Finance Committee Meeting
Tuesday, March 16, 2021 - 5:00 PM
AGENDA

1. Call to Order
2. Action on Minutes
    a. February 16, 2021
    b. March 3, 2021 Special Meeting
3. Finance Director Report / Bank-to-Book Reconciliation
    a. Finance Director Report
    b. Feb 2021 Bank to Book Reconciliation
4. Review of Appropriation Ordinances on Council agenda
    a. 2020 Budget Carryover
5. Review Property & Casualty Insurance Renewal and New Quote
    a. Proposal
6. Water & Sewer Security Quotes (Jack)
7. E. Jersey Street Funding
    a. OPWC E. Jersey Street
8. Long Term Capital Commitments - Sub"Savings"
    a. N. Main/Leafy Dell Intersection
    b. W. Coshocton ODOT Project
    c. Edwards Road 2029
9. Water and Sewer Rates discussion
10. Department Director Wish Lists
11. Other Business
12. Adjourn

2021 Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to $500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

JOHNSTOWN
Established 1813

Finance Committee
Tuesday, February 16, 2021 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Finance Committee meeting for February 16, 2021 to order at 5:01 pm

Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jim Lenner, Dana Steffan, Bailey Klimchak, Chief Haroon, Jim Blair, Teresa Monroe.

Public present - None

2. Action on Minutes

a. January 19, 2021

ACTION:	Chip Dutcher moved to Approve; Cheryl Robertson seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None
	Passed 3 - 0

3. Finance Director

Finance Director report, Revenue and Expense report and Bank to Book Reconciliation report were submitted in the packet. Finance Director added that she was trying to get the financials done for the year and get them filed on time; noted a few things to book were missed in January but are noted on the reconciliation and will be booked in February. Ms. Robertson inquired on payroll direct deposit; Ms. Steffan said a few employees currently do not have but new employees are required to enroll. Ms. Robertson said that would be her recommendation as well, to avoid delays in reconciliation. Mr. Lee noted collected revenues are trending ahead of 2020.

Committee Goals

1. Multi-year CIP Plan; Manager to provide quarterly
2. Get Budget Stabilization Fund back to $500,000
3. Keep water sewer & rate increase to less than five percent
4. Meet annual budget deadlines

4. Loan/Grant Updates

   a. 0% Interest Loans

      Mr. Lenner said there was no update yet on OPWC award. The zero percent loan process for the new water tower has been officially scrapped. Still working on the loan for the sanitary sewer on Jersey and currently the State Infrastructure Bank has our application and waiting on committee review. The grant for Project Mastodon came through and is a direct contribution to the village; will have the RFP out to secure an engineer for design, likely to be built next year. The grant for $500,000 is in addition to the $100,000 from ODOT Jobs and Commerce so we have $600,000 of the one million.

   b. OPWC Applications

      Mr. Lee asked when to expect word on the OPWC applications; Mr. Lenner said it is not known. Mr. Lee said with respect to the General Fund and CIP, that as soon as there is indication from OPWC, there may be a need for a Special Finance Committee meeting to understand what was accepted and what wasn't and go through contingencies.

5. Review New Legislation

   a. PD Wage Ordinance / Agenda Report

      Chief Haroon reviewed his agenda report provided with the packet and his proposal to adjust the pay ranges for Police Department positions. Chief Haroon stated the wage ordinance passed last year did not reflect a raise for many department positions and with his review of other Police Department salaries would like to make adjustments to the pay ranges. He added that the proposal would not fiscally impact 2021 and in 2022 would be a very slight increase.

      Chairman Lee said committee would like to hold an Executive Session at the end of tonight's Council meeting to specifically talk about wages and compensation for village employees as it relates to this ordinance update. Ms. Robertson agreed and added that all Council members should have a full understanding of the Ordinance prior to voting in two weeks. Mr. Lenner noted a suspension of Council Rules of Order would be needed to waive the 24 hour notice.

      Mayor Dutcher asked if others were up against the top of their range and would the plan be to adjust all ranges. Ms. Steffan said there are a couple positions that are near the maximum right now and thinks it would be wise to have a more complete discussion on all before passage to avoid doing two wage ordinances in the same year; Ms. Steffan to pass along current wage information to Council.

      Mr. Lee asked Chief Haroon which agencies he compared wages against. Chief Haroon said the Licking County Sheriff's Office, Heath, Hebron and Granville.

6. Planning and Zoning - Full Time Equivalent Inspector/Enforcement consideration

   Chairman Lee prompted discussion on planning and zoning and how to distribute hours, wages and benefits between the current role of Zoning Inspector and a more defined roll around code enforcement; justification of conversation is the size of the village, the complexity of things coming in, the complexity of the zoning code update in review and the amount of time it takes to get things done. Mr. Lee said the Zoning Inspector position is technically a part-time position at this point and the expectation that all and more can be done within a part-time position is probably unreasonable. Staff has been working to put together cost analysis on various employment/position scenarios. Discussion on potential for another full time position to handle permit intake, review, approval and inspection, leaving the part-time position for property code enforcement. Village Planner opinion is that the current part-time position is not sustainable with the village growth and permit volume. Committee in favor of pursuing a plan; Village Manager, Finance Director and Village Planner to work toward what a package could look like with regard to position roles and financials.

7. PD - Security renovation costs

Chief Haroon reviewed his agenda report with construction plans and cost analysis for security renovations to the Police Department. Total estimate to include general labor ($1500), electrical work $1,000), and keyless access points within the department ($5,700) as well as Council chambers ($4,500); proposed total of $11,500.00. Committee and staff in agreement that this is a high priority and addresses several safety and security aspects

ACTION:	Benjamin Lee moved to go forward with this being funded by Ordinance at the next meeting; Cheryl Robertson seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None
	Passed 3 - 0

Finance Director confirmed that the total approved expenditure from General Fund would be $11,500 to include the security access for Council Chambers.

