopted as the Active Transportation Plan for the Village of Johnstown.

Section 2: It is found and determined that all formal actions of this Village Council, concerning and relating to the recommendation of adoption of this Resolution, were approved in an open meeting of this Village Council, and that meetings resulted in such formal action where meetings were open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Charter for the VILLAGE OF JOHNSTOWN.

Introduction/Public Hearing/Passage: May 18, 2021

By: _____

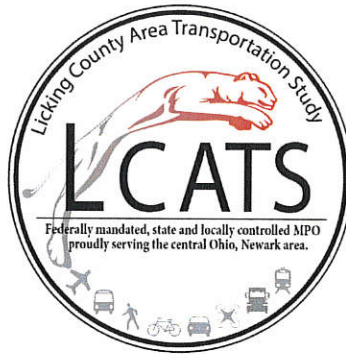
Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



Resolution T-2021-25

IN THE MATTER OF SUPPORTING THE JOHNSTOWN ACTIVE TRANSPORTATION PLAN.

Whereas, the Policy Committee of the Licking County Area Transportation Study (LCATS) is designated as the Metropolitan Planning Organization (MPO) for all area-wide transportation planning in Licking County by the Governor of the State of Ohio in accordance with the regulations of the U.S. Department of Transportation; and

Whereas, the Policy Committee in cooperation with the State of Ohio, is responsible for carrying out the continuing, comprehensive and coordinated transportation planning process for Licking County in cooperation with local elected officials; and

Whereas, the Johnstown Active Transportation Plan (ATP) was developed through a process which included representatives from the local jurisdiction, administrators, planners, users of local infrastructure and the public; and

Whereas, the Johnstown ATP identifies existing pedestrian and bicycle inventory, conditions, and demographics of the community, in order to maintain and improve the existing infrastructure network by bridging missing connections and building viable extensions; and

Whereas, the Johnstown ATP recognizes the impacts of active transportation and equitable infrastructure design, and so incorporates overall facility design considerations and needed safety measures; and

Whereas, the Johnstown ATP summarizes potential funding sources for project development and establishes a maintenance plan with clear performance measures; and

Whereas, the Johnstown ATP developed a prioritized list of needed connections, extensions and improvements, both on-street and off-street, based on input from the public, which can be summarized by the following;

- 6.1 miles of proposed trail
- 1004 feet of proposed sidewalk
- 4 locations proposed for new or improved crosswalks
- 7 locations proposed for the addition of bicycle parking

Whereas, LCATS is an MPO and considers multimodal forms of transportation for project implementation and funding;

Therefore be it resolved, the Policy Committee of LCATS:

Section 1. Supports the Johnstown Active Transportation Plan.

Section 2. Finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.


Richard Waugh, Chair
May 11, 2021

AGENDA REPORT

VILLAGE COUNCIL
MAY 18, 2021



AGENDA ITEM

Resolution 2021-18 adopting the Johnstown Active Transportation Plan

PREPARER(S)

Bailey Klimchak, Village Planner

RECOMMENDED ACTION

Approve

HISTORY

With the assistance of the Licking County Area Transportation Study, Johnstown developed the Active Transportation Plan. Public involvement was gathered using an online survey. The feedback received from that survey have been incorporated into the plan. Village and LCATS staff also completed walking audits and pedestrian counts to gather data on the current conditions of the system. Using this data, a number of recommendations and goals have been identified to improve the active transportation network. The goal of the plan is to encourage active transportation among all age groups in the Village. The plan will provide Village staff and committees direction on improving the active transportation plan. It will also be a great resource when applying for grants and other funding opportunities.

SUMMARY

Authority: Village Ordinances

Urgency: None

Relation to Other Actions: Once adopted, Village committees can begin addressing the action items in the plan

FISCAL IMPACT

The plan was developed at no additional cost to the Village. The Village does pay LCATS member dues. There will be a fiscal impact incurred when implementing the action items identified. Those range in scale on the amount it will cost to implement.

