



Park & Rec Committee Meeting
Thursday, December 10, 2020 - 10:00 AM
AGENDA

1. Call to Order
2. Action on Minutes
 - a. November 12, 2020
3. Raccoon Creek Park (including TAP grant)
4. Johnstown Trailhead Park
 - a. Updated Trailhead Proposal
5. Mastodon Preserve
6. Licking County Parks - Richard Waugh
7. Downtown Johnstown, Inc. updates
8. Active Transportation Plan update
9. Other Business
10. Adjourn

1. *Apply for the 2020 Transportation Alternatives Program (TAP) grant through ODOT for Raccoon Creek Park Trail Phase I - **Letter of Interest submitted***

2. *Establish a Joint Recreation District*

3. *Resurface Bike Path (Concord to Jersey) - **Completed***

4. *Continue to work on the Mastodon Preserve and the Johnstown Trailhead Park projects - **Installed Shelter House, Parking lot, Tree/Brush/Concrete pad removal, Grading***

5. *Continue to work toward a Longwell & Miles Memorial Estate implementation plan*

6. *Discuss with JYAA about their soccer fields that are surrounded by Raccoon Creek Park - **In Progress***

7. *Establish a dog park (probably at Johnstown Trailhead Park) - **In Progress***

8. *Plan for bike path extensions*

9. *Plan for a Raccoon Creek path extension to Edwards Road*

10. *Market community assets that will bring more cultural events to Johnstown*



Park & Rec Committee
Thursday, November 12, 2020 - 10:00 AM
MINUTES

1. Call to Order

Committee Chair Carol Van Deest called the Parks and Recreation Committee meeting for November 12, 2020 to order at 10:01pm

Members Present - Carol Van Deest, Mayor Chip Dutcher, Sharon Hendren
Absent - None

Staff present - Bailey Klimchak, Jim Blair, Jim Lenner, Chief Haroon, Teresa Monroe.

Public present -Richard Waugh, Dick Mosley

2. Action on Minutes

a. October 8, 2020

ACTION: Chip Dutcher moved to Approve; Sharon Hendren seconded and all were in favor

AYES: Carol Van Deest, Chip Dutcher, Sharon Hendren

NOES: None

ABSTAIN: None

Passed 3 - 0

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2. Establish a Joint Recreation District

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5. Continue to work toward a Longwell & Miles Memorial Estate implementation plan

6. Discuss with JYAA about their soccer fields that are surrounded by Raccoon Creek Park

7. Establish a dog park (probably at Johnstown Trailhead Park)

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10. Market community assets that will bring more cultural events to Johnstown

3. Raccoon Creek Park (including TAP grant)

Bailey Klimchak said she submitted the TAP Letter of Interest; waiting on response, hoping to get by December 1st.

Chip Dutcher said it looked like brush had been cleared down by the creek; Jim Blair said he thought the gas company cleared areas where they had underground utility lines.

4. Mastodon Preserve

No new updates provided.

5. Johnstown Trailhead Park

Three picnic tables have been ordered for the shelter house, one handicap accessible eight foot table and two six foot tables. The funds for the eight foot table were donated by Angels Persist.

Discussion on the plaque that will thank donors for their contributions to the park improvements.

Jim Blair to check on the function of solar lights at the shelter house.

Bailey to bring update on the Trailhead Park plan next meeting.

Expanded parking lot has been installed and has been leveled to the paved lot; this adds forty three parking spaces making a total of sixty three spaces. Zoning Commission approved a variance to allow the gravel parking lot but added condition that it be paved within one year.

Richard Waugh provided details of the estimate for the Dog Park; cost anticipated is \$34,000 and that the Park District is willing to commit half at \$17,000. Bailey Klimchak recommends leaving \$50,000 in the budget to cover the head in parking at the Dog Park. Sharon Hendren said she is opposed to a Dog Park in Johnstown, expressed concern for who will have to clean up, would rather see work out equipment. Richard Waugh shared experience on how much the dog parks are used; Bailey Klimchak said people at the Dog Park generally keep each other responsible for picking up their dogs waste. Mayor Dutcher said he gets asked by residents all the time about getting a Dog Park and he thanked Richard Waugh and asked him to thank the Licking Park District Board. Carol Van Deest said she would like to see ordinances for regulation of the Dog Park; Mr. Waugh said he could send what the park district uses.

Mr. Blair added that the village had planned to remove the old concrete slab at the trailhead; TLV broke up the slab for free as a contribution to the village project.

6. Licking County Parks - Richard Waugh

Richard Waugh updated that thermoplastic mile markings have been put down on the T.J. Evans bike path; starting with 0.0 at the trailhead to mile 14.0 at West Main Street in Newark and said it looks fantastic; he thanks the Licking County Engineers office who brought three people out to complete.

