



Regular Council Meeting
Tuesday, November 17, 2020 - 6:30 PM
AGENDA

1. Call to Order
2. Roll Call
3. Invocation - Mayor Dutcher
4. Pledge of Allegiance
5. Action on Minutes
 - a. November 4, 2020
6. Citizen comments on matters not on the agenda
7. Council Committee reports
 - a. **Planning & Zoning:** Met 11/10/20; Next 11/24/2020 @ 6:30 pm Virtual
 - b. **Safety & Service:** Met 11/4/2020 minutes attached; Next 12/1/20 @ 5:00 pm
 - c. **Finance:** 11/17/20; Next TBD
 - d. **Economic Development:** Met 11/5/20 minutes attached; Next 12/3/20 @ 10:00 am Virtual
 - e. **Park & Rec:** Met 11/12/20; Next 12/10/20 @ 10:00 am Virtual
8. Director Reports
 - a. Chief of Police
 - b. Finance Director
9. Tabled Legislation
10. Public Hearings of Legislation
 - a. **ORDINANCE 33-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.
Introduced Nov. 4, 2020
 - b. **ORDINANCE 36-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS AND DECLARING AN EMERGENCY.
11. Introduction of Legislation

- a. **ORDINANCE 34-2020** AN ORDINANCE TO APPROVE EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF JOHNSTOWN, LICKING COUNTY, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021. *Intro/First Reading Nov. 4, 2020. **Second Reading***
- b. **ORDINANCE 35-2020** AN ORDINANCE TO TRANSFER FUNDS RECEIVED FOR BULK SEWER HAULING FROM THE SEWER OPERATING FUND TO THE SEWER ENTERPRISE IMPROVEMENTS FUND.

12. Other Business

13. Adjourn

Next Council Meeting December 1, 2020



Regular Council
Wednesday, November 4, 2020 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for Wednesday, November 4, 2020 at 6:37 PM.

2. Roll Call

Present - Mayor Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Bill Treciak, Troy Hendren

3. Invocation - Mr. Lee

4. Action on Minutes

a. October 20, 2020

ACTION: Marvin Block moved to Approve minutes; Benjamin Lee seconded and the vote was as follows:

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

5. Citizen comments on matters not on the agenda

1. Bill Treciak - Johnstown business owner

- Said regarding last Friday, as a downtown business owner, he is concerned about not being a part of the communication or conversation on the road closure through downtown. Said his wife's boutique is only open on Friday and Saturday so to have this decision made without any involvement from downtown folks was troubling. His idea for the future would be to engage all the business owners for input and really support the public/private cooperation; since most of the retail businesses down there are only open in the latter part of the week, they would like a commitment this

would not be done again on a Friday or Saturday; he said it is frustrating to see decisions being made and expecting the businesses to take the financial hit. He also added that he called the village offices on Friday and as of today no one from Johnstown's leadership has called him back; when actions like that occur it brings into question the temperature between the business community in the downtown corridor and Village leadership and what we are trying to do in terms of growing and working together; he said those decisions impacted small business people who right now can ill afford to have to shut their doors for a full day.

Jim Lenner said he takes one hundred percent of the responsibility on this. Notice was sent out on Facebook and through the village traffic alert program but those not signed up wouldn't see it; combine that with an employee COVID case in the main office and a death in his family... said he had it on his schedule to contact the businesses but was not able to make that phone call. He wants the downtown businesses to know the village does support them and when he ultimately signed the paperwork to close the road, he was trying to bring attention to Johnstown and show off beautiful businesses downtown. Talked about the village creating a downtown business contact group to push relevant notifications out as there is simply not time to contact everybody specifically and there is no Chamber of Commerce that represents the businesses.

Mr. Treciak said he loves the idea of showing off our community, the concern is this decision was made without consideration of the impact to small business and the people being asked to pay the price should be part of the conversation before a decision is made.

Ms. Van Deest said she wished there was some organized group for the business people; she feels if we had some entity like that we could have gone to the contact person for that group and done a much better job.

Mr. Treciak said his objective is only to acknowledge the misstep and find a way to come together as a partnership to make these types of things not occur in the future.

Ms. Van Deest said Council is pleased their businesses are here and they want to do better. Mr. Block said if anything like this comes up again, he will personally come down and let them know; he is very sorry about it and he does appreciate them being here. Mayor Dutcher said they will use this as a learning experience and to his knowledge this is the first movie production ever shot in the Village of Johnstown and he does not think it will be something that happens often; he is sorry for how it impacted him and Amy.

6. Council Committee reports

- a. **Planning & Zoning:** Met 10/27/20; Next 11/10/20 @ 6:30 pm hybrid
Zoning Code draft approval of part one; part two to be reviewed next meeting. Review of draft for Accessory Dwelling Units (ADU), continuing conversation on specifics; committee

decision to move forward with drafting a legislative document for review based on conversations. Mr. Block said Bailey Klimchak came up with the plan for ADU's and he thinks she hit the ball out of the park with it.

- b. **Safety & Service:** Met 10/6/20 updated last time; Next 11/3/20 @ 5:00 pm hybrid
Met tonight; Mr. Liggett provided updates on construction projects, recapped the update on the water tower project for Council members. Talked through reengaging sidewalk maintenance for deteriorating sidewalks in the village; Doug Lehner will take over research on the topic and will reengage conversation in December. Talked about AEP lighting and potential conversion to LED as well as areas that need additional fixtures. Leafy Dell traffic discussion; committee voted 3-0 in favor of a four way stop at Eagles Nest and Parkdale, at Chief's recommendation "4 way stop" signs will be added below stop signs in the area.
- c. **Finance:** Met 10/20/20 & 10/27/20 minutes attached; Next 11/17/20 @ 5:00 pm hybrid
Dana Steffan said she is wrapping up the year and reviewing all expenses that are yet to be paid, may see an ordinance to move money around, would be presented at the next meeting. Increase on health insurance premium was expected; Finance Director budgeted for ten percent and increase was only seven point seven percent. Ben noted the budget is required to be balanced before passage, if a negative is seen in the draft, know that conversations continue to understand where carryover balances will be.
- d. **Economic Development:** Met 10/1/20 updated previously; Next 11/5/20 @ 10:00 am Virtual
No new updates provided.
- e. **Park & Rec:** Met 10/8/20 updated last time; Next 11/12/20 @ 10:00 am Virtual
No new updates provided.

Ms. Van Deest asked that committees with no meetings scheduled not be listed on the agendas, Mayor Dutcher agreed; Clerk took note.

- f. **Miles Estate:** Next TBD
- g. **Joint Recreation:** Next TBD
- h. **School District Liaison:** Next TBD
Mr. Block requested a meeting be scheduled.
- i. **Storm Water Management:** Next TBD
- j. **Rules:** Next TBD
- k. **Personnel Board of Review:** Next TBD
- l. **Tree Commission:** Next TBD

7. Director Reports

- a. Service
Jack Liggett reviewed all reports for Water, Sewer and Streets.
 - i. Water
 - ii. Sewer

Jack Liggett thanked Council for the purchase of equipment to include rubber boots to keep staff better protected.

iii. Street

Mr. Block said the CCL would like to put a car port or enclosure over the Santa House at the back of village offices; at their expense. Discussion that a lean-to would look better, be more secure and last longer; Jack Liggett to get pricing.

b. Manager

Jim Lenner reviewed his report. Added that the State Controlling Board meeting for Project Mastodon funding has been scheduled for December 14th. Mayor Dutcher asked if we expect to have a signed agreement on Project Circuit by Monday night so it can be presented to the School Board; Mr. Lenner did not think so, said he is hopeful to have in 2021. Updated that with COVID dollars, the admin office renovation cost to more effectively separate admin staff is about \$15,000 more than anticipated and \$50,000 is the requirement for projects to be bid out; the Village Charter allows Council to waive that bid requirement. Mr. Lenner asks Council to allocate another \$15,000 from the CARES Act fund money available for a total of \$65,000 for construction and also asks Council to waive the bidding requirement for the project which will be memorialized in a contract later on. Mr. Lenner said due to the timing on when the funds need to be spent, if the project had to go to bid there would not be time to spend the funds. Discussion of Council and staff surrounding the requests.