ADDITIONAL MATERIAL

Resolution T-2021-25, a resolution from the LCATS board supporting the Johnstown Active Transportation Plan

ATTACHMENTS

Active Transportation Plan linked in the online agenda



RESOLUTION 2021-19

**RESOLUTION APPOINTING MEMBERS TO THE JOHNSTOWN
TREE COMMISSION**

WHEREAS, Chapter 947 of the Codified Ordinances established the Village Tree Commission of the Village of Johnstown for the purpose of leading tree related projects within the Village; and

WHEREAS, Chapter 947 specifies that five members, all of whom are residents of the Village shall be appointed by Council; and

WHEREAS, appointments to the Commission shall be for three year terms, provided that the term of two of the members appointed to the first Commission shall be for one year and two of the members appointed to the first Commission shall be for two years; and

WHEREAS, two one year terms have expired and members have desire to be reappointed; and

WHEREAS, the Village of Johnstown Parks and Recreation Committee recommends appointments as follows; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Johnstown, State of Ohio:

Section 1. Donald Barnard and Leah Argyle are hereby appointed to three year terms commencing January 1, 2021 and expiring December 31, 2023

Section 2. Marvin Block and Andy Bruney are hereby appointed to two year terms commencing November 1, 2019 and expiring December 31, 2021

Section 3. Charlie Campbell is hereby appointed to a three year term commencing November 1, 2019 and expiring December 31, 2022

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of 'this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction/Public Hearing/Vote: June 1, 2021

By: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



RESOLUTION 2021-20

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ADVERTISE FOR PROPOSALS FOR DESIGN SERVICES FOR THE WATER TREATMENT PLANT EXPANSION

WHEREAS, the Village of Johnstown built a one million gallon per day water treatment facility in 1995, and;

WHEREAS, the Village of Johnstown has experience tremendous residential, commercial and manufacturing growth in the past 15 years, and;

WHEREAS, peak production rate in the spring of 2021 has neared 800,000 gallon per day, and;

WHEREAS, this project is programmed for design completed in August 2022 and construction completed in spring 2024, and;

WHEREAS, the Village of Johnstown is requesting proposals from professional engineering consulting firms to prepare construction drawings for the Roadway Intersection Improvements, and;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Johnstown, Licking County, Ohio as follows:

Section 1. Village Council hereby authorizes the Village Manager to advertise for proposals for the Johnstown Water Treatment Plant Expansion, exhibit attached.

Section 2. It is found and determined that all formal actions of this Village Council concerning and relating to the recommendation of adoption of this Resolution were approved in an open meeting of this Village Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction/Public Hearing/Vote: June 1, 2021

By: _____

Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



VILLAGE OF JOHNSTOWN REQUEST FOR PROPOSALS

RFP Issue Date: June 2, 2021
Title: Water Treatment Plant Expansion
RFP No.: 2021 RFP WTP

CONTACT INFORMATION/RESPONSE ADDRESS

Jack Liggett
Assistant Village Administrator
Village of Johnstown
599 South Main Street
Johnstown, OH 43031
Tel. (740) 404-4315
JLiggett@johnstownohio.org

The Village of Johnstown herein after referred to as "Village," is seeking proposals for the purpose of selecting a professional design consultant for planning, design, permitting, bidding, and construction administration services for the Water Treatment Plant Expansion project. The design services will be performed in the phases described in the scope of work. A lump sum fee is only being requested for Phase I (planning). The fees for Phases II and III will be negotiated prior to the initiation of each phase. The estimated schedule is as follows:

Pre-RFP tour of WTP	June 8, 2021 at 9:00 to 2:00
Proposals due to the Village	June 28, 2021 at 12:00pm
Engineer Interviews	July 7, 2021
Consultant Selection and Negotiations	July 20, 2021
Notice-to-proceed	August 9, 2021
Estimated completion of Phase I (Planning)	December 8, 2021
Estimated completion of Phase II (Engineering Design)	August 23, 2022
Estimated completion of Phase II (Bidding & Construction)	January 24, 2024

Submittal Instructions

1. Provide the information requested in this RFP in the same order as listed.
2. The proposal shall be limited to a maximum of thirty (30) 8 ½" x 11" single sided pages (may be printed double sided). Cover and divider pages are excluded from the page count.
3. Two (2) paper copies and one (1) electronic copy of the Proposals should be addressed and delivered to Jack Liggett at the above location no later than the time listed previously.
4. Questions regarding this RFP should be directed via e-mail to jliggett@johnstown.ohio.org by 12:00 PM, June 15, 2021. No questions will be addressed after this time/date. All properly received questions will be answered via email and distributed to all known potential respondents.
5. Proposals not received by the scheduled time will not be considered.

