



Regular Council
Tuesday, February 16, 2021 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for February 16, 2021 at 6:32 PM.

2. Roll Call

Present - Mayor Chip Dutcher, Cheryl Robertson, Doug Lehner, Sharon Hendren, Benjamin Lee, Marvin Block, Carol Van Deest

Absent - None

Staff present - Jim Lenner - Village Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - John Luke

3. Invocation - Mayor Dutcher

4. Pledge of Allegiance

5. Action on Minutes

a. February 2, 2021

ACTION: Benjamin Lee moved to Approve; Carol Van Deest seconded and the vote was as follows:

AYES: Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

6. Citizen comments on matters not on the agenda

No public comments

7. Council Committee reports

a. **Planning & Zoning:** Met 2/9/21 Special; 2/9/21 Regular; Next 2/23/21 @ 6:30 pm Hybrid

Special meeting was a work session for continued review of the Design Regulations.

Regular meeting was the zoning appeal hearing that the Commissioners heard; Commissioners have forty five days to issue a written judgement.

- b. **Safety & Service:** Met 2/2/21 updated last time, draft minutes sent with packet; Next 3/2/21 @ 5:00 pm Hybrid

No new updates

- c. **Finance:** 2/16/21; Next 3/16/21 @ 5:00 pm Hybrid

No update on OPWC applications to date. Discussed PD and Council chambers security renovations; committee voted 3-0 in favor of progressing with the \$11,500 expenditure. Chief of Police update on condition of patrol car three; committee voted 3-0 in favor of purchasing a new cruiser for replacement this year. Discussion on additional labor for planning and zoning with respect to permits, approvals and code enforcement; committee in favor of moving forward with planning phase. Discussion on PD wage ordinance ranges; Committee requested Executive Session for discussion with full Council.

ACTION:	Benjamin Lee moved to add Executive Session for discussion on compensation for Village employees as item number thirteen and also to suspend Council rules for twenty four hour notification; Cheryl Robertson seconded and the vote was as follows:
AYES:	Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher
NOES:	None
ABSTAIN:	None

Passed 7 - 0

Mr. Block confirmed that there would be no further funds spent on Cruiser number three.

- d. **Economic Development:** 2/4/21 cancelled; Next 3/4/21 @ 10:00 am Virtual

No new updates.

- e. **Park & Rec:** Met 2/11/21 minutes draft sent with packet; Next 3/11/21 @ 10:00 am Virtual

Carol Van Deest offered congratulations to the Johnstown Tree Commission and Village Planner for moving the village to Tree City status. Updated that the Nature works Grant is due by June 1st and committee is pursuing ideas. Dog park planning discussions are ongoing. A Boy Scout has been in touch with Mr. Blair about a project for a bench and bat houses at the Trailhead Park. Mr. Lenner has forwarded the Park District legislation and documents to the School Board and they have scheduled a work session to discuss on

Monday at 6:30pm; he plans to attend.

8. Director Reports

a. Chief of Police

Chief Haroon reviewed his director report that was included with the packet. No additional questions or comments.

b. Finance Director

Finance Director Dana Steffan reviewed her report that was sent with the packet. Mr. Lenner noted for Ms. Steffan that there would be a significant second bill to be paid in the next couple weeks for the Enterprise Center work. No additional updates.

9. Tabled Legislation - N/A

10. Public Hearings of Legislation

- a. **ORDINANCE 01-2021** AN ORDINANCE AMENDING SECTION 921.06 OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO IN ORDER TO SET WATER TAP AND CAPACITY FEES CHARGED BY THE VILLAGE OF JOHNSTOWN. *Introduced February 2, 2021*

Public Hearing: There were no comments from the public either for or against.

Mr. Lenner stated that this is not increasing the monthly water and sewer rates; this is for fees related to new construction.

As this will be effective in thirty days, Mr. Blair said he wanted to be able to notify the developers and give them notice so they can incorporate it into their contracts for homes. Mr. Lenner noted that Ms. Monroe has the letter drafted and will send out to the appropriate builders.

ACTION:	Benjamin Lee moved to Approve; Doug Lehner seconded and the vote was as follows:
AYES:	Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 7 - 0

- b. **ORDINANCE 02-2021** AN ORDINANCE AMENDING SECTION 925.035 OF THE CODIFIED ORDINANCES OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER TAP AND CAPACITY FEES CHARGED BY THE VILLAGE OF JOHNSTOWN. *Introduced February 2, 2021*

Public Hearing: There were no comments from the public either for or against.

Second reading and no debate by Council.

ACTION: Sharon Hendren moved to Approve; Carol Van Deest seconded and the vote was as follows:
AYES: Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest Chip Dutcher, Cheryl Robertson, Doug Lehner
NOES: None
ABSTAIN: None

Passed 7 - 0

- c. **ORDINANCE 03-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduced February 2, 2021*

Finance Director Dana Steffan said this appropriates the salt temple monies that were approved in 2020 and not carried forward to 2021. The computer is a desk top for Mayor's Court not included in the budget, funds are available and this would appropriate the funds.