ACTION:	Chip Dutcher moved to allocate the \$15,000 CARES money to the project and to waive the bidding requirement; Marvin Block seconded and the vote was as follows:
AYES:	Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher
NOES:	None
ABSTAIN:	None

Passed 7 - 0

Mr. Lenner added that at the end of November there will be a re-shuffling of funds and if we show that we have expended our funds, we will get more from those who have not spent their allocations. Mayor Dutcher said we need to come up with other uses so that money can be allocated very quickly. Mr. Lenner said money can also be reimbursed for safety services so at the least Police Officers can be paid from that and that would free up General Fund money, adding that whatever we get, one hundred percent of it will be spent.

8. Tabled Legislation N/A

9. Public Hearings of Legislation

a. **ORDINANCE 32-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE

Vision Statement: The Village of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character

NECESSARY CHANGES OF APPROPRIATIONS. *Introduced October 20, 2020*

This is CARES Act round three funds disbursement received on October 9, 2020. This is the ordinance to accept the revenues and appropriate all of the funds.

Public Hearing: There were no comments either for or against the legislation.

Mr. Block said he thinks all have done a good job allocating the money.

ACTION: Chip Dutcher moved to Approve; Marvin Block seconded and the vote was as follows:
AYES: Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 7 - 0

- b. **RESOLUTION 2020-38** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

This authorizes Village Manager Jim Lenner to submit an application and apply for OPWC funds for Edwards Road improvements.

Public Hearing: There were no comments either for or against the legislation.

Mr. Block said he would abstain because he is a resident of Edwards Road, he is in favor of the project but does not feel he should vote on something that improves his own street.

ACTION: Benjamin Lee moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES: Benjamin Lee, Sharon Hendren, Carol Van Deest Chip Dutcher, Cheryl Robertson, Doug Lehner
NOES: None
ABSTAIN: Marvin Block; resident on Edwards Road

Passed 6 - 0

- c. **RESOLUTION 2020-39** A RESOLUTION TO REAPPOINT JIM ROBERTS TO THE JOHNSTOWN COMMUNITY IMPROVEMENT CORPORATION.

When the CIC was formed terms were staggered, Jim Roberts was appointed for one year, Mr. Lenner has confirmed Mr. Roberts would like to be reappointed. The new term is for three years.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Marvin Block moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES: Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block
NOES: None
ABSTAIN: None

Passed 7 - 0

- d. **RESOLUTION 2020-40** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A COOPERATIVE AGREEMENT WITH MONROE TOWNSHIP, LICKING COUNTY, OHIO TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

Troy Hendren, member of the Monroe Township Board of Trustees, spoke on the joint project saying he thinks there is a good shot at getting a half million dollar road project done for about one hundred and fifty thousand dollars; If authorized, Jim Lenner will be completing the application. Mr. Lenner said the township has come up with the twenty six percent cash, the village will also commit to twenty six percent cash which is \$49,305.00. The project will be paid for with twenty six percent cash and seventy four percent grant which will be reflected in this resolution; Mr. Lenner asks Council to pass the resolution as presented, understanding the village financial exposure will not exceed \$49,305.00.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Benjamin Lee moved to Approve Resolution 2020-40 with the village's total project cost not to exceed \$190,000 and total cash out of pocket not to exceed \$50,000; Doug Lehner seconded and the vote was as follows:
AYES: Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson, Doug Lehner, Benjamin Lee
NOES: None
ABSTAIN: Marvin Block; resident of Edwards Road.

Passed 6 - 0

10. Introduction of Legislation

- a. **ORDINANCE 33-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

This is for the new traffic control box at US62 and Commerce Boulevard. Public Hearing and vote will be on November 17, 2020.

- b. **ORDINANCE 34-2020** AN ORDINANCE TO APPROVE EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF JOHNSTOWN, LICKING COUNTY, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021.

This is the first reading of the 2021 annual budget. Second reading scheduled for November 17th and public hearing and vote on December 1st. Finance Director Dana Steffan said she appreciates Mr. Lees notation of the negative balance projected in the street fund which will be covered, a budget will not be presented for passage with a negative balance so watching how other expenses play out for the year end.

Mayor Dutcher noted the village will receive another rebate from Worker's Compensation; also the County Auditor is reevaluating properties, the village hopes to get some extra from our four percent real-estate tax.

11. Other Business

1. Jack Liggett thanked TLV Excavating, who is working at the Trailhead Park, for breaking up the concrete pad and stacking it for removal at no charge to the village, saving five to seven thousand dollars; TLV said to consider it their donation to the park. Mr. Liggett said this is the second park he has donated time and effort for and wants to ensure they are remembered when the recognition plaques are made.

2. Jack Liggett thanked Teresa Monroe for covering the office alone when COVID hit and offices had to be closed.

3. Mayor Dutcher said he had opportunity when planting the trees to talk to members of the Street Department and thanked them all and let them know they are appreciated; on behalf of Council, Mayor Dutcher offered the same to the Chief, Police Officers and Dispatch; he said all village employees are appreciated and they do not get thanked enough.

12. Adjourn

ACTION: Sharon Hendren moved to Adjourn; Marvin Block seconded and all were in favor.

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block,

	Benjamin Lee, Sharon Hendren, Carol Van Deest
NOES:	None
ABSTAIN:	None

Passed 7 - 0

Meeting adjourned at 7:56 p.m.

Next Council Meeting November 17, 2020 6:30 pm



Safety & Service Committee
Wednesday, November 4, 2020 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Safety and Service Committee meeting for November 4, 2020 to order at 5:03 pm

Members Present - Ben Lee, Marvin Block, Doug Lehner
Absent - None

Staff present - Jim Lenner, Mayor Dutcher, Jack Liggett, Chief Haroon, Bailey Klimchak, Jim Blair, Teresa Monroe.

Public present - Mark Lang

2. Action on Minutes

a. September 1, 2020

Mark Lang said at this meeting he had asked about the timing for getting the speed limit signs up; Mr. Lenner said he received Chief Haroon's recommendations and has not had a chance to pass along to Mr. Liggett; there was no actual date on when he would complete his work on it. Mr. Lee said discussion can continue under construction updates on the agenda.

b. September 9, 2020 Special meeting

ACTION:	Marvin Block moved to Approve both sets of minutes en bloc; Doug Lehner seconded and all were in favor
AYES:	Benjamin Lee, Marvin Block, Doug Lehner
NOES:	None
ABSTAIN:	None

Passed 3 – 0

3. Construction Project Updates

1. Previously Mr. Lang requested an update on the timeline for adding speed limit signage on North Main Street. Chairman Lee asked if the signs had been ordered; Mr. Lenner said no, he has not gotten the information to Jack Liggett yet. Mr. Liggett noted that over the last six weeks the OPWC Grant applications and budget have taken priority for the staff; signage work is dependent on staff time and budget money. Mr. Lenner said he has scheduled time to work on it November 10th so he can get it to Jack to come up with budget numbers.

2. Kasson Street project has been closed, numbers have been finalized with the contractor and Ohio Public Works; project should be approved and accepted by Council within the next couple meetings so the one year warranty on the project can start.
3. Oregon Street Phase Three; November 18th is final construction meeting with engineers to go over all final costs to prepare project for bid in mid-February construction in the spring.
4. Water tower; due to suppliers of water storage tanks being limited, have two suppliers for composite towers which is the concrete base and metal top. Jack Liggett has asked to look at a third supplier for a hydro pillar which is all metal construction without the concrete base, just to give a cost comparison to look at. Mr. Liggett said generally the hydro pillars are less capital cost but are a higher maintenance cost because of having to paint the pillar. Estimates will be reviewed by Council prior to making a final decision before going out to bid.
5. Well field; well number three had screens clogged with manganese that will be cleaned before running flow test; project still in budget.
6. Salt storage building ribs and walls are up, base and floor going in, project within budget.
7. Croton Road water line; tie ins from the two twelve inch lines into the sixteen inch line have been made, now past Eagles Nest. Have run into a fifteen inch storm sewer that was not identified on the plan, project moved to get away from it, still in right of way.
8. North Main Street; services being moved over to the new eight inch line and the old four inch line will be abandoned. Mr. Lang asked if residents would be on a boil alert or if lines would need to be flushed after the switch, Jack said there will be no boil needed but a minor five minute flush would be prudent. Mr. Block also noted for Mr. Lang that water pressure can go up when the new tap goes in, may keep an eye on basements for small leaks from older lines in the house; can also let neighbors know.
9. Sanitary Sewer main running to Granville Mill for the new Enterprise Center; construction will begin end of this week, work to start at the Kroger lift station. Mr. Lang asked what was going in there; Mr. Lee said it is a partnership with the Port Authority, actively seeking business for the space.
10. Valleyview sewer lining is complete which is Phase One. Phase Two, the sixteen inch Mink/Jersey Street relief sewer; working with Prime Engineering to get the zero percent interest money, look to bid phase two in February and hoping to bid the sewer line extension from Granville Mill to Duncan Planes at the same time to get a larger group of bidders.

