



Regular Council Meeting
Wednesday, November 4, 2020 - 6:30 PM
AGENDA

1. Call to Order
2. Roll Call
3. Invocation - Mr. Lee
4. Action on Minutes
 - a. October 20, 2020
5. Citizen comments on matters not on the agenda
6. Council Committee reports
 - a. **Planning & Zoning:** Met 10/27/20; Next 11/10/20 @ 6:30 pm hybrid
 - b. **Safety & Service:** Met 10/6/20 updated last time; Next 11/3/20 @ 5:00 pm hybrid
 - c. **Finance:** Met 10/20/20 & 10/27/20 minutes attached; Next 11/17/20 @ 5:00 pm hybrid
 - d. **Economic Development:** Met 10/1/20 updated previously; Next 11/5/20 @ 10:00 am Virtual
 - e. **Park & Rec:** Met 10/8/20 updated last time; Next 11/12/20 @ 10:00 am Virtual
 - f. **Miles Estate:** Next TBD
 - g. **Joint Recreation:** Next TBD
 - h. **School District Liaison:** Next TBD
 - i. **Storm Water Management:** Next TBD
 - j. **Rules:** Next TBD
 - k. **Personnel Board of Review:** Next TBD
 - l. **Tree Commission:** Next TBD
7. Director Reports
 - a. Service
 - i. Water
 - ii. Sewer
 - iii. Street
 - b. Manager
8. Tabled Legislation N/A
9. Public Hearings of Legislation

- a. **ORDINANCE 32-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. *Introduced October 20, 2020*
- b. **RESOLUTION 2020-38** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.
- c. **RESOLUTION 2020-39** A RESOLUTION TO REAPPOINT JIM ROBERTS TO THE JOHNSTOWN COMMUNITY IMPROVEMENT CORPORATION.
- d. **RESOLUTION 2020-40** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A COOPERATIVE AGREEMENT WITH MONROE TOWNSHIP, LICKING COUNTY, OHIO TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

10. Introduction of Legislation

- a. **ORDINANCE 33-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.
- b. **ORDINANCE 34-2020** AN ORDINANCE TO APPROVE EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF JOHNSTOWN, LICKING COUNTY, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021.

11. Other Business

12. Adjourn

Next Council Meeting November 17, 2020 6:30 pm



Regular Council
Tuesday, October 20, 2020 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for October 20, 2020 at 6:35 PM.

2. Roll Call

Present - Mayor Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Gordon Cromwell

3. Invocation - Ms. Hendren

4. Pledge of Allegiance

5. Action on Minutes

a. October 6, 2020 Special Council/Finance/Safety & Service

ACTION: Benjamin Lee moved to Approve as written; Marvin Block seconded and the vote was as follows:

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

b. October 6, 2020

ACTION: Benjamin Lee moved to Approve; Marvin Block seconded and the vote was as follows:

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

6. Proclamation

a. Arbor Day 2020

Mayor Dutcher proclaimed October 23, 2020 as Arbor Day in the Village of Johnstown.

7. Citizen comments on matters not on the agenda

1. Gordon Cromwell, Commander - American Legion Post 254

a. Promoted new program they would like to implement; "Johnstown Area Parade of Flags". This is an opportunity for the post to earn funds. Resident homeowners would be contacted by the Legion and offered opportunity to purchase an American Flag and holder for placement in their street tree lawn; a pvc pipe would be buried and capped, then on five holidays per year, the Legion would bring the flag for display, uncap to add the holder and put up the flag. Cost to home owner would be \$30.00 initially, then \$25.00 annually. Mr. Cromwell asks permission of Village Council to initiate the program.

b. Legion Post will be conducting the Christmas Toy Drive again this year and will be placing drop boxes in town. Also will be raising money for care baskets to give to families in need.

c. Have six veteran head stones being installed at Bigelow Cemetery.

d. The Legion has put approximately \$40,000 into the post building and now the roof is showing wear, they would like to be proactive and replace before major leaking causes damage; asks if the village can contribute financially.

e. Legion is trying to regain footing, COVID has taken a toll on their fundraising efforts and they would appreciate any help the village could provide them. Council gave Mr. Cromwell an application for the Johnstown Community Cares Act Program and encouraged the Legion to apply for funds the village will be granting.

Mr. Block said they were welcome to use his post-hole digger to install the pvc pipes for the flag program. Ms. Robertson and Mr. Lenner expressed concern for hitting buried utilities; Mr. Cromwell said they would bury the pvc pipe holder three feet deep and they would call the Ohio Utility Protection Service to mark before they dig.

ACTION:	Doug Lehner moved to give Council support for the Legion's Johnstown Area Parade of Flags program; Marvin Block seconded and all were in favor.
AYES:	Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest
NOES:	None
ABSTAIN:	None

Passed 7 - 0

2. Sharon Hendren inquired on how buildings get added to the historical registry; Mr. Block gave a brief description of the process.