In its sole discretion, the Village of Johnstown may withdraw the RFP either before or after receiving submissions, may accept or reject proposals, and/or may accept proposals which deviate from the RFP as it deems appropriate and, in



the Village's, best interest. In its sole discretion, the Village may determine the qualifications and acceptability of any party or parties submitting a response to this RFP.

Proposal Content

1. Cover letter.
 - a. State the consultant's legal structure, federal tax identification number, and principal place of business.
 - b. Affirm that the person signing the proposal has the authority to make decisions as to matters relating to this RFP and to bind the consultant.
 - c. Affirm that the proposal meets the minimum qualifications set forth in the RFP.
 - d. Affirm that the consultant does not discriminate in its employment with regard to race, color, religion, sex, veteran status, sexual preference, national origin, or disability.
 - e. Affirm receipt of all addendums, if any.
2. Name of firm, address and telephone number, including a primary contact with phone number and email.
3. Firm background and experience with similar projects.
4. Number and composition of staff that is readily available for this project, including a table of organization of the project team.
5. Names, qualifications, and experience of project team. Each resume included shall not exceed one page.
6. Project approach describing proposed steps to completion and discussing any topics of special concern.
7. Fee for Phase I – Detailed Design Memorandum.
 - a. Submit a lump sum fee for Phase I services only.
 - b. The fee shall remain valid for ninety (90) days after the date received.

Evaluation and Selection Process

1. Proposals will be evaluated and scored by a Selection Committee utilizing the following criteria and the respective weightings. Firms can be awarded points ranging from zero to the maximum score per category.

Category	Maximum Points
Firm Proposals	10
Past Record of Performance	15
Staff Qualifications	20
Project Approach	30
Clarity and Organization	5
Fee for Phase I	20
TOTAL	100

2. The Village may, at its discretion, invite a select number of firms into an interview process to supplement the evaluation process.
3. Upon completion of the evaluation process, the Village will select the top-ranked firm and will enter negotiations.
4. Upon reaching agreement, the Village will make an award to the selected Consultant.



Background

The Village of Johnstown has a lime softening water treatment plant (WTP) with a groundwater supply rated for 1.0 MGD and wishes to expand it to 2.0 MGD located at 395 W. Jersey Street, Johnstown, OH 43031. Originally built in 1993, there have been no major upgrades to the WTP since. The expansion of the wellfield and the construction of an additional water tower are currently being performed by the Village with another consultant. The raw water data for the wells is attached. PDFs of the WTP drawings will be provided upon request.

The current treatment system includes a single 36.5-ft diameter by 25-ft tall, welded steel upflow clarifier designed by CB&I that incorporates rapid mix, flocculation, and clarification in a single tank without mechanical mixing equipment. Instead, the raw water inlet enters the bottom portion of the tank from two tangential locations which provides vortex mixing. Slaked lime is stored in a 45-ton silo manufactured by Chemco. The lime is mixed with water at the base of the silo and a Penn Valley piston pump transports the lime slurry into a drop pipe at the top surface of the clarifier. A polymer is also adding to the raw water to aid in the settling process. The next process is recarbonation which was also provided by CB&I in a 12-ft diameter by 25-ft tall steel tank. A 20-ton TOMCO2 carbon dioxide tank is located outside. The recarbonated water flows to three 12-ft diameter by 25-ft tall steel dual media filters rated at 2.0 gpm/SF, also provided by CB&I. Sodium hypochlorite is injected into a static mixer before the filtered water enters the two clearwells under the process floor that have a total volume of 252,400 gallons. The overall dimensions of the clearwells are 29'-6" x 35'-9" x 16' SWD. Three 40 HP, 600 gpm vertical turbine high service pumps rated at 231 ft of head draw out of the clearwell. A single 20 HP, 2300 gpm vertical turbine pump rated at 26 ft of head is provided to backwash the filters.

The WTP site is relatively small and there was no room for lime sludge lagoons. The Village has two 129,000 gallon (26' x 26' x 17.66' SWD) concrete storage tanks with rotating decant pipes and vertical non-clog Vaughn chopper pumps, and mixing systems to aid in the removal of the sludge. A 60,000-gallon (28' dia. x 12.9' SWD) filter backwash tank is also provided and is sized to hold to backwashes before decanting and recycling to the raw water.