4. Village Sidewalks

Doug Lehner said he was called by another resident about poor condition of sidewalks in the village; for the safety of all residents, especially those in the North Main Street area, he would like to look at village ordinances on requiring residents to maintain their sidewalks. Jim Lenner said this may also be looked at with the transportation plan, Bailey unsure if that plan will go as detailed as sidewalks. Mr. Lehner said he would like to take the lead to pursue does not want it to fall off the agenda. Staff and committee discussion on possible approach to Safe Routes to School grants, Sidewalk Safety Program, etc.; Mr. Lenner unsure if able to update our Safe Routes and have an application done for the infrastructure before the deadline of March 5, 2021 but could apply for non-infrastructure money which are planning dollars. Discussion on topic to continue to the December Safety and Service meeting. Mr. Lee added that previous committee conversations revolved around the Grove City and Bexley templates for the sidewalk replacement program; Whitehall had one as well.

5. Village Lighting

Jack Liggett said because the village has called AEP so many times in the last couple months, they have approached the Service Director and are interested in buying all of the city lights and maintenance them and change them over to LED. Mr. Liggett said questions are: 1) how much will they pay for the lights; 2) will there be a contract to maintenance all the lights; 3) how will the cost reduction of going to LED compare or offset the new cost of the maintenance. The questions have been asked to AEP, no answer to date, Jack will keep committee updated.

a. North Main Street

Doug Lehner said lighting is poor from the gas station to Edwards; will see what AEP says first but a good option is to alternate light poles in a zig zag pattern back and forth across the street. Said LED's will definitely help, are brighter and will last longer. Listed some concern for who will do inspections and how will we call in if a light is not working.

b. Unlit village areas

AEP representative has not gotten back with the village on adding new lights; if the village does determine to turn the lights over to them, can discuss adding lights at that time.

6. Leafy Dell Traffic: Continued discussion

a. Progress Updates: signs, crosswalks etc.

Crosswalk thermoplastic markings completed on first ring of Leafy Dell and part of second until funds were exhausted. Equipment purchased worked very well.

b. School Zone designation

No update on signs for school zone designation, Jim said he could work on that on the 10th also. Jack said not enough money to order this year unless Council appropriates.

c. Eagles Nest / Parkdale; 4-way stop suggestion

Discussion on four way stop at Eagles Nest and Parkdale. Mr. Lenner asked what this would accomplish; does not accomplish kids getting dropped off any faster, what would be

benefit of the four way if the actual procedure for drop off and pick up is not changed. Chief Haroon said the only thing affected at the Eagles Nest location would be the busses as they come in and exit; if four way stop is installed, it would cause motorists to yield to an exiting bus however the busses would not be able to leave in unison unless an officer was present as traffic control. Mr. Lehner said leaving one at a time is not a bad alternate. Curb painting still to happen, yellow painted curb thirty feet from the traffic control device. Chief Haroon recommendation is this should be a four way stop; Mr. Lee said he could see the benefit to safety of students, speed would be impacted, it would slow traffic, it is a walking path for students and it is a bus exit. Chief recommendation is to add four way stop signage below each stop sign.

ACTION: Doug Lehner moved to add a four way stop at Eagles Nest and Parkdale and to add four way stop sign below stop signs at all four way stops; Ben Lee seconded and all were in favor.

AYES: Benjamin Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

- d. Leafy Dell / Parkdale; 3-way stop suggestion w/ Yield exiting campus
Discussion on the no left turn sign on Leafy Dell at Parkdale and the complexity of times listed under it. Mr. Block asked about increasing awareness of the no left turn sign and hours by using flashing LED lit signage. Would need to get a cost estimate and get with school on sharing cost.

7. Other Business: None

8. Adjourn

ACTION: Benjamin Lee moved to Adjourn; Doug Lehner seconded and all were in favor.

AYES: Benjamin Lee, Marvin Block, Doug Lehner

NOES: None

ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:32 p.m.



Economic Development Committee
Thursday, November 5, 2020 - 10:00 AM
MINUTES

1. Call to Order

Committee Chair Cheryl Robertson called the Economic Development Committee meeting for November 5, 2020 to order at 10:04 a.m.

Members Present - Cheryl Robertson, Carol Van Deest, Mayor Chip Dutcher
Absent - None

Staff present - Jim Lenner, Bailey Klimchak, Jack Liggett, Marvin Block, Benjamin Lee, Teresa Monroe.

Public present - None

2. Action on Minutes

a. October 1, 2020

ACTION: Carol Van Deest moved to Approve; Chip Dutcher seconded and all were in favor.

AYES: 3

NOES: None

ABSTAIN: None

3 - 0

3. Project Mastodon Update / SIB Loan

Jim Lenner confirmed that December 14th the Controlling Board will hear the request for project money and by that time hopes to have an answer back on the SIB loan application that goes in next week; he said he does not see any issues with either so all funding should be in place by first of the year and we can vet engineers and will better know timeframes. Said he will check in with client next week to see if right of way or property purchase negotiation has begun.

4. Project Circuit Update

Jim Lenner said client still has not formally approved the CRA agreement; he will be modifying the agreement regarding the sixty two jobs by end of project to specify a date and also adding that it will only pertain to this building and these sixty two jobs. Marvin Block said the square footage of buildings have changed; has gone from a 46,000 square foot project to a 72,000 square foot project and they already have the sixty two employees. To date, the property has not been purchased; concern was noted that with the property being for sale, another buyer could enter into a contract. Water and sewer infrastructure still moving forward, water in the spring and sewer going in over the winter.

5. Enterprise Center Rezoning

Jim Lenner said at the property closing, he asked if the property owner would be in favor of us rezoning the remainder of the acreage out there because the first rezoning only took into account the area directly behind the mill and the twenty acres.

6. Incubator Space Update

Different location options being considered to include the old nursing home and the old feed mill property. Ms. Van Deest wrote a comparison for each property. Discussion on conversations had with the location property owners. Staff and CIC members to tour locations and take individual notes. Bailey added that she thought a feasibility study should still be done but she does not think it can be done with CARES money because of the deadline to spend it and would not spend money on it until a location is chosen.

7. Other Business

1. Mayor Dutcher said the GROW Licking County promotional video for Johnstown was great and growth will happen and it is a matter of how we manage it.

2. Discussion on locations for a movie premier for the production being filmed in Johnstown; Jim Lenner to talk to the film makers.

3. Carol said she liked the JohnstowOH Instagram

4. Marvin said he spoke with Bill Treciak and thought he was interested in getting the business people downtown together.

8. Adjourn

There was no further business and the meeting adjourned at 10:37 a.m.

Johnstown Division of Police Statistics 2020

Month:	January	February	March	April	May	June	July
Two-Officer Calls	75	55	82	83	83	73	95
Traffic Stops	50	50	23	12	60	25	85
Citations							
Traffic Collisions	21	11	5	1	5	21	8
Assist with Other Agencies	9	8	5	10	9	10	8
Alarm Drops	14	8	12	12	11	10	11
Arrested Made	6	11	9	8	10	5	6
Domestic Incidents	4	5	7	4	3	6	2
911 Hang-up Calls	7	7	17	8	14	18	20
Drug Offenses	2	2	6	3	5	4	4
Suspicious Activity	26	29	55	45	26	33	32
Warrant Arrests	4	1	1	4	2	1	0
Toal Crimes	14	19	18	12	11	13	11
Total Calls for Service	232	206	240	202	239	219	282
Staff Training Hours	33.5	8	0	0	10	0	26

August	September	October	November	December	Totals:
86	78	69			779
127	81	104			617
					0
12	12	11			107
10	6	6			81
11	13	12			114
10	9	3			77
0	10	1			42
12	18	22			143
4	0	2			32
55	49	40			390
1	2	1			17
15	20	11			144
343	298	282	0	0	2543
51	74	127			329.5



Report, Chief of Police

October / November 2020

Projects:

CAD (Computer Aided Dispatching)

Most CAD training is completed. Officers will receive one (1) hour of in-car training on Monday, November 30th, 2020. Officers and dispatchers are now using the “dummy” CAD system. After a brief trial period, the system will be reset and the Police Department will go live (November 30th).

