



Safety & Service Committee Meeting
Tuesday, September 2, 2025 - 5:30 PM
AGENDA

1. Call to Order/Roll Call
2. Action on Minutes
 - a. June 3, 2025
 - b. August 5, 2025
3. Roundabout design Duncan Plains and Mink
 - a. Design options
4. City Street Signs
 - a. Design Options
5. OPWC 2025 Application update
6. Bigelow Drive traffic signal
7. Solicitation permits
8. Other Business
9. Adjourn



Safety & Service Committee
Tuesday, June 3, 2025 - 5:30 PM
MINUTES

1. Call to Order/Roll Call

Committee Chair Ryan Green called the Safety and Service Committee meeting for June 3, 2025 to order at 5:39 pm

Members Present - Ryan Green, Dave Selan, Jeff Barr
Absent - None

Staff present - Sean Staneart, Jack Liggett, Rusty Smart, Dave Delande, Teresa Monroe.

Public present - Nick Hubbel

2. Action on Minutes

ACTION: Ryan Green moved to approve en bloc; Dave Selan seconded and all were in favor.

AYES: Ryan Green, Dave Selan, Jeff Barr

NOES: None

ABSTAIN: None

Passed 3 - 0

a. March 4, 2025

b. April 1, 2025

3. Update on roadway pothole/patch work

Jack Liggett provided an update on pothole repairs and hot patching throughout town and progress on smoothing some areas previously patched.

Jeff Barr asked about the sidewalk along Williams Street and if that ever went to Finance Committee or if there was an update on replacement. Jack Liggett said he was never given the go ahead to do that work, that we had an estimate of \$6,000 for replacement. He added that the resident has since graded and seeded the property so if we plan to go ahead with this, we will need to add some cost for yard repair. Mr. Barr asked if we had the money to do the work, Mr. Delande said yes. Mr. Barr asked if it was appropriate then to direct staff to tear out the sidewalk and put a new one in. Mr. Liggett asked if a five-foot sidewalk was to go in, from back of curb plus five feet is the standard. Jack asked if we are still in our right-of-way area to do that, Mr. Barr said staff will need to make sure. Direction is to go ahead with the replacement, Sean Staneart said he will connect with Jack and Dave tomorrow, they will verify right-of-way, what "bucket" the funds will come from, and get the work scheduled.

Mill and fill will be taking place on Liberty and McCracken. Concord, Benedict and Buena Vista will get micro-sealing.

Ryan Green said currently the Williams Street sidewalk goes into an alley and doesn't go any further. He said on Oregon, they took the sidewalk all the way out to the school, he asked if in the next five years they could put a project together to do the same thing with Williams. Jack Liggett said Williams needs work, it could be coupled with another project, but he doesn't know when we will have money to look at Williams. Mr. Staneart said that Williams does have a safe accessible sidewalk, albeit not on both sides, but there is a safe pedestrian crossing on the east sidewalk that goes all the way to the school. He does not know if they would ever complete the other sidewalk, his recommendation to council would be to push funds to other areas that have no sidewalks on either side of the street or where pedestrian crossings are inadequate.

Sean Staneart asked Jack to get him a hard number on an updated estimate for the sidewalk to include grading and seeding to repair the yard after the new sidewalk is in, he will authorize and work can start.

4. Other Business

1. Ryan Green asked about the 62/37 crosswalks, the stamped concrete is in bad shape. Are there projects in the future that could be added to so those could be replaced. Sean Staneart said that if an opportunity presents itself they should move forward with that. From a staff perspective, they are certainly looking at that, it has been brought up in the 37 resurfacing conversations and studies. In the meantime, cracks and holes can be filled with asphalt.

2. Ryan Green said the substation at the bottom of Autumn Leaves Way at Croton Road smells bad, is there any way to mitigate? Jack Liggett said the strong odor is coming from the egg farm, it is not the domestic sewage of a city lift station. Jack said they have asked them to add peroxide or chlorine to take the odor down, but they have not taken that step. Jack to reach out to them to find a solution on their end, possible chlorine treatment.

5. Dave Selan said the southern corner of Oregon and Maple, the street signs need to be turned ninety degrees, they are pointed in the wrong direction currently.

5. Adjourn

ACTION: Ryan Green moved to adjourn; Dave Selan seconded and all were in favor.