Besides expanding the project from 1.0 MGD to 2.0 MGD, objectives of this project also include:

1. A preliminary evaluation/discussion of other softening methods to replace or blend with the existing lime softening plant.
2. Provisions to expand the plant beyond 2.0 MGD in the future. Determine maximum plant capacity on current site.
3. Evaluate options to decrease finished water hardness to 110 mg/L. The existing lime softening process is only able to decrease the hardness to 145 mg/L.
4. Evaluate options to improve existing operations:
 - Lime sludge recycle to decrease chemical usage and to reduce scaling of piping, pumps, and other equipment.
 - Automatic flushing system for lime and polymer feed systems upon plant shutdown. The plant does not operate 24/7 and is only allowed to operate for two hours after the operators leave.
 - Evaluate liquid lime.
 - Provide a dehumidification system to reduce sweating and corrosion.
5. Installation of a SCADA system (current operations are manual):
 - Automate the dosing controls for sodium hypochlorite, carbon dioxide and polymer.
 - Replace existing pH sensors located at the top of the filters and provide controls or alarms to adjust the lime dose.
 - Automate filter controls including backwash.
6. Evaluating whether the existing filters be re-rated such that fewer filters are needed with the expansion.
7. Evaluate expansion layouts to include space for a fluoride chemical storage and feed system. The Village will soon be a City and may be required to provide Fluoridation.
8. Evaluate filter backwash holding tank expansion.
9. Evaluate lime sludge holding tank expansion alternatives:
 - Include evaluation of dewatering and dry sludge storage options.



- The Village is currently testing a volute dewatering press.

Scope of Work

The Consultant shall furnish planning, design, permitting, bidding, and construction administration services for the Water Treatment Plant Expansion. The Consultant may propose modifications to this scope of services if desired.

The consultant shall assign a project manager who will be the Village's primary contact and be responsible for the consultant's work (including sub consultant work if applicable).

PHASE I: PLANNING - DETAILED DESIGN MEMORANDUM (DDM)

Task 1.1 Project Management and Administration

- The consultant shall assign a project manager who will be the Village's primary contact and be responsible for the consultant's work (including sub consultant work if applicable).
- Perform project management and administration throughout Phase I of the WTP Expansion Project.
- Schedule and participate in a project kickoff meeting with the Village.
- Prepare meeting agenda and minutes for the kickoff meeting.
- Schedule and participate in monthly update and coordination meetings or conference calls with the Village.
- Prepare meeting agendas and minutes for monthly meetings or conference calls.
- Prepare monthly invoices for services rendered.
- Develop and update the project schedule and communicate any changes to the Village.

Task 1.2 Develop DDM

- Prepare a report to identify the current condition and capacity of the WTP and future needs to accommodate growth and increased water strength. The DDM for the WTP improvements is anticipated to include: Introduction and Project Description, Basis of Planning, Existing Facilities and Performance, Capacity Analysis, Alternatives Analysis, Cost Analysis, and Description of Recommended Improvements.
- Review population projections and potential development projects provided by the Village.
- Use the water population projections to determine if any intermediate operational measures are required before the WTP reaches its planned 2.0 MGD capacity.
- Meet with the WTP operators to review Operations and Maintenance (O&M) issues.
- Review existing As-Built drawings of the WTP.
- Evaluate up to three (3) alternatives to expand each process of the plant. An alternative shall be up to three (3) different equipment manufacturers, different process technologies, or a combination of the two. Develop a summary table or matrix for analyzing the processes and equipment of the WTP.
- Evaluate WTP expansion alternatives including objectives mentioned above.
- Perform a field review of the existing mechanical, electrical, and HVAC equipment ancillary to the process equipment and buildings, and recommend upgrades to lighting, heating, ventilation, and plumbing systems in the existing buildings at the WTP. Lighting will be evaluated in the screen building and recommendations will be made to improve lighting efficiency and reduce power consumption.
- Provide capital costs for equipment in each alternative and a Present Worth Analysis (PWA) of operational, maintenance, and replacement costs over a 20-year life cycle.
- Provide a process flow diagram, preliminary site plan, and figures showing the process equipment based on the preferred equipment and alternatives. Up to three (3) process flow diagrams and preliminary site plans shall be provided.
- Provide quality control reviews of internal work and provide quality assurance reviews of deliverables prior to submitting to the Village and reviewing agencies.
- Submit one (1) electronic (PDF format) copy and two (2) paper copies of the DDM to the Village for review and comment. The Village shall provide written review comments to ENGINEER within 30 calendar days from submittal of the DDM.



