



Safety & Service Committee Meeting
Tuesday, July 21, 2026 - 4:00 PM
AGENDA

1. Call to Order/Roll Call
2. Action on Minutes
 - a. June 16, 2026
3. Capacity fee study / Clear Well / WWTP construction bid - Jacobs Engineering
4. OPWC / Road grading & estimates, continued discussion
5. Leafy Dell Island maintenance, HOA request
6. E-Bike discussion
7. IRT application progress update for September deadline
8. DORA discussion
9. Other Business
10. Adjourn



Safety & Service Committee
Tuesday, June 16, 2026 - 5:00 PM
MINUTES

1. Call to Order/Roll Call

Committee Chair Ryan Green called the Safety & Service Committee meeting to order for Tuesday, June 16, 2026 at 5:03 pm.

Present - Ryan Green, Jeff Barr, Kyle Cook
Absent - None

Staff present - Jeff Sheridan - Interim City Manager, Dave Delande - Finance Director, Jack Liggett - Service Director, Rusty Smart - Chief of Police, Nicole Shook - City Council, Matt Huggins - City Council, Tiffany Hollis - Mayor/City Council, Teresa Monroe - Clerk of Council

Public present - Susan Cullen, Emma Green

2. Leafy Dell Island maintenance

a. HOA Letter

The city has received a letter from the HOA1 Board, Leafy Dell Subdivision. Service Director Jack Liggett said his understanding is the Homeowners Association no longer wants to take care of the island at the entrance to Leafy Dell, and that ground belongs to the city. He was asked to get an estimate on removing the island completely, an estimate from TLV services was provided. The cost is \$35,000 for removal of the trees and shrubs, dirt and mulch, light poles, the building, curb and gutter, removal of water and electric service. Mr. Liggett said that does not include paving. Mr. Barr asked if this was in a developer's agreement, that they are to maintain it? Mr. Liggett said he did not know if it was in an agreement or if it was just a handshake deal when developed. Jack Liggett said that small building on the island holds a city collector, which gathers all the water meter readings from Leafy Dell, Croton Road, McCracken, Pershing and Liberty. If that building is removed, he would need another reasonably tall and dry area to reinstall that equipment.

Mr. Barr said he does not want to get rid of the island, it adds beautification to the road front going into a nice neighborhood. Mr. Cook said he concurs. Mr. Barr said we do need to find out where we stand legally on responsibility. Mr. Liggett said his thought is to remove all the shrubbery and put down a vegetation barrier and white stone, over time his crew could remove the trees and mulch. Mr. Cook said they should start with who is responsible, what does the contract say, if there is one. The committee would like to keep some vegetation on the SR37 frontage side. Staff to research responsibility documentation.

3. Road grading & estimates

Jack Liggett said he drove and graded every road and provided his assessment of roadways, condition and suggested repair with costs. Mr. Liggett said that this is not an all in number, it does not include cost of services under the road, which should always be replaced before paving, it does not include inspecting the sewer that is under the road to make sure it is lined and in good condition. He said the worst thing we can do is put down new pavement and then have to start cutting holes in it to repair old service lines; also, on a lot of our projects, we replace curb and gutter and sidewalks. He said that all these roads tally just under \$11 million dollars, but that is not the end number depending on what is included with the project. He added that his report is also not in priority order to get them done. Committee review of the report, Mr. Liggett answered questions. Committee will take some time to digest and bring back up at the next meeting, the report is strictly informative, no specific action needed.

4. OPWC

Mr. Cook asked what would be the next OPWC project. Mr. Liggett said they need to be ready to turn it in, in September, so they need to choose a road or roads, they need to get engineering estimates and get the application filled out. Mr. Liggett said he knows Commerce Blvd. is an industrial area and is getting pretty rough and needs taken care of. He said the worst roads are S. Kasson and E. College; both need storm sewer repair, that is what is ruining the base, the storm sewers are broken down and not carrying the water. Kasson, from US62 to Pratt St. (phase 1) is done; the next phase on Kasson is Pratt to College, (phase 2). Mr. Liggett said these roads are in need of full-depth reclamation at a tremendous expense and you could get a lot more coverage for the same money in an area like Rolling Meadows that would just need mill and fill.

Mr. Barr said he believes another Safety & Service meeting is needed, specifically zeroing in on the options to give some direction.