AYES: Ryan Green, Dave Selan, Jeff Barr

NOES: None

ABSTAIN: None

Passed 3 - 0

The meeting ended at 6:16 pm.



Safety & Service Committee
Tuesday, August 5, 2025 - 5:00 PM
MINUTES

1. Call to Order/Roll Call

Committee Chair Ryan Green called the Safety and Service Committee meeting for August 5, 2025 to order at 5:05 pm

Members Present - Ryan Green, Dave Selan, Jeff Barr
Absent - None

Staff present - Sean Stanearth, Don Barnard, Tiffany Hollis, Dave Delande, Jack Liggett, Rusty Smart, Trevor Traphagen, Teresa Monroe.

Public present - Kyle Messaros and Gaurav Kashyap with American Structure Point, Bill Lozier - Licking County TID

2. Other Business

1. Jack Liggett said the Cole Drive street sign is very different and unlike the rest of the signs in Leafy Dell. He also drove over by the condos and their street sign is also not the same, Jack said both of those are private drives. The apartments at Cole Drive want a new sign and are asking the city to supply it, or they ask if they can get their own sign and are there any restrictions. Jack asks if since they are private drives can they do what they want, he is looking for direction. He said the next thing he was going to bring up, is should the city have a uniform sign code for new developments or as we change out old signs or is ok for each development to have its own signs. When the developments are turned over to the city, it makes it hard to find particular signs. Jack said his main question tonight is how do we want to handle the private drive signs, because we are getting requests to replace them or, they want to replace the signs themselves, does it have to meet what is in the development or can they put up what they want. Some research is needed, Jack asked that committee get back to him.

2. Jack Liggett said he got the proposal for the micro sealing on Concord Crossing and Buena Vista, Strawser said it is too late in the season to start, they are booked out, but if we sign the proposal for \$131,500 and send it back, this will lock in this year's price for next year. The money is in 2025 budget, committee in favor of the manager signing the proposal.

3. Jack Liggett said he met with Bowen, the general contractor for the new water plant, their main representative reached out and said this is the time of year they look at doing something positive for the communities they are working in and would spend up to \$10,000 to \$12,000 on a project that has impact on the community. Jack said the youth league was wanting an approach, it is not in the city, but the youth league also has two acres that we need for the sewer plant expansion coming in the near future. Sean Stanearth said that the city and JYAA are currently working on a path forward for that property to be transitioned to the city, there is obviously a financial component to that but then there is also a conversation about the triangle piece of property at the water plant, they seem to be generally agreeable to taking just that piece. Jack noted that there was a large storm sewer that drains Rolling Meadows underneath that piece.

4. Chief Smart said that he has backgrounds coming through, he has panel interviews occurring this Friday and next Friday.

3. Action on Minutes

- a. June 3, 2025
No action taken.

4. Presentation from American Structure Point - 62/37 intersection engineering study

Sean Stanart said tonight we have American Structure Point and Bill Lozier representing the TID (Transportation Improvement District). As most are aware, over the last couple years, the TID has been awarded some funding through the State of Ohio, ninety million dollars and the US62/37 intersection was a part of these allocated funds. Mr. Lozier provided an overview of regional projects and said when Intel landed, ODOT did their traffic study and their findings were that 161 needed to be widened and Mink Road interchange widened. They have since expanded the widening of 161, six lanes between here and Granville and are also looking at the Cherry Street interchange in Granville. When ODOT did their study, they showed all the traffic was coming from Columbus. The TID did their own traffic study and where ODOT's study showed basically zero increases in traffic from some directions, they showed significant increase, not huge, no need for multi-lane highways, but enough traffic that they justified pavement reconstruction. Mr. Lozier reviewed locations where improvements and roundabouts are going in; 37/County Line Road, County Line Road/Edwards/Duncan Plains/Center Village (5 points), County Line/Fancher, 605/Walnut. Mr. Lozier said that when Intel landed and ODOT came with their big improvements, the TID took on the role to be the voice of the local communities for the county and township roads. They knew that Johnstown could potentially get run over with a lot more traffic, they hired American Structure Point to look at three things, short, medium and long-term solutions for the US62/37 intersection, this study was done for Johnstown to have the best information possible.