8. PD - Cruiser #3 replacement

Chief Haroon reviewed his agenda report and assessment of Patrol Car #3 condition and request for replacement. The vehicle is ten years old, has 170,000 miles and is on its second engine; this car has been placed out of service due to repairs needed. Discussion on financing; typically a three year bank loan at 3-4 percent with semi-annual payments.

ACTION:	Cheryl Robertson moved to go ahead with the purchase of the replacement of patrol car number three; Mayor Dutcher seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES:	None
ABSTAIN:	None

Passed 3 - 0

Finance Director to work with bank on the loan and prepare budget Ordinance for Council in two weeks; proposal is $55,000

9. Other Business

   None

10. Adjourn

ACTION:	Chip Dutcher moved to Adjourn; Cheryl Robertson seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 3 - 0

Meeting adjourned at 6:10 p.m.

Special Finance Committee
Wednesday, March 3, 2021 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Special Finance Committee meeting for March 3, 2021 to order at 5:01 pm

Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jim Lenner, Dana Steffan, Jack Liggett, Chief Haroon, Marvin Block, Jim Blair, Teresa Monroe.

Public present - None

2. OPWC Project Funding Update / Jim L.

Jim Lenner said the SIB loan was approved today at three percent and he will begin the process; he will sign the intent to accept the money and Council will vote to allow him to sign the agreement. Mr. Lenner said he issued the Request for Proposal for Project Mastodon and updated the company who is moving along with their timeline.

Only the Edwards Road project was awarded by OPWC; total cost to the village is $189,636 with $49,305 cash commitment ($23,000 is engineering), $140,331 is grant; all else is loan with pay back starting next year.

Committee review of village planned projects; there are unassigned funds in the amount of $281,695.00 and carryover funds in the amount of $18,248.00 for a total of $299,943.00 in CIP unassigned funds for consideration. Mr. Lee added that there were also General Fund monies ($300,000.00) if they felt like there were other projects they wanted that could not be fully funded with CIP, although probably a last resort.

Staff and Committee discussion on contingency purchase items. Mayor Dutcher provided some detail of the COVID Relief Act currently in Congress, local government funding is included in the bill and the village should start a wish list.

Ms. Robertson mentioned the Leafy Dell roundabout; there was discussion on putting

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2021 Committee Goals

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money away for that project, Mr. Lenner to confirm start date. Jack Liggett provided updated village paving project quotes; said he would like to make E. Jersey Street the number one OPWC project for next year and then only concentrate on crack sealing and top coating other roads; Committee was in agreement.

3. Contingency project consideration and 2021 capital expenditure list finalized

Jack Liggett reviewed road project contingencies, committee and staff discussion on road conditions and engineer opinion of project costs. Projects narrowed to North Oregon Street, Upham Drive, Benedict and Buena Vista; staff to firm up numbers from the engineer to include incidentals and then have it back to committee for review at the next meeting with a first reading of a budget ordinance on March 16, 2021; any number adjustments can be made prior to second read and vote on April 6, 2021.

ACTION:	Benjamin Lee moved to approve these four streets, Oregon Street, Upham, Benedict and Buena Vista at the relative levels that they are, pending further discussion, and firming up but starting engineering for these four streets as soon as possible; Cheryl Robertson seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 3 - 0

Jack Liggett will work with the engineer to get the numbers pinned down and Dana Steffan will prepare the ordinance once Jack gives her the numbers.

Mr. Lee said with East Jersey Street now being the number one OPWC application for next year and the hope that if we had gotten it this year the parking lot at the Trailhead could have been paved in combination with the project; the question is do we want to just put larger stone down this year and pave with the project next year or do we want to entertain paving this year. Mr. Liggett said paving at the water and sewer plants was approved for this year, when the contractor comes to give estimates he will get an estimate for the Trailhead lot as well so there is a number to consider.

Mr. Lee asked about the Trailhead Dog Park; Mr. Lenner said the Licking Park District is committed to paying half of the $34,000 cost and they have it appropriated for us to use this year. Mr. Liggett said the lower parking lot is not included in that $17,000 but that can be done in the future.

Ms. Robertson noted that the village would need to pay the $34,000 up front but $17,000 would be reimbursed by the Park District.

ACTION:	Chip Dutcher moved that $34,000 be appropriated for the Dog Park; Ben Lee seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 3 - 0

Mr. Lee said that puts the General Fund somewhere between $250,000 to $300,000 depending on where incidentals come in for road projects; he thinks we are in a good spot. Added that $40,000 was appropriated for Edwards Road incidentals out of Budget Stabilization but now will come out of CIP.

Jim Lenner said that incidentals for LED lighting and flooring for the Admin building remodel will be about $6,000.00; that will come to Finance on March 16th.

4. Water Plant Employee - New hire discussion / Jack

Jack Liggett said that New Day Farms plans to be at full production using the water from the Croton Road water line in the next few months; this is expected to double their current use and will run the plant an additional four hours per day and in the heat of the summer, it could be five or six more hours per day, influent numbers show the water plant could be at capacity. Due to increased plant operation time in the near future, Mr. Liggett requests to hire another employee for the water plant and have time to advertise, hire and train; he added the income derived from the water usage by New Day should easily cover the cost of an additional employee. Mr. Lee said for him it is straight forward, the money is there and if more bodies are needed he thinks we have to hire somebody. Mr. Liggett added that when they do go into full production the water plant may need to go to three full shifts.

Some further discussion on manning the plant and feeding of chemicals to include the potential requirement to add fluoride when we become a city.

Ms. Robertson asked at what level the new employee would come in; Mr. Liggett said he would like to have a Class One but if not possible could hire a non-licensed person and train with the requirement to get their license within twenty four months. Ms. Robertson said she was good with it. Mayor Dutcher said he was good with it as well.

