



Design Review Board Meeting
Tuesday, April 8, 2025 - 5:00 PM
AGENDA

1. Call to Order/Roll Call
2. Public Comment on items not on the agenda
3. Approval of Minutes
 - a. March 11, 2025
 - b. March 25, 2025
4. TABLED - Application # 1-20-20 Certificate of Appropriateness; 670 W. Coshocton Street - Sign
5. Application # 2-20-5 Certificate of Appropriateness; 196 S. Oregon Street - Exterior siding
 - a. Application
6. Application # 4-7-10 Certificate of Appropriateness; 138 W. Coshocton St. - Exterior siding
 - a. Application
7. Other Business
8. Adjourn



Design Review Board
Tuesday, March 11, 2025 - 5:30 PM
MINUTES

1. Call to Order

Board Chair Heather Green called the Design Review Board to order for March 11, 2025 at 5:33 pm.

2. Roll Call

Present - Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken

Absent - None

Staff present - Sean Staneart - City Manager, Ryan Green - City Council, Teresa Monroe - Clerk of Council

Public present - Joanna Daskivich

3. Public Comment on items not on the agenda

No comments

4. Approval of Minutes

a. January 28, 2025

ACTION: Craig Bohning moved to approve; Heather Green seconded and the vote was as follows:

AYES: Heather Green, Franz Stein, Craig Bohning

NOES: None

ABSTAIN: Andrew Hale, absence

Passed 3 - 0

b. February 11, 2025

ACTION: Heather Green moved to approve; Andrew Hale seconded and the vote was as follows:

AYES: Heather Green, Andrew Hale, Craig Bohning

NOES: None

ABSTAIN: Franz Stein, Dustin Gerken; absence

Passed 3 - 0

5. Application # 2-4-10 Certificate of Appropriateness; 28 A S. Main Street - Sign

a. Application

Applicant not present. Committee review; question on whether two businesses can be on the same sign and if the phone numbers were allowed. Sean Staneart said since both businesses are located there, it can have both names but phone numbers are not permitted. Also a question on whether the visible blue shown in the rendering is just a backing and the sign will only be the white letters. The board would also like clarification on what each of the businesses do, the application references pet grooming, kennel and cattery. The direction for the applicant is to answer the questions asked and provide a new sign image with phone numbers removed.

ACTION: Heather Green moved to table the application; Franz Stein seconded and all were in favor.
AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken
NOES: None
ABSTAIN: None

Passed 5 - 0 TABLED

6. Application # 2-25-35 Certificate of Appropriateness; 60 S. Main Street - Sign

a. Application

Applicant Joanna Daskivich was present. Board review of the application and the sign dimensions, applicant stated that there will be eight foot clearance from the bottom of the sign to the sidewalk. The applicant provided the actual sign and hanging hardware for board review. Discussion on the type of sign and location on the building relative to the door, the board requested that the sign be moved closer to the door entrance, halfway between where currently shown and the door.

ACTION: Craig Bohning moved to approve with the condition on sign placement discussed; Andrew Hale seconded and the vote was as follows:
AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken
NOES: None
ABSTAIN: None

Passed 5 - 0

The board asked when they plan to open, the applicant said in May.

7. Other Business

1. The board will see additional sign applications and COA for Tractor Supply at the next meeting.
2. Heather Green asked if they would be seeing the demolitions planned for the nursing home expansion, Sean Staneart said that they would, nothing has been filed yet.

8. Adjourn

ACTION: Andrew Hale moved to adjourn; Heather Green seconded and all were in favor.
AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken
NOES: None
ABSTAIN: None

Passed 5 - 0

The meeting adjourned at 6:05 pm.



Design Review Board
Tuesday, March 25, 2025 - 5:00 PM
MINUTES

1. Call to Order

Board Chair Heather Green called the Design Review Board to order for March 25, 2025 at 5:03 pm

2. Roll Call

Present - Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken
Absent - None

Staff present - Sean Staneart - City Manager

Public present - Brian Elliott (Tractor Supply)

3. Public Comment on items not on the agenda

No comments

4. Application # 1-20-20 Certificate of Appropriateness; 670 W. Coshocton Street - Sign

a. Application

Applicant not present. The board wants to see a material sample and the mounting material that will connect the sign to the wall. They would also like to have a description for the lettering application, will the letters be paint or vinyl etc.

