



Regular Council
Tuesday, March 2, 2021 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for March 2, 2021 at 6:37 PM.

2. Roll Call

Present - Mayor Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - John Luke, Kris Almendinger, Ryan Green, Joseph Robertson

3. Invocation - Ms. Hendren

4. Pledge of Allegiance

5. Action on Minutes

a. February 16, 2021

ACTION: Marvin Block moved to Approve; Doug Lehner seconded and the vote was as follows:

AYES: Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

6. Citizen comments on matters not on the agenda

None

7. Council Committee reports

- a. **Planning & Zoning:** Met 2/23/21; Next 3/4/21 Special Meeting @ 6:00 pm Virtual and 3/9/21 Regular @ 6:30 pm Hybrid

Applications approved for a Lot Split and Variance on N. Main Street as well as a Certificate of Appropriateness and Conditional Use for a building on Main Street downtown. Upcoming Special meeting is to discuss the Planning and Zoning Ordinances.

b. **Safety & Service:** 3/2/21; Next 4/6/21 @ 5:00 pm Hybrid

Presentation and discussion on LED lighting proposal from AEP; representatives will return for more discussion in April. Mayor Dutcher added that much study will be needed before moving forward with AEP, there are more questions to answer.

c. **Finance:** Met 2/16/21 draft minutes were attached; Next 3/3/21 Special @ 5:00 pm Virtual and 3/16/21 Regular @ 5:00 pm Hybrid

No new updates; upcoming Special meeting is to review CIP projects and contingency expenses set aside relative to OPWC.

d. **Economic Development:** 2/4/21 canceled; Next 3/4/21 @ 10:00 am Virtual

e. **Park & Rec:** Met 2/11/21 updated last time; Next 3/11/21 @ 10:00 am Virtual

Jim Lenner invited all to attend the Johnstown-Monroe School District meeting where they will consider the Joint Recreation District legislation; March 8th at 6:30 pm

f. **Events Committee:** Met 2/26/21; Next TBD

Talked through background of the last several years of fireworks events and where discussions ended in November of last year; currently have a July 3, 2021 date reserved with the fireworks company, committee has an intense desire to put some event on this year. Discussed ideas and scope for the event, tentative meeting with larger group involved on March 10th.

8. Director Reports

a. Service Department: Water, Wastewater, Street

Jack Liggett provided update on projects:

1. Westview; shut down until April, still have a few sidewalks to put in and reclamation of the ground.

2. Water and Sewer line out to the Enterprise Center is installed, working on pressure testing of the water line and fifty percent of the sewer line has been tested.

3. Croton Road; the village started supplying water to New Day Farms and made the March 1st deadline for early completion bonus. Fire Department is going to run a flow pressure and residual test on the line to see that we are getting the 1,000 gallons per minute out of the hydrants and that we meet pressure requirements.

4. Opening bids for Water Tower on March 5th.

5. Opening bids for South Oregon Street on March 12th; project to include new water services, new pavement and curb and gutter.

6. Opening bid for Jersey Street relief sewer on March 19th.

Mr. Liggett reviewed department reports for Water, Sewer and Street.

Ms. Hendren asked what color the new water tower would be; Mr. Liggett noted the potential options that were being bid and explained how it would depend on the type chosen.

Mr. Block asked about estimates for the security upgrades at the water and sewer

plants; Mr. Liggett said he had pricing on the gates ready for Finance committee on March 16th but not on the cameras, door and window locks. Mr. Lee noted item on Finance Committee agenda to discuss additional employment at the water plant directly related to the additional run time needed to supply water to New Day. Mr. Liggett elaborated on staffing and scheduling and added that salary will be covered by the water we are selling.

b. Village Manager

Jim Lenner highlighted items in his report. Mr. Lee asked about holding up building permits on Pulte Homes phase two; Mr. Lenner updated that Pulte Homes has satisfactorily met the village "demands" on items asked for; with the lift stations and their force main and the discussion surrounding the turn lane and signal. The village has "signed-off" on those three demands that needed to be met, they are in the process of meeting them and he has full faith they will; if they do not, permits will be stopped again. Ms. Robertson asked when they would actually start putting up the light, her fear is we will give them their permits and they will never actually meet their obligations to the village on the street light. Mr. Lenner said once ODOT finishes the design of the turn lane we will then meet with Pulte and give them the plans to work off of with their engineer and give them a deadline to submit a design and post a bond; he thinks Phase three plans will be done later this spring and that is what will trigger Pulte to start design around ODOT's plans to get that signal in. Mr. Lenner said he has also been putting together an exhibit to give to the shopping center to see if there is any last ditch effort to get a road through Alterra's parking lot. Mr. Block asked about Pulte putting up a bond to cover the expense of signal when it is time to build it; Mr. Lenner said he does not have a problem asking for that. Ms. Robertson said she would feel more secure with that as well; Mr. Lenner said he would call Pulte and get some sort of assurance on the books.