ACTION:	Chip Dutcher moved to Approve the new hire; Cheryl Robertson seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 3 - 0

5. Water & Sewer Plant Expansion - Preliminary Discussion / Jack

As stated before, Jack Liggett said looking at influent numbers, the plant is pulling in a lot more water than anticipated, he did not think he would have to start this process until the end of 2021 or beginning of 2022, but knowing that preliminary design to construction is about a three year process he has decided this needs to be looked at now. Mr. Liggett said he would like to set up a Request For Proposal (RFP) for water and sewer plant expansion, to let engineers know what we are looking for and also to give ideas; he asks for the Committee to support getting the RFP's ready and out in the next thirty days so we can see what it is actually going to take to upgrade and add on to both of the plants; cost of RFP would just be staff time. Further discussion on capacity, timeline and expansion project details; Mr. Lenner said negotiation can begin with our engineer on the sewer plant and the RFP will be for the water facility. Mr. Liggett said both plants were built and designed for expansion on site and that income from the sewer plant over the next three to four years will pay for a large portion of the sewer plant expansion. Jack Liggett said he would like the RFP for water and would like to go ahead and start meetings with Prime Engineering on the sewer; not spending any money today just preparing to see what it will take and what engineering will cost.

Mr. Lee asked for a motion and a second and a vote for RFP for the water plant and to work with the engineers on the sewer plant as Jack described.

ACTION:	Chip Dutcher moved to approve moving ahead; Cheryl Robertson seconded and all were in favor.
AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 3 - 0

6. Other Business

None

7. Adjourn

ACTION:	Benjamin Lee moved to Adjourn; Chip Dutcher seconded and all were in favor.

AYES:	Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 3 - 0

Meeting adjourned at 6:32 pm

Village of Johnstown
Administrative Offices
www.johnstownohio.org

VILLAGE OF JOHNSTOWN, OHIO

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Telephone: 740-967-3177
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Finance Director's Report to Council
March 16th, 2021

1. Tax Revenue. Total Income Tax revenue collected through February 2021 was $377,981. This represents 16.6% of 2021 Budgeted Income Tax revenue of $2,270,400, and a 13.5% increase from 2020 collections for the same period.

   The largest source of the Village's income tax revenue, withholding taxes derived from individuals working in Johnstown, increased 10.4%, individual returns increased 11.4%, and business net profits increased by 76.8% as compared to the same period in 2020.

   The table below illustrates the Village's February YTD income tax revenue from 2017 through 2021:

	2017	2018	2019	2020	2021
Withholding	$ 174,968	$ 184,041	$ 203,606	$ 203,869	$ 225,071
Individual	$ 70,085	$ 103,414	$ 130,775	$ 114,998	$ 128,145
Net Profit	$ 29,761	$ 11,699	$ 29,572	$ 14,010	$ 24,765
Total	**$ 274,815**	**$ 299,154**	**$ 363,953**	**$ 332,877**	**$ 377,981**

   Withholding taxes have increased every year from 2015-2021; this can be attributed to an increase in the number of jobs and increased pay rates in Johnstown.

   Individual income tax collections for February YTD are nearing where they were in 2019, (pre-COVID-19), which indicates the possibility that we are beginning to trend upward in these collections since the beginning of the pandemic. This increase could also be attributed to the additional homes built in Johnstown during 2019 & 2020.

   The **2020 Net Profit** revenue is up compared to 2020. Atrium is reporting a $9,300 increase over prior YTD net income. Other businesses' variants in net income are minor. Note: Coughlin has filed amended returns for Tax years 2018-2019, which could result in Johnstown refunding them the $11,000 (roughly) that was paid in taxes for those years combined.

2. Revenues and Expenditures. See attached spreadsheets for 2021 year-to-date revenue collections and expenditures.

   Notes on Revenue:

   General Fund, Interest – Interest in investments is lower in YTD 2021 than budget, and I am anticipating this trend continuing at least into Q2. For reference, in 2020 we received a total of $58,600 in annual interest (all Funds), which was more than double the budgeted amount.

   Water/Sewer Improvements Funds have each collected nearly 48% & 46% of their respective budgets due to twenty-eight (28) new homes permitted YTD. Each new build home brings in $5,000 into the

Water Improvements Fund, and $6,000 into the Sewer Improvements Fund. New Day Farms has also paid $46,210 in bulk sewer hauling YTD through February.

Enterprise Deposit Fund has collected 33% of its annual budget due to the large number of new homes permitted so far this year.

Notes on Expense:

General Fund, Public Health will be paid with the Property tax distributions in March and October.

General Fund, Zoning is 25.9% spent due to $14,900 (69%) of the Design Regs budget spent through February, and 63% of the Tree City budget spent on $7k worth of tree removal along the bike path.

General Fund, Legislative Activities is 38% spent as a result of $20K in legal fees YTD. Of this, $1,768.50 was related to A1 Dumpster, $10,350 was related to general law director use, and $8,222 was related to Wilcox USDC 1983 Action. Note that $5,680 will be reimbursed from insurance for the Wilcox fees. Considering the reimbursement, we are standing at $14,660 spent (61%) of our $24,000 legal budget for the year.

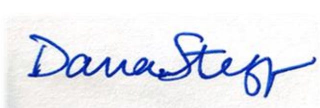
General Fund, Finance Department is 28.6% spent due to the annual SSI support fees being paid in January.

3. 2020 Financial Statements have been submitted to the Auditor of State before the deadline.