ACTION: Craig Bohning moved to table; Heather Green seconded and the vote was as follows:

AYES: Andrew Hale, Heather Green, Franz Stein, Craig Bohning, Dustin Gerken

NOES: None

ABSTAIN: None

Passed 5 - 0 TABLED

5. Application # 1-12-5 Certificate of Appropriateness; 659 W. Coshocton Street

a. Application

Board review of application and material samples provided. The sign on the gable garden center awning is not permitted, it will need a separate sign permit application.

Conditions discussed:

1. The garden center sign will need a separate sign permit
2. The two new exterior doors on the side elevation need to be the same material as the front entry door
3. Red stripe is not permitted, as shown on the side exterior elevation
4. The underneath side of the corrugated metal garden center awning will be black (not red)

ACTION: Heather Green moved to approve with the conditions discussed/listed; Franz Stein seconded and the vote was as follows:

AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken

NOES: None
ABSTAIN: None

Passed 5 - 0

6. TABLED - Application # 2-4-10 Certificate of Appropriateness; 28 A South Main Street - Sign

a. Application

ACTION: Andrew Hale moved to take from the table; Heather Green seconded and the vote was as follows:

AYES: Andrew Hale, Heather Green, Franz Stein, Craig Bohning, Dustin Gerken

NOES: None

ABSTAIN: None

Passed 5 - 0

ACTION: Craig Bohning moved to approve with a rectangle border on the sign and the "&" symbol between the business names; Andrew Hale seconded and the vote was as follows:

AYES: Andrew Hale, Heather Green, Franz Stein, Craig Bohning, Dustin Gerken

NOES: None

ABSTAIN: None

Passed 5 - 0

7. Other Business

No further business.

8. Adjourn

ACTION: Craig Bohning moved to adjourn; Heather Green seconded and the vote was as follows:

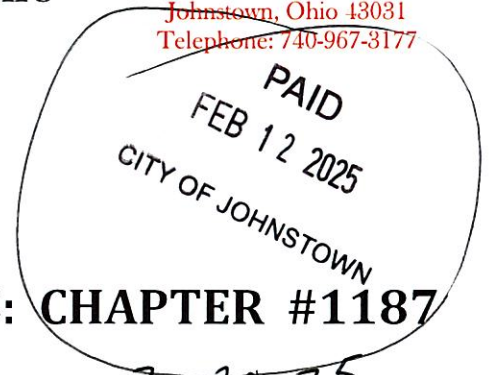
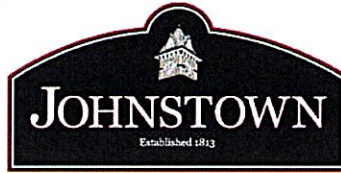
AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning, Dustin Gerken

NOES: None

ABSTAIN: None

Passed 5 - 0

The meeting ended at 6:00 pm.



CERTIFICATE OF APPROPRIATENESS: CHAPTER #1187

Application Number: 2-20-5 Date: 2/20/25

FEES:

Base Fee: \$ 300

Total Fee Amount: \$ 300 Paid: Check # ✓ Cash: \$ _____

(PLEASE PRINT LEGIBLY)

1. Applicant: Wesley L. Kline Phone: (740) 398-8636
2. Property Address: 196 S. Oregon St. City: Johnstown State: Oh Zip: 43031
3. Applicant's E-mail: wes-subway@yahoo.com
4. ~~Business~~ Owner's Name: Wesley Kline Phone: (740) 398-8636
5. Contractor's Name: Roger Kizer Phone: (740) 485-0813
6. Principal Business Activity: N.A.
7. Existing Use of Property: R-1
8. Square Footage of ~~Proposed~~ Building or Business: 1200 sq. ft.
9. Zoning District: GCC-1 Number of Off-Street Parking Spaces: 2
10. Estimated Cost of Improvements: \$ 27,000.00

****** Materials required for submission with this application. (Digital file preferred)**

- (1) A dimensioned site plan showing existing conditions including all structures, pavement, curb-cut locations, natural features such as tree masses and riparian corridors, and rights-of-way.
- (2) A dimensioned site plan showing the proposed site change including structures, pavement, revised curb-cut locations, landscaping, property lines and screening of mechanicals.

- (3) Illustration of all existing building elevations from street/ground to scale & picture of project before starting.
- (4) Illustrations of all proposed building elevations to scale & picture of project when it's finished.
- (5) Samples of proposed building materials.
- (6) Color samples for proposed roof, siding, etc.
- (7) **ASK THE ZONING INSPECTOR ABOUT** the Sign with the Date, and Time for the Public Hearing.

