



Safety & Service Committee Meeting
Wednesday, November 5, 2025 - 5:45 PM
AGENDA

1. Call to Order/Roll Call
2. Action on Minutes
 - a. September 2, 2025
 - b. October 7, 2025
 - c. October 21, 2025
3. Concord Crossing East - Middleburn intersection stop sign
4. Food Truck Ordinance - Discussion/Review
5. 2026 Fireworks - Proposed Date July 3rd
6. Other Business
7. Adjourn



Safety & Service Committee
Tuesday, September 2, 2025 - 5:30 PM
MINUTES

1. Call to Order/Roll Call

Committee Chair Ryan Green called the Safety and Service Committee meeting for September 2, 2025 to order at 5:34 pm

Members Present - Ryan Green, Dave Selan, Jeff Barr
Absent - None

Staff present - Sean Staneart, Mayor Barnard, Tiffany Hollis, Wes Kobel, Jack Liggett, Rusty Smart, Teresa Monroe.

Public present - Nick Hubbell

2. Action on Minutes

ACTION: Jeff Barr moved to approve both; Ryan Green seconded and all were in favor.
AYES: Ryan Green, Dave Selan, Jeff Barr
NOES: None
ABSTAIN: None

Passed 3 - 0

- a. June 3, 2025
- b. August 5, 2025

3. Roundabout design Duncan Plains and Mink

- a. Design options
Sean Staneart said that Licking County TID is initiating this project and they have a budget that they are willing to operate within, if additional aesthetic touches are desired, it would be an additional cost to the City of Johnstown. Review and discussion on the design options presented, a standard design and an option with some type of paver. The TID is in design and engineering phase and looking for the city's preference. Thoughts on electric, conduit or solar. Discussion on design options, longevity and cost. Option 2 shown with pavers would be an additional cost to the city of \$61,350. Jeff Barr moved to recommend Option 2 to Finance Committee for funding the \$60,000 +/-, Dave Selan seconded; motion passed 2-1.

4. City Street Signs

- a. Design Options
Review of three city street sign design options, all shown in the standard green/white. Discussion on seeing an option in red. Committee would like to see a mock up with Option A, red with white lettering and the oval cupola and also a white sign with black lettering and the cupola with no oval.

5. OPWC 2025 Application update
Sean Staneart said he has been working with the city engineers EMH&T, OPWC deadline is November 1st. He said the easiest would be to resubmit for Douglas with slight variation, will review scoring from last application and see if they can bring that up. Additionally, they will look at the intersection at Leafy Dell and SR 37, they will have a traffic signal but will also be doing some improvements there, repaving the Leafy Dell entrance way and Pershing and adding some sidewalks. They will likely have something for next meeting.
6. Bigelow Drive traffic signal
Dave Selan said it still sits there, it still works. He asked if they had a traffic study that said the signal is not needed. Sean Staneart said a study was never done, they had EMH&T put together a cost for the study but the city never moved forward with authorizing. Mr. Staneart said if this is something they would like to move on, they can revisit the cost of the study.
7. Solicitation permits
Dave Selan said he thinks the wording in the ordinance needs to be updated. Discussion on some changes he would like to see, legal would have to review. Mr. Selan asked if there was a way to go back on the companies that send kids out to solicit without a permit, is there a way to cite the company and not the kid soliciting, or send a cease and desist letter to the company. Chief Smart said if someone is soliciting without a permit, the officer would just tell them to leave the area.
8. Other Business - None
9. Adjourn – Mr. Green moved to adjourn, Dave Selan seconded and all were in favor, motion carried 3-0 and the meeting ended at 6:28 pm.



Safety & Service Committee
Tuesday, October 7, 2025 - 5:00 PM
MINUTES

1. Call to Order/Roll Call

Committee Chair Ryan Green called the Safety and Service Committee meeting for October 7, 2025 to order at 5:05 pm

Members Present - Ryan Green, Jeff Barr, Dave Selan (absent at role call, arrived at 5:10 pm)

Absent - None

Staff present - Sean Staneart, Jack Liggett, Rusty Smart, Don Barnard, Tiffany Hollis, Wesley Kobel, Teresa Monroe.

Public present - Nick Hubbell, Bill Lozier, Jesse Coppell, American Structure Point

2. Other Business

1. Ryan Green said snow removal downtown is something he brought up last year, they have a lot more businesses down there now and in the past they haven't been too tight on enforcement of snow removal, so he wanted to provide an option before they discussed enforcement. He got quotes for snow removal down the two main sidewalks on SR 37 from Pratt Street to US 62 and a quote for the snow removal on the sidewalks of the town square separately. Some discussion on the logistics of plowing and what the contracted companies would do, Jack Liggett said the city plows SR 37 and the parking areas. Mr. Barr asked what was the "ask", what is the action needed on this. Mr. Green said mostly just bringing up the idea, he wants to have the conversation where we are working with the businesses downtown and the city to get this done, ultimately the onus is on the businesses, as the code reads they are responsible for their own snow, but as seen in years past that is not always done, he would like to have more of a coordinated effort. Mr. Liggett said they would have to coordinate where the sidewalk snow is stacked so the plows didn't just throw the snow back on the sidewalk. Jesse Coppel from the Chamber of Commerce was present for the discussion and will take the information and quotes discussed back to the chamber. Mr. Green said hopefully they can continue the conversation and will wait to hear back from the chamber.

