



Regular Council
Tuesday, October 20, 2020 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for October 20, 2020 at 6:35 PM.

2. Roll Call

Present - Mayor Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

Absent - None

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Gordon Cromwell

3. Invocation - Ms. Hendren

4. Pledge of Allegiance

5. Action on Minutes

a. October 6, 2020 Special Council/Finance/Safety & Service

ACTION: Benjamin Lee moved to Approve as written; Marvin Block seconded and the vote was as follows:

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

- b. October 6, 2020

ACTION: Benjamin Lee moved to Approve; Marvin Block seconded and the vote was as follows:

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

6. Proclamation

- a. Arbor Day 2020

Mayor Dutcher proclaimed October 23, 2020 as Arbor Day in the Village of Johnstown.

7. Citizen comments on matters not on the agenda

1. Gordon Cromwell, Commander - American Legion Post 254

a. Promoted new program they would like to implement; "Johnstown Area Parade of Flags". This is an opportunity for the post to earn funds. Resident homeowners would be contacted by the Legion and offered opportunity to purchase an American Flag and holder for placement in their street tree lawn; a pvc pipe would be buried and capped, then on five holidays per year, the Legion would bring the flag for display, uncap to add the holder and put up the flag. Cost to home owner would be \$30.00 initially, then \$25.00 annually. Mr. Cromwell asks permission of Village Council to initiate the program.

b. Legion Post will be conducting the Christmas Toy Drive again this year and will be placing drop boxes in town. Also will be raising money for care baskets to give to families in need.

c. Have six veteran head stones being installed at Bigelow Cemetery.

d. The Legion has put approximately \$40,000 into the post building and now the roof is showing wear, they would like to be proactive and replace before major leaking causes damage; asks if the village can contribute financially.

e. Legion is trying to regain footing, COVID has taken a toll on their fundraising efforts and they would appreciate any help the village could provide them. Council gave Mr. Cromwell an application for the Johnstown Community Cares Act Program and encouraged the Legion to apply for funds the village will be granting.

Mr. Block said they were welcome to use his post-hole digger to install the pvc pipes for the flag program. Ms. Robertson and Mr. Lenner expressed concern for hitting buried utilities; Mr. Cromwell said they would bury the pvc pipe holder three feet deep and they would call the Ohio Utility Protection Service to mark before they dig.

ACTION: Doug Lehner moved to give Council support for the Legion's Johnstown Area Parade of Flags program; Marvin Block seconded and all were in favor.

AYES: Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 7 - 0

2. Sharon Hendren inquired on how buildings get added to the historical registry; Mr. Block gave a brief description of the process.

Vision Statement: The Village of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character

8. Council Committee reports

- a. **Planning & Zoning:** 10/13/20 cancelled, rescheduled & met 10/15/20; Next 10/27/20 @ 6:30 pm Hybrid
Two re-plat applications approved for Pulte Homes and Schlabach Builders. Greater discussion with Pulte around the traffic signal at US62 and what they would be providing the village for traffic mitigation. Park National Bank to replace their sign with monument style, no set time for installation at this time. More staff discussion on the responsibility of Pulte Homes to install the light.
- b. **Safety & Service:** Met 10/6/20 combined Special Council & Finance - Council minutes attached; Next 11/4/20 @ 5:00 pm Hybrid
Combined with Finance.
- c. **Finance:** Met 10/6/20 combined Special Council & Safety Service - Council minutes attached; Met Special 10/13/20 minutes attached; Met 10/20/20; Next TBD.

Reviewed and approved applications for Community Cares Program; reviewed line items for budget 2021. Committee asked for a review of cases handled by the Licking County Humane Society for the time the village has been contracted with them. Called a Special Finance Committee meeting for October 27, 2020 at 5:00 pm

- d. **Economic Development:** Met 10/1/20 updated last time; Next 11/5/20 @ 10:00 am Virtual
- e. **Park & Rec:** Met 10/8/20 minutes attached; Next 11/12/20 @ 10:00 am Virtual
Items highlighted from minutes that were sent out in the packet.
- f. **Miles Estate:** Next TBD
- g. **Joint Recreation:** Next TBD
- h. **School District Liaison:** Next TBD
- i. **Storm Water Management:** Next TBD
- j. **Rules:** Next TBD
- k. **Personnel Board of Review:** Next TBD
- l. **Tree Commission:** Next TBD
Discussion on arrangements for trees being planted along US62.

