



Design Review Board
Tuesday, February 11, 2025 - 5:30 PM
MINUTES

1. Call to Order

Board Chair Heather Green called the Design Review Board to order for Tuesday, February 11, 2025 at 5:37 pm.

2. Roll Call

Present - Chair Heather Green, Andrew Hale, Craig Bohning
Absent - Franz Stein, Dustin Gerken

Staff present - Sean Staneart - City Manager, Teresa Monroe - Clerk of Council

Public present - Mike Vala, Byron Manchester, Jeremy Johnson, Dr. Philip Wagner

3. Public Comment on items not on the agenda

No public comments

4. Application #2-5-100 Certificate of Appropriateness; 445 S. Main Street Expansion

a. Application

Sean Staneart said this application is for an expansion to the existing high school building, tonight this board will review the application for design. The applicant is utilizing the same type of material as on the existing building and it will have the same architectural feel. The representative for the applicant stated they will be completing a six classroom addition to the high school, they are matching all of the existing materials, exterior masonry, siding, windows and heights. Board members had questions on the sidewalk grade and ADA compliance, they expressed concern for the doorway swinging out onto the sidewalk, which could potentially block wheelchair access or otherwise block the sidewalk, especially in an emergency evacuation situation. Suggestion to add a vestibule or to inset the doors so when they open, there is still full use of the sidewalk. Applicant representative stated that they know it meets code right now but would certainly look at that, they have an air lock and can see if they have enough room to pull the doors back and still maintain the clearances inside that they need. The board looked at exterior material samples provided. Andrew Hale moved to approve, Craig Bohning asked what they could do about the doors. Mr. Hale asked the applicant if the county has reviewed this, they said yes, Mr. Hale said building code would govern the ADA compliance. Ms. Green said they are looking at the finishes, Mr. Staneart said adding any provision relative to the door and sidewalk may exceed the scope of this boards evaluation, although they are great comments.

ACTION: Andrew Hale moved to approve; Heather Green seconded and the vote was as follows:

AYES: Andrew Hale, Heather Green, Craig Bohning

NOES: None

ABSTAIN: None

Passed 3 - 0

5. Other Business

1. The next Design Guidelines Steering Committee is scheduled for March 3rd.
2. Inquiry on the old Shull's Hardware building, update given that the city noticed that remodeling was happening so the zoning inspector notified them that a zoning permit was required. Sean said from his understanding, they also did not have any approvals from the county. The applicant has been notified of the city permits needed and process.

6. Adjourn

ACTION: Andrew Hale moved to adjourn; Heather Green seconded and all were in favor.
AYES: Heather Green, Andrew Hale, Craig Bohning
NOES: None
ABSTAIN: None

Passed 3 - 0

The meeting ended at 6:13 pm.