



Design Review Board
Wednesday, December 3, 2025 - 6:30 PM
MINUTES

1. Call to Order/Roll Call

Vice Chair Andrew Hale called the Design Review Board to order for Wednesday, December 3, 2025 at 6:35 pm.

Present - Andrew Hale, Franz Stein, Craig Bohning

Absent - Heather Green, Dustin Gerken

Staff present - Sean Staneart - City Manager, Teresa Monroe - Clerk of Council

Public present - Chick & Teri Wilson

2. Public Comment on items not on the agenda

No comments.

3. Application # 10-6-25 Certificate of Appropriateness; 48 Benedict Dr. - Front Porch Addition

a. Application

Applicants Chuck and Teri Wilson, owners of 48 Benedict Drive, have received a variance for setback from the Planning and Zoning Commission and are requesting to construct a covered front porch addition to their home. Board review of the application and renderings submitted. Applicant said they would match the new porch roof shingles to the home. Mr. Hale said his principal concern is the 3/12 pitch of the porch roof as drawn, the drop/fall and that the front edge will obscure half of the view from the front picture window, he thinks he will be disappointed with the outcome. Discussion on the potential for creating a gable roof. Review of materials and colors; applicant will be using a dark TREX decking, the railing will be white and the 4x4 posts will be covered with the TREX white.

ACTION: Craig Bohning moved to approve with a 1/12 pitch for the porch extension, shingles to match existing house, posts to be white TREX, railings to be white, porch flooring to be clamshell Trex; Andrew Hale seconded and the vote was as follows:

AYES: Craig Bohning, Andrew Hale, Franz Stein

NOES: None

ABSTAIN: None

Passed 3 - 0

4. Other Business

1. Staff continues working to schedule the joint Design Guidelines Steering Committee and Council meeting for draft review of the guidelines.

5. Adjourn

ACTION: Craig Bohning moved to adjourn; Franz Stein seconded and all were in favor.

AYES: Franz Stein, Andrew Hale, Craig Bohning

NOES: None

ABSTAIN: None

Passed 3 - 0

The meeting ended at 7:00 pm.
