



Finance Committee
Tuesday, May 18, 2021 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Finance Committee meeting for May 18, 2021 to order at 5:00 pm

Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jim Lenner, Jack Liggett, Dana Steffan, Bailey Klimchak, Chief Haroon, Rick Fitch, Teresa Monroe.

Public present - Greg Odey - Vice President Prime AE Group, Kerry Hogan - Division of Water/Wastewater Prime AE Group, Matt McCutcheon - Project Manager Prime AE Group

2. Action on Minutes

a. April 20, 2021

ACTION: Mayor Dutcher moved to Approve; Ben Lee seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher

NOES: None

ABSTAIN: Cheryl Robertson - due to absence

Passed 2 - 0

3. Finance Director Reports

a. Bank-to-Book Reconciliation; Finance Report; Financials

2021 Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to \$500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

On the Bank to Book Rec, Finance Director Dana Steffan noted more outstanding payroll variances than usual due to the late April payroll, said all else was pretty standard. Added that revenue is looking good, getting back up to pre-pandemic levels. Answered questions on items noted in the Finance Director report.

4. Presentation - Sewer Plant Expansion (Prime Engineering)

Village Engineer Prime AE Group members Greg Odey, Kerry Hogan, Matt McCutcheon presented on the [Wastewater Treatment Plant Expansion project](#). Highlights of the presentation included an overview of the current Johnstown Wastewater Plant, current capacity and their assessment on impact of discharge to Raccoon Creek. Mr. Hogan presented on details of the upgrade and improvements; Mr. Odey presented on financing and funding options for construction costs which will be determined in a General Plan.

ACTION: Cheryl Robertson moved to Approve the Project Funding Options for the Preliminary Engineering and General Plan not to exceed \$40,000 from the bonded funds ; Chip Dutcher seconded and the vote was as follows:

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

5. Adjourn

The meeting was cut short due to power and internet outages, a Special meeting will be scheduled for the balance of the agenda. Adjournment at 6:30 pm.