- Incorporate all comments received into a Final DDM for submission to the Village and Ohio EPA for approval. One (1) electronic (PDF format) and two (2) paper copies of the Final DDM will be provided.

Task 1.3 Funding Assistance

- Assist the Village with funding strategy, applications, and procurement. This task includes assisting with identification of applicable State/Federal funding programs, preparation of funding applications, coordinating with funding agencies, and other work associated with securing low-interest loans or grant funds for the project.
- Identify applicable funding sources for the implementation of the recommended WTP expansion improvements. Potential funding sources include Ohio EPA Water Supply Revolving Loan Account (WSRLA), Ohio Water Development Authority (OWDA), Ohio Development Services Agency (ODSA), Ohio Public Works Commission (OPWC), and General Obligation (GO) or Revenue Bonds (RB).
- Perform a general evaluation of the Village's current revenue system and sewer rates as well as the impact of the proposed improvements on those rates.
- If the Village would like to pursue United States Department of Agriculture Rural Development (USDA RD) funding, the DDM will need to be modified in the USDA Preliminary Engineering Report (PER) format with additional environmental and other requirements. If known prior to commencing work on the DDM, there shall be no additional compensation.

PHASE II: ENGINEERING DESIGN SERVICES

Task 2.1 Project Management and Administration

- Perform project management and administration throughout Phase II of the WTP Expansion Project.
- Schedule and participate in monthly update and coordination meetings or conference calls with the Village.
- Prepare meeting agendas and minutes for monthly meetings or conference calls.
- Prepare monthly invoices for services rendered.
- Maintain and update the project schedule and communicate any changes to the Village.

Task 2.2 Field Surveying and Base Mapping

ENGINEER shall:

- Perform all field surveys, site investigations, and base mapping necessary to facilitate and prepare the preliminary design, final construction drawings, specifications, and bid documents for the WTP Expansion project. All survey work shall be performed under the direction of a Professional Surveyor licensed in the State of Ohio and data shall be collected in the State Plane Coordinate System South and NAVD datum 1988. The anticipated survey area at the Johnstown WTP site is approximately **five and one half (5.5) acres**.
- The Village shall clearly mark utilities, to the best of their ability, inside the WTP fencing.

Task 2.3 Preliminary (30%) Water Treatment Plant Expansion Design

Preliminary Design will include civil, structural, architectural, process, mechanical, and electrical disciplines. ENGINEER shall:

- Prepare engineering construction documents to a 30% Design Plans level including civil, structural, architectural, process, mechanical, and electrical disciplines.
 - Design plans shall be prepared in AutoCAD 2018 (or newer) software.
 - All design plans (preliminary and detailed) shall be developed in accordance with the Village of Johnstown Design Criteria.
 - Civil design will include yard piping, and other site improvements. Provide structural design for new tanks, buildings, and other process design support. Architectural services will include any modifications to existing buildings and new buildings to match the existing WTP structures.
- Develop an opinion of probable construction costs to accompany the 30% design submittal. Costs will be based on manufacturer's quotes, cost estimating manuals, and the ENGINEER's experience.
- Develop an estimated construction schedule.



- Submit one (1) electronic (PDF format) copy, two (2) full-sized (22-inch x 34-inch) paper copies, and two (2) half-sized (11-inch x 17-inch) copies of the plans and specifications to the Village for review and comment. The Village shall provide written review comments to ENGINEER within 30 calendar days from submittal of the Preliminary Design documents.
- Develop a hydraulic profile to analyze the hydraulic grade line of the WTP.
 - Analyze the existing WTP conditions at 1.0 MGD and at the proposed 2.0 MGD.
- Provide quality control reviews of internal work and provide quality assurance reviews of deliverables prior to submitting to the Village and reviewing agencies.

