



Regular Council Meeting
Tuesday, February 4, 2025 - 6:30 PM
AGENDA

1. Call to Order
2. Roll Call
3. Invocation and Pledge of Allegiance
4. Approval of Agenda
5. Presentation; Kristy Hawthorne - South Licking Watershed Conservancy District
6. Citizen comments on matters not on the agenda
7. Council Committee reports
 - a. **Planning & Zoning:** Met 1/28/25; Next 2/11/25 @ 6:30 pm council chambers
 - b. **Design Review Board:** Met 1/28/25; Next 2/11/25 @ 5:00 pm council chambers
 - c. **School District Liaison:** Met 1/31/25
 - d. **Safety & Service:** 2/4/25 canceled; Next 3/4/25 @ 5:00 pm council chambers
 - e. **Design Guidelines Steering Committee (Ad Hoc):** Next 2/5/25 @ 5:30 pm council chambers
 - f. **Finance:** Next 2/18/25 @ 5:00 pm council chambers
 - g. **Township Liaison Committee:** Next TBD
8. Director Reports
 - a. Service Departments: Water, Sewer, Street
 - b. Service Director
9. Tabled Legislation - None
10. Public Hearings of Legislation
 - a. **RESOLUTION 2025-05** (after Executive Session)
 - b. **RESOLUTION 2025-06** (after Executive Session)
11. Introduction of Legislation
 - a. **ORDINANCE 02-2025** AN ORDINANCE TO AMEND SECTION 1133.05 OF THE CITY'S CODIFIED ORDINANCES
12. Other Business
13. Executive Session to consider the appointment of a public official
 - a. **RESOLUTION 2025-05** RESOLUTION APPOINTING A MEMBER TO THE JOHNSTOWN DESIGN REVIEW BOARD
 - b. **RESOLUTION 2025-06** A RESOLUTION APPOINTING A MEMBER TO THE PERSONNEL BOARD OF REVIEW
14. Adjourn