4. Biennial Audit. The next audit will be performed in 2022 and will cover years 2020-2021.

5. Property & Casualty Insurance. I have received a new quote for better insurance coverage and will be reviewing the data with Finance Committee on March 16th. The new quote is through the Public Entities Pool of Ohio (PEP), which is the Pool endorsed by the Ohio Municipal League. Some highlights of this new provider include annual savings of $8,328 compared to the quote by our current provider, Financial net position of $38MM (compared to $494K with our current provider), and no additional pool funding required by PEP. It is my recommendation that we switch to the PEP; the renewal date is 4/1/2021.

Respectfully Submitted,



Dana Steffan, CPA
Finance & Human Resources Director

	A	B	C	D	E	J
1–2	**Village of Johnstown Financial Report**					
3–4	Revenues					
5	*as of*	*2/28/2021*				
6				**2021**	**Actual**	
7	A/C	**Sub-Fund**		**Expected Revenues**	**Revenues**	
8	1000	Real Estate Tax		$ 265,000	$ -	0.00%
9	1000	Income Tax		$ 2,270,400	$ 377,891	16.64%
10	1000	Shared Taxes		$ 90,300	$ 11,122	12.32%
11	1000	Charges for Services		$ 150	$ 30	20.00%
12	1000	Permits, Fines, & Licenses		$ 228,700	$ 23,818	10.41%
13	1000	Interest		$ 25,000	$ 1,501	6.01%
14	1000	Miscellaneous		$ 28,000	$ 234	0.84%
15	1000	Other Financing Sources		$ -		
16	1000	**Total General Fund**		**$ 2,907,550**	**$ 414,596**	14.26%
17						
18	2011	**Total Street Construction & Repair**		$ 462,810	$ 55,604	12.01%
19						
20	2021	**State Highway & Improvement**		$ 23,940	$ 3,471	14.50%
21						
24	2901	**Mayor's Court - Computer**		$ 1,000	$ 210	21.00%
25						
26	2906	**Restricted Police Grants**		$ 2,000	$ 420	21.00%
27						
28	2907	**Right-of-Way Fund**		$ 30,000	$ 733	2.44%
29						
32	5101	**Water Operating**		$ 639,750	$ 106,042	16.58%
33						
34	5201	**Sewer Operating**		$ 833,750	$ 143,844	17.25%
35						
36	5701	**Water Replacements & Improvements**		$ 308,000	$ 145,651	47.29%
37						
38	5702	**Sewer Replacements & Improvements**		$ 370,000	$ 169,382	45.78%
39						
40	5721	**Water Debt Service**		$ 430,000	$ 86,684	20.16%
41						
42	5722	**Sewer Debt Service**		$ 414,000	$ 62,990	15.21%
43						
44	5781	**Enterprise Deposit**		$ 40,500	$ 13,393	33.07%
45						
48	9904	**Mayor's Court**		$ 80,000	$ 10,099	12.62%
49						
50		**TOTAL ALL FUNDS**		**$ 6,543,300**	**$ 1,213,119**	18.54%

Village of Johnstown Financial Report

Expenditures

as of *2/28/2021*

A/C	Sub-Fund	2021 Appropriations	Actual Expenditures	
110	Police	$ 1,223,922	$ 205,447	16.79%
130	Street Lighting	$ 65,000	$ 10,579	16.28%
210	Public Health	$ 19,500	$ -	0.00%
310	Recreation Department	$ 21,950	$ 1,106	5.04%
410	Zoning	$ 154,382	$ 40,042	25.94%
490	Economic Development	$ 42,000	$ -	0.00%
710	Administration	$ 512,091	$ 94,777	18.51%
715	Legislative Activities	$ 63,665	$ 24,475	38.44%
720	Mayors Court	$ 95,513	$ 15,687	16.42%
725	Finance Department	$ 84,301	$ 24,093	28.58%
730	Lands & Buildings	$ 88,200	$ 4,749	5.38%
740	County Auditor (Property Tax Collection)	$ 6,000	$ 745	12.42%
745	State Auditor	$ -	$ -	#DIV/0!
755/760	Income Tax Administration	$ 72,000	$ 11,479	15.94%
	Other Uses of Funds & Transfers	$ 716,900	$ 113,394	15.82%
1000	**Total General Fund**	**$ 3,165,424**	**$ 546,573**	**17.27%**
	Street Maintenance & Repair			
	Street Cleaning, Snow Removal			
	Traffic Signs & Signals			
	Sidewalks (Capital outlay)			
2011	**Total Street Construction & Repair**	**$ 482,013**	**$ 75,782**	**15.72%**
	State Highway Maintenance			
	Street Cleaning, Snow & Removal			
	Traffic Signs & Signals			
2021	**State Highway & Improvement**	**$ 22,500**	**$ 1,153**	**5.12%**
2901	**Mayor's Court Computer**	**$ 1,000**	**$ 939**	**93.90%**
2903	**Budget Stabilization Fund**	**$ 60,000**	**$ -**	**0.00%**
2905	**Leafy Dell Traffic Improvement Fund**	**$ 10,000**	**$ -**	**0.00%**
2907	**Right of Way Fund**	**$ 6,000**	**$ -**	**0.00%**
3101	**Debt Service Fund**	**$ 490,000**	**$ -**	**0.00%**
4901	**Capital Projects**	**$ 1,298,509**	**$ 170,592**	**13.14%**

Village of Johnstown Financial Report

Expenditures

as of *2/28/2021*

A/C	Sub-Fund	2021 Appropriations	Actual Expenditures	
4902	**Capital Projects - US62**	**$ 153,400**	**$ -**	**0.00%**
5101	**Water Operating**	**$ 770,503**	**$ 189,603**	**24.61%**
5201	**Sewer Operating**	**$ 942,929**	**$ 108,461**	**11.50%**
5701	**Water Replacements & Improvements**	**$ 4,452,623**	**$ 590,076**	**13.25%**
5702	**Sewer Replacements & Improvements**	**$ 2,603,320**	**$ 279,038**	**10.72%**
5721	**Water Debt Service**	**$ 396,600**	**$ -**	**0.00%**
5722	**Sewer Debt Service**	**$ 481,500**	**$ -**	**0.00%**
5781	**Enterprise Deposit**	**$ 36,000**	**$ 7,412**	**20.59%**
9904	**Mayor's Court**	**$ 85,000**	**$ 14,853**	**17.47%**
	TOTAL ALL FUNDS	**$ 15,457,322**	**$ 1,988,968**	**12.87%**

