



Regular Council
Tuesday, April 20, 2021 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for April 20, 2021 at 6:30 PM.

2. Roll Call

Present - Mayor Chip Dutcher, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

Absent - Cheryl Robertson

Staff present - Jim Lenner - Village Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Ryan Green (joined during Finance report)

3. Invocation - Ms. Hendren

4. Pledge of Allegiance

5. Citizen comments on matters not on the agenda

None

6. Council Committee reports

- a. **Planning & Zoning:** Met 4/8/21 Special and 4/13/21 Regular; Next 4/27/21 @ 6:30 pm Hybrid

It was noted that an additional Special meeting had been scheduled for April 22, 2021. April 13th meeting; heard the Preliminary Plat application for Concord Crossing East which was tabled previously, many citizen comments and questions by the Commissioners then put back on the table to allow the applicant to continue working with the HOA and address some issues. Approval of zoning map amendment to change the church at 450 S. Main St. from SR-1 to GCC-1, on for council action tonight. Approval of a Certificate of Appropriateness for 49 1/2 S. Main, allowing for a patio behind Ghostwriter. Approval of a Certificate of Appropriateness to allow for three silos at Ohio Pack.

Mr. Block asked if the Concord Crossing East property had ever been zoned; Ms. Klimchak said at this point staff research has not found record of it being rezoned to PUD only referred to as UR-2 but still needs to research around the time of annexation which she will do.

Mr. Lee noted a by-product of rezoning the parcel; the Planning Commission will be considering changing gas stations from permitted to conditional in a specific GCC district from an environmental and health and safety perspective.

b. **Safety & Service:** Met 4/6/21 updated last time; Next 5/4/21 @ 5:00 pm Hybrid
No new updates.

c. **Finance:** 4/20/21; Next 5/18/2021 @ 5:00 pm Hybrid
Reviewed Finance Director reports, no items noted. Reviewed water and sewer rate allocations with regard to the allowed five percent increase; Finance Director to analyze again in six months to see where actuals are coming in for the year. Approved \$4,500 from the General Fund for the Trailhead sidewalk, landscaping and fertilizer. Discussed the RAISE Grant for infrastructure, Mobility Hub and water and sewer solar energy opportunity.

Mr. Lenner explained that the RAISE Grant is the Federal ARPA dollars coming from President Biden and Congress, the Notice of Funding has already been issued; said his initial reaction was to use toward the Mobility Hub; looking at three million dollars there as well as potential for solar energy at water and sewer plants. The money for the Mobility Hub would be construction, have asked for \$900,000 from Congressman Balderson for design of the technology and hub; also a \$250,000 request to LCATS. Not successful on any of these yet. ODOT has acknowledged the request from LCATS for Congestion and Mitigating Air Quality funds (CMAQ), said they have never been asked for air quality dollars for a mobility hub before, acknowledged this is very forward thinking. Mr. Lee gave the background from Finance Committee and noted they voted 2-0 in favor of going forward with applying for those two items through the grant process which has a July deadline. Mayor Dutcher said it is important for direction to come from entire council that we are serious about exploring possibilities for these Federal funds and grants.

ACTION: Mayor Dutcher moved that Council direct staff to explore all possibilities for the Federal RAISE Grant for the Mobility Hub and exploring solar energy at the water and sewer plant; Sharon Hendren

seconded and the vote was as follows:

AYES: Mayor Dutcher, Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest
NOES: None
ABSTAIN: None

Passed 6 - 0

- d. **Economic Development:** Met 4/1/21 updated last time; Next 5/6/21 @ 10:00 am Virtual
No new updates.
- e. **Park & Rec:** Met 4/8/21; Next 5/13/21 @ 10:00 am Virtual
Ms. Van Deest noted thirteen applications received for the Joint Rec District, will be finalizing applicants. Suggestions made to Village Planner on the Active Transportation Plan; will also be ordering the Pedestrian Counter. Mayor Dutcher added there was approval from Finance Committee for the sidewalk at the Trailhead; delayed the sidewalk at Hannahs Park, hoping for discussion with the Mary E. Babcock Foundation for funding.
- f. **Events Committee:** Met 3/26/21 updated last time; Next 4/23/21 @ 4:30 pm Virtual
Mr. Lehner said he was on the School Board agenda for Monday evening to represent the Events Committee e.

7. Director Reports

a. Chief of Police

Chief Haroon reviewed his report included with the packet.

Mr. Lenner noted discussion with Chief and Mayor Dutcher and desire to host a community conversation on suicide awareness; tentatively scheduled for May 19th at 7:00 pm.
Council discussion on advertising help for people in crisis.

b. Finance Director

Finance Director Dana Steffan reviewed the financial reports included with the packet. Additionally noted she will investigate more from RITA, the money the village stands to gain or lose as a result of HB 157 currently being discussed, will have more information in the next week or so.

