



Design Review Board Meeting  
Tuesday, April 14, 2026 - 5:30 PM  
AGENDA

1. Call to Order/Roll Call
2. Public Comment on items not on the agenda
3. Approval of Minutes
  - a. February 10, 2026
  - b. February 24, 2026
4. Application # 3-26-26 Certificate of Appropriateness; 310 W. Jersey St.
  - a. Application
5. Other Business
6. Adjourn



Design Review Board  
Tuesday, February 10, 2026 - 5:00 PM  
MINUTES

1. Call to Order  
Board Chair Heather Green called the Design Review Board to order for Tuesday, February 10, 2026 at 5:07 pm
2. Roll Call  
Present - Heather Green, Franz Stein, Andrew Hale, Dustin Gerken  
Absent - Craig Bohning  
  
Staff present - Sean Stanart - City Manager, Teresa Monroe - Clerk of Council  
  
Public present - Larry Shafer, Brent Fetters, Casey Rudolph (Trillium Farms), Terri Fetters
3. Public Comment on items not on the agenda  
No comments
4. Approval of Minutes
  - a. January 13, 2026  
**ACTION:** Heather Green moved to approve; Andrew Hale seconded and the vote was as follows:  
**AYES:** Heather Green, Franz Stein, Dustin Gerken, Andrew Hale  
**NOES:** None  
**ABSTAIN:** None  
  
**Passed 4 - 0**
  - b. January 27, 2026  
**ACTION:** Andrew Hale moved to approve; Heather Green seconded and the vote was as follows:  
**AYES:** Andrew Hale, Heather Green, Franz Stein, Dustin Gerken  
**NOES:** None  
**ABSTAIN:** None  
  
**Passed 4 - 0**
5. Application #1-21-26 Certificate of Appropriateness; Demolition - Track Street Mill
  - a. Application & Staff Report  
Brent Fetters said that they need to demolition and bring the old mill down for liability, over the years, they have had kids climbing the bins and the legs, they have no trespassing signs up, the police do the best they can. He said they have a proposal with Trillium Farms, they want some of the equipment, they will start at the Trailhead side and work their way through the mill to clear everything and it will be put back to grass. The

agreement is that they will remove all footers, cement, block, timber and tin. AEP has removed the 440, Columbia Gas is due in this month to remove their meter and shut off. Discussion on environmental, Mr. Stanearth said it is the duty of the applicant to get any necessary permits through the county, he said they should contact Licking County Building code department and reach out to the fire department as well. Casey with Trillium said once demolition starts there will be a fence around the entire perimeter that will stay in place until the demolition is complete. Estimated completion is July or August.

**ACTION:** Andrew Hale moved to approve with the stipulation that it is leveled and seeded upon completion; Franz Stein seconded and the vote was as follows:

**AYES:** Andrew Hale, Heather Green, Franz Stein, Dustin Gerken

**NOES:** None

**ABSTAIN:** None

**Passed 4 - 0**

6. Other Business

1. The amendment to Chapter 1187 was initiated by council so now it heads to Planning & Zoning for review and recommendation.

2. Johnstown Lifestyle is moving into new offices in the downtown, working on their zoning and sign permits.

7. Adjourn

**ACTION:** Heather Green moved to adjourn; Andrew Hale seconded and all were in favor.

**AYES:** Heather Green, Franz Stein, Andrew Hale, Dustin Gerken

**NOES:** None

**ABSTAIN:** None

**Passed 4 - 0**

The meeting ended at 5:33 pm.



Design Review Board  
Tuesday, February 24, 2026 - 5:30 PM  
MINUTES

1. Call to Order/Roll Call

Board Chair Heather Green called the Design Review Board to order for Tuesday, February 24, 2026 at 5:34 pm

Present - Heather Green, Andrew Hail, Franz Stein, Craig Bohning, Dustin Gerkin  
Absent - None

Staff present - Sean Stanart - City Manager, Teresa Monroe - Clerk of Council

Public present - Brian Hasson (Johnstown Land Co.)

2. Public Comment on items not on the agenda

No comments

3. Application # 2-10-26 D1 Certificate of Appropriateness; 11662 Green Chapel

a. Application

Brian Hasson present for the application for demolition of a vacant home in the PD district.