Bank / Account	Balance
Fifth Third Securities	3,198,198.68
Park General X9082	250,000.00
Park Payroll X9085	25,560.69
Water & Sewer X2587	2,556.92
Park Sweep X2608	11,996,034.90
Mayor's Court X9848	13,468.90
Total All Bank Accounts	**15,485,820.09**
Outstanding Checks	(511,668.92)
BALANCE PER BANK	**14,974,151.17**
Book Balance:	14,921,932.49
Variance:	**(52,218.68)**

Reconciling Items			
Q1 Unbooked Investment Income			
Fifth/Third Securities	$	(4,597.74)	*to be booked in April 2021*
Park National Bank	$	477.44	*to be booked in April 2021*
Water & Sewer Variances:			
Various posted receipts, did not clear bank	$	(5,786.12)	*timing*
Lockbox receipt cleared bank, not posted	$	2,978.42	*timing*
Water Deposits received, not posted	$	300.00	*timing*
Water chargeback, not yet posted	$	(47.25)	*timing*
General Variances:			
Various EFT payments posted, did not clear bank	$	34,679.69	*timing*
check clearing variances	$	1.37	
Payroll Variances:			
OPERS employee deductions, will clear bank in next month	$	11,197.14	*timing*
OP&F employee deductions, will clear bank in next month	$	6,821.99	*timing*
Various withholdings deducted, not yet paid	$	6,193.74	*timing*
Total Reconciling Items	**$**	**52,218.68**	
unidentifed variance	*$*	*(0.00)*	

Outstanding Checks	Check No.	Check Amount	Check Date
payroll	5921	$ 75.00	2/19/2021
payroll	5924	$ 251.74	2/19/2021
	13783	$9.90	9/8/2020
	13792	$70.17	9/8/2020
	13971	$64.99	10/15/2020
	14100	$110.58	11/6/2020
	14201	$170.00	12/6/2020
	14221	$7,818.44	12/10/2020
	14223	$11,093.00	12/10/2020
	14302	$53,586.53	12/31/2020
	14322	$117.50	1/14/2021
	14327	$118.87	1/14/2021
	14354	$590.00	1/18/2021
	14401	$185.23	1/28/2021
	14426	$22.75	2/9/2021
	14432	$62.94	2/9/2021
	14433	$249.27	2/9/2021
	14435	$64.65	2/9/2021
	14437	$49.10	2/9/2021
	14441	$100.40	2/9/2021
	14446	$133.74	2/9/2021
	14454	$221.25	2/11/2021
	14455	$76.25	2/11/2021
	14457	$546.90	2/11/2021
	14491	$30.74	2/18/2021
	14492	$2,413.09	2/26/2021
	14493	$12,210.93	2/26/2021
	14494	$4.59	2/26/2021
	14495	$8,076.69	2/26/2021
	14496	$780.00	2/26/2021
	14497	$2,660.19	2/26/2021
	14498	$17,419.43	2/26/2021
	14499	$2,240.50	2/26/2021
	14500	$1,200.80	2/26/2021
	14501	$2,820.66	2/26/2021
	14502	$2,006.23	2/26/2021
	14503	$1,435.00	2/26/2021
	14504	$182.10	2/26/2021
	14505	$250.00	2/26/2021
	14506	$370.00	2/26/2021
	14507	$2,026.70	2/26/2021
	14508	$376,680.00	2/26/2021
	14509	$513.37	2/26/2021
	14510	$84.50	2/26/2021
	14511	$60.48	2/26/2021
	14512	$1,730.00	2/26/2021
	14513	$333.72	2/26/2021
	14514	$300.00	2/26/2021
	14515	$50.00	2/26/2021

Total O/S Checks at 2/28/21:
$511,668.92

2021 PROJECTED AVAILABLE FUNDS W/ ACTUAL 2020 CARRYOVER AND UPDATED APPROPRIATIONS

3/12/2021

FUND	ANTICIPATED REVENUES	ACTUAL CARRYOVER FROM 2020	TOTAL FUNDS	TOTAL APPROPRIATIONS	NEW PROJECTED 12/31/2021 Balance
General Fund	$ 2,907,550	$ 593,106	$ 3,500,656	$ 3,185,124	$ 57,890
Street Maintenance	$ 462,810	$ 83,469	$ 546,279	$ 482,013	$ 64,265
State Highway	$ 23,940	$ 13,823	$ 37,763	$ 22,500	$ 15,263
Permissive Motor License	$ -	$ 341	$ 341	$ -	$ 341
Mayor's Court Computer	$ 1,000	$ 3,056	$ 4,056	$ 1,000	$ 3,056
Budget Stabilization Fund	$ -	$ 413,276	$ 413,276	$ 60,000	$ 353,276
FEMA Fund	$ -	$ 822	$ 822	$ -	$ 822
School Traffic Improvement Fund	$ -	$ 31,781	$ 31,781	$ 10,000	$ 21,781
Police Fund	$ 2,000	$ 3,405	$ 5,405	$ -	$ 5,405
Right-of-Way Fund	$ 30,000	$ 18,170	$ 48,170	$ 9,000	$ 39,170
Employee Fund	$ 9,500	$ 19,000	$ 28,500	$ -	$ 28,500
CARES Act Fund	$ -	$ 4,486	$ 4,486	$ -	$ -
Debt Service Fund	$ 467,000	$ 206,189	$ 673,189	$ 500,000	$ 173,189
Capital Improvements	$ 150,400	$ 1,166,357	$ 1,316,757	$ 1,578,885	$ (0)
Capital Improvements - US62TL	$ -	$ 153,400	$ 153,400	$ 153,400	$ -
Water Operating	$ 639,750	$ 566,752	$ 1,206,502	$ 823,003	$ 383,498
Sewer Operating	$ 833,750	$ 1,914,570	$ 2,748,320	$ 942,929	$ 1,805,390
Water Enterprise Improvement.	$ 308,000	$ 5,875,844	$ 6,183,844	$ 4,452,623	$ 1,731,221
Sewer Enterprise Improvement.	$ 370,000	$ 3,509,684	$ 3,879,684	$ 2,603,320	$ 1,276,364
Water Debt Service	$ 430,000	$ 343,317	$ 773,317	$ 396,600	$ 376,717
Sewer Debt Service	$ 414,000	$ 314,707	$ 728,707	$ 481,500	$ 247,207
Enterprise Deposits	$ 40,500	$ 325,934	$ 366,434	$ 36,000	$ 330,434
Mayor's Court	$ 80,000	$ 18,321	$ 98,321	$ 85,000	$ 13,321
TOTALS	**$ 7,170,200**	**$ 15,579,809**	**$ 22,750,009**	**$ 15,822,898**	**$ 6,927,111**

