



Safety & Service Committee Meeting
Tuesday, January 5, 2021 - 5:00 PM
AGENDA

1. Call to Order
2. Action on Minutes
 - a. December 1, 2020
3. Goals 2020 -> 2021 Discussion
 - a. Previous priority list
4. Construction Project Updates
5. Village Lighting - AEP Quotes for Obscure Areas
 - a. Contract quote
6. Sidewalk Replacement Program (Doug Lehner)
7. Other Business
8. Adjourn



Safety & Service Committee
Tuesday, December 1, 2020 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Safety and Service Committee meeting for December 1, 2020 to order at 5:02 pm

Members Present - Ben Lee, Marvin Block, Doug Lehner
Absent - None

Staff present - Jim Lenner, Jack Liggett, Chief Haroon, Mayor Dutcher, Cheryl Robertson, Bailey Klimchak, Teresa Monroe. Jim Blair joined during.

Public present - None

2. Action on Minutes

a. November 4, 2020

ACTION: Doug Lehner moved to Approve; Marvin Block seconded and all were in favor.

AYES: Benjamin Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

3. Construction Project Updates

Jack Liggett provided updates on active projects:

1. Shutting down on Westview for the season; base course is in, did not get all of the sidewalk/driveway work done, temperatures too low to work with concrete.
2. Croton Road water line making good progress; working ahead of schedule.
3. Well Field Study; well J3 has irregularities, doing a re-cleaning and hoping for a flow test next week, may have some stress cracks, when cleaning is done, will run a camera down to check. Change order for cleaning and camera \$6,000 but still working within budget. Depending on what the irregularities are, may have another change order for repairs, will keep advised.
4. Pulte; project moving along fine.
5. Sanitary Sewer going in on US 62; project on schedule, deadline February 20, 2020.
6. Tap and Capacity Fee review; expecting final report from engineer tomorrow.

4. North Main Street; Speed Signage - Update

Jim Lenner provided report to Service Director; Jack Liggett asked for a copy, no progress update at this time.

5. Sidewalk Replacement Program - Update (Doug Lehner)

Doug Lehner said he is still collecting information from other communities and has been looking at village ordinances and the Ohio Revised Code regarding upkeep of sidewalks and looking at concrete costs for pricing, still gathering information. Need to have more dialogue on how to enforce repairs for those who cannot afford to replace their sidewalk. Ben Lee encouraged looking at the cities of Bexley, Whitehall and Grove City for sidewalk maintenance codes. Marvin said he thinks the sidewalks should be inspected by zones, maybe where the worst sidewalks are or sections of towns; talk to people that cannot afford to pay for replacement and give them more time to pay for it; also to check on possibility of grant money. Jim Lenner said an updated Safe Routes To School Plan would be needed to apply for construction dollars; can discuss with Village Planner and look into the possibility of a modified Safe Routes to Schools plan. Conversations on this program to continue.

6. Village Lighting - update on questions asked to AEP

No update at this time; meeting is set with AEP.

7. Leafy Dell Traffic - Progress updates

a. School Zone Designation Signs

Need to look at school zone signage; Jack Liggett said he would look at this week.

b. Eagles Nest/Parkdale - Four way stop signage

Work is completed, stop signs are up but will be replaced with new prismatic signs when the order comes in.

c. Yellow curb painting at traffic control devices

Yellow curb painting thirty feet from traffic control devices has been completed all the way around the school.

8. E-Tickets; Chief Haroon

Chief Haroon provided draft Ordinance language for Use of Electronically Created Citations; 171.08, and said next year the Police Department would like to become more efficient and utilize an electronic form of issuing citations. Implementing the use of E-Tickets would save time of the Officer, the Dispatcher and the Court Clerk as well as financial costs. Printer cost for e-tickets is \$500 but adopting Ordinance language will allow the PD to apply for a grant to pay for printers. Chief Haroon said the village would have the cost of installing the printers in the cruisers and would be responsible for the cost of the printer paper; printers would be needed for five vehicles. Chief said he believes costs would be less than what is currently spent but does not have hard figures at this time. Mr. Block said he would like to see more information on what overall costs would be for installation of printers and the paper versus tickets currently used, said this should go to Finance Committee for cost analysis. Mr. Lee said it sounds good on the surface and he would like to see figures for return on investment; understands the language is necessary to apply for the grant. Asked if there was concern on internal storage space;