8. Council Committee reports

- a. **Planning & Zoning:** 10/13/20 cancelled, rescheduled & met 10/15/20; Next 10/27/20 @ 6:30 pm Hybrid

Two re-plat applications approved for Pulte Homes and Schlabach Builders. Greater discussion with Pulte around the traffic signal at US62 and what they would be providing the village for traffic mitigation. Park National Bank to replace their sign with monument style, no set time for installation at this time. More staff discussion on the responsibility of Pulte Homes to install the light.

- b. **Safety & Service:** Met 10/6/20 combined Special Council & Finance - Council minutes attached; Next 11/4/20 @ 5:00 pm Hybrid

Combined - see Finance notes

- c. **Finance:** Met 10/6/20 combined Special Council & Safety Service - Council minutes attached; Met Special 10/13/20 minutes attached; Met 10/20/20; Next TBD.

Reviewed and approved applications for Community Cares Program; reviewed line items for budget 2021. Committee asked for a review of cases handled by the Licking County Humane Society for the time the village has been contracted with them. Called a Special Finance Committee meeting for October 27, 2020 at 5:00 pm

- d. **Economic Development:** Met 10/1/20 updated last time; Next 11/5/20 @ 10:00 am Virtual
- e. **Park & Rec:** Met 10/8/20 minutes attached; Next 11/12/20 @ 10:00 am Virtual
Items highlighted from minutes that were sent out in the packet.
- f. **Miles Estate:** Next TBD
- g. **Joint Recreation:** Next TBD
- h. **School District Liaison:** Next TBD
- i. **Storm Water Management:** Next TBD
- j. **Rules:** Next TBD
- k. **Personnel Board of Review:** Next TBD
- l. **Tree Commission:** Next TBD
Discussion on arrangements for trees being planted along US62.

9. Director Reports

- a. Chief of Police

Chief Haroon thanked Council for their support of the department since he started. Chief reviewed his director report sent out with packet.

b. Finance

Dana Steffan reviewed her Director report sent in packet; noted one correction in the report; the sewer improvements fund - shows \$194,000 collected, should read \$1,948,000.

Jack Liggett commented that if possible he would like to see revenue from the New Day waste water contract held back and accounted separately for enhancements and upgrades at the sewer plant that he knows will be needed within the next three to four years.

Discussion on accounting for the funds; possibly a resolution designating the percentage.

10. Tabled Legislation - N/A

11. Public Hearings of Legislation

- a. **ORDINANCE 29-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. ***Introduced October 6, 2020***
This is for CARES Act round two, money received from the county on September 3rd in the amount of \$24,810.52.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Marvin Block moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES: Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher
NOES: None
ABSTAIN: None

Passed 7 - 0

- b. **ORDINANCE 30-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. ***Introduced October 6, 2020***
Receipts the \$50,000 received from the bank loan for the new Police Cruiser and appropriates the money so we may pay the vendor.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Benjamin Lee moved to Approve; Carol Van Deest seconded and the vote was as follows:
AYES: Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 7 - 0

- c. **ORDINANCE 31-2020** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN CHAPTER 1175. *Introduced October 6, 2020*
Legislates restrictions on parking of commercial vehicles in residential districts.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Doug Lehner moved to Approve; Marvin Block seconded and the vote was as follows:
AYES: Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 7 - 0

12. Introduction of Legislation

- a. **ORDINANCE 32-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

Third round of CARES Act money in the amount of \$183,710.22 recieved on October 9th from the County; this approves incoming revenue and the appropriation of all CARES Act money. Public Hearing on November 4, 2020.

13. Other Business

1. Mr. Lenner said the traffic control device box at US62 and Commerce needs replaced, light trips causing traffic light to turn red for no reason; cost approximately \$10,000. No objection of Council, part will be ordered and legislation will be prepared to appropriate the funds.

2. Mr. Lenner was contacted by Monroe Township Trustee Troy Hendren on a joint effort to resurface Edwards Road; OPWC funds would be applied for the project. Council agreed this would be a temporary fix to make the road safe to drive on and would buy time until the rebuild scheduled for 2029; Council is agreeable to investigate costs.

3. Application for Project Mastodon and Jobs Ohio is in. Mr. Lenner hopes to have SIB

loan done this week.

4. Update provided on Johnstown Hometown Heroes and the Veteran banners on Main Street. Sales to general public will begin in January 2021.

5. Mayor Dutcher asked that Beggar's Night protocols be posted on the village website.

6. Chief Haroon thanked Councilman Block for the Halloween candy donation to the PD to pass out on Beggar's Night.

7. Discussion on need to extend the deadline for outside dining to coincide with Governor's declaration. No update on the Downtown Outdoor Refreshment Area and State guidelines; still in committee, will keep eye out for progress.

8. Update requested on letters still needing to go out to HOA's for enforcement of Stormwater Management Program; Jack Liggett will continue work as his time allows.

14. Adjourn

ACTION: Marvin Block moved to Adjourn; Carol Van Deest seconded and all were in favor.