Next Council Meeting February 18, 2025



January 2025

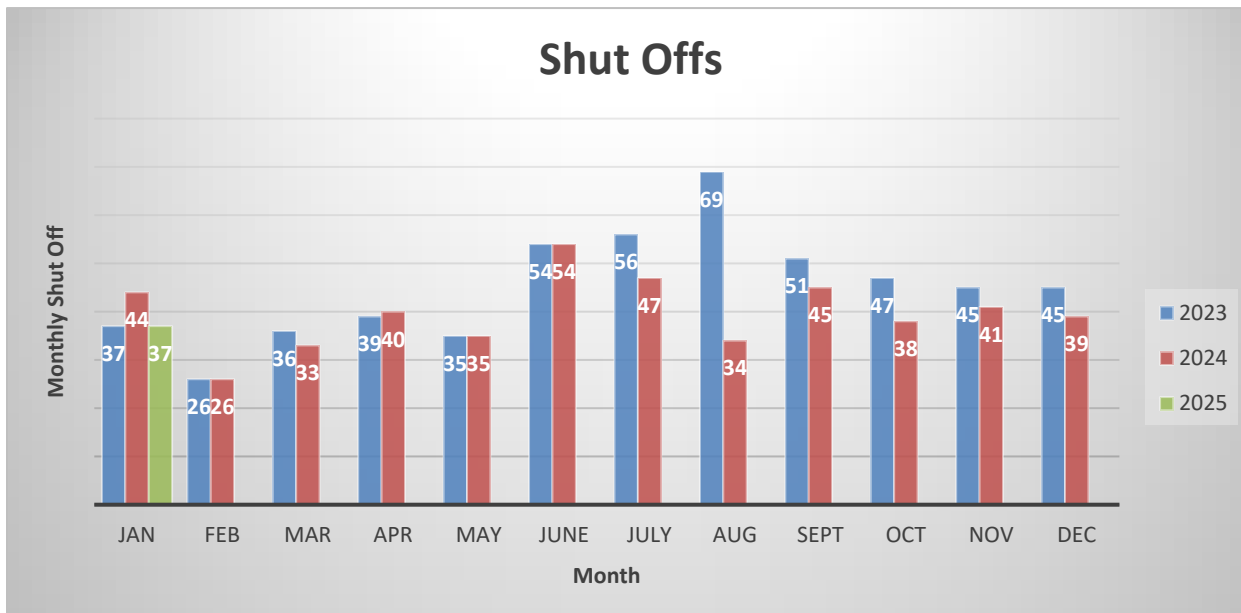
Water Council Report



Water Plant January 2024

- 1) As of January 29th, the flow is 18.851 MG.
- 2) There were 37 shut offs.
- 3) Worked on work orders.
- 4) The Water Department had 4 hours of training.
- 5) Tim Perry worked 6 hours for the Street Department.
- 6) Changed lime feeders, took #2 feeder out and put #1 lime feeder in service. We cleaned #2 feeder and the feed line.
- 7) On 1/3/2025, I met with Jacob's Engineering on the Water Plant Project.
- 8) On 1/10/2025, I met with Breanna Barto from Ohio Rural Water Association on Johnstown's Drinking Water Source Protection Plan.
- 9) David Nichols participated in union negotiations with the City.
- 10) David Nichols relocated leak detection equipment to monitor leaks in the system.
- 11) On 1/20/2025 I gave Greg Montgomery from Jess Howard Electric a tour of the Water Plant.
- 12) On 1/20/2025 the Water Plant personnel cleaned out the lime feed line in the Clari-Cone.
- 13) I participated in interviews for the Sewer/ Water operator vacancy.

Thank you,
Terry Nichols
Chief Water Operator
City of Johnstown



Daily Plant Tap Test Results

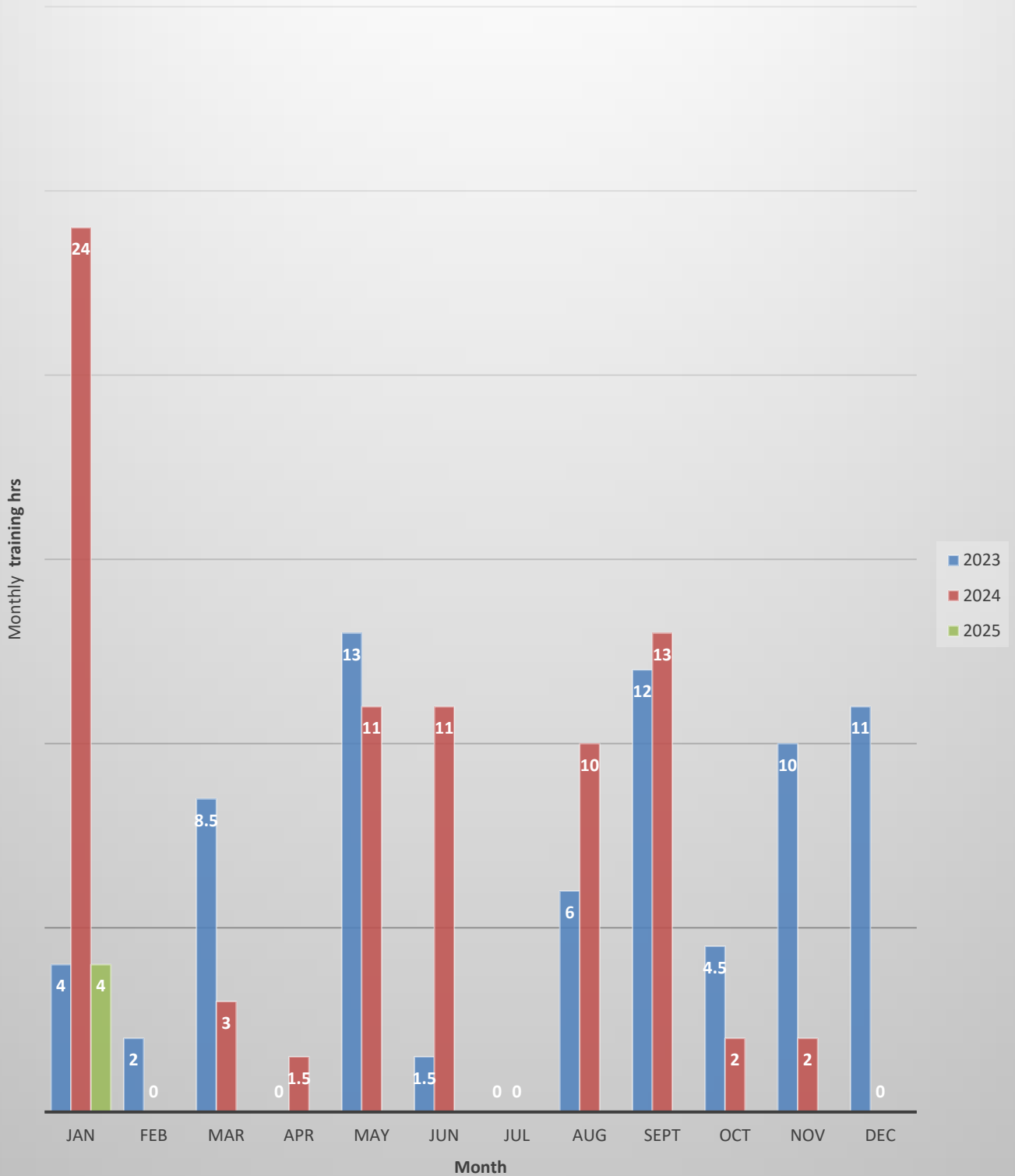