7. Downtown Johnstown, Inc.
Monthly meeting scheduled for November 17, 2020 at 5:30 p.m. in the Opera House. No further updates given.
8. Other Business
 1. Ms. Van Deest asked for map of park locations be added to the village website.
 2. Ms. Van Deest asked for an update on the Active Transportation Plan; Ms. Klimchak said they are currently at the inventory stage and thinking about what Johnstown might want; may have a better update next meeting.
 3. Ms. Klimchak to check with Lisa from ODNR on available grants for 2021.
 4. Mr. Lenner said there is no update yet on communication with Energy Cooperative relative to Jersey Street parking area at their substation.
 5. Jim Blair updated on reports of dead trees on trailhead; village staff is able to clean a lot of it up but a professional will need to come in to clear larger dead trees.
 6. Review of goals and accomplishments to date; status of each will be added to agendas.
 7. Sharon Hendren asked if the algae could be cleaned out of the mastodon "pond". Answer was that it is where the mastodon was found, it is a marsh/swamp and it should look that way. Ultimate goal is to have a mastodon replica out in the middle of it.
9. Adjourn
Next meeting December 10, 2020

ACTION:	Chip Dutcher moved to Adjourn; Carol Van Deest seconded and all were in favor.
AYES:	Carol Van Deest, Chip Dutcher, Sharon Hendren
NOES:	None
ABSTAIN:	None

Passed 3 - 0

Meeting adjourned at 10:45 a.m.



MEMO

TO: Park and Recreation Committee
FROM: Bailey Klimchak - Village Planner, Jack Liggett - Asst. Village Manager
DATE: 10/01/2020, updated 12/8/2020
SUBJECT: Johnstown Trailhead Completion Project Proposal

Background:

The Johnstown Trailhead Park acts as the beginning of the T.J. Evans Trail, a 14.3 mile trail from Johnstown to Newark.

Project Proposal:

Village staff has compiled a list of smaller projects previously discussed by the Parks and Recreation Committee. These projects will make up the larger Trailhead Completion Project. All the proposed projects have been arranged in a timeline by the year staff believes we could budget and complete these projects. An estimate cost has also been provided as well as possible funding opportunities. A map of the proposed projects is available at the end of the document.

2020:

Shelter House - COMPLETE

Village staff is in the process of applying for funding to construct a shelter house at the Trailhead. The shelter house is estimated to cost \$40,000. The Energy Co-Op has expressed interest in donating \$30,000 through their Roundup Grant. Village staff will be approaching the Babcock Foundation to determine their interest in donating the remaining \$10,000. The board of the Roundup Grant will be meeting on August 9th. The Village would like to complete construction of the shelter house in the Fall of 2020. The shelter house will be placed where the small pad is currently located. That will be removed and replaced with a new concrete pad.

Removal of Trees - COMPLETE

In order to improve the visual aesthetics of the park, staff would also like to remove the large grouping of trees and brush from the middle of the park. Many of these trees are no longer healthy or do not receive enough light to grow well. Staff estimates a total cost of \$2,000 to

remove these trees. At a future date, new trees that better fit the park environment will be planted. Based on budget constraint, we could move this to the 2021 to-do list.

New parking lot - GRAVEL DOWN

Village staff would like to complete the parking lot expansion in 2021. It is currently gravel. Approximately 40 spaces were added to the parking lot.

2021:

Pave Parking Lot Extension - \$25,000 - \$33,000

Staff would like to pave the parking lot extension at the trailhead in 2021. Staff will be looking for alternative funding sources, including the Evans Foundation.

Address water issues by Douglas Road -

Before constructing a dog park, it will be necessary to fix the drainage issue on the land near Douglas Street. Staff believes this work can be completed in house by installing a new tile.

Dog Park - \$50,000

Based on requests from Village residents, Village staff and the Committee have been discussing constructing a dog park at the trail head. The dog park, located off Douglas Street, will cover one acre of land. The proposed area for the dog park features a small hill and large tree that would create a nice area for dogs to run and play. Staff plans on separating the park into large and small dogs with a possible parking lot next to the park. LPD has expressed interest in assisting with the cost which has gone to the board for approval.

Estimate provided by LPD - \$34, 000, LPD plans to contribute half

Head in parking lot - \$16,000

Planting of new trees -

With the removal of old trees, there will be space to plant new ones that are a better fit for the park. Staff would like to plant Arbor Day trees and Memorial Tree Fund trees around the trailhead as other projects are completed.

2022 and on:

No concrete plans yet but a splash pad has been discussed. Looking forward to hearing ideas and having more discussions.