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

Meeting adjourned at 8:18 pm

Next Council Meeting November 4TH (MOVED TO WEDNESDAY DUE TO ELECTION)



Finance Committee
Tuesday, October 20, 2020 - 5:00 PM
MINUTES

1. Call to Order

Committee Chair Benjamin Lee called the Finance Committee meeting for October 20, 2020 to order at 5:02 pm

Members Present - Ben Lee, Mayor Chip Dutcher, Cheryl Robertson
Absent - None

Staff present - Jim Lenner, Dana Steffan, Jack Liggett, Chief Haroon, Marvin Block, Bailey Klimchak, Mike Gutridge, Jim Blair, Teresa Monroe

Public present - None

2. Approval of Minutes

ACTION: Cheryl Robertson moved to Approve all three finance minutes as a whole; Chip Dutcher seconded and all were in favor.

AYES: None

NOES: None

ABSTAIN: None

Passed 3 - 0

- a. September 15, 2020
- b. Special Finance September 22, 2020
- c. Special Finance October 13, 2020

3. Finance Director Report / Bank-to-Book Reconciliation

a. Finance Director Report

No callouts from the bank-to-book report. Dana Steffan said nothing new or noteworthy in the Director report. Ben Lee noted revenue continuing to pick up, only down three to four percent from last year. Johnstown CIC is awaiting certification from the Secretary of State for the 501(c)(3) designation before the bank account can be set up; Dana will call to follow up on the status. Discussion on dollar amount that should be budgeted for CIC. Design Regulations may bridge into 2021, approximately half of the money budgeted has been spent, money not spent will be carried over to 2021 budget.

4. Review / Approval of Community Cares Applications - Mayor and Staff Recommendations

Update provided by Mayor Dutcher on applications received to date. \$29,700 approved for

Vision Statement: The Village of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character

first round of applications, recipients were FitZone11, Johnstown Fire Department Association, Historical Society, Children's Conservation League and Cornell School; discussion on other groups to approach for submission.

5. CARES Act Funding Round 3 Budget

Discussion on utilizing CARES Act funds to ensure all money granted is used.

a. CARES Act Tracker

Review of line items budgeted and additional requests of Department Directors. Jack Liggett to investigate pricing on rain gear and waders for his departments; Chief Haroon requested additional rain coats. Dana Steffan said it may be a good idea to purchase another drink vending machine for outside the Council chambers as we no longer have one; a lot of seniors and visitors used those machines; estimate \$4,000.00.

ACTION: Chip Dutcher moved to procure the soda machine and place it out front, spending up to \$4000.00; Benjamin Lee seconded and all were in favor.
AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 3 - 0

ACTION: Chip Dutcher moved to spend up to \$6000.00 on various uniform and equipment for the Service and Police Departments; Cheryl Robertson seconded and all were in favor.
AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 3 - 0

Jim Lenner added that the initial design for the Admin office rehab has been received and will be going forward with a design.

6. Continued Review 2021 Budget (Pick up where left off - PD Operating Expenses)

Continued discussion on operating supply line items for the Police Department currently at a deficit. Decision to leave the negative number and review after carry over is known in the new year.

Continued review of budget line items; edits as necessary to version three.

7. Other Business

Special Finance Committee meeting called for October 27, 2020 at 5:00 pm to finish line item discussions for budget 2021.

8. Adjourn

ACTION: Cheryl Robertson moved to Adjourn; Chip Dutcher seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:28 p.m.



Special Finance Committee
Tuesday, October 27, 2020 - 5:00 PM
MINUTES

1. Call to Order

Present - Benjamin Lee, Chip Dutcher, Cheryl Robertson

Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Marvin Block - Village Council, Teresa Monroe - Clerk of Council

Public present - None

2. Action on Minutes

a. October 20, 2020

ACTION: Cheryl Robertson moved to Approve; Chip Dutcher seconded and all were in favor

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

3. Review / Approval of Community Cares Applications - Mayor and Staff Recommendations

Review of applications received; \$55,170 requested in second round of Community Cares Applications. Applicants awarded are American Legion, Johnstown P.D. Association, Build Licking County, Johnstown United Methodist Church, Malone's Shop 740 and Johnstown Youth Athletic Association. Money requested exceeds money available by \$9,870; staff and committee recommend using the \$10,000 set aside for the incubator study not going forward at this time to backfill the original \$75,000 Community Cares Program increasing funds available to \$85,000.

ACTION: Benjamin Lee moved to approve round two application totals as listed and increase the Community Cares fund by another \$10,000 from incubator space line item; Cheryl Robertson seconded and all were in favor.

AYES: Lee, Robertson, Dutcher

NOES: None

ABSTAIN: None

Passed 3- 0

Mayor Dutcher noted that small businesses in need of help can also go to the Licking County Chamber of Commerce site because the County Commissioners gave them \$500,000 and they are looking for grant applicants. Additionally the Licking County Foundation has money available for not for profit organizations; Mayor Dutcher said he thanked the County Commissioners for the money they have given.

4. Budget 2021 Line Items

Continued review of Budget 2021 line items; edits as necessary to version four.

5. Other Business

1. Edwards Road - The village was approached by the Monroe Township Trustees about partnering to resurface Edwards Road. Estimated life of the resurface is four to seven years, which will be a good temporary fix until 2029 which is the full re-build year.

