



Safety & Service Committee Meeting
Tuesday, March 2, 2021 - 5:00 PM
AGENDA

1. Call to Order
2. Action on Minutes
 - a. February 2, 2021
3. AEP Presentation and Q & A
4. Construction Project Updates
5. Other Business
6. Adjourn

2021 Committee Goals

1. *Update security in water plant, sewer plant and service departments*
2. *Investigate window security and replacement for admin and council chambers*
3. *Install street lights where needed to improve visibility*
4. *Conduct crime mapping*
5. *Sidewalk program*
6. *Create dangerous street tree removal policy*



Safety & Service Committee
Tuesday, February 2, 2021 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Safety and Service Committee meeting for February 2, 2021 to order at 5:02 pm

Members Present - Ben Lee, Marvin Block, Doug Lehner
Absent - None

Staff present - Jim Lenner, Jack Liggett, Chip Dutcher, Cheryl Robertson, Chief Haroon, Dana Steffan, Bailey Klimchak, Jim Blair, Teresa Monroe.

Public present - Al Kohler - AEP, Brett Schmied - AEP, John Luke

2. Action on Minutes

a. January 5, 2021

ACTION: Marvin Block moved to Approve; Doug Lehner seconded and all were in favor
AYES: Benjamin Lee, Marvin Block, Doug Lehner
NOES: None
ABSTAIN: None

Passed 3 - 0

Committee Goals

1. Update security in water plant, sewer plant and service departments
2. Investigate window security and replacement for admin and council chambers
3. Install street lights where needed to improve visibility
4. Conduct crime mapping
5. Sidewalk program
6. Create dangerous street tree removal policy

3. Village Lighting - AEP Questions and Follow-up with AEP Rep

Representatives from AEP, Brett Schmied and Al Kohler, attended for discussion with committee on street lights and questions previously asked regarding the potential for lights being added to areas that are under-lit and the program for purchase of village lighting.

Al Kohler began by addressing a question asked about why the proposal given did not include LED lighting saying that AEP Ohio has made an application to the Public Utilities Commission of Ohio (PUCO) to allow them to offer LED street lighting, they do not currently have that option. Mr. Kohler said that AEP has proposed a new tariff, and if approved by the PUCO, would allow them to install LED street lights. In the plan AEP would add a control module on each light they put in for checking operation eliminating the need to call when a light is out. If approved, the plan proposed projects a reduction in the village leasing bill by \$1,500 per month. The proposal to the PUCO is that AEP would convert all of their existing street lighting to LED over a five year period; once the LED's were installed the bill would go up a little but still about \$1,000 per month less than current. Mr. Block asked if the PUCO grants the plan when would the village see the reduction if it would take five years to change them out. Mr. Kohler said if approved as proposed, they would give an effective commencement date and AEP would alter the billing on existing lighting from that date; they have 250,000 lights to convert and it will take five years. Jack Liggett asked if the maintenance and tracking of the lights is included with the monthly cost; Mr. Kohler said yes. Mr. Block asked if AEP was interested in selling the village the light system in Johnstown; Mr. Kohler said no that is not something they can do but they are prepared to buy the street lights the village owns and maintain them; the plan would then be to incorporate them into the street light tariffs and also be converted to LED within one year of whatever the effective tariff start date. Mayor Dutcher asked when the filing was made with the PUCO; Mr. Kohler said May of 2020 and they expect to hear something in the next six months. It was confirmed that any lights AEP would install now to under-lit areas would be the high pressure sodium lights; Mr. Kohler said that if they were to buy the village owned lights when the tariff were approved for LED they would convert those within one year; could not guarantee all the others would be done right then but said it would make sense. Mr. Block asked if AEP is asking for a higher rate on usage for the LED lights, Mr. Kohler said the LED tariff would be a little higher than the tariff for a high pressure vapor sodium light but the bill would still be lower; he added they have not increased the street light tariff in almost thirty years and the kilowatt usage would go down by sixty to eighty percent. The LED lights are more expensive and if changed through the tariff, the village would avoid the cost of converting the lights. AEP was prepared to present their proposal for the street lighting opportunity but in the interest of time, the proposal will be reviewed by the committee and questions forwarded ahead of the next Safety Service meeting on March 2nd. Questions to be forwarded to the Clerk of Council by February 23rd and forwarded to AEP representatives who will be prepared to discuss at the next meeting.