Network:

Some issues with certain selected networks are known. There is a belief that the CloudKey that drives the networks is faulty. Dynamic Networks are working to resolve the problem by ordering a new part.

Digital Storage:

Digital folders are being created to house digital files. Officers and dispatches will soon be able to store their own videos, photos, and other digital information in the digital storage area. Officers and dispatches will soon be able to view all files on their workstation (unless placed in a secure folder).

This will save the Municipality money both in assets and time. Currently all photos are printed and placed in the case packet. All videos are burnt to disk and placed in the case packet. Staff would need to pull the case file to review pertinent information. Once implemented all staff will have a central location to view digital information (photos taken, body cameras, car cameras).

Training:

All staff had CAD training on Tuesday, November 10th, 2020. Dispatchers were centered around call management and call building. Officers were centered around report creating, and dispatching queue.

Officer Fox has graduated from Crisis Intervention Training and is now part of the Crisis Intervention Team (CIT) roster. CIT programs across the country help direct persons with mental illness into treatment instead of inappropriate incarceration. The forty-hour training provides practical techniques for de-escalating crises. Officer Fox learned to integrate his police training with different approaches to a person with a mental disorder. He even took the opportunity to spend a day with a social worker in the

Licking County area. As of now, 75% of JPD officers are trained in CIT, and of that 75%, 33% are trained in advance CIT.

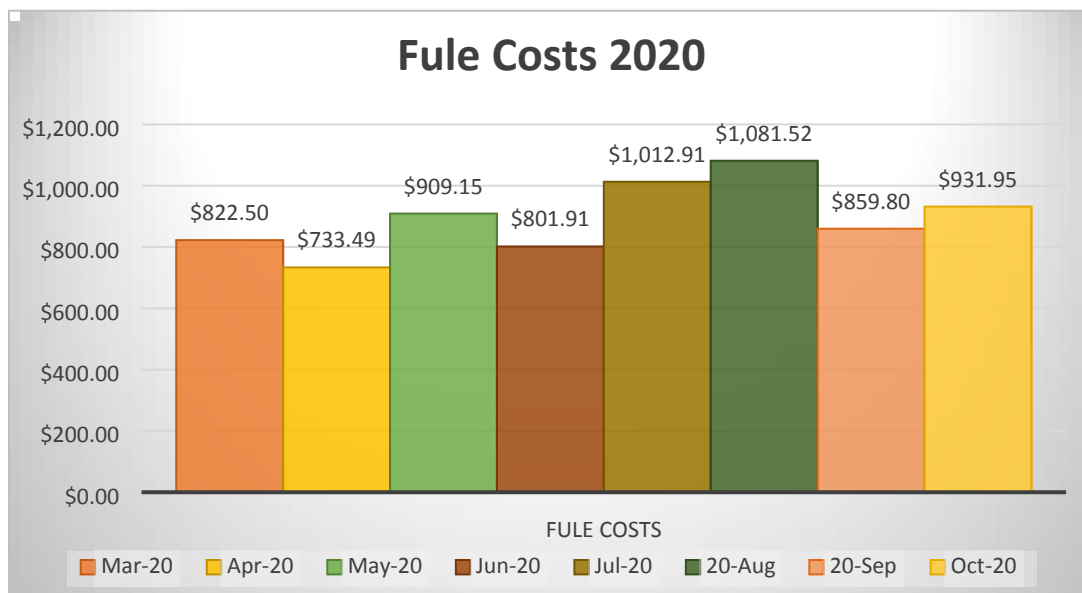


Fleet:

Car 6 rear driver's side brake system was replaced (pads, rotor, and caliper).

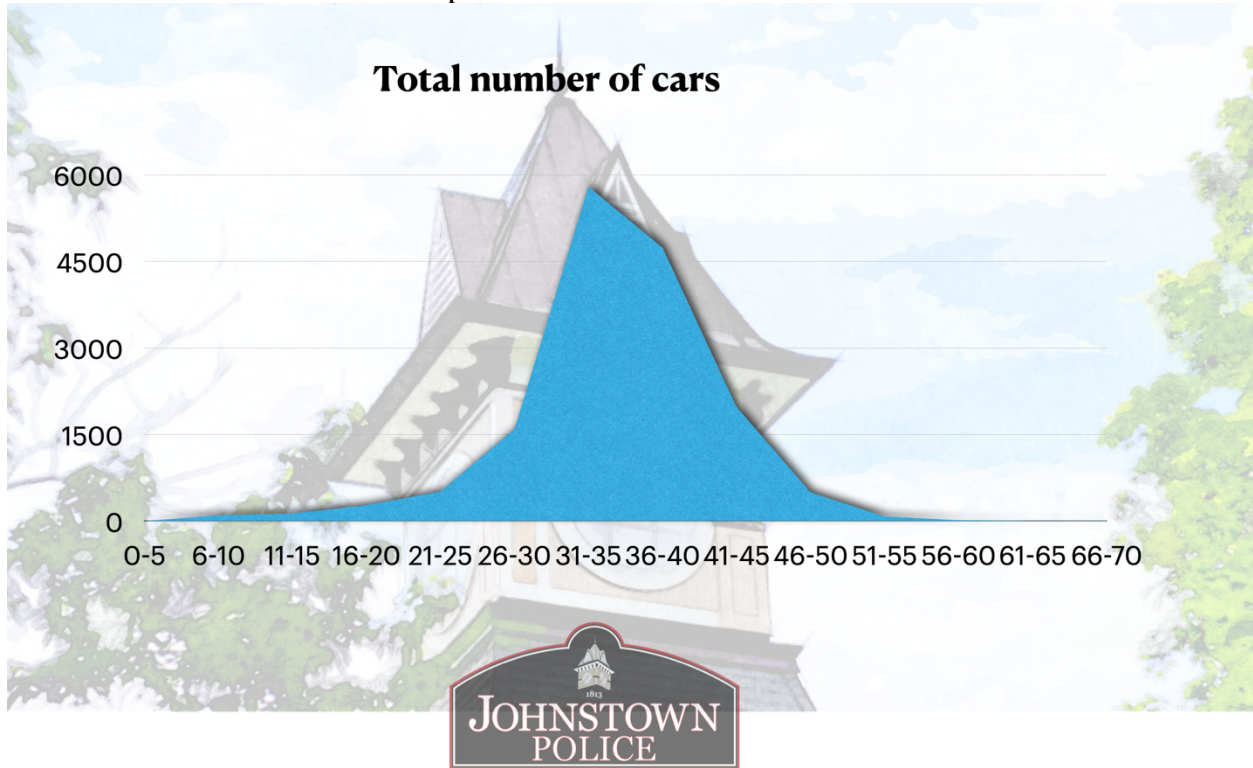
Gas costs are \$931.95 for October 2020

It was noted that costs are **up 13.31%** from March (\$822.50). **Up 27.06%** from April (\$733.49). **Up 2.51%** from May (\$909.15). **Up 16.22%** from June (\$801.91). **Down 8.61%** from July (\$1,012.91). **Down 16.05%** from August (\$1,081.52), **Up 7.75%** from September (\$859.80).



Speed Studies:

Concord Road: Some 15,712 vehicles traveled this road over the course of 10-days and 22-hours. The vehicles were captured one-way traveling eastbound. 34-mph was the 85th percentile. The graph below shows that some concerns with speeding in the area. Officers will work the area for speed over the course of the next few weeks.



Equipment:

New temperature stations are installed. Employees no longer have to touch anything to receive a temperature sample. These have been installed at three locations at the Police Department (citizens off the street, employees, suspect/arrested persons).





June crime statistics:

207 calls for service.	Mean average for 2020 is 173.1 calls (based on 1,731)
69 two-officer calls.	Mean average for 2020 is 77.9 calls (2.53 calls per a day) (based on 779)
104 traffic stops.	Mean average for 2020 is 62 stops (based on 617)
11 Accidents.	Mean average for 2020 is 10.7 accidents (based on 107)
127 Training hours.	Mean average for 2020 is 35.8 hours (based on 358)
6 Assist other agencies	Mean average for 2020 is 8.1 incidents (based on 81)
12 Alarm drops	Mean average for 2020 is 11.4 incidents (based on 114)
3 Arrest	Mean average for 2020 is 7.7 arrests (based on 77)
1 Domestic	Mean average for 2020 is 4.2 arrests (based on 42) Mean average for 2019 was 4.83 arrests (based on 58)
2 Drug events	Mean average for 2020 is 3.7 incidents (based on 37)
11 Total crime events	Mean average for 2020 is 14.4 events (based on 144)

Social Media:

Facebook (September 17th – October 14th)

People reached:	36,996	Down 24% from October
Post engagements:	23,633	Up 118% from October
Page likes:	117	Up 112% from October
Page Followers:	116	Up 97% from October

Dispatch:

One retirement expected in January 2021. Currently, we are seeking new dispatchers. A flyer was crated and posted on social media.

