



Design Guidelines Steering Committee
Monday, March 3, 2025 - 5:30 PM
MINUTES

1. Call to Order/Roll Call

Heather Green called the Design Guidelines Steering Committee meeting to order for Monday, March 3, 2025 at 5:30 pm.

Present - Chair Heather Green, Andrew Hale, Craig Bohning, Franz Stein
Absent - Dustin Gerken

Staff present - Sean Staneart - City Manager, Trevor Traphagen - City Planner/MKSK, Janco Swart - MKSK, Kristen Asiedu - MKSK, Ryan Green - City Council/Planning & Zoning, Teresa Monroe - Clerk of Council

Public present - None

2. Public Comment

No comments.

3. Approval of Minutes

a. February 5, 2025

ACTION: Craig Bohning moved to approve; Heather Green seconded and all were in favor.

AYES: Heather Green, Andrew Hale, Craig Bohning, Franz Stein

NOES: None

ABSTAIN: None

Passed 4 - 0

4. Work Session - Johnstown Design Guidelines; Draft Outline discussion/edits

a. Draft outline

Trevor Traphagen walked through the "skeleton" sections of the draft document and their purpose, a revised map for the design districts and opening spreads of the document. Board review, comments and questions. Trevor said their plan now is to build out the outline provided, he would like to take about four weeks to provide a draft to the committee, give them a couple weeks to review and then return to a future Design Review Board meeting for discussion.

5. Other Business

No further business.

6. Adjourn

ACTION: Andrew Hale moved to adjourn; Heather Green seconded and all were in favor.

AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning

NOES: None

ABSTAIN: None

Passed 4 - 0

The meeting ended at 6:57 pm.