Mr. Liggett said it would be helpful if he knew how much money they plan to spend on roads, he may be able to give them two options, how much roadway they would be able to do full-depth and how much could be done mill and fill. Mr. Barr said that Mr. Sheridan and Mr. Delande could get together to project the funds that could be available. Mr. Liggett said then they need to look at the OPWC and determine the city match, then ask for a grant, and can they take out a zero percentage interest loan. With that, they would pick a project, he would submit and see what we get, if we don't get, they can take the city match, which is what they used on the micro-seal this year, and next year plan on doing a project that entails that money and apply for another OPWC.

An additional Safety & Service committee meeting was scheduled for July 21st at 4:00 pm ahead of the Finance committee meeting.

Some discussion on pothole filling, Mr. Liggett said they are working on filling potholes a couple days a week, the worst ones first.

5. Update on IRT program

Mr. Sheridan said he has an update, he received a response that laid out the deadlines and the types of projects. He asked if the city had a relationship with a military branch that does street work. Mr. Cook said as he understands the process, once submitted, military branches will look at how that applies to their training. He said the more projects we can offer while they are here training, the better, because they can use troops in multiple areas. Mr. Sheridan said the deadline is in September, Mr. Sheridan to work on getting that application put together and submitted.

6. Update on capacity fee study

Jack Liggett said he has a meeting with Jacobs Engineering on the 18th; their work is completed, they want to come in and show how they came up with the numbers. Mr. Sheridan said he has used other options for those studies, he wants to see what Jacobs proposes and what it would cost, and then look into any alternatives we should consider. He said he thinks the real key on the capacity study, is that the fees would be the best way to make sure the residents are not paying for any portion of the growth. Mr. Barr asked if they could have the study or proposal ahead of the next meeting so they would have time to review.

7. Handicap Parking Spaces downtown

Mr. Sheridan said he looked at some of the numbers, he thinks the city might be short one or two spaces, but that there is not a significant shortage for the area and the number of parking spaces. He said this was just a quick look, not a full-depth study, but he did not think there was an egregious deficit. Discussion on the slant parking closure during events, which closes off two handicap spaces, and the potential for adding two additional elsewhere. Mr. Liggett said they could have the engineers look at that when they do the rebuild of Phalen and the slants to strategically place new ones. Mr. Barr said he would love to hear from the Johnstown Chamber of

Commerce on the events, how, or if at all they are affecting their business. The committee would like feedback from the chamber on parking during special events.

8. Parking Lot

Mr. Sheridan said he contacted a representative of NACO, they purchased a lot in Post Office Alley, they are not sure what to do with it, but if the city would be interested, they would entertain an offer to purchase it from them. Mr. Sheridan asked if they would like him to have continued conversation to see what it would take. Mr. Barr said he would like to know the range they are thinking for a purchase price. Mr. Sheridan to continue with a conversation.

9. Traffic on Oregon St. discussion

No context provided on the need for the agenda item, not discussed.

10. Bell store exit discussion

Matthew Huggins expressed concern about left turns in the center of town, into opposite controlled traffic. He asks if there is a way to work with Bell Stores and even Circle K, on left-hand turns going opposite of the flow of traffic. Discussion on whether the city had the legal right to restrict it and the potential for discussing it with the businesses. Chief Smart said there have been four accidents in the last twelve months. Mr. Sheridan to review legality and they will go from there.

11. DORA discussion

Skipped due to length of meeting; will be added to the next agenda.

12. Other Business

1. Jack Liggett said American Structure Point has bid specs ready to go out for the Leafy Dell Road and Pershing paving project. He said the cost went from \$140,000 to \$171,000; in the original plan, they were going to pave Leafy Dell, from SR37 to the school, and Pershing from SR37 to Oregon, that would leave one block in that area that is not mill and filled, it makes no sense to leave that road stand by itself so he added it to the project. He said he needs to know if they are ok with the \$171,000 estimate and would like permission to get it out to bid if there is a chance of getting it paved this year. Mr. Barr asked if we had the money in the budget to do it. Mr. Delande said we do, but they will be limited on other roads if they decide to do more. Committee in favor of getting it done, will discuss further in Finance Committee. Jack will get out to bid.
2. Discussion on the timing of work being done at the SR37/US62 intersection relative to other summer event timing of Firemen's Festival, Hartford Fair in August and Swapper's Day in September, then school starts.
3. Mr. Green asked if there can be a post shared on city social media regarding the Leafy Dell project closures. Staff has a post ready and will get it posted.

13. Adjourn

ACTION: Kyle Cook moved to adjourn; Ryan Green seconded and the vote was as follows:

AYES: Ryan Green, Jeff Barr, Kyle Cook

NOES: None

ABSTAIN: None

Passed 3 - 0

The meeting ended at 6:02 pm.