9. Director Reports

- a. Chief of Police
Chief Haroon thanked Council for their support of the department since he started. Chief reviewed his director report sent out with packet.

b. Finance

Dana Steffan reviewed her Director report sent in packet; noted one correction in the report; the sewer improvements fund - shows \$194,000 collected, should read \$1,948,000.

Jack Liggett commented that if possible he would like to see revenue from the New Day waste water contract held back and accounted separately for enhancements and upgrades at the sewer plant that he knows will be needed within the next three to four years. Discussion on accounting for the funds; possibly a resolution designating the percentage.

10. Tabled Legislation - N/A

11. Public Hearings of Legislation

- a. **ORDINANCE 29-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. ***Introduced October 6, 2020***

This is for CARES Act round two, money received from the county on September 3rd in the amount of \$24,810.52.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Marvin Block moved to Approve; Sharon Hendren seconded and the vote was as follows:

AYES: Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest , Chip Dutcher

NOES: None

ABSTAIN: None

Passed 7 - 0

- b. **ORDINANCE 30-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS. ***Introduced October 6, 2020***

Receipts the \$50,000 received from the bank loan for the new Police Cruiser and appropriates the money so we may pay the vendor.

Public Hearing: There were no comments either for or against the legislation.

ACTION:	Benjamin Lee moved to Approve; Carol Van Deest seconded and the vote was as follows:
AYES:	Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson
NOES:	None
ABSTAIN:	None

Passed 7 - 0

- c. **ORDINANCE 31-2020** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN CHAPTER 1175. ***Introduced October 6, 2020***
Legislates restrictions on parking of commercial vehicles in residential districts.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Doug Lehner moved to Approve; Marvin Block seconded and the vote was as follows:
AYES: Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 7 - 0

12. Introduction of Legislation

- a. **ORDINANCE 32-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

Third round of CARES Act money in the amount of \$183,710.22 recieved on October 9th from the County; this approves incoming revenue and the appropriation of all CARES Act money. Public Hearing on November 4, 2020.

13. Other Business

1. Mr. Lenner said the traffic control device box at US62 and Commerce needs replaced, light trips causing traffic light to turn red for no reason; cost approximately \$10,000. No objection of Council, part will be ordered and legislation will be prepared to appropriate the funds.
2. Mr. Lenner was contacted by Monroe Township Trustee Troy Hendren on a joint effort to resurface Edwards Road; OPWC funds would be applied for the project. Council agreed this would be a temporary fix to make the road safe to drive on and would buy time until the rebuild scheduled for 2029; Council is agreeable to investigate costs.
3. Application for Project Mastodon and Jobs Ohio is in. Mr. Lenner hopes to have SIB loan done this week.
4. Update provided on Johnstown Hometown Heroes and the Veteran banners on Main Street. Sales to general public will begin in January 2021.
5. Mayor Dutcher asked that Beggar's Night protocols be posted on the village website.
6. Chief Haroon thanked Councilman Block for the Halloween candy donation to the PD to pass out on Beggar's Night.
7. Discussion on need to extend the deadline for outside dining to coincide with Governor's declaration. No update on the Downtown Outdoor Refreshment Area and State guidelines; still in committee, will keep eye out for progress.
8. Update requested on letters still needing to go out to HOA's for enforcement of Stormwater Management Program; Jack Liggett will continue work as his time allows.

14. Adjourn

- ACTION:** Marvin Block moved to Adjourn; Carol Van Deest seconded and all were in favor.
- AYES:** Chip Dutcher, Cheryl Robertson, Doug Lehner, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest
- NOES:** None
- ABSTAIN:** None

Passed 7 - 0

Meeting adjourned at 8:18 pm

Next Council Meeting November 4TH (MOVED TO WEDNESDAY DUE TO ELECTION)