Other:

Three police candidates are in the background process. If viable, and officer will be added in late December 2020.

One retirement expected in January 2021. Currently, we are seeking two new officers. A flyer was crated and posted on social media (Facebook).

Respectfully submitted,

Chief Ibrahim Haroon, MBA, CLEE



**Finance Director's Report to Council
November 17th, 2020**

1. Tax Revenue. Total Income Tax revenue collected through October 2020 was \$1,814,691. This represents 82.3% of 2020 Budgeted Income Tax revenue of \$2,205,000, and a 2.0% decrease from 2019 collections for the same period.

The largest source of the Village's income tax revenue, withholding taxes derived from individuals working in Johnstown, increased 2.7% while individual returns decreased 7.1%, and business net profits decreased by 5.6% as compared to the same period in 2019. The larger gaps in collections are continuing to close as we approach the end of the year.

The graph below illustrates the Village's YTD income tax revenue through October 31 each year from 2016 through 2020:

	2016	2017	2018	2019	2020
Withholding	\$ 724,589	\$ 790,577	\$ 855,403	\$ 942,468	\$ 968,291
Individual	\$ 549,762	\$ 591,306	\$ 695,969	\$ 766,860	\$ 712,705
Net Profit	\$ 95,541	\$ 172,425	\$ 130,679	\$ 141,576	\$ 133,696
Total	\$ 1,369,891	\$ 1,554,308	\$ 1,682,051	\$ 1,850,905	\$ 1,814,691

Withholding taxes continue to increase every year since 2015; this can be attributed to an increase in the number of jobs and increased pay rates in Johnstown. While several companies have reported decreases in their withholding taxes from the prior year (e.g., Landmark Global \$12k, Defense Finance \$8k, Bleckmann \$7k, Tech Int'l \$5k), there were many that reported increases (e.g., Crow Works \$8K, Franklin County \$7K, Ghostwriter \$7k, Franklin Township Board/Trustees \$6.6K, ODOT \$5k, Peoplease Corp \$5K). Overall, the increases outweighed the decreases when compared with 2019.

Individual income tax collections are higher when compared with 2016, 2017 & 2018, but down compared to 2019. Increases are related to both population and economic growth. The current year decrease is likely related to the COVID-19 pandemic and the delay of 2019 tax filing deadline.

The 2020 Net Profit revenue is down primarily due to several companies reporting losses, including an \$18K refund for Thirty-One Gifts, a \$21k decrease at Porter Pizza Box, and a \$13K decrease reported by Atrium Apparel Corp. These and other losses were partially offset by increases reported by: Apeks \$23.6k, Key Cuts \$6k, Coughlin Ford \$5.6K, and numerous others.

2. Revenues and Expenditures. See attached spreadsheets for 2020 year-to-date revenue collections and expenditures.

Notes on Revenue:

General Fund, Permits Fines & Licenses – \$43K was received in October for engineering deposits on Raccoon Creek Preserve (Centex/Pulte).

General Fund, Interest – Interest earned YTD is broken down as follows: Fifth Third Investments \$21,381. Park National Bank \$9,638.

Street Construction & Repair and State Highway & Improvement Funds are both slightly lower than budget. This is expected given the COVID-19 pandemic and related economic decline, as well as the temporary closure of the Bureau of Motor Vehicles. In the past two months, the Gas tax and motor vehicle registration revenues have significantly increased as compared to disbursements earlier in the year, which is a sign that these are ramping back up to pre-pandemic collections. I am projecting a \$29,732 shortfall in Fund 2011 and a \$2,380 shortfall in Fund 2021 at year-end.

Sewer Operating Fund \$908,021, or 118% of the revenue budget has been collected through October. Of this, \$240,195 was related to bulk sewer hauling for New Day Farms and Trillium Farms. Without these collections, we have received 87% of revenue budget.

Water/Sewer Improvements Fund has collected 100%+ of their respective budgets due primarily to Bond proceeds and sixty-four (64) new homes permitted YTD through October. Of the Bond proceeds, \$5.77M was for Water Projects and \$1.5M for Sewer Projects.

Enterprise Deposit Fund has collected 129% of budget due to a higher number of home sales/rental activity than was budgeted.

Notes on Expense:

General Fund, Recreation Dept is only 36% spent. \$8k was budgeted for a ped counter which hasn't been purchased (this will be rolled into 2021 and re-appropriated), \$5k was budgeted for river clean up and Raccoon Creek planning, \$0 has been spent of those items. \$6K was budgeted for miscellaneous expenses and none was spent. All unspent funds will roll into the 2020 carryover and will be available to appropriate in 2021.

General Fund, Zoning is 64% spent. \$50k was budgeted for Design regs of which only \$25K was spent to-date. \$10K budgeted for Tree City, \$0 spent (however most of this was spent in November).

General Fund, Economic Development is 60% spent. The remaining appropriated amount is slated for the Johnstown Community Improvement Corporation. I have attempted to contact the IRS to check on the status of our 1023 application; I will continue attempts. However, if we cannot receive the charitable status prior to YE, the money set aside in 2020 will be carried forward into 2021 budget.

Debt Service Fund. The bulk of these payments are scheduled to occur in December.

Capital Projects. Only 10% spent due to the increase in revenue for the Bond issuance. This increased the budgeted revenue by \$1,360,000, and these funds will be spent throughout the year or re-appropriated in 2021.

Water & Sewer Replacement & Improvement Funds are barely spent due to the appropriations related to the new enterprise center on Duncan Plains Road. \$360k is appropriated for Water lines, \$930k is appropriated for sewer lines. Additionally, \$5.75M in water projects and \$1.5M in sewer projects were bonded and appropriated, to be spent in 2020 or re-appropriated in 2021.

3. BWC Rebate. We received a rebate of \$19,070 in November. In April, the Village of Johnstown received \$18,347.53, bringing the total rebate received to \$37,417.53 in 2020.
4. Municipal Income tax case. Ohio municipalities have (partially) won the case in the Supreme Court. The Court upheld the centralized collection process, but struck down the provision that allows the state to take a fee portion from the local governments.

Respectfully Submitted,



Dana Steffan, CPA

Finance & Human Resources Director

	A	B	C	D	E	J
1	Village of Johnstown Financial Report					
2						
3	Revenues					
4						
5	as of	10/31/2020				
6				2020	Actual	
7	A/C	Sub-Fund		Expected Revenues	Revenues	
8	1000	Real Estate Tax		\$ 265,000	\$ 263,070	99.27%
9	1000	Income Tax		\$ 2,205,000	\$ 1,814,691	82.30%
10	1000	Shared Taxes		\$ 90,300	\$ 86,144	95.40%
11	1000	Charges for Services		\$ 150	\$ 195	130.00%
12	1000	Permits, Fines, & Licenses		\$ 218,700	\$ 255,472	116.81%
13	1000	Interest		\$ 9,000	\$ 31,019	344.66%
14	1000	Miscellaneous		\$ 66,348	\$ 109,347	164.81%
15	1000	Other Financing Sources		\$ -	\$ -	
16	1000	Total General Fund		\$ 2,854,498	\$ 2,559,939	89.68%
17						
18	2011	Total Street Construction & Repair		\$ 373,500	\$ 283,026	75.78%
19						
20	2021	State Highway & Improvement		\$ 23,890	\$ 17,453	73.05%
21						
22	2101	Permissive Motor License Fund		\$ 45,000	\$ 45,000	100.00%
23						
24	2901	Mayor's Court - Computer		\$ 1,000	\$ 630	63.00%
25						
26	2906	Restricted Police Grants		\$ 2,000	\$ -	0.00%
27						
28	2907	Right-of-Way Fund		\$ 30,000	\$ -	0.00%
29						
30	2909	CARES Act Fund		\$ 258,142	\$ 258,142	100.00%
31						
32	5101	Water Operating		\$ 765,375	\$ 653,068	85.33%
33						
34	5201	Sewer Operating		\$ 769,375	\$ 908,021	118.02%
35						
36	5701	Water Replacements & Improvements		\$ 5,933,000	\$ 6,294,291	106.09%
37						
38	5702	Sewer Replacements & Improvements		\$ 1,720,000	\$ 2,090,854	121.56%
39						
40	5721	Water Debt Service		\$ 227,833	\$ 199,293	87.47%
41						
42	5722	Sewer Debt Service		\$ 381,151	\$ 302,657	79.41%
43						
44	5781	Enterprise Deposit		\$ 40,500	\$ 52,313	129.17%
45						
46	9101	Unclaimed Monies		\$ -	\$ -	
47						
48	9904	Mayor's Court		\$ 80,000	\$ 53,904	67.38%
49						
50		TOTAL ALL FUNDS		\$ 13,505,263	\$ 13,718,588	101.58%
51		# Amended Appropriations				
52					101.58%	
53				<i>percentage received to date</i>		