Burnham&Flower
INSURANCE GROUP

6500 Taylor Road
Blacklick, OH 43004
Tel: 1-888-748-7966 ext 3112
Fax: 614-861-1486
aleitch@bfgroup.com

Village of Johnstown, Ohio

Executive Summary – Advantages of PEP

Program:

Public Entities Pool of Ohio (PEP), established 1987
Endorsed by the Ohio Municipal League (OML) since 2017
Effective Date: **4/1/2021**
*Notice of withdrawal to Ohio Municipal Joint Self-Insurance Pool(OMJSP) has been sent and completed

Short-Term and Long-Term Cost Savings:

PEP 21-22 Annual Contribution: $54,344
Annual Savings: $8,328 (13.2%)

Ohio Joint Municipal Pool(OMJSP)
21-22 Premium: $62,672

- Proven 33-year program rate stability
- The Village of Johnstown becomes a vested member of PEP over the first 6 years of membership
- PEP is **not** Assessable (OMJSP is Assessable)
- No additional pool funding required by PEP

Financial Summary of both programs:

	OMJSP	PEP
Assets	$1,582,183	$54,973,597
Liabilities	$1,087,219	$16,440,940
Net Position(surplus)	$494,964	$38,532,657
Assessability	YES	NO
Pool Rating	No Rating	AAA

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Coverage Advantages:

- No aggregate limits on major casualty coverage lines
- Defense costs are paid in addition to occurrence limit of $5,000,000
- Law Director's Liability Limit-PEP-$6,000,000, OMJSP-$1,000,000
- Stop Gap Limit-PEP-$6,000,000, OMJSP-$1,000,000
- Cyber Coverage Included with No Deductible
  - Liability - $5,000,000 ($1,000,000 occurrence/aggregate limit through a separate shared policy through AXA with a $5,000,000 Aggregate Pool limit)
  - $250,000 First Party Expense Coverage- higher limits available
- Blanket Coverage for Buildings and Contents
- Inland Marine valuation is replacement cost (OMJSP is Actual Cash Value)
- Schedule of Benefits
  - In 2019 the PEP administrator made over 80 coverage enhancements to the property coverage document to address trending exposures.
- Extended Reporting Coverage available **(Withdrawal Provision)**
  - This would assure all open and unknown liability claims can be left with the pool should the city leave PEP in the future. To date 100% of those members that have left, have received retroactive coverage from the carrier taking over and have not needed to obtain this coverage from PEP.

Stability:

- AAA Financial Stability Rating from Demotech
- 99% retention of membership
- Pooling mechanism provides insulation from the volatility in the market
- Strength in numbers – **552 Members, over 50 Ohio Cities**
- $38.5 Million Net Position

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Services and Support:

- Pool Services: Burnham & Flower of Ohio - Serving nearly 1,500 Ohio Public Entities
- Local Agency: MVP Insurance Agency, Inc. -Alison Speck – Johnstown, Ohio
- Annual and ongoing risk management services through PEP
- Expert claims service specializing in public entities
- Online Resource Library, including cyber and police resources
- Legal Support
- Cyber Specialist
- Industrial Property Appraisal Included
- PEP+ Grant: $1,000 risk management expense reimbursement annually

References: (Licking County Members and Cities included in proposal)

Kent Scarrett
Executive Director - Ohio Municipal League
PEP Board Member
Kscarrett@omlohio.org 614.204.0287

Sal Talarico
Finance Director - City of Oberlin
PEP Board Member
Stalarico@cityofoberlin.com 440.775.7210

John Spon
Law Director - City of Mansfield
Spon@sponlaw.com 419.565.0571

FOR: ***Village of Johnstown, Licking County*** **EFFECTIVE:** ***04/01/2021***

Broad definition of a **"member"** which includes:

- Any member of the governing body,
- Any member of boards or commissions,
- Any elected or appointed official,
- Any employee acting within the scope of their employment,
- Any volunteer or student who performs a service for you at your request

SUMMARY OF COVERAGE LIMITS

We will pay those amounts that a member becomes legally obligated to pay as damages, caused by an occurrence to which this Agreement applies:

Legal Liability for General Liability Claims — $6,000,000 Each occurrence

Retroactive Date: 04/01/2021 — $0 Deductible

- *Advertising injury, bodily injury, personal injury, or property damage, arising out of your covered operations or premises.*

Legal Liability for Automobile Claims — $6,000,000 Each occurrence

Retroactive Date: 04/01/2021 — $0 Deductible

- *Ownership, maintenance or use of an automobile in the conduct of your covered operations.*

Legal Liability for Law Enforcement Claims — $6,000,000 Each occurrence

Retroactive Date: 04/01/2021 — $10,000 Deductible

- *Bodily injury, personal injury or property damage, arising out of your law enforcement operations.*

Public Officials Wrongful Acts — $6,000,000 Each occurrence

Retroactive Date: 07/08/2011 — $10,000 Deductible

- *A public officials wrongful act rendered in discharging duties on your behalf.*

Employment Practices Liability — $6,000,000 Each occurrence

Retroactive Date: 04/01/2021 — $10,000 Deductible

- *An employment practices wrongful act rendered in discharging duties on your behalf.*

No aggregate limit on any major lines of coverage unless indicated in the schedule of benefits.