Task 2.4 Detailed (60% and 90%) Water Treatment Plant Expansion Design

60% WTP Expansion Design

- Advance the Preliminary (30%) Design and provide the detailed design configurations and parameters established for a singular (1) alternative for public bid. The 60% design submittal shall consist of the following items:
 - Draft set of Engineering Design Plans illustrating the proposed WTP expansion improvements.
 - Draft Specifications, including draft Bid Lump Sum Forms
 - Draft Permit Applications, including:
 - Notice of Intent (NOI) for Ohio EPA stormwater permitting requirements.
 - Ohio EPA Water Plan Approval application.
 - Ohio EPA NPDES permit modification application for increases in discharge from the lime sludge holding tanks.
 - Ohio EPA Antidegradation Addendum (if needed).
 - Draft Engineer's Estimate of Probable Construction Cost.
- The Design Specifications will set forth the kind and quality of various materials to be used in construction, the type, capabilities, operating requirements, pertinent tests, guarantees to be met, and similar information needed to solicit competitive bids for construction of the Project. Specifications shall be prepared with the Construction Specifications Institute (CSI) Master Format 2008, Johnstown Design Criteria, ODOT Construction and Material Specifications, and requirements per the funding/reviewing agencies.
- Prepare for review and approval, the standard Front-End Documents including Contract Bond, Bid Guaranty and Contract Bond, Owner-Contractor Agreement forms, General Conditions, Bid Forms, Notice to Bidders, and Instructions to Bidders, and other related documents.
- Submit one (1) electronic (PDF format) copy, two (2) full-sized (22-inch x 34-inch) paper copies, and two (2) half-sized (11-inch x 17-inch) paper copies of the plans and specifications to the Village for review and comment.
- Provide quality control reviews of internal work and provide quality assurance reviews of deliverables prior to submitting to the Village and reviewing agencies.

90% WTP Expansion Design

- Advance the 60% Design and provide the detailed design configurations and parameters established for a singular (1) alternative for public bid. The 90% design submittal shall consist of the following items:
 - Draft Final set of Contract Drawings illustrating the proposed water treatment facilities, including:
 - Title sheet, sheet index, general notes, abbreviations, nomenclature, legends, etc.
 - Process drawings
 - Architectural drawings
 - Structural drawings
 - Mechanical drawings
 - Electrical drawings
 - Instrumentation drawings
 - Draft Final Specifications, including draft Bid Forms (lump sum)
 - Draft Final Permit Applications, including:
 - Draft Notice of Intent (NOI) for Ohio EPA stormwater permitting requirements.
 - Draft Ohio EPA Water Plan Approval application.



- Draft Ohio EPA NPDES permit modification application.
 - Draft Ohio EPA Antidegradation Addendum (if needed).
 - Draft Final Engineer's Estimate of Probable Construction Cost
- Update for review and approval, the standard Front-End Documents including Contract Bond, Bid Guaranty and Contract Bond, Owner-Contractor Agreement forms, General Conditions, Bid Forms, Notice to Bidders, and Instructions to Bidders, and other related documents.
- Submit one (1) electronic (PDF format) copy, two (2) full-sized (22-inch x 34-inch) paper copies, and two (2) half-sized (11-inch x 17-inch) paper copies of the plans and specifications to the Village for review and comment.
- Submit appropriate electronic (PDF format) and paper copies of the plans and specifications to the funding agencies and permitting agencies as required. The Village shall provide written review comments to ENGINEER within 30 calendar days from submittal of the 90% Design documents.
- Provide quality control reviews of internal work and provide quality assurance reviews of deliverables prior to submitting to the Village and reviewing agencies.

Task 2.5 Final (100%) Water Treatment Plant Expansion Design

- Finalize all Engineering Design Documents in preparation for project bidding. The Final Design will be represented in the documents to be used for bidding purposes and building permits. This includes final drawings, specifications, and cost estimates. The Final Design submittal will incorporate the Village's, Ohio EPA's, and funding agencies' comments and will be complete and suitable for bid purposes.
- The Final Design submittal shall include the following:
 - Advertisement for Bid and Information to Bidders.
 - Lump Sum proposal forms.
 - Technical Specifications.
 - Special instructions to the Contractor regarding the sequence of construction to maintain WTP operations.
 - Final Engineering Design Plans and Specifications.
 - Final Engineer's Estimate of Probable Construction Cost.
 - Completion of permits and approvals.
- Submit one (1) electronic (PDF format) copy, two (2) full-sized (22-inch x 34-inch) paper copies, and two (2) half-sized (11-inch x 17-inch) paper copies of the plans and specifications to the Village.
- Shall submit one (1) electronic (PDF format) and one (1) paper copy of the Advertisement for Bid, Information to Bidders, Lump Sum Proposal Form, Bond Forms, Contract Documents, and detailed technical specifications to the Village.
- Submit appropriate electronic (PDF format) and paper copies of the plans and specifications to the funding agencies and permitting agencies as required.
- Provide quality control reviews of internal work and provide quality assurance reviews of deliverables prior to submitting to the Village and reviewing agencies.

