



Economic Development Committee Meeting  
Thursday, March 4, 2021 - 10:00 AM  
AGENDA

1. Call to Order
2. Action on Minutes
  - a. January 7, 2021
3. Site Ohio
4. Project Mastodon Update
5. Project Circuit Update
6. CIC Update
7. Enterprise Center Update
8. Incubator Space Update
9. Other Business
10. Adjourn

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**2021 Committee Goals**

1. *Plan for and target types of employers the village wants to attract; Manufacturing, Commercial, Business Offices - Update ED Plan to solidify vision for facilities (By end of Q1)*
2. *Develop a Comprehensive Plan for a future Incubator Space - Manager working to create a plan outline to share with CIC*
3. *Develop common purpose with Park & Rec Committee to promote park and rec amenities; Eco-tourism.*
4. *Enterprise Center Drive construction completion in 2021 - In progress*
5. *Obtain rezoning of the remainder of the Enterprise Center land - Discussions ongoing*
6. *Provide consistent communication on joint projects with the CIC - Minutes and verbal report on CIC agendas.*
7. *Develop a business census - In progress*
8. *Help facilitate formation of Chamber of Commerce - Enlist help from CIC and Licking County Chamber of Commerce*



Economic Development Committee  
Thursday, January 7, 2021 - 10:00 AM  
MINUTES

1. Call to Order

Committee Chair Cheryl Robertson called the Economic Development Committee meeting for January 7, 2021 to order at 10:01 am

Members Present - Cheryl Robertson, Carol Van Deest, Mayor Chip Dutcher  
Absent - None

Staff present - Jim Lenner, Bailey Klimchak, Jack Liggett, Teresa Monroe. Ben Lee joined during.

Public present - None

2. Action on Minutes

a. December 3, 2020

**ACTION:** Chip Dutcher moved to Approve; Carol Van Deest seconded and the vote was as follows:

**AYES:** Cheryl Robertson, Carol Van Deest, Chip Dutcher

**NOES:** None

**ABSTAIN:** None

**Passed 3 - 0**

3. Goals 2021 Discussion

a. Goals list

Committee discussed goals list presented, made edits and shared ideas for new 2021 goals. Regarding the Incubator Space, Mr. Dutcher said committee should reach out to the representative from Tuscarawas County who put their CIC together to share experience with committee and the CIC; Mr. Lenner said he would reach out to invite.

Goals list discussed for 2021 as follows:

1. Plan for and target types of employers the village wants to attract; Manufacturing, Commercial, Business Offices. **Update ED Plan to solidify vision for facilities (By end of Q1)**

2. Develop a Comprehensive Plan for a future Incubator Space. **Manager working to create a plan outline to share with CIC**

3. Develop common purpose with Park & Rec Committee to promote park and rec amenities; Eco-tourism.
4. Enterprise Center Drive construction completion in 2021. ***In progress***
5. Obtain rezoning of the remainder of the Enterprise Center land. ***Discussions ongoing***
6. Provide consistent communication on joint projects with the CIC. ***Minutes and verbal report on CIC agendas.***
7. Develop a business census. ***Create a form link for businesses to enter information***
8. Help facilitate formation of Chamber of Commerce. ***Enlist help from CIC and Licking County Chamber of Commerce***

**ACTION:** Chip Dutcher moved to Approve 2021 goals as listed; Carol Van Deest seconded and all were in favor.

**AYES:** Cheryl Robertson, Carol Van Deest, Chip Dutcher

**NOES:** None

**ABSTAIN:** None

**Passed 3 - 0**

4. Project Mastodon Update / SIB Loan  
 Jim Lenner provided update that application was officially turned in yesterday, waiting on date of Controlling Board approval; also have Jobs and Commerce money in the amount of \$100,000 coming from DOT. Property owner has requested rezoning to commercial which may come into account in negotiation of right-of-way. Decision will need to be made on going out for bid on design or letting Village Engineer handle. Committee discussion on potential project scenarios for roadway.
5. Project Circuit Update  
 Purchase offered to the Port Authority at way less than market price contenting they don't need the road to exist; Jim Lenner said the road is to be considered part of the purchase price and the village is not in the position to make up the difference, the Port Authority has responded with a fair market offer with no reply to date. Requests have been made with regard to the CRA; Mr. Lenner said he is trying to schedule a face to face meeting.
6. Enterprise Center Rezoning  
 Discussion took place during goals agenda item. Mr. Lenner said he is having conversations with property owner of surrounding property.
7. Incubator Space Update  
 No new updates
8. CIC updates  
 Tax exempt status still pending; IRS has requested additional information which needs to be sent back to them.

9. Other Business

1. Mr. Liggett reports Sewer line to Enterprise Center and Croton Road water line projects are both going well and are on pace.

3. Mr. Dutcher noted a couple sign changes; service to take care of.

4. Mr. Lenner shared an email update received on Project Circuit; communication in reply will be handled only by Jim Lenner.

10. Adjourn

**ACTION:** Chip Dutcher moved to Adjourn; Cheryl Robertson seconded and all were in favor.

**AYES:** Cheryl Robertson, Carol Van Deest, Chip Dutcher

**NOES:** None

**ABSTAIN:** None

**Passed 3 - 0**

Meeting adjourned at 10:50 am