Met with engineer; OPWC application would look as follows:

Total project cost \$189,636.00

26% cash \$49,305.36 on hand for the project to pay for village portion, includes engineering services (money from Budget Stabilization Fund)

50% Loan \$70,165.32

50% Grant \$70,165.32

Discussion on the need to mirror what the township will do on the loan/grant ratio. Jack Liggett said if this joint project gets awarded, it would likely limit the opportunity for one of the other two OPWC projects previously listed as priorities. Committee decision that resurfacing Edwards Road would be a great community benefit that is greatly needed.

ACTION: Benjamin Lee moved to go forward with with this project as stated; Cheryl Robertson seconded and all were in favor.

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

\$20,000 is budgeted out of the Budget Stabilization Fund already for contingencies in 2021, an additional \$40,000 will be budgeted from that fund for this project; authorization resolution will be prepared for next council meeting.

6. Adjourn

ACTION: Benjamin Lee moved to Adjourn; Chip Dutcher seconded and the vote was as follows:

AYES: Benjamin Lee, Chip Dutcher, Cheryl Robertson

NOES: None

ABSTAIN: None

Passed 3 - 0

Meeting adjourned at 6:15 pm



Water Plant October 2020

- 1) As of October 29th, the flow is 13.03 MG.
- 2) Worked on shut-offs.
- 3) Worked on work-orders.
- 4) Trained a new Operator.
- 5) Switched lime feeder #2 to lime feeder #1 and cleaned 2 slaker.
- 6) Mowed the grass at the Water Plant.

Thank you,
Terry Nichols
Water Plant Superintendent
Village of Johnstown

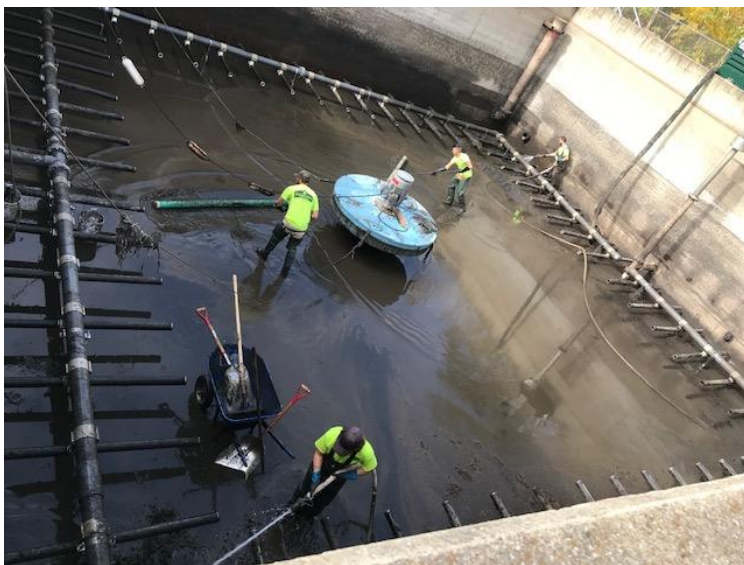




Sewer Plant October 2020

Total Flow - 12.738 MG

- Monthly maintenance
- Pressed biosolids
- Cleaned digester #1 & #2
- Location and cleaning of storm sewer structure in path of proposed 18" Jersey/Mink relief sewer
- Bulk water/sewer bills



*Rick Fitch
Chief Wastewater Operator
Sewer Plant*



Street Department Report October 2020

62 Update

- Punch list still needs to be done,

Westview

- All Water lines are in contractor started on storm structures

Croton Road

- Water line has started and going go, we are currently 75 feet past eagles nest

Street Department

- Locates
- Got services bored in on main street (hopefully done next week)
 - Got leafy dell cross walks thermo plast
- Helped with salt temple leveling for the walls and asphalt
 - Located water line on jersey for the sewer Project
 - Assisted on sewer digester cleaning
 - Assisted on water shut offs and turn on
 - Got the detour set up for the movie that was filmed in town
- Assisted the westview project by turning pressure down everyday for water lines
 - Assisted the water dept with their lime tubes
 - Got a count of all street lights for AEP program

Michael Gutridge
Service Director Johnstown ohio



VILLAGE MANGER REPORT – 10.30.2020

GENERAL ADMINISTRATION

This week the front office staff has been working from home except for Teresa. Due to an employee testing positive for COVID-19, I thought the safest thing to do was to keep those who were in contact away. After sanitizing the offices (thanks to the PD), Teresa manned the phone system all week. I greatly appreciate the efforts of Teresa to do this work all week.

All funds for the Village's CARES Act Assistance Program has been approved. We are currently in the process of signing agreements and disbursing checks.

The traffic signal at US 62/Commerce Boulevard has been repaired. The cost was just under \$10,000.

Mike Gutridge, Jack Liggett and Chief Haroon all helped navigate the process of closing SR 37 for movie production. All costs incurred will be passed on to the company. The road is scheduled for closure from 7am to 6pm on October 30th.

CAPTIAL PROJECTS

I am working on our Edwards Road OPWC package.

