



Safety & Service Committee
Tuesday, June 2, 2020 - 5:00 PM
MINUTES

1. Call to Order

Ben Lee called to Order the Safety & Service Committee for June 2, 2020 at 5:09 PM.

Present - Benjamin Lee, Marvin Block

Absent - Doug Lehner

Staff present - Jim Lenner, Chief Haroon, Bailey Klimchak, Mayor Dutcher, Jack Liggett, Cheryl Robertson, Jim Blair, Teresa Monroe

Public present - None

2. Action on Minutes

a. May 5, 2020

ACTION: Mr. Block moved to approve; Mr. Lee seconded and the vote was as follows:

AYES: Benjamin Lee, Marvin Block

NOES: None

ABSTAIN: None

Passed 2 - 0

3. Admin / PD Entrance spaces - Security & Safety

The safety and security of the Admin office was discussed earlier in the year, the re-design of the entry way has been put on hold as priority has shifted to health and safety relative to COVID-19; Plexiglas shield has been installed at the front. The Police Department entry way was updated recently, Chief Haroon said they are in good shape with PPE. Jack Liggett said service Department is fine.

4. Construction Project Updates

Jack Liggett updated on projects: Kasson Street - working with engineers to correct a problem at the corner of Pratt Street, hoping to have project wrapped up soon. Will have a meeting tomorrow about S. Oregon Street and moving utilities. Westview is on hold because the gas company still needs to come in and locate their lines to see if they need to be lowered. Sidewalks were poured on Benedict, framing is under way on US62. Bid opening for phase one of the sanitary sewer upgrade on Valleyview and Mink is on June 9th. Jim Lenner said easements for the Enterprise Center have been recorded and returned, permit to install (PTI) for water is drafted. Mr. Lee inquired on any progress with Mr. Holbrook's previous commitment to annex after being provided with village water; after discussion, Mr. Lenner said he would have the Law Director review.

5. Downtown Outdoor Dining

The administrative order allowing alcohol consumption in cafe seating outside in the downtown corridor has been extended until August 9th, no issues have been reported. There has been a desire to make this permanent, staff is researching a Downtown Outdoor Refreshment Area (DORA). Ideas for border area as well as any concerns were discussed among staff and committee. Bailey Klimchak said she has a call with the Law Director on Wednesday to discuss options and will be better prepared to address the village's needs and continue discussion on whether this is possible and what it could look like.

6. Street Lighting - Downtown space

Mr. Lee noted lighting has been a discussion of Safety Service Committee in the past and with more activity recently in the downtown area wondered if there were opportunities seen that necessitate more lighting downtown, or in other areas of town. Chief Haroon said he thinks the more lighting the better, it deters criminal activity and enhances visibility for not only police but everybody in the community. Officers submitted a list reporting thirty nine street lights out and was recently passed on to the Service Department who has started working on those; some belong to AEP and may have been previously reported. Committee directs staff to put some pressure on AEP for lights that have been reported several times and not fixed. Chief Haroon said he would also direct night shift officers to provide insight on areas of town that would benefit from improved lighting.

7. Speed Studies around town - Chief

Chief Haroon presented statistical information on a traffic study done in the area of Crestview and Hillview Drives; complaints in the area are likely due to the roads being used as a cut through during construction on Coshocton Street. Speed trailer was in place for an eleven day period from May 21, 2020 to June 1, 2020; survey showed approximately 205 vehicles per day with the highest activity period between three and five pm. Other statistical information on calls for service, traffic stops, accidents etc. were reviewed.

8. Other Business

1. Jim Lenner said he has had a request from a local resident for a peaceful protest Saturday on the village square, he has passed them along to the Police Chief to work out details.

2. Jack Liggett said last year, the addition of slanted parking along Phalen was discussed and he wanted to check if still wanted and would be good with continuing to put that in; he would like to get it done by the end of July. After discussion, Mr. Lee said he would bring up with greater Council at tonight's meeting.

9. Adjourn

Mr. Lee adjourned the meeting at approximately 6:15 pm