Mr. Lenner said he has been discussing the availability of liquor permits in the village with businesses, currently there are none. Noted there is a way to increase the quota allowed and provided explanation of three items: Revitalization District, Special Improvement District, Designated Outdoor Refreshment Area (DORA). Added there is potential to spur economic growth but would require staff time and costs from Law Director, asked for Council direction. Discussion of Council and staff and questions answered.

ACTION: Marvin Block moved to explore the SID District, the Revitalization District and the DORA; Doug Lehner seconded and the vote was as follows:

AYES: Doug Lehner Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher

NOES: None

ABSTAIN: None

Passed 6 - 0

8. Tabled Legislation

- a. **ORDINANCE 07-2021** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE VILLAGE OF JOHNSTOWN. *Tabled March 2, 2021*
Legislation to remain on the table, anticipate bringing off at the May meeting.

9. Public Hearings of Legislation

- a. **ORDINANCE 13-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

This is appropriation of funds for water and sewer plant security; \$12,000 for water and \$8,500 for sewer. Ms. Steffan said the funds have the money just needs appropriated.

Public Hearing: There were no comments either for or against.

Mr. Block said this would prevent someone getting into the plants and doing damage especially to the water supply.

ACTION: Marvin Block moved to Approve; Sharon Hendren seconded and the vote was as follows:

AYES: Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Doug Lehner

NOES: None

ABSTAIN: None

Passed 6 - 0

10. Introduction of Legislation

- a. **ORDINANCE 14-2021** AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$60,000 OF BONDS FOR THE PURPOSE OF PAYING PART OF THE COST OF ACQUIRING A POLICE CRUISER AND RELATED EQUIPMENT, AND DECLARING

AN EMERGENCY

This is for the loan from Park National Bank for the new Police Cruiser; Finance Director Dana Steffan said it was important to pass this before we can get the money from the bank, it will be repaid over the course of three years in two semi-annual payments of principal and interest. The emergency language in the Ordinance is simply to waive the thirty day waiting period after passage; assuming passage, will see an appropriation to receive and spend the revenue. Public Hearing and vote on May 4, 2021.

b. **ORDINANCE 15-2021** AN ORDINANCE AMENDING THE FUTURE LAND USE MAP OF THE VILLAGE OF JOHNSTOWN

Bailey Klimchak provided a staff report and said this is to amend the Village Future Land Use Map to reflect changes for 9571 and 9629 Johnstown-Utica Road which used to be Industrial on the map and should now be Commercial. The second section is for 450 S. Main Street and would change the parcel on the map from Residential to Commercial. Public Hearing and Vote May 4, 2021.

c. **ORDINANCE 16-2021** AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF JOHNSTOWN

Relates to the action taken by the Planning Commission last week to approve the zoning map change for the church at 450 S. Main on the corner of Main and Concord Road, they requested a change from SR-1 to GCC-1 which would allow them to have a sign they previously requested. Public Hearing and Vote May 4, 2021.

d. **ORDINANCE 17-2021** AN ORDINANCE UPDATING THE ORDINANCE REGULATING THE USE OR OCCUPATION OF ALL PUBLIC RIGHT-OF-WAYS IN THE VILLAGE OF JOHNSTOWN, THE ISSUANCE OF RIGHT-OF-WAY PERMITS TO PERSONS FOR SUCH USE OR OCCUPANCY AND TO SET FORTH THE POLICIES OF THE VILLAGE RELATED TO ITS PUBLIC RIGHTS-OF-WAYS (ROW) AND REPEALING ORDINANCE 37-2016

Ms. Steffan said this was initiated by the village Right of Way Consultant Eric Sandine, she reviewed the minor changes to the current ordinance and stated this needs to be accepted and passed before the fees can be established. Mr. Block and Mayor Dutcher commented on the changes, discussion on utilities, ROW fees and permit and other details of the ROW program. Mr. Lee said he was curious of the rational of why these updates are needed; Ms. Steffan to reach out to Mr. Sandine and ask what is driving these changes. Public Hearing and Vote May 4, 2021.

11. Other Business

1. Doug Lehner asked if there was an ordinance in place for the ban of open trash burning in the village; Jim Lenner cited Johnstown Codified Ordinance 1511.03

2. Inquiry on how to get a message on the electronic sign about the Spring Clean Up Day and get volunteers.

12. Adjourn

ACTION: Marvin Block moved to Adjourn; Doug Lehner seconded and all were in favor.

AYES: Mayor Dutcher, Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 6 - 0

Meeting adjourned at 7:55 pm.

Next Council Meeting May 4, 2021