Construction continues on Westview Drive and Croton Road waterline. Both projects are going smoothly at this point.

A meeting is scheduled with ODOT and the consultant to review the stage II construction plans for the US 62 Turn Lane Phase II on Nov 12, 9am.

ECONOMIC DEVELOPMENT

GROW Licking County held their investors meeting this week. They shared the Johnstown community [video](#). I then shared it on social media with great feedback.

I will be attending (virtually or in some manner) the State Controlling Board for advocacy of state controlling board approval for Project Mastodon funding. It will be in late November or early December.

Project Circuit has requested an additional amendment to the CRA application. The change has been made by the Village. We are waiting on concurrence from the client. Continuing to work on the State Infrastructure Bank application as authorized by Village Council.

VILLAGE OF JOHNSTOWN



ORDINANCE 32-2020

599 S. Main Street
Johnstown, Ohio 43031
Telephone: 740-967-3177
Fax: 740-967-6415

AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

WHEREAS, the Council of the Village of Johnstown adopted its annual appropriations for 2020 on December 3, 2019; and

WHEREAS, the Council of the Village of Johnstown does hereby desire to amend its appropriations to encumber funds received from the Third Round of the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136 (the CARES Act) by way of the State of Ohio's County Coronavirus Relief Distribution Fund (see Resolution 2020-16); and

WHEREAS, the Village of Johnstown has received \$183,710.22 from Licking County on October 9th 2020; and

WHEREAS, the net effect on the finances of all Funds of the Village of Johnstown will be \$0.

NOW THEREFORE, be it ordained by the Council of the VILLAGE OF JOHNSTOWN, Licking County, Ohio, as follows:

Section One. That the revenues and appropriations for the CARES Act Fund that were set forth in Ordinance 40-19, adopted by the Council of the Village of Johnstown, State of Ohio, on December 3, 2019, be hereby amended to read as follows:

Revenues for CARES Act Fund 2909

Federal Grants	(increase)	\$ 183,710.22
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Appropriations for CARES Act Fund 2909

Supplies & Materials	(increase)	\$ 183,710.22
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NET EFFECT on CARES Act Fund 2909		\$ 0
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Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: October 20, 2020

Public Hearing/Vote: November 4, 2020

Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

DRAFT

VILLAGE OF JOHNSTOWN



RESOLUTION 2020-38

**A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PREPARE AND SUBMIT
AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION
STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT
PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Johnstown is planning to make capital improvements to Edwards Road, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs, and

NOW THEREFORE, BE IT RESOLVED by THE VILLAGE OF JOHNSTOWN

Section 1: The Village Manager is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Manager or Assistant Village Manager is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: It is found and determined that all formal actions of this Village Council, concerning and relating to the recommendation of adoption of this Resolution, were approved in an open meeting of this Village Council, and that meetings resulted in such formal action where meetings were open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction/Public Hearing/Vote: November 4, 2020

By: _____

Chip Dutcher Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

VILLAGE OF JOHNSTOWN



RESOLUTION 2020-39

A RESOLUTION TO REAPPOINT JIM ROBERTS TO THE JOHNSTOWN COMMUNITY IMPROVEMENT CORPORATION

WHEREAS, Council has ordained via Johnstown Village Ordinance 31-2019 for the formation of a community improvement corporation known as Johnstown Community Improvement Corporation (“Johnstown CIC”) to serve as the Village’s agency for the industrial, commercial, distribution and research development activities of the Village; and

WHEREAS, Mr. Roberts original appointment as a “Class I” Appointed Director of the Johnstown Community Improvement Corporation is expiring December 31, 2020; and

WHEREAS, each initial Class I Appointed Director shall serve for a one (1) year term or until his or her successor is duly elected and qualified; thereafter, each Appointed Director shall serve for a three (3) year term or until his or her successor is duly elected and qualified; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Johnstown, County of Licking, State of Ohio:

Section 1. That Mr. Roberts is hereby appointed to a new term as a “Class I” Appointed Director of the Johnstown Community Improvement Corporation for a term commencing January 1, 2021, and expiring December 31, 2023.

Section 2. This Resolution shall be in full force and effect from and after the earliest period allowed by law.

Date of Introduction/Public Hearing/Vote: November 4, 2020

By: _____

Chip Dutcher, Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

VILLAGE OF JOHNSTOWN



RESOLUTION 2020-40

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A COOPERATIVE AGREEMENT WITH MONROE TOWNSHIP, LICKING COUNTY, OHIO TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Johnstown is planning to make capital improvements to Edwards Road, and

WHEREAS, the Monroe Township is planning to make capital improvements to Edwards Road, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs, and

NOW THEREFORE, BE IT RESOLVED by THE VILLAGE OF JOHNSTOWN

Section 1: The Village Manager is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Manager or Assistant Village Manager is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: Village of Johnstown and Monroe Township enter into a cooperation agreement to submit an application to the Ohio Public Works Commission for the Edwards Road.

Section 4: Village of Johnstown will provide funds equal to _____ percent of the total project cost. Such funds will come from General Fund.