4. E. Pratt Street Parking

Jim Lenner said there will be redevelopment and renovation of property at East Pratt Street and Main Street; the request is to eliminate approximately four on-street parking spaces on East Pratt between Main Street and Post Office Alley, and moving the truck loading zone used by Posty's drive-through to those spots; essentially "flip-flopping" them. Mr. Lenner reviewed the agenda report explaining the purpose for the request. Mr. Liggett asked if this had been discussed with the owner of the drive through yet; Mr. Lenner said the property owners may have but he has not and assumed Posty's owner would be in favor of the loading zone being closer. Mr. Block said the current on-street parking is a problem for people turning the corner. Chief Haroon said he agrees with the proposal and thinks eliminating the parking spaces would improve safety; he added the drive through owner did contact him with concern for people turning left onto Pratt from Post Office Alley (exiting from the pizza shop), Chief working with Mr. Liggett on signage. Mr. Lee said if this were approved, Section 351.13 should be updated and he had no objection to the proposal. Mr. Lenner asked for a motion to approve based on the recommendation of staff.

Chairman Lee asked if there were any public comments and there were none.

ACTION:	Doug Lehner moved to Approve; Marvin Block seconded and all committee members were in favor.
AYES:	Benjamin Lee, Marvin Block, Doug Lehner
NOES:	None
ABSTAIN:	None

Passed 3 - 0

Mr. Lenner said legislation will be prepared to amend section 351. 13

a. [Agenda Report](#)

5. Construction Project Updates

1. Croton Road water line is completely installed and is one bacteria test away from making the commitment to New Day.
2. Relief Sewer and Sewer line to Duncan Plains; hoping to get out to bid in February.
3. Sewer line to the Enterprise Center is installed.
4. The one acre water tower lot is being surveyed and then tree clearing will begin.
5. Oregon Street phase three; working to secure easements, anticipating project bid February 19th.
6. Maintenance update; the water plants main processing unit being cleaned and maintained today.
7. Jack Liggett provided an update that the Ohio EPA loan for the new water tower has become problematic; the application process is complex and is looking like it may cause a major delay to the project by as much as six months. Mr. Liggett said the good news is the village has already borrowed the money through the bond and it is in the bank and he would hate to see the project delayed. Mr. Lee said if continuing the loan process is risking delay of the greater project, he thinks they should move in another direction and put emphasis elsewhere. Further discussion on aspects of the loan and timeline of contract with Suez for maintenance on the current water tower.

Mr. Block asked if the village receives a bonus for completion of the Croton Road water line early; Mr. Liggett said yes, deadline was March 1st and with one more bacteria test will be complete, the village to receive \$60,000.

Committee in favor 3-0 of forgetting the EPA loan if application cannot be finished in a timely fashion.

8. Westview shut down until spring when sidewalks and paving can be finished.
9. Mr. Lenner updated on Phase II of the US 62 Turn Lane project; still in Phase II design (the bridge to Wendy's); construction in 2022.

6. Water & Sewer Security Quotes

Jack Liggett said plant security will be two phases; phase one for the gate and phase two for building doors, windows and outside structures. Two companies have been contacted for gate security; no estimates at this time, still being worked on.

Jim Lenner provided an update on security renovations for the Police Department; key fab system approximately \$10,000.00; to be considered by Finance Committee.

7. Other Business

1. Bike path tree cutting work has been completed.

8. Adjourn

ACTION: Marvin Block moved to Adjourn; Doug Lehner seconded and all were in favor.
AYES: Benjamin Lee, Marvin Block, Doug Lehner
NOES: None
ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:14 p.m.