Kyle Messaros, Project Manager and Roadway Engineer, and Gaurav Kashyap, both with American Structure Point, presented on preliminary designs and construction costs for proposed solutions for the US 62/37 intersection. Mr. Messaros said one of the biggest, shocking pieces of information found was that eighty percent of the traffic in that intersection does not start or stop in Johnstown. The long-term solution would be a bypass, however they did not develop any bypasses for this presentation, they were looking at solutions that could be implemented in the next two to three years, whereas a bypass is fifty to sixty million dollars and takes years to develop. Mr. Kashyap shared details on the traffic study. Seven alternative solutions for the intersection were presented to the committee. Committee discussion and questions answered, Sean Stanart said his recommendation is to continue reviewing the options and recommendations and come up with a preferred option.

5. Adjourn

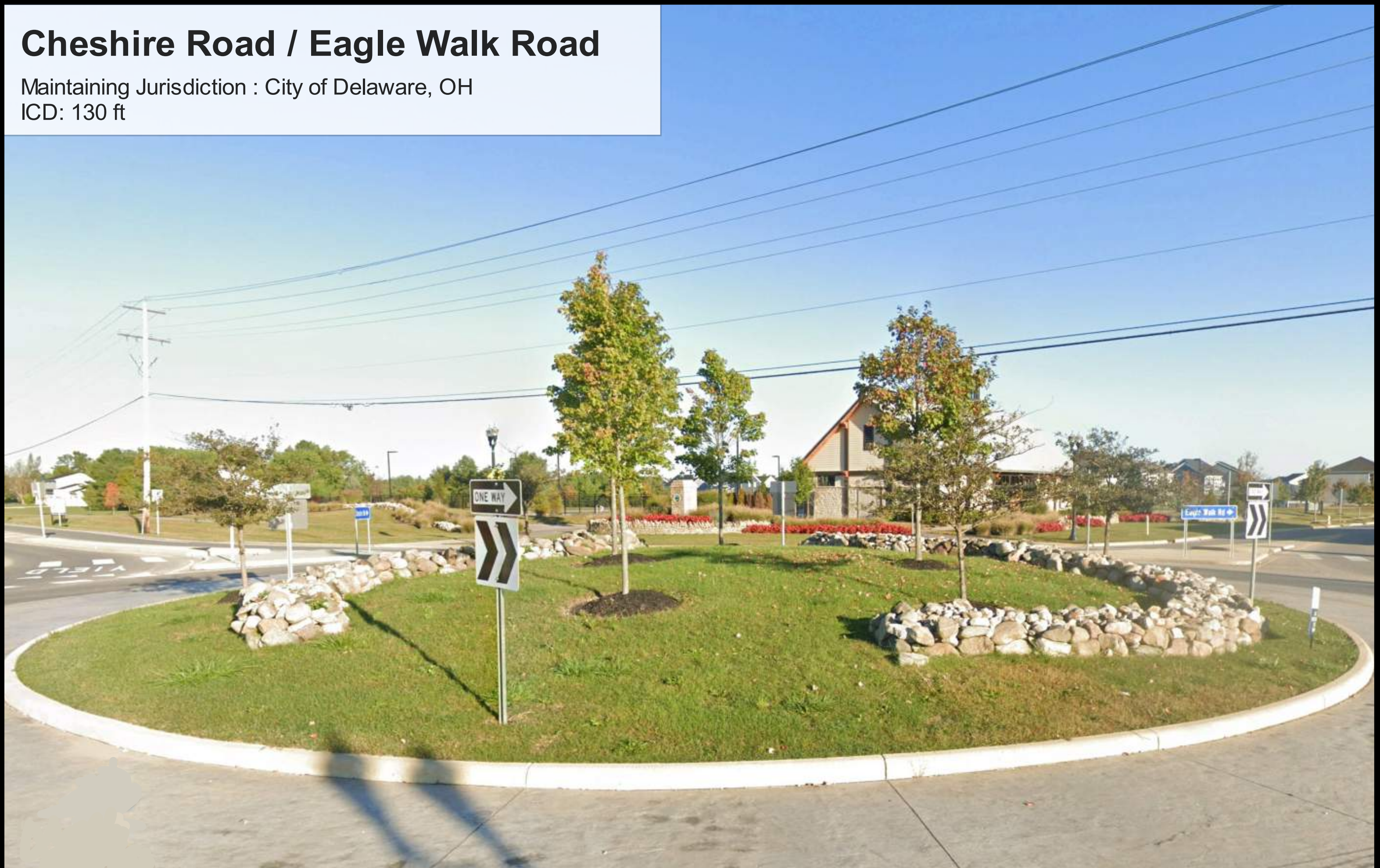
ACTION: Ryan Green moved to adjourn; Jeff Barr seconded and all were in favor.
AYES: Ryan Green, Dave Selan, Jeff Barr
NOES: None
ABSTAIN: None

Passed 3 - 0

The meeting ended at 6:32 pm.