Date	PH	Phenol Alkalinity	Total Alkalinity	Total Hardness	Plant Tap Cl2		
					Free	Total	Combined
Jan-01	7.93	0	55	146	1.12	1.19	0.07
Jan-02	7.83	0	56	144	1.10	1.19	0.09
Jan-03	7.83	0	54	144	1.09	1.16	0.07
Jan-04	7.94	0	53	146	1.15	1.22	0.07
Jan-05	8.02	0	48	149	1.28	1.39	0.11
Jan-06	8.04	0	52	144	0.98	1.06	0.08
Jan-07	7.88	0	51	140	1.09	1.16	0.07
Jan-08	7.94	0	49	142	1.01	1.07	0.06
Jan-09	7.96	0	52	144	1.01	1.08	0.07
Jan-10	7.87	0	54	148	1.00	1.07	0.07
Jan-11	7.85	0	50	153	1.12	1.21	0.09
Jan-12	7.53	0	51	142	0.95	1.04	0.09
Jan-13	7.96	0	52	143	0.95	1.04	0.09
Jan-14	7.96	0	51	145	1.07	1.15	0.08
Jan-15	8.13	0	54	145	0.96	1.03	0.07
Jan-16	8.12	0	53	146	0.94	1.04	0.10
Jan-17	8.02	0	49	144	1.00	1.05	0.05
Jan-18	8.00	0	49	153	1.08	1.13	0.05
Jan-19	7.90	0	49	141	1.00	1.10	0.10
Jan-20	8.09	0	51	146	0.96	1.03	0.07
Jan-21	7.97	0	54	146	0.94	1.01	0.07
Jan-22	7.92	0	50	144	1.02	1.11	0.09
Jan-23	7.98	0	51	144	1.08	1.16	0.08
Jan-24	7.96	0	48	144	0.94	1.05	0.11
Jan-25	7.96	0	47	158	1.37	1.44	0.07
Jan-26	7.96	0	49	141	1.26	1.37	0.11
Jan-27	8.07	0	50	140	0.97	1.06	0.09
Jan-28	8.03	0	50	140	1.03	1.09	0.06
Jan-29	7.47	0	53	144	1.02	1.12	0.10
Jan-30	7.85	0	50	145	1.01	1.06	0.05
Jan-31							0.00
Average	7.93	0	51	145	1.05	1.13	0.07

