



Regular Council
Tuesday, November 17, 2020 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for November 17, 2020 at 6:31 PM.

2. Roll Call

Present - Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Jesse Coppel, Ryan Green, Bill Treciak

3. Invocation - Mayor Dutcher

4. Pledge of Allegiance

5. Action on Minutes

a. November 4, 2020

ACTION: Benjamin Lee moved to Approve; Marvin Block seconded and the vote was as follows:

AYES: Mayor Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

6. Citizen comments on matters not on the agenda

No comments

7. Council Committee reports

a. **Planning & Zoning:** Met 11/10/20; Next 11/24/2020 @ 6:30 pm Virtual

Variance approved for the village parking lot extension at the trailhead to remain gravel for one year, with an option for extension of another year. Reviewed Articles three through six in the Zoning Code Draft. No progression on Accessory Dwelling Units at this meeting, base on previous comments a supplementary draft to the Planning and Zoning Code for ADU will be presented next meeting. Ms. Klimchak invited Council members to review the new Design Standards that will be sent out with the next meeting packet.

There was further council discussion on the Zoning Commission approval for the trailhead parking lot; Ms. Robertson said this would be a good opportunity to ask the T.J. Evans Foundation to help with funding of the parking lot as well as a sidewalk to the shelter house that could also accommodate people with disabilities. Discussion on the picnic tables for the shelter house; Angels Persist will be donating the accessible table.

- b. **Safety & Service:** Met 11/4/2020 minutes attached; Next 12/1/20 @ 5:00 pm
Reviewed last meeting. Minutes were included in the packet.
- c. **Finance:** 11/17/20; Next TBD
Reviewed Finance Director reports. Reviewed an estimate for electronic permitting software; committee approved the purchase of the software 3-0 with funds coming from current round of CARES Act funds. Reviewed an estimate for touch-less faucets for village buildings, estimate will hold until new funds become available. Budget version four largely unchanged from previous version.
- d. **Economic Development:** Met 11/5/20 minutes attached; Next 12/3/20 @ 10:00 am Virtual
Minutes were sent out with the packet. Mr. Lenner updated that staff will be meeting with Project Circuit leadership on Friday.
- e. **Park & Rec:** Met 11/12/20; Next 12/10/20 @ 10:00 am Virtual
In cooperation with the county engineer, the park district has added mile markers to the T.J. Evans bike path beginning with marker zero at the trailhead. The Licking County Park District is hopeful their Board will approve financial assistance for our new dog park. Dead trees along the bike path will be removed. The addition of the new parking lot at the trailhead now provides a total of sixty three spaces. 2020 goals were reviewed and will be updated in January.

School Board Liaison: Meeting scheduled for December 8, 2020 at 5:00 pm in Council Chambers.

8. Director Reports

- a. Chief of Police
Chief Haroon reviewed his report sent out with the packet. Mr. Lenner said he will be meeting with JYAA to discuss annexation.
- b. Finance Director
Dana Steffan reviewed the report sent out with the council packet. Under Debt Service,

provided reasoning for the emergency ordinance on Council's agenda tonight.

Jack Liggett noted Ms. Steffan's comment that only thirty six percent of the recreation budget had been expended and asked how much money was available, Ms. Steffan said about \$30,000. Mr. Liggett asked Council if they would like to just go ahead and get the rest of the tables for the trailhead shelter house, three additional tables would be a cost of \$2,893.00, the cost is in budget and already appropriated; Council gave approval.

Ms. Robertson inquired on withholding tax from a company that is not local to Johnstown; Finance Director to look into. Mr. Lee noted the inquiry on Franklin County entities in Finance Committee; also said the village is up almost three percent compared to 2019, that shows how well the municipality is doing given the current situation.

9. Tabled Legislation

N/A

10. Public Hearings of Legislation

- a. **ORDINANCE 33-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduced Nov. 4, 2020*

For the replacement of the traffic control box at US 62 and Commerce Blvd.; this is the second reading. The box has been installed.

Public Hearing: There were no comments either for or against.

ACTION: Marvin Block moved to Approve; Doug Lehner seconded and the vote was as follows:

AYES: Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher

NOES: None

ABSTAIN: None

Passed 7 - 0

- b. **ORDINANCE 36-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS AND DECLARING AN EMERGENCY.

This is to correct an underestimate of funds; it was also over estimated in water and street funds.

Mayor Dutcher said there would need to be a motion to waive the second reading for passage as emergency.

Public Hearing: There were no comments either for or against.

ACTION: Benjamin Lee moved to waive the second reading; Marvin Block seconded and the vote was as follows:
AYES: Dough Lehner, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 7 - 0

ACTION: Benjamin Lee moved to Approve the ordinance; Marvin Block seconded and the vote was as follows:
AYES: Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson, Doug Lehner
NOES: None
ABSTAIN: None

Passed 7 - 0

11. Introduction of Legislation

- a. **ORDINANCE 34-2020** AN ORDINANCE TO APPROVE EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF JOHNSTOWN, LICKING COUNTY, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021. *Intro/First Reading Nov. 4, 2020. **Second Reading***

This is the second reading of the 2021 Budget Ordinance; will be seen again on December 1st.

- b. **ORDINANCE 35-2020** AN ORDINANCE TO TRANSFER FUNDS RECEIVED FOR BULK SEWER HAULING FROM THE SEWER OPERATING FUND TO THE SEWER ENTERPRISE IMPROVEMENTS FUND.

This takes the contract and bulk water money being received from New Day and Trillium and puts it away in a savings account for future plant expansion. Consideration of the ordinance on December 1st.

12. Other Business

1. Ms. Robertson asked about the planned AEP power outage; Mr. Lenner said he has been in contact with the AEP representative; the village will put out an alert notice to pass along information given by AEP. Mr. Lee noted that the outage time of 9 pm to 3 am

should be of concern for AEP due to the cold and not knowing if they have a contingency plan for people affected; Mr. Lehner said he would pass along to the representative.

2. Mr. Lee asked if there would be a need for any fund adjustments by ordinance; Ms. Steffan said there were no adjustments necessary.

3. Mayor Dutcher said he would like to keep the second council meeting in December.

4. Bailey Klimchak publicly thanked Angels Persist for the donation of the picnic table for the Trailhead shelter house; she will be sending a thank you card and will make sure to acknowledge their contribution at the park.

13. Adjourn

ACTION: Sharon Hendren moved to Adjourn; Doug Lehner seconded and all were in favor.

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

Meeting adjourned at 7:34 p.m.

Next Council Meeting December 1, 2020