Cheshire Road / Eagle Walk Road

Maintaining Jurisdiction : City of Delaware, OH
ICD: 130 ft



Gender Rd / Lithopolis Rd

Maintaining Jurisdiction : Canal Winchester, OH
ICD: 166 ft



**OPTION 2 AESTHETIC EXAMPLE:
ESTIMATED CITY CONSTRUCTION
COST: \$61,350 (APPROXIMATE)**

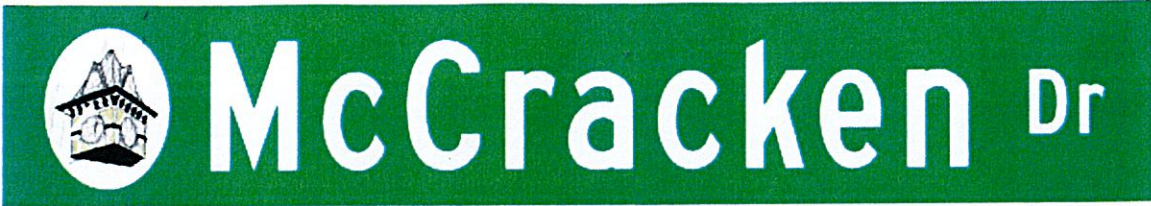
For Reference Only

Memo

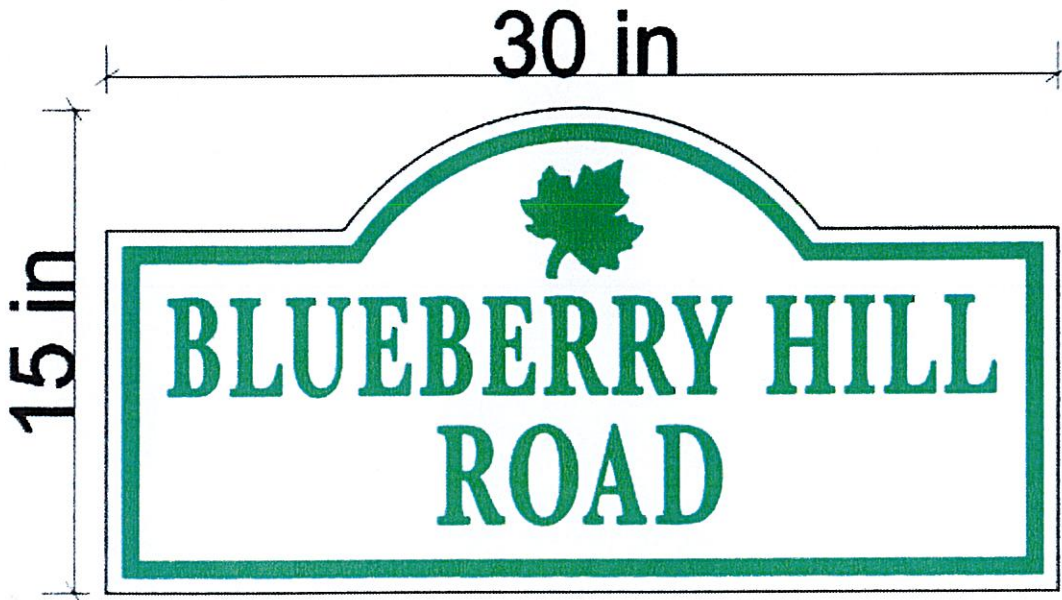
Option 1 is the “base” option that the TID would be expected to cover 100% based on previous construction projects. City funds would be expected to pay for any design elements beyond this, based on desired aesthetics/substantially different materials.

Option 2 is the slightly upgraded version with brick pavers in the truck apron only. This adds roughly a \$60K cost, expected to be covered by City funds. Landscaping maintenance (mowing/watering) are the same for both options.

A



B



Thanks,

Matt Olson

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