



Design Review Board
Tuesday, April 14, 2026 - 5:30 PM
MINUTES

1. Call to Order/Roll Call

Board Chair Heather Green called the Design Review Board to order for Tuesday, April 14, 2026 at 5:31 pm.

Present - Heather Green, Andrew Hale, Craig Bohning, Dustin Gerken

Absent - Franz Stein

Staff present - Jeff Sheridan - Interim City Manager, Teresa Monroe - Clerk of Council

Public present - Sam Romine, Caleb Russell

2. Public Comment on items not on the agenda

None

3. Approval of Minutes

a. February 10, 2026

ACTION: Heather Green moved to approve; Andrew Hale seconded and the vote was as follows:

AYES: Heather Green, Andrew Hale, Dustin Gerken

NOES: None

ABSTAIN: Craig Bohning - Absence

Passed 3 - 0

b. February 24, 2026

ACTION: Craig Bohning moved to approve; Heather Green seconded and the vote was as follows:

AYES: Heather Green, Andrew Hale, Craig Bohning, Dustin Gerken

NOES: None

ABSTAIN: None

Passed 4 - 0

4. Application # 3-26-26 Certificate of Appropriateness; 310 W. Jersey St.

a. Application

Applicant Sam Romine present on behalf of Redemption Church. The church sustained some roof damage from past storms, they have decided to go from a shingle roof to black metal. Board review of the application and material samples provided.

ACTION: Heather Green moved to approve; Craig Bohning seconded and the vote was as follows:
AYES: Heather Green, Andrew Hale, Craig Bohning, Dustin Gerken
NOES: None
ABSTAIN: None

Passed 4 - 0

5. Other Business

1. Some discussion on code violations seen throughout the city, staff is making a list. Update given that a new code enforcement officer has been hired, Jeff Szabo, and will start pending pre-employment items.
2. Chapter 1187 and the Design Guidelines will be voted on by City Council at their next meeting. If passed, the new code and guiding document will be effective in thirty days. Some discussion on the best way to market it to the public.

6. Adjourn

ACTION: Heather Green moved to adjourn; Andrew Hale seconded and the vote was as follows:
AYES: Heather Green, Andrew Hale, Craig Bohning, Dustin Gerken
NOES: None
ABSTAIN: None

Passed 4 - 0

The meeting adjourned at 5:51 pm.