Total Alkalinity: 35-55 mg/L

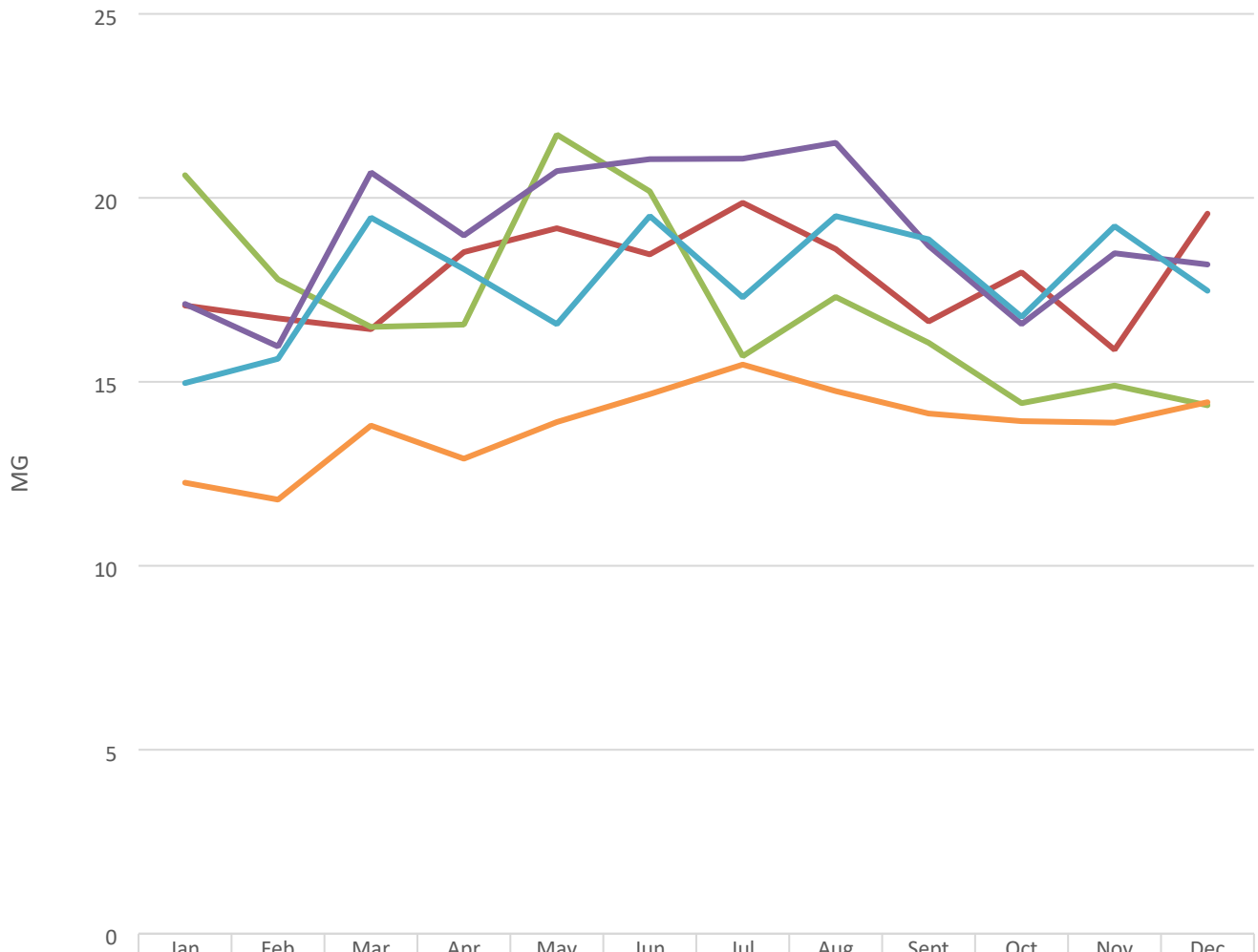
Phenol Alkalinity: 0-2 mg/L Hardness: 135 – 150 mg/L (Higher hardness is due to running # 2 L.S. well pulling water from deeper part of the aquifer)