Chief Haroon noted a correction to his previously submitted plan for renovation costs; with the addition of council chambers, total cost would be \$12,700.00. Mr. Lenner said the appropriation ordinance can be amended prior to second reading.

Mr. Lenner noted incidentals to the office renovation such as LED lighting, flooring and some ceiling tile issues; he will have updates for Finance Committee.

9. Tabled Legislation - N/A

10. Public Hearings of Legislation

- a. **ORDINANCE 06-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduced February 16, 2021*

Second reading; this is for the new GIS computer out of the Right of Way Fund.

Public Hearing: There were no comments either for or against this legislation.

ACTION: Sharon Hendren moved to Approve; Benjamin Lee seconded and the vote was as follows:
AYES: Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher
NOES: None
ABSTAIN: None

Passed 7 - 0

- b. **ORDINANCE 07-2021** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE VILLAGE OF JOHNSTOWN. *Introduced February 16, 2021*

Staff is still in the process of reviewing this legislation and has requested that Council table it.

ACTION: Sharon Hendren moved to **TABLE** Ordinance 07-2021; Doug Lehner seconded and the vote was as follows:
AYES: Doug Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Motion to TABLE Passed 7 - 0

- c. **RESOLUTION 2021-06** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO, DEVELOPMENT SERVICES AGENCY AND ACCEPT A GRANT FOR PUBLIC ROADWORK IMPROVEMENTS.

Mr. Lenner said this involves the realignment of US 62 and Sportmans Club Road, it is a \$500,000 grant to go toward the project; he asks for Council approval so funds can be disbursed to the village.

Public Hearing: There were no comments either for or against this legislation.

ACTION: Benjamin Lee moved to Approve; Cheryl Robertson seconded and the vote was as follows:
AYES: Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest
Mayor Dutcher, Cheryl Robertson, Doug Lehner
NOES: None
ABSTAIN: None

Passed 7 - 0

- d. **RESOLUTION 2021-07** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ADVERTISE FOR PROPOSALS FOR THE SPORTSMANS CLUB ROAD INTERSECTION IMPROVEMENT.

This is a Request For Proposals to look for Engineering firms to help the village design the Sportmans Club Road intersection improvements. Mr. Lenner said timeline has changed some from previous discussions, no sense in hurrying the design; construction in spring next year, bid toward end of winter next year.

Public Hearing: There were no comments either for or against this legislation.

Mr. Lee asked if the RFP for this work is a contingency on the \$50,000 or was there a reason why we are not going with Prime; curious why we are sourcing quotes for this. Mr. Lenner said we have not had that long of a relationship with Prime, he would like to use the RFP to get the best project we can, competition is good. Mr. Liggett said he may do the same with the water plant expansion, through RFP's and RFQ's you get a chance to see if someone specializes in a particular job, it never hurts to see if someone out there has a great idea to help us develop these plans.

ACTION: Doug Lehner moved to Approve; Marvin Block seconded and the vote was as follows:
AYES: Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block
NOES: None
ABSTAIN: None

Passed 7 - 0

11. Introduction of Legislation

- a. **ORDINANCE 08-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

This appropriates funds for the security renovations to the Police Department, Admin and keyless entry to Council Chambers. As previously discussed, the appropriation amount will be edited prior to second reading. Chief Haroon said the new total is \$12,700; Mr. Lenner asked that it be changed to \$13,000.00.

Second Reading and Public Hearing on April 6, 2021

12. Other Business

1. Sharon Hendren - suggested holding an open house for the public to see all the renovations of the municipal building at the city celebration.
2. Sharon Hendren asked if any of the Monroe Township Trustees have reached out regarding removal of the recycling bins; Mayor Dutcher said they had not. A new location is still being sought.
2. Marvin Block - The municipal building should have ductwork cleaning done when renovations are complete.

13. Adjourn

ACTION: Marvin Block moved to Adjourn; Sharon Hendren seconded and all were in favor.

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

Meeting adjourned at 7:48 p.m.

Next Council Meeting March 16, 2021