Chief said there is more than enough. Mr. Lee noted that any cost information that could be gathered for Monday's Finance Committee would be good. Chief recapped that this ordinance would allow him to apply for the grant on the printers and if the grant is not received then we don't have to buy the printers; he will check on cost for mounting the printers and said he does not think the paper cost would be anything not already in budget. If the Ordinance would move forward it would be effective until 2021; Chief to check on grant deadline. Ms. Robertson said the only thing Finance Committee would need to know is the installation and bracket costs; she thinks this should move forward.

a. Draft Ordinance Language

Mr. Lee said he would like to have a vote from Safety Service Committee to move it forward; asked for a **motion** to move Ordinance draft 171.08 from Safety & Service Committee to Village Council for consideration, with the caveat to pass costs along to Finance for Monday and financial consideration for 2021.

ACTION:	Doug Lehner moved; Benjamin Lee seconded and the vote was as follows:
AYES:	Doug Lehner, Benjamin Lee
NOES:	Marvin Block
ABSTAIN:	None

Passed 2 - 1

9. Other Business

1. Jack Liggett said there are a number of dead trees along the bike path that have potential to damage houses etc.; has sought two estimates, only one estimate at this time for \$6,400. Background provided on how the village became responsible for the upkeep of the trees. Estimate to be moved on to Finance Committee.

2. The Johnstown Children's Conservation League (CCL) previously asked the village if they could add a structure behind the Administration building to cover the Santa House to protect it from the elements, Mr. Lehner said he built the house just like any other house and it did not need to be stored inside. An estimate was previously requested for an addition to the back of the Administration building rather than a lean-to or other freestanding structure; the estimate has come in at \$38,500. Committee discussion on lack of space behind the building, property lines, concern for housing private items on public property etc. Committee decision not to allow a new structure or addition behind the admin building.

3. Ben Lee would like the goals set by committees for 2020 forwarded so each can review and prioritize goals for 2021; Jim Lenner said he would forward.

4. Jim Lenner provided details on the Santa Parade.

10. Adjourn

ACTION: Marvin Block moved to Adjourn; Benjamin Lee seconded and all were in favor.

AYES: Benjamin Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:17 pm

Safety Service Committee Goal Discussion

1. Update and prioritize roads in TAM
2. Create Road and ROW Maintenance Agreement
3. Create dangerous street tree removal policy
4. Establish Part time and internship employment program
5. Implement GIS mapping for water, wastewater and storm sewer systems.
6. Install Street lights where needed to improve visibility
7. Conduct crime mapping
8. Adopt false alarm ordinance
9. Update security in administration office and water plant
10. Evaluate downtown parking with Planning Commission
11. Sidewalk program
12. Comprehensive coordinated emergency response planning

AREA LIGHT CONTRACT

AEP Representative CRAIG ANTHONY						Phone 614-477-4670	
Order Number 104339732						Date 12/15/2020	
Contact Name MICHAEL GUTRIDGE						Property Owner VILLAGE OF JOHNSTOWN	
Service Address						Billing Address	

Type of Lamp	Wattage	Tariff Code	Total	Quantity Removed	Quantity Installed	☒ Overhead	☐ Underground
OPEN BOTTOM - COBRA HEAD/HPS	100	100	5.29		11		
COBRA HEAD/HPS	150	101	5.71		2		
COBRA HEAD/HPS	200	102	6.93		17		
COBRA HEAD/HPS	400	104	8.71				
POST TOP/HPS	100	110	11.33				
POST TOP/HPS	150	111	11.76				
SHOE BOX/HPS	100	141	8.37				
SHOE BOX/HPS	250	142	11.33				
SHOE BOX/HPS	400	143	12.61				
FLOODLIGHT/HPS	100	106	5.67		3		
FLOODLIGHT/HPS	250	107	7.33				
FLOODLIGHT/HPS	400	108	8.51				
FLOODLIGHT/METAL HALIDE	250	131	8.36				
FLOODLIGHT/METAL HALIDE	400	132	9.11				

Other Equipment				Total	Quantity Removed	Quantity Installed
Wood pole			2.19			14
Fiberglass pole			17.88			
150' of overhead wire			0.71			19
50' of underground wire			1.05			
Riser connection			3.52			
8 foot mastarm			0.57			11
12 foot mastarm			1.00			17
16 foot mastarm			1.33			
20 foot mastarm			2.33			