Section 5: Monroe Township will provide funds equal to [insert percent] percent of the total project cost. Such funds will come from [insert name of account / fund].

Section 6: Monroe Township authorizes Village of Johnstown to serve as lead applicant and to sign all necessary documents.

Section 7: Village of Johnstown agrees to pay its _____ percent of the cost as invoices are due.

Section 8: Monroe Township agrees to pay its [insert percentage] of the cost as invoices are due.

Section 9: It is found and determined that all formal actions of this Village Council, concerning and relating to the recommendation of adoption of this Resolution, were approved in an open

meeting of this Village Council, and that meetings resulted in such formal action where meetings were open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction/Public Hearing/Vote: November 4, 2020

By: _____

Chip Dutcher Mayor

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

Signature for Village of Johnstown: _____

Signature for Monroe Township: _____

VILLAGE OF JOHNSTOWN



ORDINANCE 33-2020

AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS

WHEREAS, the Council of the Village of Johnstown adopted its annual appropriations for 2020 on December 3, 2019; and

WHEREAS, the Council of the Village of Johnstown desires to purchase a traffic control box to be placed and used at the intersection of US Route 62 and Commerce Boulevard.; and

WHEREAS, the net effect on the finances of the Village of Johnstown will be an increased appropriation of \$10,000.00; and

WHEREAS, the State Highway & Improvement Fund balance is sufficient to cover this appropriation.

Section One. That the appropriations for the State Highway & Improvement Fund that were set forth in Ordinance 40-19, adopted by the Council of the Village of Johnstown, State of Ohio, on December 3, 2019, be hereby amended to read as follows:

State Highway & Improvement Fund

Supplies and Materials		\$	10,000.00
Net effect on State Highway & Improvement Fund	(decrease)	\$	10,000.00

Section Two. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the VILLAGE OF JOHNSTOWN.

Date of Introduction: November 4, 2020

Public Hearing/Vote: November 17, 2020

Effective Date:

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



ORDINANCE 34-2020

AN ORDINANCE TO APPROVE EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF JOHNSTOWN, LICKING COUNTY, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021

WHEREAS, State law and the Charter of the Village require that annual appropriations be adopted; and

WHEREAS, the Council of the Village of Johnstown does hereby desire to make the appropriations necessary to perform the functions of the Village.

NOW, THEREFORE, be it ordained by the Council of the Village of Johnstown, Licking County, Ohio, as follows:

Section 1: That the Council of the Village of Johnstown, State of Ohio, in order to provide for the expenses and other expenditures of said Village for the fiscal year beginning on January 1, 2021 and ending on December 31, 2021, the following sums be and are hereby set aside and appropriated as described in Exhibit A of this Ordinance attached hereto and incorporated herein as if fully rewritten.

Section 2: And the Village Manager and the Village Finance Director are hereby authorized to draw warrants for payments from any of the appropriations as detailed in Exhibit A of this Ordinance upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve the same, or an ordinance or resolution of the Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

Section 3: It is found and determined that all formal actions of this council concerning and relating to the adoption of this Ordinance were adopted in open meeting of this Council and that the meetings of any of its committees that resulted in such formal action where meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the Village of Johnstown.

Date of Introduction: November 4, 2020
Date of Second Read: November 17, 2020
Public Hearing/Passage: December 1, 2020
Effective Date: January 1, 2021

BY: _____

Mayor Chip Dutcher

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan S. Ashrawi, Law Director

VILLAGE OF JOHNSTOWN 2021 APPROPRIATIONS

10/30/2020

	AMOUNTS	SUBTOTALS	FUND TOTALS
GENERAL FUND			
SECURITY OF PERSONS & PROPERTY			
POLICE DEPARTMENT			
Personnel Costs	\$1,005,067.38		
Contractual Services	\$74,900.00		
Supplies & Materials	\$123,600.00		
Miscellaneous	\$1,500.00		
TOTAL APPROPRIATION, POLICE DEPARTMENT	\$1,205,067.38		
STREET LIGHTING			
Contractual Services	\$65,000.00		
TOTAL APPROPRIATION, STREET LIGHTING	\$65,000.00		
TOTAL APPROPRIATION, SECURITY OF PERSONS & PROPERTY		\$1,270,067.38	
PUBLIC HEALTH SERVICES			
Board of Public Health Fees	\$19,500.00		
TOTAL APPROPRIATION, PUBLIC HEALTH SERVICES		\$19,500.00	
LEISURE TIME ACTIVITIES			
RECREATION DEPARTMENT			
Personnel Costs	\$0.00		
Contractual Services	\$950.00		
Supplies & Materials	\$21,000.00		
Miscellaneous	\$0.00		
TOTAL APPROPRIATION, RECREATION DEPARTMENT	\$21,950.00		
TOTAL APPROPRIATION, LEISURE TIME ACTIVITIES		\$21,950.00	
COMMUNITY ENVIRONMENT			
ZONING DEPARTMENT			
Personnel Costs	\$112,207.51		
Contractual Services	\$16,800.00		
Supplies & Materials	\$800.00		
Miscellaneous	\$1,500.00		
TOTAL APPROPRIATION, ZONING DEPARTMENT	\$131,307.51		
OTHER COMMUNITY ENVIRONMENT			
Miscellaneous	\$27,000.00		
TOTAL APPROPRIATION, OTHER COMMUNITY ENVIRONMENT	\$27,000.00		
TOTAL APPROPRIATION, COMMUNITY ENVIRONMENT		\$158,307.51	
TRANSPORTATION			