2. Jack Liggett said that there is a huge tree behind a home on East Jersey Street that is starting to split, the resident called to see if the city would take down the tree before it fell on her house. Mr. Liggett said the tree is in the middle of the property line, split between the resident's property and the T.J. Evans property that the city leases for the dog park etc. He asks who should be responsible for the tree, it will likely cost \$2,000-\$2,500 to take down. He said the city does have funds in the Tree City fund and can be used for tree maintenance. Direction to check the lease with T.J. Evans Foundation and bring back a staff recommendation.

3. Jeff Barr said just like they are doing with street signs, he would like to see some kind of program to start changing over sodium street lights to LED as they go bad.

4. After the golf cart legislation agenda item, Mr. Green went back to other business so a member of the public could speak. Mr. Hatfield said that he lives in Concord Crossing East

at the end of Middleburn and they have an issue at that intersection. He said their own residents do not stop at the stop sign at Middleburn, they simply turn left on Hanebrink that goes downhill, at the bottom is the clubhouse and pool. He said their concern is that there will be a major accident there. As Schlabach continues construction, soon all of the truck traffic will be going down Middleburn. He said the police have been there to monitor but what he asks for is a second stop sign on the opposite side of the road, a dangerous intersection sign or stop ahead sign, or a speed bump put in at the stop sign. He said they have a clubhouse, pool, basketball court and pickleball court across the road and no pedestrian crosswalk, which he thinks may also help slow traffic down. Jack Liggett said the street department will put in whatever the city council and manager deem appropriate. Staff to assess and provide a recommendation.

5. Staff requested clarification on which street sign designs they wanted to have made up, committee said three, four and five.

3. 62/37 intersection; continued discussion - American Structure Point

Continuing discussion from the August presentation by American Structure Point (ASP) on options for the US 62/Sr 37 intersection improvements.

Bill Lozier said this funding is through the TID (Transportation Improvement District), they have one million dollars from the Governor's budget, they do have a limitation on the use of these funds and they have spent very little of it so far and would like to move forward with something. Sean Stanart said last time there was presentation of three options for improvement of the US 62/Sr 37 intersection, there were conversations and interest on the first two options, American Structure Point took those comments back and did a hybrid for review tonight. He said it is his hope that this body can come to some type of agreement on one of the conceptual ideas and forward a recommendation to council for review, as Mr. Lozier mentioned, there is a timeline associated with these available funds. Kyle Messaros with ASP said two months ago, the three options they looked at were the very short term with only the improvement of the intersection radii on the north side of 62 and moving the stop bars back, the second option was the whole right-turn lane addition on all four legs of the intersection, and the other option was the single lane roundabout. They did present a multi-lane roundabout, but everybody was in agreement that the impacts were too severe to move forward with that option. The traffic analysis they did before showed that the right turn lane option actually performed well through 2050, there were some varying opinions on impact, so they took that feedback and looked at a hybrid option that gives some of the benefits of adding the turn lanes without the negative impacts of the pedestrian crossing distances on the east and north legs. He said they will re-stripe the west and south legs of the intersection to provide the right turn lanes for those two legs, the east and north would just have the stop bars moved back to accommodate the truck turning. They would improve the intersection radii of the two on the north side of 62, they would not do the full resurfacing of 37/62 as a cost-saving measure. They would add the pedestrian crossing recommended before by EMH&T to reduce the crossing distance of the south leg of 37. They would close the access points for Phalen Place and the parking lot from 37 and force all traffic in from Oregon Street, the existing signal at Oregon would be moved to Williams, they would reuse as much equipment as they could to save cost. Some further review of the traffic direction, Pratt Street would change direction between Oregon and 37. Discussion on impacts to parking, the no access off of 37 to the parking area (Phalen and slants) with the new design, and pedestrian crossings. Kyle said they are not adding full right turn lanes like they were with the previous option, but with this, it makes the intersection perform reasonably well through 2040. With the million dollars in

grant money, the city's cost after design may be \$100,000, the intersection could be improved for fifteen years, it does buy some time. Kyle said construction of this option would take maybe thirty days, with very minimal impact to traffic during construction. Discussion on the grant timeline; Bill Lozier said that they would have to go to construction in 2026 which means ASP has to get busy designing something now. It was noted that this is a reimbursement grant, in order to get reimbursed, they have to spend it first. Mr. Lozier said how far does the million go for constructing this versus the long-term planning, and does it only fund part of a project, and if it does, they would need to go to OPWC. Kyle said the cost of the hybrid solution is \$802,500, the remainder of the million would put a significant dent into right of way and utility relocate costs; Mr. Lozier said they would need to find three to five hundred thousand more maybe. Sean Stanearth recapped the four options; 1) increase radii, no added right turn lanes, 2) full right turn lanes at all four legs, 3) hybrid where two of the lanes have right turns, 4) roundabout. He asked the committee which option should be the focus. After further review and discussion on various parts of the hybrid option, ASP to make suggested edits and send out a new version.