Estimated Facilities and Cost:			
	Number	x	Cost = Subtotal
Lights	11		\$58.19
Lights	2		\$11.42
Lights	17		\$117.81
Poles	14		\$30.66
Wire	19		\$13.49
Risers			
Arms	11 & 17		\$22.05
Riders	1		\$278.24
Estimated Monthly Cost			<u>\$548.87</u>

Billed amount may vary based upon actual facilities installed and in accordance with filed tariffs. Current rates and riders can be found at www.AEPOhio.com

Customer's Initial

The Customer agrees to pay the Company \$ **\$548.87** monthly, as such amount may change from time-to-time, in accordance with the rates, terms and conditions set forth in the Company's tariffs on file with the PUCO. This contract shall be for an initial period of **3** year(s) and thereafter for successive one-year periods. Either party may terminate this contract after the initial period upon 60 days written notice prior to the renewal date.

- The Company shall not be responsible for damages to lawn, sidewalks, pavement and other property caused by installation of the lights. The Company will restore trenched areas to rough grade.
- The Customer shall inform the Company of all underground facilities in the vicinity of the lighting constructions and to indemnify the Company against any and all damages related in any way to the lights.
- Any relocation of the lights after the initial installation shall be at the Customer's expense.
- It is the Customer's responsibility to complete tree trimming necessary for installation, operation and maintenance of the lights. The Customer shall also provide ingress/egress rights to the company for installation and maintenance purposes.
- The Customer must install 2" schedule 40 conduit under all sidewalks, paved driveways and as determined by the Company.
- The Customer is responsible for verifying that the requested light(s) is in compliance with the local governing authorities zoning codes.

Signature _____	Date _____
By _____	Date _____
Title/Owner	

06510C0116

Cobra

Cobra Head:

100W HPS ALT-100-SR
150W HPS ALT-150-SR
200W HPS ALT-200-SR
400W HPS ALT-400-SR

Overhead Wire:

CON-4-AAA-2-P

Dead End:

SAA-DI-4

Arm:

30" ALB-W-30-A-1-A
4" ALB-W-4-S-1-A
8" ALB-W-8-S-1-A
12" ALB-W-12-S-1-A
16" ALB-W-16-S-1-A

Wood Pole:

30'5 POL-30-5
35'5 POL-35-5

Underground Riser:

URSR-2-LPM

Cut-Off Cobra:

100W HPS ALT-100-SRC
150W HPS ALT-150-SRC
200W HPS ALT-200-SRC
400W HPS ALT-400-SRC

Underground

Wire:

UCON-4-AL-600-L

Trenching:

UTRH-3006-MACH-L

Aluminum Pole

Arm: (8' Only)

SLB-A-8-A-1S

Pole:

30' LTP-FS-A-30-R-8
35' LTP-FS-A-35-R-8

30' M. H.

Ground:

GND-CR-SL

required in addition.

Post Top

Post Top Head:

100W ALT-100-SPBT
150W ALT-150-SPBT

Pole:

LTP-ED-F-17-R-BKS

Ground
included
with pole

Shoe Box

Shoe Box Head:

100W ALT-100-SSSZ
250W ALT-250-SSSZ
400W ALT-400-SSSZ

Single Bracket:

ALB-F-S-1-S-BR

Dbl. Bracket:

ALB-F-S-2L-S-BR

Poles:

ROUND
30' LTP-ES-F-30-R-T-BZT
35' LTP-ES-F-35-R-T-BZT
40' LTP-ES-F-40-R-T-BZT
SQUARE
30' LTP-ES-F-30-S-T-BZS
35' LTP-ES-F-35-S-T-BZS

Screw - In Base:

AREA LTD-AFDSF
STREET LTD-SFDSF

Underground Wire:
See under Cobra

Open Bottom

100W HPS ALT-100-SOH
150W HPS ALT-150-S-O-SF
200W HPS ALT-200-SOF
400W HPS ALT-400-SOF

Standard Arm:

4' ALB-W-4-S-1-A

Flood Lights

100W HPS ALT-100-SFYG
250W HPS ALT-250-SFYG
400W HPS ALT-400-SFYG
250W MH ALT-250-HFYG
400W MH ALT-400-HFYG

BRACKET:

ALB-W-1-S-1-F

Fusing:

Fuse Holder LTD-AFSHA

5amp LTD-AFSC5
10amp LTD-AFSC10
15amp LTD-AFSC15
20amp LTD-AFSC20
30amp LTD-AFSC30