	A	B	C	D	E	J
1	Village of Johnstown Financial Report					
2						
3	Expenditures					
4						
5	as of	10/31/2020				
6				2020	Actual	
7	A/C	Sub-Fund		Appropriations	Expenditures	
8	110	Police		\$ 1,082,477	\$ 857,439	79.21%
9	130	Street Lighting		\$ 65,000	\$ 53,253	81.93%
10	210	Public Health		\$ 18,500	\$ 18,500	100.00%
11	310	Recreation Department		\$ 50,620	\$ 18,280	36.11%
12	410	Zoning		\$ 175,759	\$ 113,134	64.37%
13	490	Economic Development		\$ 27,000	\$ 16,190	59.96%
14	710	Administration		\$ 421,104	\$ 307,570	73.04%
15	715	Legislative Activities		\$ 91,636	\$ 73,220	79.90%
16	720	Mayors Court		\$ 83,828	\$ 66,655	79.51%
17	725	Finance Department		\$ 81,301	\$ 68,075	83.73%
18	730	Lands & Buildings		\$ 93,700	\$ 81,965	87.48%
19	740	County Auditor (Property Tax Collection)		\$ 7,000	\$ 4,779	68.27%
20	745	State Auditor		\$ 6,000	\$ 6,000	100.00%
21	755/760	Income Tax Administration		\$ 72,000	\$ 56,728	78.79%
22		Other Uses of Funds & Transfers		\$ 761,000	\$ 644,105	84.64%
23	1000	Total General Fund		\$ 3,036,925	\$ 2,385,892	78.56%
24						
25		Street Maintenance & Repair				
26		Street Cleaning, Snow Removal				
27		Traffic Signs & Signals				
28		Sidewalks (Capital outlay)				
29	2011	Total Street Construction & Repair		\$ 456,803	\$ 340,523	74.54%
30						
31		State Highway Maintenance				
32		Street Cleaning, Snow & Removal				
33		Traffic Signs & Signals				
34	2021	State Highway & Improvement		\$ 13,700	\$ 10,426	76.10%
35						
36	2101	Permissive Motor License		\$ 45,000	\$ 44,659	99.24%
37						
42	2901	Mayor's Court Computer		\$ 1,200	\$ 1,049	87.42%
43						
46	2903	Budget Stabilization Fund		\$ 20,000	\$ 18,084	90.42%
47						
50	2905	Leafy Dell Traffic Improvement Fund		\$ 10,000	\$ -	0.00%
51						
52	2906	Restricted Police Grant Fund		\$ 1,000	\$ 1,000	100.00%
53						
54	2907	Right of Way Fund		\$ 38,000	\$ 34,396	90.52%
55						

	A	B	C	D	E	J
1	Village of Johnstown Financial Report					
2						
3	Expenditures					
4						
5	as of	10/31/2020				
6				2020	Actual	
7	A/C	Sub-Fund		Appropriations	Expenditures	
56	2909	CARES Act Fund		\$ 258,142	\$ 120,917	46.84%
57						
58	3101	Debt Service Fund		\$ 448,000	\$ 71,570	15.98%
59						
60	4901	Capital Projects		\$ 1,525,000	\$ 258,562	16.95%
61						
62	4902	Capital Projects - US62		\$ 182,883	\$ 29,483	16.12%
63						
64	5101	Water Operating		\$ 800,013	\$ 582,988	72.87%
65						
66	5201	Sewer Operating		\$ 797,529	\$ 589,052	73.86%
67						
68	5701	Water Replacements & Improvements		\$ 6,460,000	\$ 565,203	8.75%
69						
70	5702	Sewer Replacements & Improvements		\$ 2,690,000	\$ 485,752	18.06%
71						
72	5721	Water Debt Service		\$ 479,000	\$ 25,819	5.39%
73						
74	5722	Sewer Debt Service		\$ 395,100	\$ 177,021	44.80%
75						
76	5781	Enterprise Deposit		\$ 36,000	\$ 27,057	75.16%
77						
78	9101	Unclaimed Monies		\$ -	\$ -	
79						
80	9904	Mayor's Court		\$ 85,000	\$ 54,389	63.99%
81						
82		TOTAL ALL FUNDS		\$ 17,779,296	\$ 5,823,841	32.76%

VILLAGE OF JOHNSTOWN



ORDINANCE 33-2020

AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

WHEREAS, the Council of the Village of Johnstown adopted its annual appropriations for 2020 on December 3, 2019; and

WHEREAS, the Council of the Village of Johnstown desires to purchase a traffic control box to be placed and used at the intersection of US Route 62 and Commerce Boulevard.; and

WHEREAS, the net effect on the finances of the Village of Johnstown will be an increased appropriation of \$10,000.00; and

WHEREAS, the State Highway & Improvement Fund balance is sufficient to cover this appropriation.

Section One. That the appropriations for the State Highway & Improvement Fund that were set forth in Ordinance 40-19, adopted by the Council of the Village of Johnstown, State of Ohio, on December 3, 2019, be hereby amended to read as follows:

State Highway & Improvement Fund

Supplies and Materials		\$	10,000.00
Net effect on State Highway & Improvement Fund	(decrease)	\$	10,000.00

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: November 4, 2020

Public Hearing/Vote: November 17, 2020

Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

VILLAGE OF JOHNSTOWN



ORDINANCE 36-2020

599 S. Main Street
Johnstown, Ohio 43031
Telephone: 740-967-3177
Fax: 740-967-6415

**AN ORDINANCE AMENDING ORDINANCE 40-19,
THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE
NECESSARY CHANGES OF APPROPRIATIONS AND DECLARING AN EMERGENCY**

WHEREAS, the Council of the Village of Johnstown adopted its annual appropriations for 2020 on December 3, 2019; and

WHEREAS, The Village of Johnstown desires to make adjustments to the monies allocated to Debt Service for Wastewater Capital Improvements; and

WHEREAS, the net effect on the finances of the Village of Johnstown will be a decrease of \$43,000.

NOW THEREFORE, be it ordained by the Council of the VILLAGE OF JOHNSTOWN, Licking County, Ohio, as follows:

Section One. That the appropriations for the Sewer Debt Service Fund that were set forth in Ordinance 40-19, adopted by the Council of the Village of Johnstown, State of Ohio, on December 3, 2019, be hereby amended to read as follows:

Debt Service	\$ 43,000.00
Net effect on Sewer Debt Service Fund 5722	\$ 43,000.00

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Section Three. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety or welfare for the reason that there is opportunity to enlist services of a contractor currently on site for the parking lot and also there is immediate need for replacement of the Village Manager's computer; therefore, this ordinance shall take effect immediately upon its passage.

Date of Introduction/Public Hearing/Vote: November 17, 2020

Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

VILLAGE OF JOHNSTOWN, OHIO



ORDINANCE 34-2020

AN ORDINANCE TO APPROVE EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF JOHNSTOWN, LICKING COUNTY, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021

WHEREAS, State law and the Charter of the Village require that annual appropriations be adopted; and

WHEREAS, the Council of the Village of Johnstown does hereby desire to make the appropriations necessary to perform the functions of the Village.

NOW, THEREFORE, be it ordained by the Council of the Village of Johnstown, Licking County, Ohio, as follows:

Section 1: That the Council of the Village of Johnstown, State of Ohio, in order to provide for the expenses and other expenditures of said Village for the fiscal year beginning on January 1, 2021 and ending on December 31, 2021, the following sums be and are hereby set aside and appropriated as described in Exhibit A of this Ordinance attached hereto and incorporated herein as if fully rewritten.

