



Planning & Zoning Commission
Tuesday, March 9, 2021 - 6:30 PM
MINUTES

1. Call to Order

Committee Chair Ryan Green called to order the Planning and Zoning Commission meeting for March 9, 2021 at 6:30 p.m.

2. Roll Call

Present - Chairman Ryan Green, Ron Danne, Jesse Coppel, Benjamin Lee, Jon Merriman
Absent - None

Staff present - Bailey Klimchak - Village Planner, Yazan Ashrawi - Village Law Director,
Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Harriet Pulley, John Luke, MacKenzie Newberry, Kim Littleton

3. Pledge of Allegiance

4. Public Comment

No comments by the public.

5. Approval of Minutes

ACTION: Ryan Green moved to Approve the minutes of February 23, 2021 and March 4, 2021; Jesse Coppel seconded and all were in favor.

AYES: Ryan Green, Ron Danne, Jesse Coppel, Benjamin Lee, Jon Merriman

NOES: None

ABSTAIN: None

Passed 5 - 0

6. Planning Commission Member Training

Village Law Director Yazan Ashrawi was present for required training session; power point presentation agenda topics:

- Guiding principles

- Authority, powers, and duties
- Open meetings
- Public records
- Administrative versus legislative matters
- Maintaining a good record
- Deliberations
- Running a good meeting
- Ethical considerations

7. Work Session: Design Standards

Kim Littleton with OHM Advisors was present for continued discussion and edits of the Design Standards draft

Discussion on residential building and development and how to get a housing product that the village wants. Bailey Klimchak suggested adding a supplemental section to residential design.

Ben Lee noted changes to the Zoning District Map; discussion and potential for "industrial" design. Accessory Dwelling Unit removed from the draft. Other discussions on building placement, setbacks and frontage. Commission members to come back with examples they like.

8. Zoning Inspector

Jim Blair provided his Zoning Inspector Report and answered Commissioner questions on items within.

9. Other Business

1. Bailey Klimchak

10. Adjourn; Chairman Green moved to adjourn, Jesse Coppel seconded and all were in favor.

Meeting adjourned at 8:59 p.m.