Public Hearing: There were no comments from the public either for or against.

Second reading and no debate by Council.

ACTION: Benjamin Lee moved to Approve; Cheryl Robertson seconded and the vote was as follows:
AYES: Ben Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block
NOES: None
ABSTAIN: None

Passed 7 - 0

- d. **ORDINANCE 04-2021** AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF JOHNSTOWN. *Introduced February 2, 2021*

Public Hearing: There were no comments from the public either for or against.

Second reading and no debate by Council.

ACTION: Carol Van Deest moved to Approve; Benjamin Lee seconded and the vote was as follows:
AYES: Sharon Hendren, Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Ben Lee
NOES: None
ABSTAIN: None

Passed 7 - 0

- e. **ORDINANCE 05-2021** AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF JOHNSTOWN. *Introduced February 2, 2021*

Public Hearing: There were no comments from the public either for or against.

Second reading and no debate by Council.

ACTION: Sharon Hendren moved to Approve; Benjamin Lee seconded and the vote was as follows:
AYES: Carol Van Deest, Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren
NOES: None
ABSTAIN: None

Passed 7 - 0

- f. **RESOLUTION 2021-04** AN ORDINANCE AUTHORIZING THE VILLAGE PLANNER TO APPLY FOR SAFE ROUTES TO SCHOOLS TRAVEL PLAN DEVELOPMENT ASSISTANCE THROUGH THE OHIO DEPARTMENT OF TRANSPORTATION.

Village Planner Bailey Klimchak said the village has begun an application for Safe Routes to Schools Travel Plan development assistance; ODOT would assign a consultant to assist in the development of an updated school travel plan. Ms. Klimchak asked for approval to allow her to complete the application and work with ODOT if the grant is received.

Public Hearing: There were no comments from the public either for or against.

No debate by Council.

ACTION: Doug Lehner moved to Approve; Carol Van Deest seconded and the vote was as follows:
AYES: Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block,

Benjamin Lee, Sharon Hendren, Carol Van Deest
NOES: None
ABSTAIN: None

Passed 7 - 0

g. **RESOLUTION 2021-05** A RESOLUTION APPOINTING MEMBERS TO THE JOHNSTOWN EVENTS COMMITTEE.

Mayor Dutcher said he would like to table this tonight in order to discuss who should be on this committee. Ms. Robertson said she understood there would be three appointments of Council members and they would work on getting the other organizations involved. Mr. Lee said when he initially proposed this; his point was to formalize a committee mainly through which updates about fireworks could be discussed through Council. He said he had one member of the public reach out with interest and he also would like to be on the committee to continue his work of the last two years with the American Legion; then through the committee, would reach out to other groups for public involvement.

Mr. Block said the Events Committee is a good idea but thinks this gets Council involved in something that should be done by the public at large and will eventually come back on taxpayers and Council to support things financially; feels this should be more public than Council and asked why Council should pick up the slack for other organizations.

Mr. Lee submitted Janet Piper for appointed. Ms. Hendren submitted Doug Lehner who said he would be interested.

Appointees to the committee are Ben Lee, Doug Lehner and Janet Piper.

Public Hearing: There were no comments from the public either for or against.

No further debate by Council.

ACTION: Benjamin Lee moved to Approve; Doug Lehner seconded and the vote was as follows:
AYES: Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Mayor Dutcher
NOES: None
ABSTAIN: None

Passed 7 - 0

Mr. Lee said he appreciates everybody's participation and involvement in the discussion. Currently the week of March 13th is the next fireworks meeting discussion; he will work to get committee up to speed.

11. Introduction of Legislation

- a. **ORDINANCE 06-2021** AN ORDINANCE AMENDING ORDINANCE 34-20, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

Dana Steffan said this is a request of the Village Manager for a new GIS mapping computer from the Right of Way Fund; the fund is sufficient to cover this \$3,000 appropriation.

Public Hearing and vote will take place on March 2, 2021

- b. **ORDINANCE 07-2021** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE VILLAGE OF JOHNSTOWN.

Mayor Dutcher introduced the Ordinance and noted earlier discussion on going into Executive Session to discuss; there will be no action after, Public Hearing and vote will take place on March 2, 2021.

Executive Session to include members of Council, Village Manager, Police Chief and Finance Director.

ACTION:	Doug Lehner moved to enter Executive Session to consider compensation for a public employee; Benjamin Lee seconded and the vote was as follows:
AYES:	Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 7 - 0

Executive Session began at 7:25 p.m. and returned to regular session at 8:07 p.m.

12. Other Business

No further business.

13. Adjourn

ACTION: Mayor Dutcher moved to Adjourn; Doug Lehner seconded and all were in favor.

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block,
Benjamin Lee, Sharon Hendren, Carol Van Deest
NOES: None
ABSTAIN: None

Passed 7 - 0

Meeting adjourned at 8:07 p.m.

Next Council Meeting March 2, 2021