Section 2: And the Village Manager and the Village Finance Director are hereby authorized to draw warrants for payments from any of the appropriations as detailed in Exhibit A of this Ordinance upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve the same, or an ordinance or resolution of the Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

Section 3: It is found and determined that all formal actions of this council concerning and relating to the adoption of this Ordinance were adopted in open meeting of this Council and that the meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the Village of Johnstown.

Date of Introduction: November 4, 2020
Date of Second Read: November 17, 2020
Public Hearing/Passage: December 1, 2020
Effective Date: January 1, 2021

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan S. Ashrawi, Law Director

2021 PROJECTED AVAILABLE FUNDS

FUND		ANTICIPATED REVENUES	CARRYOVER FROM 2020	TOTAL FUNDS	TOTAL APPROPRIATIONS	12/31/2021 Balance
1000	General Fund	\$ 2,907,550	\$ 120,000	\$ 3,027,550	\$ 2,909,442	\$ 118,108
2011	Street Maintenance	\$ 372,810	\$ 23,000	\$ 395,810	\$ 477,775	\$ (81,965)
2021	State Highway	\$ 23,940	\$ 6,000	\$ 29,940	\$ 22,500	\$ 7,440
2101	Permissive Motor License	\$ -	\$ 341	\$ 341	\$ -	\$ 341
2901	Mayor's Court Computer	\$ 1,000	\$ 2,655	\$ 3,655	\$ -	\$ 3,655
2903	Budget Stabilization Fund	\$ -	\$ 411,359	\$ 411,359	\$ 60,000	\$ 351,359
2904	FEMA Fund	\$ -	\$ 822	\$ 822	\$ -	\$ 822
2905	School Traffic Improvement Fund	\$ -	\$ 23,120	\$ 23,120	\$ 10,000	\$ 13,120
2906	Police Fund	\$ 2,000	\$ 3,404	\$ 5,404	\$ -	\$ 5,404
2907	Right of Way Fund	\$ 30,000	\$ 16,362	\$ 46,362	\$ 3,000	\$ 43,362
2908	Employee Fund	\$ 9,500	\$ 19,000	\$ 28,500	\$ -	\$ 28,500
2909	CARES Fund	\$ -	\$ -	\$ -	\$ -	\$ -
3101	Debt Service Fund	\$ 467,000	\$ 140,600	\$ 607,600	\$ 490,000	\$ 117,600
4901	Capital Improvements	\$ 150,400	\$ 193,622	\$ 344,022	\$ 331,000	\$ 13,022
4902	Capital Improvements - US 62 Turn Lane	\$ -	\$ -	\$ -	\$ -	\$ -
5101	Water Operating	\$ 639,750	\$ 505,000	\$ 1,144,750	\$ 764,433	\$ 380,317
5201	Sewer Operating	\$ 833,750	\$ 1,732,689	\$ 2,566,439	\$ 937,961	\$ 1,628,478
5701	Water Enterprise Improvement.	\$ 308,000	\$ 6,411,276	\$ 6,719,276	\$ 4,448,033	\$ 2,271,243
5702	Sewer Enterprise Improvement.	\$ 370,000	\$ 2,403,111	\$ 2,773,111	\$ 2,730,000	\$ 43,111
5721	Water Debt Service	\$ 430,000	\$ 112,500	\$ 542,500	\$ 396,600	\$ 145,900
5722	Sewer Debt Service	\$ 414,000	\$ 356,000	\$ 770,000	\$ 481,500	\$ 288,500
5781	Enterprise Deposits	\$ 40,500	\$ 299,412	\$ 339,912	\$ 36,000	\$ 303,912
9101	Unclaimed Funds	\$ -	\$ -	\$ -	\$ -	\$ -
9904	Mayor's Court	\$ 80,000	\$ 9,632	\$ 89,632	\$ 85,000	\$ 4,632
TOTALS		\$ 7,080,200	\$ 12,789,905	\$ 19,870,105	\$ 14,183,244	\$ 5,686,861

VILLAGE OF JOHNSTOWN 2021 APPROPRIATIONS

11/13/2020

	AMOUNTS	SUBTOTALS	FUND TOTALS
GENERAL FUND			
SECURITY OF PERSONS & PROPERTY			
POLICE DEPARTMENT			
Personnel Costs	\$1,005,067.38		
Contractual Services	\$74,900.00		
Supplies & Materials	\$123,600.00		
Miscellaneous	\$1,500.00		
TOTAL APPROPRIATION, POLICE DEPARTMENT	\$1,205,067.38		
STREET LIGHTING			
Contractual Services	\$65,000.00		
TOTAL APPROPRIATION, STREET LIGHTING	\$65,000.00		
TOTAL APPROPRIATION, SECURITY OF PERSONS & PROPERTY		\$1,270,067.38	
PUBLIC HEALTH SERVICES			
Board of Public Health Fees	\$19,500.00		
TOTAL APPROPRIATION, PUBLIC HEALTH SERVICES		\$19,500.00	
LEISURE TIME ACTIVITIES			
RECREATION DEPARTMENT			
Personnel Costs	\$0.00		
Contractual Services	\$950.00		
Supplies & Materials	\$21,000.00		
Miscellaneous	\$0.00		
TOTAL APPROPRIATION, RECREATION DEPARTMENT	\$21,950.00		
TOTAL APPROPRIATION, LEISURE TIME ACTIVITIES		\$21,950.00	
COMMUNITY ENVIRONMENT			
ZONING DEPARTMENT			
Personnel Costs	\$112,207.51		
Contractual Services	\$16,800.00		
Supplies & Materials	\$800.00		
Miscellaneous	\$1,500.00		
TOTAL APPROPRIATION, ZONING DEPARTMENT	\$131,307.51		
OTHER COMMUNITY ENVIRONMENT			
Miscellaneous	\$27,000.00		
TOTAL APPROPRIATION, OTHER COMMUNITY ENVIRONMENT	\$27,000.00		

TOTAL APPROPRIATION, COMMUNITY ENVIRONMENT \$158,307.51

TRANSPORTATION

STREET MAINTENANCE & REPAIR

Personnel Costs \$0.00
Contractual Services \$0.00

TOTAL APPROPRIATION, STREET MAINTENANCE & REPAIR \$0.00

TOTAL APPROPRIATION, TRANSPORTATION \$0.00

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICES

Personnel Costs \$183,596.75
Contractual Services \$207,500.00
Supplies & Materials \$12,500.00

TOTAL APPROPRIATION, ADMINISTRATION OFFICES \$403,596.75

LEGISLATIVE ACTIVITIES

Personnel Costs \$21,664.80
Contractual Services \$37,750.00
Supplies & Materials \$1,250.00
Miscellaneous \$3,000.00

TOTAL APPROPRIATION, LEGISLATIVE ACTIVITIES \$63,664.80

MAYOR'S COURT

Personnel Costs \$91,534.91
Contractual Services \$2,400.00
Supplies & Materials \$1,000.00
Miscellaneous \$0.00

TOTAL APPROPRIATION, MAYOR'S COURT \$94,934.91

FINANCE DEPARTMENT

Personnel Costs \$60,670.52
Contractual Services \$19,650.00
Supplies & Materials \$4,000.00

TOTAL APPROPRIATION, FINANCE DEPARTMENT \$84,320.52

LANDS & BUILDINGS

Contractual Services \$81,700.00
Supplies & Materials \$6,500.00

TOTAL APPROPRIATION, LANDS & BUILDINGS \$88,200.00

COUNTY AUDITOR & COUNTY TREASURER FEES

Contractual Services \$6,000.00

TOTAL APPROPRIATION, COUNTY AUDITOR & COUNTY TREA \$6,000.00

AUDITOR OF STATE FEES

Contractual Services \$0.00

TOTAL APPROPRIATION, AUDITOR OF STATE FEES	\$0.00	
INCOME TAX ADMINISTRATION		
Contractual Services	\$72,000.00	
Miscellaneous	\$0.00	
TOTAL APPROPRIATION, INCOME TAX ADMINISTRATION	\$72,000.00	
TOTAL APPROPRIATION, GENERAL GOVERNMENT	\$812,716.98	
OTHER FINANCING USES		
Transfers	\$622,900.00	
Other Uses of Funds	\$4,000.00	
TOTAL APPROPRIATION, OTHER FINANCING USES	\$626,900.00	
TOTAL APPROPRIATION, GENERAL FUND		\$2,909,441.87