List of Materials that will be used on the project:

1. Replace Siding 2. _____
3. Vinyl Siding 4. _____
5. New Aluminum Gutters 6. _____
7. _____ 8. _____

List of Contiguous Neighbors and Addresses:

- | | | | |
|------------------------------|--|-------|----------|
| 1. <u>Jeff Barr</u> | <u>181 S. Main St. Johnstown OH 43031</u> | State | Zip Code |
| Neighbor's Name | Neighbor's Address | | |
| 2. <u>Johnstown UMC</u> | <u>159 S. Main St Johnstown OH 43031</u> | State | Zip Code |
| Neighbor's Name | Neighbor's Address | | |
| 3. <u>Shirley Evans</u> | <u>177 S Oregon St. Johnstown OH 43031</u> | State | Zip Code |
| Neighbor's Name | Neighbor's Address | | |
| 4. <u>Matthew Van Winkle</u> | <u>173 S. Main St. Johnstown OH 43031</u> | State | Zip Code |
| Neighbor's Name | Neighbor's Address | | |

The undersigned is applying for a Certificate of Appropriateness Permit for the following use: said permit is to be issued based on the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true & correct and agrees to follow all applicable laws.

Applicant's Signature: x  Date: 2/11/2025

**** CHECKS PAYABLE TO: CITY OF JOHNSTOWN**

599 S. Main St. Johnstown, OH 43031

OFFICE USE ONLY:

Date Received in Office: 2 / 12 / 25 By: J. Wymer

Date of Planning and Zoning Commission Meeting: 4 / 8 / 25

Date Permit Approved or Denied by P & Z Commission or DRB: ____/____/____

Conditions Necessary for Approval: _____

City Manager Signature: x _____

Before





Before

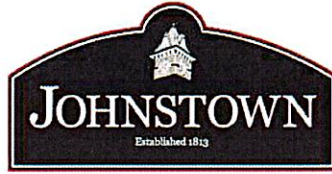


Be fore

After







CERTIFICATE OF APPROPRIATENESS: CHAPTER #1187

Application Number: 4-7-10 Date: 4 / 7 / 25

FEES:

Base Fee: \$ 300

Total Fee Amount: \$ 300 Paid: Check # _____ Cash: \$ ✓

(PLEASE PRINT)

1. Applicant: Todd McConnell Phone: (614) 940-6849
2. Property Address: 138 W. Coshocton St. City: Johnstown State: OH Zip: 43031
3. Applicant's E-mail: chili.todd@gmail.com
4. Business Owner's Name: _____ Phone: () -
5. Contractor's Name: Keith Ryan Phone: (740) 398-3941
6. Principal Business Activity: _____
7. Existing Use of Property: Single family home
8. Square Footage of Proposed Building or Business: 2200 sq. ft. Single family home
9. Zoning District: _____ Number of Off-Street Parking Spaces: _____
10. Estimated Cost of Improvements: \$ _____

IN ADDITION, THE FOLLOWING ITEMS MUST ACCOMPANY THIS APPLICATION:

- (Conditional) Eight full sets (11x17) of to scale plans and dimensioned drawings showing the property, with all elevations and the location of existing and proposed buildings and alterations are required. Attach any requested, supplemental or necessary documentation. **(Required only if asked for by the Zoning Inspector.)**

List of Materials that will be used on the project:

1. grey Vinyl Siding
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

List of Contiguous Neighbors and Addresses:

- | | | | | |
|----|-------------------|-----------------------------|-----------|--------------|
| 1. | <u>Keith Ryan</u> | <u>150 W. Coshocton St.</u> | <u>OH</u> | <u>43031</u> |
| | Neighbor's Name | Neighbor's Address | State | Zip Code |
| 2. | <u>N/A</u> | _____ | _____ | _____ |
| | Neighbor's Name | Neighbor's Address | State | Zip Code |
| 3. | _____ | _____ | _____ | _____ |
| | Neighbor's Name | Neighbor's Address | State | Zip Code |
| 4. | _____ | _____ | _____ | _____ |
| | Neighbor's Name | Neighbor's Address | State | Zip Code |

The undersigned is applying for a Certificate of Appropriateness Permit for the following use: said permit is to be issued based on the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true & correct and agrees to follow all applicable laws.

Applicant's Signature: x [Signature] Date: 03 / 20 / 2025

OFFICE USE ONLY:

Date Received in Office: 4 / 7 / 25 By: T. Wymer

Date of Planning and Zoning Commission Meeting: 4 / 8 / 25

Date Permit Approved or Denied by Planning Commission: / /

Conditions Necessary for Approval: _____

City Manager Signature: x _____