STREET MAINTENANCE & REPAIR

Personnel Costs	\$0.00
Contractual Services	\$0.00

TOTAL APPROPRIATION, STREET MAINTENANCE & REPAIR	\$0.00
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TOTAL APPROPRIATION, TRANSPORTATION	\$0.00
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GENERAL GOVERNMENT**ADMINISTRATIVE OFFICES**

Personnel Costs	\$183,596.75
Contractual Services	\$207,500.00
Supplies & Materials	\$12,500.00

TOTAL APPROPRIATION, ADMINISTRATION OFFICES	\$403,596.75
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LEGISLATIVE ACTIVITIES

Personnel Costs	\$21,664.80
Contractual Services	\$37,750.00
Supplies & Materials	\$1,250.00
Miscellaneous	\$3,000.00

TOTAL APPROPRIATION, LEGISLATIVE ACTIVITIES	\$63,664.80
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MAYOR'S COURT

Personnel Costs	\$91,534.91
Contractual Services	\$2,400.00
Supplies & Materials	\$1,000.00
Miscellaneous	\$0.00

TOTAL APPROPRIATION, MAYOR'S COURT	\$94,934.91
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FINANCE DEPARTMENT

Personnel Costs	\$60,670.52
Contractual Services	\$19,650.00
Supplies & Materials	\$4,000.00

TOTAL APPROPRIATION, FINANCE DEPARTMENT	\$84,320.52
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LANDS & BUILDINGS

Contractual Services	\$81,700.00
Supplies & Materials	\$6,500.00

TOTAL APPROPRIATION, LANDS & BUILDINGS	\$88,200.00
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COUNTY AUDITOR & COUNTY TREASURER FEES

Contractual Services	\$6,000.00
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TOTAL APPROPRIATION, COUNTY AUDITOR & COUNTY TREASURER FEES	\$6,000.00
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AUDITOR OF STATE FEES

Contractual Services	\$0.00
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TOTAL APPROPRIATION, AUDITOR OF STATE FEES	\$0.00
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INCOME TAX ADMINISTRATION

Contractual Services	\$72,000.00
Miscellaneous	\$0.00

TOTAL APPROPRIATION, INCOME TAX ADMINISTRATION	\$72,000.00
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TOTAL APPROPRIATION, GENERAL GOVERNMENT	\$812,716.98
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OTHER FINANCING USES

Transfers	\$622,900.00
Other Uses of Funds	\$4,000.00

TOTAL APPROPRIATION, OTHER FINANCING USES		\$626,900.00
TOTAL APPROPRIATION, GENERAL FUND		\$2,909,441.87
STREET CONSTRUCTION, MAINTENANCE, & REPAIR FUND		
STREET MAINTENANCE & REPAIR		
Personnel Costs	\$331,675.17	
Contractual Services	\$11,000.00	
Supplies & Materials	\$79,600.00	
TOTAL APPROPRIATION, STREET MAINTENANCE & REPAIR		\$422,275.17
STREET CLEANING, SNOW & ICE REMOVAL		
Supplies & Materials	\$29,000.00	
TOTAL APPROPRIATION, STREET CLEANING, SNOW & REMOVAL		\$29,000.00
TRAFFIC SIGNS & SIGNALS		
Contractual Services	\$4,500.00	
Supplies & Materials	\$15,000.00	
TOTAL APPROPRIATION, TRAFFIC SIGNS & SIGNALS		\$19,500.00
SIDEWALKS		
Capital Outlay	\$6,000.00	
TOTAL APPROPRIATION, SIDEWALKS		\$6,000.00
Other Uses of Funds	\$1,000.00	
TOTAL APPROPRIATION, OTHER USES OF FUNDS		\$1,000.00
TOTAL APPROPRIATION, STREET CONSTRUCTION, MAINTENANCE & REPAIR FUND		\$477,775.17
STATE HIGHWAY & IMPROVEMENT FUND		
STREET MAINTENANCE & REPAIR		
Personnel Costs	\$0.00	
Contractual Services	\$1,000.00	
Supplies & Materials	\$10,000.00	
TOTAL APPROPRIATION, STREET MAINTENANCE & REPAIR		\$11,000.00
STREET CLEANING, SNOW & ICE REMOVAL		
Supplies & Materials	\$4,000.00	
TOTAL APPROPRIATION, STREET CLEANING, SNOW & REMOVAL		\$4,000.00
TRAFFIC SIGNS & SIGNALS		
Contractual Services	\$7,500.00	
Supplies & Materials	\$0.00	
TOTAL APPROPRIATION, TRAFFIC SIGNS & SIGNALS		\$7,500.00
TOTAL APPROPRIATION, STATE HIGHWAY & IMPROVEMENT FUND		\$22,500.00