FOR: ***Village of Johnstown, Licking County*** **EFFECTIVE:** ***4/1/2021***

Automobile Coverages

Liability

Legal Liability for Automobile Claims	$6,000,000
Covered Pollution Cost or Expense for Automobiles	$6,000,000
Medical Expenses - Automobile	$5,000
Uninsured and Underinsured Motorist Per Person	$100,000
Uninsured and Underinsured Motorist Per Occurrence	$100,000

Physical Damage

Total Insured Value	$1,077,730
Comprehensive Deductible	$500
Collision Deductible	$500

Cyber Coverages

Cyber Liability-No Deductible	$6,000,000
Cyber Breach Coverage Aggregate-No Deductible	$250,000
Cyber Breach Coverage Per Occurrence-No Deductible	$250,000
Telecommunications Fraud Aggregate-No Deductible	$50,000
Telecommunications Fraud Per Occurrence-No Deductible	$25,000

FOR: ***Village of Johnstown, Licking County*** **EFFECTIVE:** ***4/1/2021***

Property Coverages

Blanket Total Insured Values	$18,335,479	
Building	$16,891,565	$1,000 Deductible
Personal Property	$1,443,914	$1,000 Deductible
Miscellaneous Property	$506,237	$500 Deductible
Scheduled EDP - Hardware	$56,000	$500 Deductible
EDP - Software	$20,000	$500 Deductible
Miscellaneous Property Unscheduled	$44,000	$500 Deductible
Total Insured Value		**$18,961,716**
Equipment Breakdown Property Damage	$18,335,479	
Deductible	$1,000	

Crime Coverage

Crime Limit	$50,000
Deductible	$500

Village of Johnstown, Licking County

Effective Date: 04/01/2021

Coverage	Contribution	Limit of Coverage
General Liability	$14,359	$6,000,000
Automobile Liability	$2,975	$6,000,000
Automobile Physical Damage	$3,988	$1,077,730
Law Enforcement Liability	$3,173	$6,000,000
Public Officials Wrongful Acts & Employment Practices	$2,000	$6,000,000
Excess Liability	$6,851	Included
Property	$20,988	$18,961,716
Equipment Breakdown	Included	Included
Employee Dishonesty	$0	$50,000

Total Contribution **$54,344**

Increased Limits Options

$7,000,000	$1,425
$8,000,000	$2,790
$9,000,000	$4,090

NOTICE

This proposal is an overview of coverages and is merely descriptive and should be used for reference purposes only. Please refer to the coverage document for specific terms, conditions and exclusions. Any questions should be referred to your Account Manager.

CONDITIONS

Any referenced property on your Statement of Values with a declared value of $0 is uncovered and shall not be subject to the Errors or Omissions extension. If you would like to add coverage to any of these items, please contact your Account Manager.

Earth Movement and Flood Coverage Quotes are available upon your written request.

Financial Stability Rating AAA (Unsurpassed)

LICKING COUNTY MEMBERS WE SERVE

City of Heath

City of Newark

Hartford Independent Agricultural Society

Licking County Health Department

Licking Park District

Village of Saint Louisville

Members of OTARMA (PEP's sister pool)

Bowling Green Township	Etna Township
Fallsbury Township	Franklin Township
Hopewell Township	Liberty Township
Licking Township	Madison Township
Mary Ann Township	Monroe Township
Saint Albans Township	Union Township

OHIO PUBLIC WORKS FOR YOU

State of Ohio

Public Works Commission

Application for Financial Assistance

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

Applicant

Applicant: Village of Johnstown

Subdivision Code: 089-39340

District Number: 17

County: Licking

Date: 11/06/2020

Contact: Jack Liggett, Assistant Manager
(The individual who will be available during business hours and who can best answer or coordinate the response to questions)

Phone: (740) 967-4746

Email: jliggett@johnstownohio.gov

FAX: (740) 967-6415

Project

Project Name: Jersey Street Rehabilitation

Zip Code: 43031

Subdivision Type

(Select one)

- ☐ 1. County
- ☐ 2. City
- ☐ 3. Township
- ☒ 4. Village
- ☐ 5. Water (6119 Water District)

Project Type

(Select single largest component by $)

- ☒ 1. Road
- ☐ 2. Bridge/Culvert
- ☐ 3. Water Supply
- ☐ 4. Wastewater
- ☐ 5. Solid Waste
- ☐ 6. Stormwater

Funding Request Summary

(Automatically populates from page 2)

Total Project Cost:	1,199,898 .00
1. Grant:	545,954 .00
2. Loan:	293,975 .00
3. Loan Assistance/ Credit Enhancement:	0 .00
Funding Requested:	839,929 .00

District Recommendation (To be completed by the District Committee)

Funding Type Requested

(Select one)

- ☐ State Capital Improvement Program
- ☐ Local Transportation Improvement Program
- ☐ Revolving Loan Program
- ☐ Small Government Program