Motion: Dave Selan moved to recommend the hybrid option to council, Jeff Barr seconded and all were in favor.

A Safety & Service committee meeting prior to the October 21st council meeting was added for review of the revised version.

Further discussion on Phalen Street name as well as condition, paving/brick, cost to be calculated and brought back to committee.

4. Legislation Review - Golf Carts

a. Draft

Chief Smart said golf carts are seen more and more on city streets, he worked with city legal counsel to draft legislation. The draft currently restricts golf carts from traveling on Ohio S.R. 62, also known as W. Coshocton St. and E. Coshocton St., Ohio S.R. 37, also known as N. Main St. and S. Main St., Edwards Rd. west of Fairview Dr., and on W. Jersey St. southwest of Hillview Drive. Chief said that the police department would provide an inspection, all criteria would need to be met. Committee made no changes and recommended it to council, the draft is on council agenda for first reading tonight.

5. Chapter 730 Food Truck Standards - Discussion/Review
Out of time, not discussed.

6. Adjourn

With no further business, the meeting adjourned at 6:38 pm.



Safety & Service Committee
Tuesday, October 21, 2025 - 5:00 PM
MINUTES

1. Call to Order/Roll Call

Committee Chair Ryan Green called the Safety and Service Committee meeting for October 21, 2025 to order at 5:00 pm

Members Present - Ryan Green, Dave Selan, Jeff Barr
Absent - None

Staff present - Sean Staneart, Jack Liggett, Chief Rusty Smart, Mayor Donald Barnard, Wesley Kobel, Tiffany Hollis, Bob Orsini, Teresa Monroe.

Public present - Kyle Messaros - American Structure Point, Gaurav Kashyap - American Structure Point, Bill Lozier - Licking County TID, Justin Holder - EMH&T, Mitchel Lamb EMH&T, Woodrow Fox, Nick Hubbell

2. 62/37 intersection; continued discussion - American Structure Point

Sean Staneart provided background and to date activity. He said this is a million dollars in funding, a study has been done by American Structure Point (AMS), EMH&T is present on behalf of the city and has been involved to give feedback to AMS. The committee has evaluated multiple options, the option presented tonight is from the latest comments, it is a hybrid of the full right turn option, Bill Lozier said that previous committee feedback was that lengthening the crosswalks and loss of on-street parking were undesirable. Committee review and discussion on the presented hybrid option, consideration that the two right turn lanes takes functionality to 2040, the four right turn option is good to 2050. Jeff Barr said he thinks putting in the four rights now is the time to do it. Discussion on the funding and OPWC application "ask". Review and discussion of the traffic flow, pedestrian crossings and parking spaces in the hybrid option.

Bill Lozier said the cost of the hybrid is \$925,000, the cost of the full four right-turn option is \$1.525 million. Kyle with AMS said that didn't include resurfacing, with that it's around \$1.7 million. Mr. Lozier said the TID can contribute \$500,000, they think that is what will be leftover, Johnstown's share of the hybrid option is \$425,000; the share for the full turn lane solution would be a little over one million dollars for Johnstown. It was noted that if the two-lane hybrid is built now, the other two turn lanes could be added in the future. Sean Staneart said the city will need to make a decision and have solidified numbers if applying for OPWC funds. Continued review of the hybrid design and discussion on the differences between the two and four turn lane options.

After discussion, committee recommendation to go for the two right-turn lane option increasing the chances of getting an OPWC grant. Discussion on keeping the end of Phalen open in the design, there is some time to finalize that part.

ACTION: Jeff Barr moved to recommend the two right-turn hybrid option to council; Ryan Green seconded and the vote was as follows:

AYES: Ryan Green, Dave Selan, Jeff Barr
NOES: None
ABSTAIN: None

Passed 3 - 0

3. OPWC project proposals - EMH&T
Carry discussion to Finance Committee.
4. Roundabout design Duncan Plains and Mink - EMH&T
 - a. Option comparison
Carry discussion to Finance Committee.
5. City Street Signs
 - a. Design/Quotes
Skipped due to time.
6. Tree removal TJ Evans park
Continued discussion on the tree at T.J. Evans park, behind the dog park, that is split between properties. Jack Liggett said in the lease, it looks like it is the city's to take care of, the question is, since it is split between private and public property, does council want the city to pay for it. Sean Stanearth said his recommendation is the city pays for the removal of the tree because it is a safety hazard and uses tree funds to do it. Committee in favor.
7. Other Business
None.
8. Adjourn
With no further business, the meeting adjourned at 5:50 pm.