**ACTION:** Heather Green moved to approve; Andrew Hale seconded and the vote was as follows:

**AYES:** Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken

**NOES:** None

**ABSTAIN:** None

**Passed 5 - 0**

4. Application # 2-10-26 D2 Certificate of Appropriateness; 11718 Green Chapel Rd

a. Application

Brian Hasson present for the application for demolition of a vacant home in the PD district. Procedure for disconnection of utilities/well & septic/fuel oil tanks reviewed by Mr. Hasson.

**ACTION:** Craig Bohning moved to approve; Franz Stein seconded and the vote was as follows:

**AYES:** Craig Bohning, Dustin Gerken, Andrew Hale, Heather Green, Franz Stein

**NOES:** None

**ABSTAIN:** None

**Passed 5 - 0**

5. Other Business

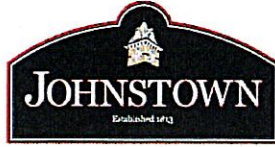
1. Tonight the Planning and Zoning Commission will see the text amendments to Chapter 1187 that are going along with the Design Guidelines, tonight they will hold the public hearing.
2. Heather Green asked about the signage at Black Diamond Prime; no permits have been submitted to date.
3. Tiffy's Tunes zoning permit has been submitted.
4. Plaza Pizza signage is still not in compliance.

6. Adjourn

- ACTION:** Heather Green moved to adjourn; Andrew Hale seconded and all were in favor.
- AYES:** Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken
- NOES:** None
- ABSTAIN:** None

**Passed 5 - 0**

The meeting ended at 5:50 pm.



PAID

MAR 26 2026

CITY OF JOHNSTOWN

**CERTIFICATE OF APPROPRIATENESS: CHAPTER #1187**

Application Number: 3-26-26 Date: 3/26/26

**FEES:**

Base Fee: \$ 300      Public Notice sign: \$30

Total Fee Amount: \$ 330<sup>00</sup> Paid: Check # 1168 Cash: \$ \_\_\_\_\_

(PLEASE PRINT)

1. Applicant: Redemption Church Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_
2. Property Address: 310 W Jersey Street City: Johnstown State: OH Zip: 43031
3. Applicant's E-mail: \_\_\_\_\_
4. Business Owner's Name: Sam Romine Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_
5. Contractor's Name: Daniel Schrock Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_
6. Principal Business Activity: Worship Services
7. Existing Use of Property: Church
- ~~8.~~ Square Footage of Proposed Building or Business: \_\_\_\_\_ sq. ft.
9. Zoning District: UR-1 Number of Off-Street Parking Spaces: NA
10. Estimated Cost of Improvements: \$ 30,000

**Some of the requests below may not apply to your application.**

- (1) A dimensioned site plan showing existing conditions including all structures, pavement, curb-cut locations, natural features such as tree masses and riparian corridors, and rights-of-way.
- (2) A dimensioned site plan showing the proposed site change including structures, pavement, revised curb-cut locations, landscaping, property lines and screening of mechanicals.
- (3) Illustration of all existing building elevations from street/ground to scale & picture of project before starting.
- (4) Illustrations of all proposed building elevations to scale & picture of project when it's finished.
- (5) Samples of proposed building materials.
- (6) Color samples for proposed roof, siding, etc.
- (7) Illustrations of all existing site signage including wall and ground.
- (8) Illustrations of proposed signage to scale.
- (9) A dimensioned site plan showing location of existing ground mounted signs.
- (10) A dimensioned site plan showing the proposed location of ground mounted signs.
- (11) Samples of proposed sign materials.
- (12) Color samples of proposed sign(s).
- (13) Proposed lighting plan for sign(s).
- (14) The applicant shall post one sign per public street frontage of the subject property within fifteen (15) feet of the curb indicating the subject, date, and time for a public hearing. The sign(s) shall be posted at least ten (10) days prior to the scheduled hearing. The sign(s) should be purchased at the Johnstown City Offices and will measure no less than two (2) feet by three (3) feet.

**List of Materials that will be used on the project:**

1. 26 gauge steel (pre-finished)
2. Synthetic Underlayment
3. Ice-water shield (rakes, valleys, etc.)
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

Applicant's Signature: x  Date: 3 / 26 / 2026

**OFFICE USE ONLY:**

Date Received in Office: 3 / 26 / 26 By: Sashbrook

Date of Design Review Board Meeting: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Date Permit Approved or Denied by Design Review Board: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Conditions Necessary for Approval: \_\_\_\_\_

City Manager Signature: x \_\_\_\_\_