Task 2.6 Permitting

- Assist the Village with permitting applications and procurement. This task includes assisting with permit applications, coordinating with regulatory agencies, and other work associated with securing required permits for the project. Permit fees shall be paid by the Village.
- Schedule and participate in up to two (2) government agency coordination meetings or conference calls to seek input on permit applications and incorporate agency input into the project.
- Coordinate with the permitting agency to identify any potential future regulations that may impact the operation of the WTP.
- Prepare meeting agendas and minutes for government agency meetings or conference calls.

PHASE III: BIDDING AND CONSTRUCTION SERVICES

Task 3.1 Project Management and Administration



- Perform project management and administration throughout Phase III of the WTP Expansion Project.
- Schedule and participate in monthly update and construction progress meetings with the Village.
- Prepare meeting agendas and minutes for monthly progress meetings.
- Prepare monthly invoices for services rendered.
- Maintain and update the project schedule and communicate any changes to the Village.

Task 3.2 Bidding Assistance

- Prepare bidding documents for advertisement. The Bidding Phase will commence upon notice to proceed from the Village that the Project is ready to bid and terminate upon ENGINEER furnishing the Village with an engineering recommendation concerning the award of the construction contract.
- The following services are included in Bidding Assistance:
 - Provide the Final Engineering Design Documents, Technical Specifications, and Contract Documents to a hosting agency (such as Builders Exchange and/or Key Blueprints) to advertise the project to potential bidders, obtain construction bids, distribute addenda, and maintain a list of plan holders.
 - Conduct a pre-bid meeting to review the Project requirements and address questions that may arise. Prepare meeting minutes and distribute as an addendum.
 - Prepare written addenda to address questions, and to clarify, correct or revise the Contract Documents prior to the bid opening.
 - Attend the bid opening and tabulate the construction bids received. Bids are to be tabulated on a spreadsheet and submitted to the Village.
 - Assist the Village in evaluating the bids received and the bidders. Recommend award of the Contract based upon the evaluation of bids for the “Lowest and Best Bidder.”
 - ENGINEER shall provide a written notice of award for execution by the Village and Contractor.

Task 3.3 Engineering Services during Construction

- Perform the following tasks for the estimated 18-month construction duration of the improvements:
 - Coordinate and direct the pre-construction meeting, including distributing agenda prior to and minutes subsequent to the meeting.
 - Attend monthly construction progress meetings to maintain the project schedule and address issues that may arise.
 - Answer contractor’s questions and requests for information (RFIs) during construction.
 - Review and approve contractor shop drawing submittals and provide feedback on submittals as appropriate.
 - Review contractor’s pay applications, review contractor’s quantities, and provide technical assistance during construction activities.
 - Review any potential contractor’s claims for additional costs, assist the Village in negotiations, and prepare change orders as may be necessary.
 - ENGINEER shall perform all field surveys to facilitate and prepare the as-built construction documents for the WTP Expansion project. All survey work shall be performed under the direction of a Professional Surveyor licensed in the State of Ohio and data shall be collected in the State Plane Coordinate System South and NAVD datum 1988. This survey work is limited to the location of installed improvements designed and constructed as part of this WTP Expansion project. ENGINEER shall provide a final set of record drawings in electronic and paper formats to the Village incorporating information from the as-built survey.
 - Assist the Village in preparing and submitting funding reimbursement requests from the applicable funding agencies.

Task 3.4 Construction Inspection Services

- Provide a full-time Resident Project Representative (RPR) for 16 months during construction of the Project. The RPR shall be on-site for observation of the construction work. The RPR shall attend construction meetings that are required, provide field checks of the materials being used and quality of workmanship, calculate the quantities of materials installed, review contractor payment applications, and review any deviations from the contract documents or existing conditions.



