



Finance Committee
Monday, December 7, 2020 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Finance Committee meeting for December 7, 2020 to order at 5:01 pm

Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jim Lenner, Dana Steffan, Bailey Klimchak, Jack Liggett, Chief Haroon, Marvin Block, Jim Blair, Teresa Monroe

Public present - None

2. Action on Minutes

a. November 17, 2020

ACTION: Cheryl Robertson moved to Accept the minutes; Chip Dutcher seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

3. Executive Session: To consider the compensation of a public employee

ACTION: Benjamin Lee moved to amend the agenda and hold off Executive Session until right before adjournment; Cheryl Robertson seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

4. Budget 2021 Review

a. Updates to current version for Tuesday passage

Finance Director Dana Steffan reviewed fund line item changes from version 4 to version 5 and answered specific questions.

b. Consideration of line item requests for 2021 (PD E-tickets, Bike Path trees etc.)

(1) Review of Chief Haroon's memo. See agenda item number 5, E-tickets.

(2) Bike path trees; item forwarded from Safety and Service committee, money requested for clearing dead and dangerous trees along the bike path. First estimate of \$6,400 has been received, waiting on a second estimate. Committee approved moving forward with including this cost in the Park and Rec line under the General Fund. Jim Lenner added that this cost can be counted in the Tree City application; Bailey Klimchak said to do it in 2021 so it counts for next year, and could be spent from the Tree City budget of \$10,000; work can be scheduled for January 2021. Quote came from specific trees marked; Jim Blair said since that quote was given, he has added a few more damaged trees to the list; committee approved \$7,000 to come from Tree City line item on or after January 1st.

Mr. Lee updated on the fireworks, date of July 3rd at the High School stadium. The American Legion has already sent in \$4,700 and total cost is \$5,000; difference of \$300. Dana Steffan said \$2,500 is budgeted for the fireworks in the General Fund. Village will pay the \$300 difference, discussion on the surplus \$2,200; committee decision to leave in the line item for use toward a celebration of city status.

c. Vote on Final Budget Version for Council consideration

Moved to the end of agenda after Executive Session. See agenda item number 7, Other Business item "g".

5. E-Tickets

a. Memo to Committee - Chief Haroon

Chief Haroon reviewed his memo sent to committee; said one of the main reasons he wants to adopt the ordinance under Mayors Court is to apply for grants, currently one specific grant for the printers. Chief provided cost comparison to current procedure and said he estimates that going to e-tickets would save twenty two hundred percent as well as time by the officers. He said this is not a guarantee that he plans on using this program, simply that he is looking at it to see if the process will be right for the village. At this time he is not asking committee for any additional money, if the grant is received for the printers he said he believes that all other costs can be covered from general expenses. Mr. Lee asked what the printers cost as the grant may not be around forever, Chief said \$300-\$500. As there was no additional financial request to budget line items, there was no objection by the Finance Committee on moving forward with E-Tickets.

6. CARES Act Funding Update

Update on current CARES Act funds available, approximately \$20,000; Dana Steffan said she would like to use toward Police salaries to help with revenue replacement. Review of second touchless faucet estimate from Miller-Ranney Plumbing. Committee discussion and decision to put the funds left back into General Fund for Police Department wages and hold off on the faucets until there is another round of funding.

ACTION: Benjamin Lee moved to take this fourth distribution of some \$21,200 back into Police Department wages; Cheryl Robertson seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

7. Other Business

a. Jim Lenner provided an update on Project Circuit; has received a red-line document of the CRA with a substantial amount of changes; sent to Law Director for legal review. The previous document stating that fifty percent of the income tax would be paid to another municipality has been corrected; one hundred percent of the income tax generated will be paid to the village, estimated at \$250,000. Added that there was also negotiation on a price that does not include the roadway being put in because they don't believe they need it; discussions ongoing.

b. Jack Liggett said the estimate for school zone signs around the elementary is \$700 and asked direction. Mr. Block said the school said they would fund any items that benefit school safety and cannot be used by the village. Discussion on what those items could be, money is available in the School Traffic Improvement Fund; committee approved ordering the signs and the fund will be reimbursed if the school pays.

c. Engineer recommendation on capacity fees forwarded to committee and will be discussed in January.

d. Mr. Lee gave an update that HB-163 has not moved since July in the Senate committee it was referred to.

e. Mayor Dutcher passed along resident complaints of 4 am work going on at the new nursing home; Ms. Klimchak said she would investigate. Mr. Lee said there were also complaints about Westview Drive work going on at 6 am although project is shut down now until spring. Chief Haroon said the new disorderly conduct ordinance would cover construction noise and officers could enforce if residents contact the Police Department.

f. Executive Session to Consider the compensation of a public employee; with members of Council and Finance Director.

ACTION: Mr. Lee moved to enter into Executive Session to consider the compensation of a public employee; Ms. Robertson seconded and the vote was as follows:
AYES: Benjamin Lee, Cheryl Robertson, Chip Dutcher
NOES: None
ABSTAIN: None

Passed 3 - 0

Executive Session began at 6:18 pm.

Council returned to regular session at 6:48 pm

g. Agenda item 4 c, Vote on Final Budget Version for Council consideration

Chairman Lee asked for a vote on the final budget version for Council consideration, a vote contingent on changes discussed in open conversation tonight.

ACTION: Chip Dutcher moved; Cheryl Robertson seconded and all were in favor
AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 3 - 0

Updated budget exhibit will be on Council agenda for third reading and vote on December 8, 2020.

8. Adjourn

ACTION: Benjamin Lee moved to Adjourn; Chip Dutcher seconded and all were in favor.
AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:52 pm