



Regular Council
Tuesday, March 16, 2021 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for March 16, 2021 at 6:32 PM.

2. Roll Call

Present - Mayor Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Abe Haroon - Chief of Police, Officer Fox, Sgt. Hatfield, Officer Heyward, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Joan Clark, John Luke, Ryan Green

3. Invocation - Mr. Lee

4. Pledge of Allegiance

5. Chief's Commendation Award

Police Chief Haroon presented a Commendation Award to Officer Randall Fox for applying a tourniquet to a subject who had intent to harm himself and likely saved his life. On behalf of Village Council, Mayor Dutcher thanked Officer Fox and all the officers for what they do every day.

6. Action on Minutes

a. March 2, 2021

ACTION: Marvin Block moved to Approve as written; Sharon Hendren seconded and the vote was as follows:

AYES: Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

7. Citizen comments on matters not on the agenda

There were no comments from the public.

8. Council Committee reports

- a. **Planning & Zoning:** Met 3/4/21 Special work session & 3/9/21 Regular; Next 3/23/21 @ 6:30 pm Hybrid

Commissioner training prepared and presented by the Village Law Director; continued review and edits of the Design Guidelines and Standards draft document.

- b. **Safety & Service:** Met 3/2/21 updated last time; Next 4/6/21 @ 5:00 pm Hybrid
c. **Finance:** Met 3/3/21 Special & 3/16/21 Regular; Next 4/20/21 @ 5:00 pm Hybrid

Special meeting considerations for water plant employee, contingency projects and OPWC information. Review of legislation for Council consideration. Voted 3-0 to move forward with a new Property and Casualty Insurance provider. Voted to move forward with Phase I security measures for water and sewer plants; budget ordinance to follow. Talked through creating budget sub-accounts for savings against future street projects. Voted 3-0 in favor of starting engineering and funding paving projects: streets approved are the balance of N. Oregon, Buena Vista, Benedict and Upham; total cost about \$500,000 between General Fund and CIP; introduction Ordinance on tonight. Mr. Lee asked for concurrence of Council on moving forward with engineering for those four projects.

ACTION: Benjamin Lee moved to move forward with intent to fund and to support the engineering for road projects covered in Ordinance 11-2021; Cheryl Robertson seconded and the vote was as follows:
AYES: Cheryl Robertson, Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher
NOES: None
ABSTAIN: None

Passed 7 - 0

Conversation on E. Jersey Street funding since OPWC funding was not awarded; a Special Finance Committee meeting was called for March 23, 2021 at 5:00 pm to discuss submitting the E. Jersey Street project back to the small government committee with OPWC.

Committee voted 3-0 in favor of awarding the bid for the water tower project; Mr. Lee asked for concurrence of Council. Jack Liggett reviewed the bids with Council and asked for confirmation of Council so he can start with the Engineers and formally award the project.

ACTION: Mayor Dutcher moved to proceed with Phoenix Fabricators for the new water tower; Mr. Block seconded and the vote was as follows:
AYES: Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol

Van Deest, Mayor Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 7 - 0

Mr. Lenner added that the Fire Department conducted a pressure and flow test on the Croton Road water line, it was designed for a minimum of 1,000 gallons per minute and it is running 3,100 gallons per minute with about 53 psi; the village has upheld its contractual agreement with New Day to supply them with pressure and volume.

- d. **Economic Development:** Met 3/4/21; Next 4/1/21 @ 10:00 am Virtual

The Port Authority has begun to work on the road at the Enterprise Center. Project Circuit has been taken off radar at this time but there are other opportunities. Mr. Lenner added that the Port Authority has a letter of intent on the property; he is in the process of negotiating incentives.

- e. **Park & Rec:** Met 3/11/21; Next 4/8/21 @ 10:00 am Virtual

The School Board has approved moving forward with the Joint Recreation District. Committee approved applying for Natureworks Grant funds to help pave the new Trailhead parking lot. Continuing discussion on the Dog Park with the Licking Park District. Reviewed the Active Transportation Plan (ATP) draft document for May approval. Estimates are being sought for a sidewalk to Hannahs Park from US 62. Richard Waugh with the Licking Park district continues to work on getting parking off of Concord Road at the bike path.

Ms. Hendren inquired on the Joint Recreation District; Mayor Dutcher provided an overview on the creation of the Recreation District in conjunction with the Johnstown-Monroe Board of Education. According to State Statute, a Board and governing body, which will have full authority separate from the Village Council and the School Board, will be created that will consist of five members; two chosen by the School Board, two chosen by Village Council and one to be selected by those four people. The Board will determine their own plans for moving forward with recreational opportunities.

- f. **Events Committee:** Met 2/26/21 & 3/10/21; Next TBD

Organizational first meeting then larger meeting with Fire Chief, Police Chief, American Legion representative to talk through scenarios and moving forward with a July 3rd fireworks event. Agreements with partners for launch site location, viewing locations and scope relative to health department constraints continue to be discussed; next meeting TBD. Council discussed Liability insurance.