District SG Priority: ______

SCIP Loan - Rate: ____ % Term: ____ Yrs Amount: ______ .00

RLP Loan - Rate: ____ % Term: ____ Yrs Amount: ______ .00

Grant: Amount: ______ .00

LTIP: Amount: ______ .00

Loan Assistance / Credit Enhancement: Amount: ______ .00

For OPWC Use Only

STATUS

Project Number: ______

______

Release Date: ______

OPWC Approval: ______

Grant Amount: ______ .00

Loan Amount: ______ .00

Total Funding: ______ .00

Local Participation: ______ %

OPWC Participation: ______ %

Loan Type: ☐ SCIP ☐ RLP

Date Construction End: ______

Date Maturity: ______

Rate: ______ %

Term: ______ Yrs

1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

1.1 Project Estimated Costs

Engineering Services				
Preliminary Design:	19,750 .00			
Final Design:	51,650 .00			
Construction Administration:	10,000 .00			
Total Engineering Services:		a.)	81,400 .00	8 %
Right of Way:		b.)	10,400 .00	
Construction:		c.)	1,007,361 .00	
Materials Purchased Directly:		d.)	.00	
Permits, Advertising, Legal:		e.)	.00	
Construction Contingencies:		f.)	100,737 .00	10 %
Total Estimated Costs:		g.)	1,199,898 .00	

1.2 Project Financial Resources

Local Resources

Local In-Kind or Force Account:		a.)	.00	
Local Revenues:		b.)	359,969 .00	
Other Public Revenues:		c.)	.00	
ODOT / FHWA PID:		d.)	.00	
USDA Rural Development:		e.)	.00	
OEPA / OWDA:		f.)	.00	
CDBG: ☐ County Entitlement or Community Dev. "Formula" ☐ Department of Development		g.)	.00	
Other:		h.)	.00	
Subtotal Local Resources:		i.)	359,969 .00	30 %

OPWC Funds (Check all requested and enter Amount)

Grant:	65 % of OPWC Funds	j.)	545,954 .00	
Loan:	35 % of OPWC Funds	k.)	293,975 .00	
Loan Assistance / Credit Enhancement:		l.)	0 .00	
Subtotal OPWC Funds:		m.)	839,929 .00	70 %
Total Financial Resources:		n.)	1,199,898 .00	100 %

1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	1,199,898 .00	100 %
2.2 Total Portion of Project New / Expansion:	0 .00	0 %
2.3 Total Project:	1,199,898 .00	100 %

A Farmland Preservation letter is required for any impact to farmland

3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: 08/01/2019	End Date: 12/01/2020
3.2 Bid Advertisement and Award	Begin Date: 04/01/2021	End Date: 04/30/2021
3.3 Construction	Begin Date: 07/15/2021	End Date: 11/15/2021

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 30 Years Age: 1980 (Year built or year of last major improvement)

Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.

4.2 User Information

Road or Bridge: Current ADT 1,050 Year 2020 Projected ADT 1,142 Year 2040

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate Current $ _____ Proposed $ _____

Number of households served: _____

Residential Wastewater Rate Current $ _____ Proposed $ _____

Number of households served: _____

Stormwater: Number of households served: _____

4.3 Project Description

A: SPECIFIC LOCATION (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

East Jersey Street is located in the east central portion of the Village of Johnstown. It runs northeasterly off of SR 37 and has become a highly used roadway as drivers have learned to avoid some of the busier intersections within the village. It is the single access point to the main bike trail across Licking County, which is located in a developing village park, as well as the location of the discovery of the famous Johnstown Mastodon.

B: PROJECT COMPONENTS (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

The project is essentially a reconstruction of East Jersey Street with full depth asphalt replacement, improved drainage including curb and gutter and storm sewer, new water services, new sidewalks, and a retaining wall. The current roadway is very old and deficient both in its current condition as well as the typical section. The project will replace and upgrade all the facilities so this road will be adequate and safe for the usage it receives today. The current roadway has no drainage facilities, and the water flows haphazardly on and off private properties. It also has limited and poor condition pedestrian facilities, which does not work for a road that is the sole feed into a village park. The water services in this area are old and have experienced some breaks, so those will be replaced as part of the project so that we do not have to dig up the new road for future repairs.

C: PHYSICAL DIMENSIONS (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

The existing roadway is 2,200 feet long, and the pavement is 18' wide on average. The new roadway will be the same length but widened to a safer and more standard 22' pavement. The current sidewalk runs for less than half of the length of Jersey Street and is 4' in width. The new sidewalk will be 5' wide, which is the minimum standard for today's projects. The water services will be replaced with the same ¾" services that are currently in place.

5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

5.1 Chief Executive Officer

(Person authorized in legislation to sign project agreements)

Name: Jim Lenner

Title: Manager

Address: 599 South Main Street

City: Johnstown State: OH Zip: 43031

Phone: (740) 967-3177

FAX: (740) 967-6415

E-Mail: jlenner@johnstownohio.org

5.2 Chief Financial Officer

(Can not also serve as CEO)

Name: Dana Steffan, CPA

Title: Finance Director

Address: 599 South Main Street

City: Johnstown State: OH Zip: 43031

Phone: (740) 967-3177

FAX: (740) 967-6415

E-Mail: dsteffan@johnstownohio.gov

5.3 Project Manager

Name: Jack Liggett

Title: Assistant Manager

Address: 599 South Main Street

City: Johnstown State: OH Zip: 43031

Phone: (740) 967-4746

FAX: (740) 967-6415

E-Mail: jliggett@johnstownohio.org

6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- [x] A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.

- [x] A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.

- [x] A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.

- [ ] A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.

- [ ] Farmland Preservation Review - The Governor's Executive Order 98-IIV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.

- [x] Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.

- [x] Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.

Jim Lenner, Village Manager

Certifying Representative (Printed form, Type or Print Name and Title)

11.3.2020

Original Signature / Date Signed