PERMISSIVE MOTER VEHICLE LICENSE TAX FUND

Capital Outlay \$0.00

TOTAL APPROPRIATION, PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND **\$0.00**

COPS FAST FUND

Personnel Costs \$0.00

TOTAL APPROPRIATION, COPS FAST FUND **\$0.00**

AMOUNT SUBTOTALS FUND TOTALS

ENFORCEMENT & EDUCATION FUND

Supplies & Materials \$0.00

TOTAL APPROPRIATION, ENFORCEMENT & EDUCATION FUND **\$0.00**

EQUITABLE SHARING FUND

Supplies & Materials \$0.00

TOTAL APPROPRIATION, EQUITABLE SHARING FUND **\$0.00**

MAYOR'S COURT — COMPUTER FUND

Supplies & Materials \$0.00

TOTAL APPROPRIATION, MAYOR'S COURT — COMPUTER FUND **\$0.00**

AMOUNT SUBTOTALS

BABCOCK PROJECTS FUND

Capital Outlay \$0.00

TOTAL APPROPRIATION, BABCOCK PROJECTS FUND **\$0.00**

BUDGET STABILIZATION FUND

Capital Outlay \$60,000.00

TOTAL APPROPRIATION, BUDGET STABILIZATION FUND **\$60,000.00**

FEMA FUND

Supplies & Materials \$0.00

TOTAL APPROPRIATION, FEMA FUND **\$0.00**

SCHOOL TRAFFIC IMPROVEMENT FUND

Supplies & Materials	\$10,000.00	
TOTAL APPROPRIATION, SCHOOL TRAFFIC IMPROVEMENT FUND		\$10,000.00
RESTRICTED POLICE GRANT FUND		
Contractual Services	\$0.00	
TOTAL APPROPRIATION, RESTRICTED POLICE GRANT FUND		\$0.00
RIGHT OF WAY FUND		
Contractual Services	\$3,000.00	
Capital Outlay	\$0.00	
TOTAL APPROPRIATION, RIGHT OF WAY FUND		\$3,000.00
EMPLOYEE FUND		
Transfers - out	\$0.00	
TOTAL APPROPRIATION, EMPLOYEE FUND		\$0.00
DEBT SERVICE FUND		
Debt Service	\$490,000.00	
TOTAL APPROPRIATION, DEBT SERVICE FUND		\$490,000.00
CAPITAL PROJECTS FUND		
Capital Outlay	\$331,000.00	
TOTAL APPROPRIATION, CAPITAL PROJECTS FUND		\$331,000.00
CAPITAL PROJECTS FUND - Rt 62		
Capital Outlay	\$0.00	
TOTAL APPROPRIATION, CAPITAL PROJECTS FUND Rt 62		\$0.00
WATER OPERATIONS FUND		
Personnel Costs	\$340,583.01	
Contractual Services	\$126,950.00	
Supplies & Materials	\$289,400.00	
Permit Fees	\$6,000.00	
Capital Outlay	\$0.00	
Other Uses of Funds	\$1,500.00	
TOTAL APPROPRIATION, WATER OPERATIONS FUND		\$764,433.01

SEWER OPERATIONS FUND

Personnel Costs	\$380,561.28
Contractual Services	\$254,000.00
Supplies & Materials	\$297,900.00
Permit Fees	\$4,000.00
Capital Outlay	\$0.00
Other Uses of Funds	\$1,500.00

TOTAL APPROPRIATION, SEWER OPERATIONS FUND **\$937,961.28**

WATER REPLACEMENT & IMPROVEMENTS FUND

Capital Outlay	\$4,448,033.00
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TOTAL APPROPRIATION, WATER REPLACEMENT & IMPROVEMENTS FUND **\$4,448,033.00**

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SEWER REPLACEMENT & IMPROVEMENTS FUND

Capital Outlay	\$2,730,000.00
Miscellaneous	\$0.00

TOTAL APPROPRIATION, SEWER REPLACEMENT & IMPROVEMENTS FUND **\$2,730,000.00**

WATER DEBT SERVICE FUND

Debt Service	\$396,600.00
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TOTAL APPROPRIATION, WATER DEBT SERVICE FUND **\$396,600.00**

SEWER DEBT SERVICE FUND

Debt Service	\$481,500.00
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TOTAL APPROPRIATION, SEWER DEBT SERVICE FUND **\$481,500.00**

ENTERPRISE DEPOSIT FUND

Miscellaneous	\$35,000.00
Transfers	\$1,000.00

TOTAL APPROPRIATION, ENTERPRISE DEPOSIT FUND **\$36,000.00**

UNCLAIMED MONIES FUND

Transfers	\$0.00
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TOTAL APPROPRIATION, UNCLAIMED MONIES FUND **\$0.00**

MAYOR'S COURT FUND

Contractual Services

\$85,000.00

TOTAL APPROPRIATION, MAYOR'S COURT FUND

\$85,000.00

TOTAL APPROPRIATIONS, ALL FUNDS

\$14,183,244.33