9. Director Reports

- a. Chief of Police
Mayor Dutcher complimented Chief on his comprehensive and detailed report. Chief Haroon reviewed his report with Council; noted that statistics are a direct result of the CAD system.
- b. Finance Director
Dana Steffan reviewed her report with Council. Mr. Lenner asked if New Day Farms has made their contractually obligated payments to the village; Ms. Steffan said she has not received the payments yet. Ms. Steffan added that she got the updated quote on the police cruiser; will be working with Park to get the loan established; Council will see an Ordinance to appropriate those funds and to have a bond for the \$60,000. Will also be working on a water and sewer rate analysis to determine if any reallocation of funds and payments need to be established and if there is need for further rate increase.

10. Tabled Legislation

- a. **ORDINANCE 07-2021** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE VILLAGE OF JOHNSTOWN. *Tabled March 2, 2021*

Necessary changes have not been made; legislation to remain on the table.

11. Public Hearings of Legislation

- a. **ORDINANCE 08-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduced March 2, 2021*

Ordinance updated to \$13,000 a change from \$11,500 at first reading; this appropriates funds for the Police Department remodel.

Public Hearing: There were no comments either for or against the legislation.

ACTION:	Benjamin Lee moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES:	Ben Lee, Sharon Hendren, Carol Van Deest Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block
NOES:	None
ABSTAIN:	None

Passed 7 - 0

- b. **RESOLUTION 2021-08** TO AUTHORIZE THE CREATION OF THE JOHNSTOWN JOINT RECREATION DISTRICT AND AUTHORIZE THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH THE JOHNSTOWN-MONROE LOCAL SCHOOL BOARD OF

EDUCATION FOR THE FORMATION OF THE JOHNSTOWN JOINT RECREATION DISTRICT.

Mr. Lenner said Mayor Dutcher summed this up earlier; reiterated that this is a wholly separate body, separate from the School District and separate from the Village, it will oversee future park and rec improvements within the boundary of the district, which is also the boundary of the school district. This has been five years in the making.

Public Hearing: There were no comments either for or against the legislation.

Mr. Block commended village staff on getting this through and is thrilled to see this passed for the district. Mr. Lehner said he would like to see this formed under a 501c3 Non-Profit organization; it was later noted that the attached Constitution and Bylaws call for organization as a nonprofit under the Ohio Revised Code.

ACTION:	Marvin Block moved to Approve; Doug Lehner seconded and the vote was as follows:
AYES:	Ben Lee, Sharon Hendren, Carol Van Deest Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block
NOES:	None
ABSTAIN:	None

Passed 7 - 0

Some further discussion on the district. Ms. Robertson asked when the village would choose the two representatives; Mayor Dutcher said he is keeping a list of names so Council and Staff can discuss who to select; Mr. Lenner said Council can choose how to solicit and it should be done in concert with the School District. Noted that suggested names be sent to the Council Clerk. There was more discussion on how to solicit interest; Ms. Van Deest said she would do some research on how applicants can be formally sought.

12. Introduction of Legislation

- a. **ORDINANCE 09-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

Jack Liggett said with the new housing builds and the addition of New Day on our water system we are pumping more hours than we have staff to cover; with the sale of the water the income is there to bring the employee on, this will likely be the first of two as New Day ramps up to full capacity. This would appropriate the funds for an additional Water Plant Operator. Public Hearing April 6, 2021.

- b. **ORDINANCE 10-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

This would appropriate funds for the Dog Park at Trailhead Park from Capital Projects Fund; when the Licking Park District donates their half, \$17,000, it will be receipted into the Capital Projects Fund as revenue. Public Hearing April 6, 2021.

- c. **ORDINANCE 11-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

Additional paving projects approved; Mr. Liggett said this would put new mill and fill and some storm sewer repair on N. Oregon (Edwards Road to McCrackin), Benedict, Buena Vista and Upham. Added that the estimate has been tightened up to \$486,300.00 for this project; dollar amounts in the Ordinance will be edited before the second reading on April 6, 2021.

- d. **ORDINANCE 12-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

This appropriates funds for additional renovations to the Administration offices; LED lighting and flooring for two additional offices and other incidentals. Mr. Lenner said this will come from General Fund and can be reimbursed from Federal funds to come. Public Hearing on April 6, 2021.

13. Other Business

1. Chip Dutcher said Council will have a proclamation for Johnstown basketball next meeting.

2. Sharon Hendren asked about the aquifer underneath Johnstown; Mr. Liggett said there is an upper and lower aquifer that Johnstown sits on that we draw our drinking water from.

14. Adjourn

ACTION: Sharon Hendren moved to Adjourn; Doug Lehner seconded and all were in favor.

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

Meeting adjourned at 8:02 p.m.

Next Council Meeting April 6, 2021