- Only be responsible for determining the provisions of the Contract: materials, quantities, equipment placement, quality of work, etc., to meet compliance with the Contract. Such review and approval shall not extend to means, methods, sequences, procedures of construction or to safety precautions and programs incident thereto, as such are the responsibility of the contractor(s). It is the contractor(s) responsibility to adhere to the General Conditions and Special Provisions, as well as all other specifications outlined in the Contract.
- Maintain daily project Inspection Reports, which record the work in progress, pay quantities, labor and equipment employed, site conditions, weather, visitors, accidents, plan revisions, complaints, conversations, and other information affecting the work being performed. This will be performed using ENGINEER's in-house, web-based, construction management program, APPIA. All reports will be entered directly into the program by the RPR in the field using a tablet and shall be approved by ENGINEER's Construction Manager. Project pay estimates will also be generated using this software and provided to the contractor for review.

Task 3.5 Startup Services

- Assist the Village during the startup and testing of the new equipment and processes at the WTP to demonstrate that the equipment meets the functional, technical, and process design criteria in the contract documents.

IF-AUTHORIZED SERVICES

The following services will be included in the scope of work for Phase II and III services. None of the services will be performed without written authorization from the Village. No services shall be invoiced unless prior authorization from the Village to perform the services is granted.

1. Subsurface Utility Engineering: ENGINEER (or subcontractor) shall perform up to 12 SUE Level A investigations to identify the location and depth of buried utilities within the WTP site.
2. Geotechnical Investigations: ENGINEER (or subcontractor) shall perform up to four (4) soil borings at the WTP site and laboratory testing to determine soil bearing capacity, depth to groundwater, depth to bedrock, and other standard geotechnical parameters for the site.
3. Operation and Maintenance Manual: ENGINEER shall prepare an Operation and Maintenance (O&M) Manual for the WTP equipment to supplement O&M instructions furnished by the equipment manufacturers during construction. The objective will be to prepare guidance documents in language which will be understood by the plant operators. The anticipated scope of work for the O&M Manual shall include:
 - Summarize the equipment and facilities applicable to operation and maintenance.
 - Prepare schematic flow diagrams, figures, and necessary drawings of the facilities to explain relationships of the various facilities and treatment processes.
 - Summarize the design criteria and describe the intended methods of operation of the facilities.
 - Outline reasonably foreseeable emergency operation procedures where applicable.
 - Prepare an index of equipment manufacturer's operation and maintenance data furnished by Contractor.

VILLAGE OF JOHNSTOWN



ORDINANCE 20-2021

**AN ORDINANCE AMENDING ORDINANCE 34-20,
THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE
NECESSARY CHANGES OF APPROPRIATIONS**

WHEREAS, the Council of the Village of Johnstown adopted its annual appropriations for 2021 on December 8, 2020; and

WHEREAS, the Council of the Village of Johnstown desires to increase its appropriation for Police Department expenditures using monies collected in the Restricted Police Fund; and

WHEREAS, the net effect on the finances of the Village of Johnstown will be increased appropriations of **\$5,000.00**; and

WHEREAS, the Restricted Police Fund balance is sufficient to cover this appropriation.

Section One. That the appropriations for the Restricted Police Fund that were set forth in Ordinance 34-20, adopted by the Council of the Village of Johnstown, State of Ohio, on December 8, 2020, be hereby amended to read as follows:

Contractual Services		\$	5,000.00
Net effect on Restricted Police Fund	(decrease)	\$	5,000.00

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: June 1st, 2021

Public Hearing/Vote/Effective Date: June 15th, 2021

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

VILLAGE OF JOHNSTOWN



ORDINANCE 21-2021

AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

WHEREAS, the Council of the Village of Johnstown adopted its annual appropriations for 2021 on December 8, 2020; and

WHEREAS, the Council of the Village of Johnstown desires to hire a full-time Police Officer in order to maintain a high level of security and keep up with the increasing demands on the Police Department; and

WHEREAS, the net effect on the finances of the Village of Johnstown will be increased appropriations totaling \$37,000.00; and

WHEREAS, the General Fund balance is sufficient to cover this appropriation.

Section One. That the appropriations for the General Fund that were set forth in Ordinance 34-20, adopted by the Council of the Village of Johnstown, State of Ohio, on December 8, 2020, be hereby amended to read as follows:

Personnel Costs		\$	37,000.00
Net effect on General Fund	(decrease)	\$	37,000.00

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: June 1st, 2021
Public Hearing/Vote: June 15th, 2021
Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director