



Design Review Board
Tuesday, April 8, 2025 - 5:00 PM
MINUTES

1. Call to Order/Roll Call

Board Chair Heather Green called the Design Review Board to order for Tuesday, April 8, 2025 at 5:04 pm.

Present - Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken

Absent - None

Staff present - Sean Staneart - City Manager, Teresa Monroe - Clerk of Council

Public present - Todd McConnell

2. Public Comment on items not on the agenda

No comments.

3. Approval of Minutes

ACTION: Craig Bohning moved to approve en bloc; Andrew Hale seconded and the vote was as follows:

AYES: Craig Bohning, Dustin Gerken, Andrew Hale, Heather Green, Franz Stein

NOES: None

ABSTAIN: None

Passed 5 - 0

a. March 11, 2025

b. March 25, 2025

4. TABLED - Application # 1-20-20 Certificate of Appropriateness; 670 W. Coshocton Street - Sign

Remains tabled.

5. Application # 4-7-10 Certificate of Appropriateness; 138 W. Coshocton St. - Exterior siding

a. Application

Applicant Todd McConnell was present. The house is currently white metal siding, with faded green shutters, going to blue vinyl with white trim wrapped windows, the siding will be horizontal. Board review of application and vinyl siding material sample provided. The applicant plans to keep the current doors and windows, stone and porch pillars will remain white. Garage in rear is not being sided.

ACTION: Andrew Hale moved to approve; Craig Bohning seconded and the vote was as follows:

AYES: Andrew Hale, Heather Green, Craig Bohning, Dustin Gerken

NOES: Franz Stein
ABSTAIN: None

Passed 4 - 1

Dustin Gerkin said he thinks if the windows lose the shutters, the casing might look narrow, he thinks white shutters would look really nice. The applicant said they were on the fence still about shutters and asked if they decided to add them, would he need to come back. Franz Stein said his no vote was because there was no design for the windows, he would have liked to see a more complete design, it doesn't look finished. Sean Stanearth said that because the current shutters are vinyl, they could be replaced with vinyl without coming before the board, the reason this had to come before the board was because it was a change in material, metal to vinyl.

6. Application # 2-20-5 Certificate of Appropriateness; 196 S. Oregon Street - Exterior siding

a. Application

Applicant not present. It was stated that this siding job has already been completed, the Zoning Inspector notified the applicant that a permit was needed because of the change in material. The board reviewed the application and photos and agreed that it was tastefully done and an improvement to the home, there were no issues expressed.

ACTION: Heather Green moved to approve; Andrew Hale seconded and the vote was as follows:
AYES: Heather Green, Franz Stein, Craig Bohning, Dustin Gerken, Andrew Hale
NOES: None
ABSTAIN: None

Passed 5 - 0

7. Other Business

1. MKSK has sent out the Design Guidelines Document draft for the board's review. Comments are due by April 21st.

8. Adjourn

ACTION: Franz Stein moved to adjourn; Andrew Hale seconded and all were in favor.
AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken
NOES: None
ABSTAIN: None

Passed 5 - 0

The meeting ended at 5:32 pm.