STREET CONSTRUCTION, MAINTENANCE, & REPAIR FUND

STREET MAINTENANCE & REPAIR		
Personnel Costs	\$331,675.17	
Contractual Services	\$11,000.00	
Supplies & Materials	\$79,600.00	
TOTAL APPROPRIATION, STREET MAINTENANCE & REPAIR	\$422,275.17	
STREET CLEANING, SNOW & ICE REMOVAL		
Supplies & Materials	\$29,000.00	
TOTAL APPROPRIATION, STREET CLEANING, SNOW & REMOVAL	\$29,000.00	

TRAFFIC SIGNS & SIGNALS		
Contractual Services	\$4,500.00	
Supplies & Materials	\$15,000.00	
TOTAL APPROPRIATION, TRAFFIC SIGNS & SIGNALS	\$19,500.00	

SIDEWALKS		
Capital Outlay	\$6,000.00	
TOTAL APPROPRIATION, SIDEWALKS	\$6,000.00	
Other Uses of Funds	\$1,000.00	
TOTAL APPROPRIATION, OTHER USES OF FUNDS	\$1,000.00	

TOTAL APPROPRIATION, STREET CONSTRUCTION, MAINTENANCE & REPAIR FUND		\$477,775.17
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STATE HIGHWAY & IMPROVEMENT FUND

STREET MAINTENANCE & REPAIR

Personnel Costs	\$0.00	
Contractual Services	\$1,000.00	
Supplies & Materials	\$10,000.00	
TOTAL APPROPRIATION, STREET MAINTENANCE & REPAIR	\$11,000.00	
STREET CLEANING, SNOW & ICE REMOVAL		
Supplies & Materials	\$4,000.00	
TOTAL APPROPRIATION, STREET CLEANING, SNOW & REMOVAL	\$4,000.00	
TRAFFIC SIGNS & SIGNALS		
Contractual Services	\$7,500.00	
Supplies & Materials	\$0.00	
TOTAL APPROPRIATION, TRAFFIC SIGNS & SIGNALS	\$7,500.00	
TOTAL APPROPRIATION, STATE HIGHWAY & IMPROVEMENT FUND		\$22,500.00

PERMISSIVE MOTER VEHICLE LICENSE TAX FUND		
Capital Outlay	\$0.00	
TOTAL APPROPRIATION, PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND		\$0.00

COPS FAST FUND		
Personnel Costs	\$0.00	
TOTAL APPROPRIATION, COPS FAST FUND		\$0.00

	AMOUNT	SUBTOTALS	FUND TOTALS
ENFORCEMENT & EDUCATION FUND			
Supplies & Materials	\$0.00		
TOTAL APPROPRIATION, ENFORCEMENT & EDUCATION FUND			\$0.00

EQUITABLE SHARING FUND			
Supplies & Materials	\$0.00		
TOTAL APPROPRIATION, EQUITABLE SHARING FUND			\$0.00

MAYOR'S COURT — COMPUTER FUND

Supplies & Materials	\$0.00		
TOTAL APPROPRIATION, MAYOR'S COURT — COMPUTER FUND			\$0.00
	AMOUNT	SUBTOTALS	

BABCOCK PROJECTS FUND

Capital Outlay	\$0.00		
TOTAL APPROPRIATION, BABCOCK PROJECTS FUND			\$0.00

BUDGET STABILIZATION FUND

Capital Outlay	\$60,000.00		
TOTAL APPROPRIATION, BUDGET STABILIZATION FUND			\$60,000.00

FEMA FUND

Supplies & Materials	\$0.00		
TOTAL APPROPRIATION, FEMA FUND			\$0.00

SCHOOL TRAFFIC IMPROVEMENT FUND

Supplies & Materials	\$10,000.00		
TOTAL APPROPRIATION, SCHOOL TRAFFIC IMPROVEMENT FUND			\$10,000.00

RESTRICTED POLICE GRANT FUND

Contractual Services	\$0.00		
TOTAL APPROPRIATION, RESTRICTED POLICE GRANT FUND			\$0.00

RIGHT OF WAY FUND

Contractual Services	\$3,000.00		
Capital Outlay	\$0.00		
TOTAL APPROPRIATION, RIGHT OF WAY FUND			\$3,000.00

EMPLOYEE FUND

Transfers - out	\$0.00		
TOTAL APPROPRIATION, EMPLOYEE FUND			\$0.00

DEBT SERVICE FUND

Debt Service	\$490,000.00	
TOTAL APPROPRIATION, DEBT SERVICE FUND		\$490,000.00

CAPITAL PROJECTS FUND

Capital Outlay	\$331,000.00	
TOTAL APPROPRIATION, CAPITAL PROJECTS FUND		\$331,000.00

CAPITAL PROJECTS FUND - Rt 62

Capital Outlay	\$0.00	
TOTAL APPROPRIATION, CAPITAL PROJECTS FUND Rt 62		\$0.00

WATER OPERATIONS FUND

Personnel Costs	\$340,583.01	
Contractual Services	\$126,950.00	
Supplies & Materials	\$289,400.00	
Permit Fees	\$6,000.00	
Capital Outlay	\$0.00	
Other Uses of Funds	\$1,500.00	
TOTAL APPROPRIATION, WATER OPERATIONS FUND		\$764,433.01

SEWER OPERATIONS FUND

Personnel Costs	\$380,561.28	
Contractual Services	\$254,000.00	
Supplies & Materials	\$297,900.00	
Permit Fees	\$4,000.00	
Capital Outlay	\$0.00	
Other Uses of Funds	\$1,500.00	
TOTAL APPROPRIATION, SEWER OPERATIONS FUND		\$937,961.28

WATER REPLACEMENT & IMPROVEMENTS FUND

Capital Outlay	\$4,448,033.00	
TOTAL APPROPRIATION, WATER REPLACEMENT & IMPROVEMENTS FUND		\$4,448,033.00

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SEWER REPLACEMENT & IMPROVEMENTS FUND

Capital Outlay	\$2,730,000.00	
Miscellaneous	\$0.00	
TOTAL APPROPRIATION, SEWER REPLACEMENT & IMPROVEMENTS FUND		\$2,730,000.00

WATER DEBT SERVICE FUND

Debt Service	\$396,600.00	
TOTAL APPROPRIATION, WATER DEBT SERVICE FUND		\$396,600.00

SEWER DEBT SERVICE FUND

Debt Service	\$481,500.00	
TOTAL APPROPRIATION, SEWER DEBT SERVICE FUND		\$481,500.00

ENTERPRISE DEPOSIT FUND

Miscellaneous	\$35,000.00	
Transfers	\$1,000.00	
TOTAL APPROPRIATION, ENTERPRISE DEPOSIT FUND		\$36,000.00

UNCLAIMED MONIES FUND

Transfers	\$0.00	
TOTAL APPROPRIATION, UNCLAIMED MONIES FUND		\$0.00

MAYOR'S COURT FUND

Contractual Services	\$85,000.00	
TOTAL APPROPRIATION, MAYOR'S COURT FUND		\$85,000.00

TOTAL APPROPRIATIONS, ALL FUNDS	\$14,183,244.33	
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ORDINANCE 35-2020

AN ORDINANCE TO TRANSFER FUNDS RECEIVED FOR BULK SEWER HAULING FROM THE SEWER OPERATING FUND TO THE SEWER ENTERPRISE IMPROVEMENTS FUND

WHEREAS, The Village of Johnstown has/will receive \$290,469 from New Day Farms and Trillium Farms for bulk sewer hauling in 2020 sitting in the Sewer Operating Fund; and

WHEREAS, the Council of the Village of Johnstown does hereby desire to save this money for future plant expansion/upgrades by transferring it to the Sewer Enterprise Improvements Fund; and

WHEREAS, the Sewer Enterprise Improvements Fund is utilized for plant upgrades & expansion, and there exists an account within this Fund specifically for future plant expansion; and

WHEREAS, these transferred funds will be moved into the savings sub-account to which we are saving \$50,000 annually; and

WHEREAS, the balance of the Sewer Operating Fund is sufficient to cover this transfer.

NOW, THEREFORE, be it ordained by the Council of the Village of Johnstown, Licking County, Ohio, as follows:

Section 1: That the Bulk Sewer Hauling funds of \$290,469 which are currently sitting in the Sewer Operating Fund be transferred to the Sewer Enterprise Improvements Fund.

Net effect on Sewer Operating Fund balance	(decrease)	\$ 290,469
Net effect on Sewer Enterprise Improvements Fund balance	(increase)	\$ 290,469
Net Effect All Funds		\$ 0.00

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: November 17, 2020
Public Hearing/Passage: December 1, 2020
Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan S. Ashrawi, Law Director