Free Chlorine: 0.85-1.10 mg/L

Training Hours



Monthly Influent MG



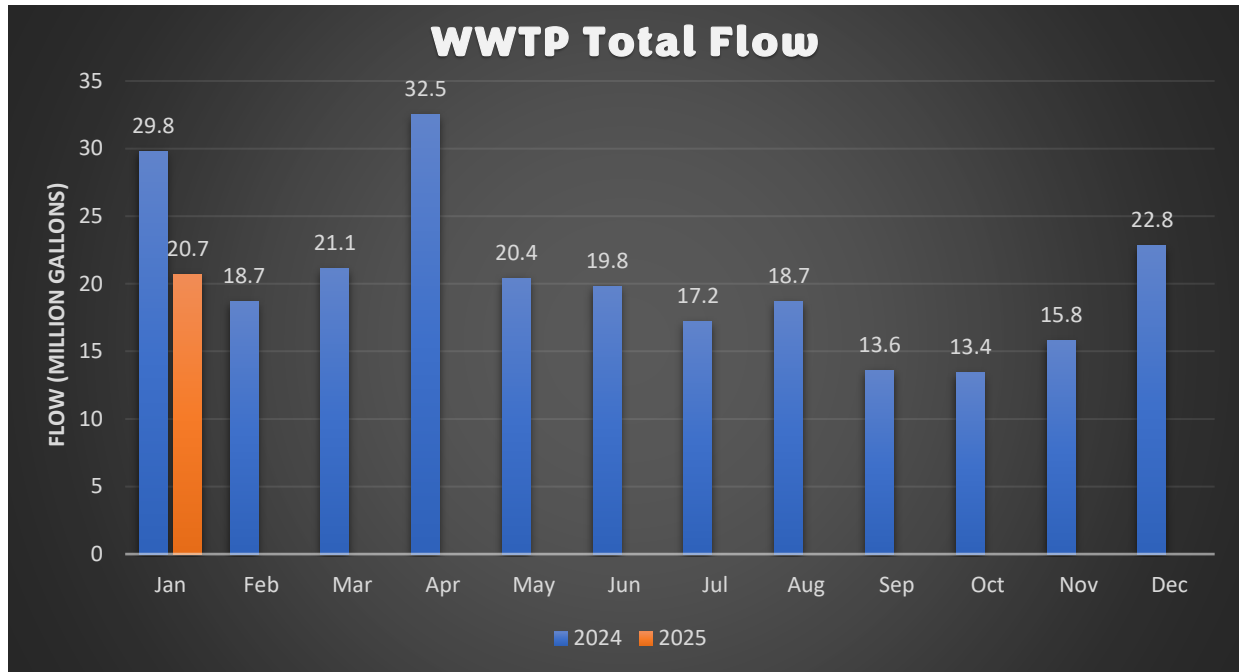
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2025	18.851											
2024	17.074	16.725	16.431	18.526	19.174	18.464	19.866	18.609	16.641	17.976	15.872	19.571
2023	20.616	17.786	16.492	16.556	21.719	20.176	15.698	17.307	16.061	14.42	14.898	14.362
2022	17.116	15.962	20.692	18.977	20.728	21.052	21.065	21.496	18.696	16.569	18.495	18.189
2021	14.966	15.626	19.463	18.063	16.567	19.506	17.295	19.504	18.873	16.765	19.23	17.475
2020	12.258	11.799	13.81	12.911	13.907	14.666	15.468	14.748	14.138	13.931	13.889	14.446

Months

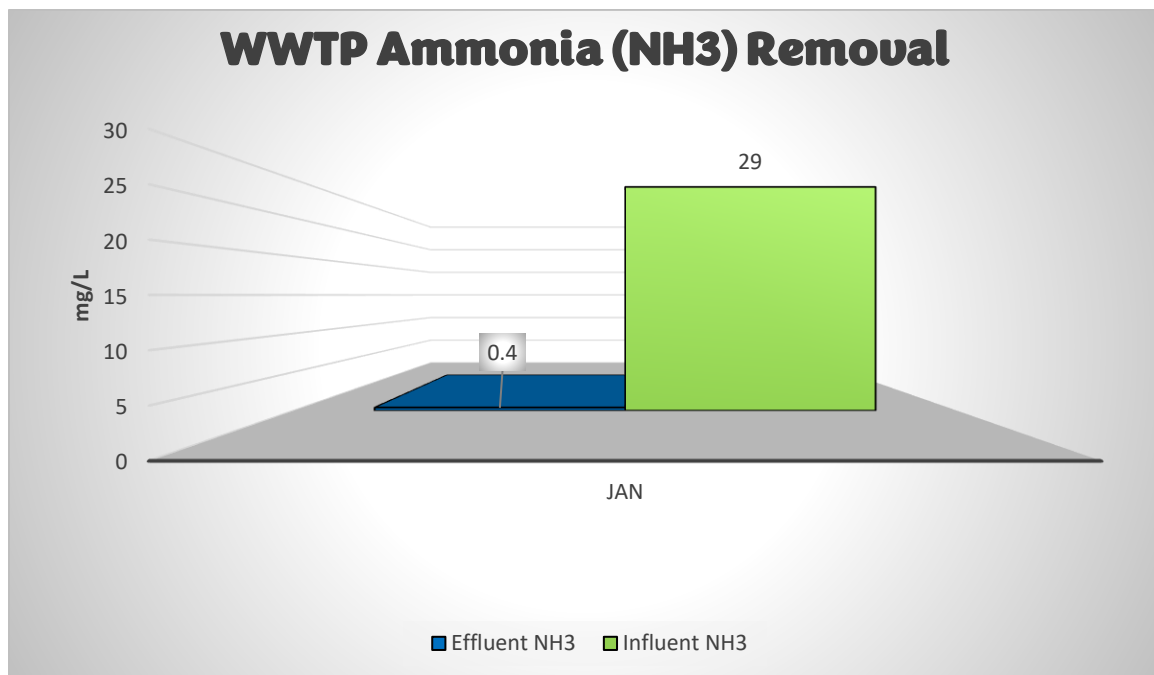


January 2025

Sewer Department Report



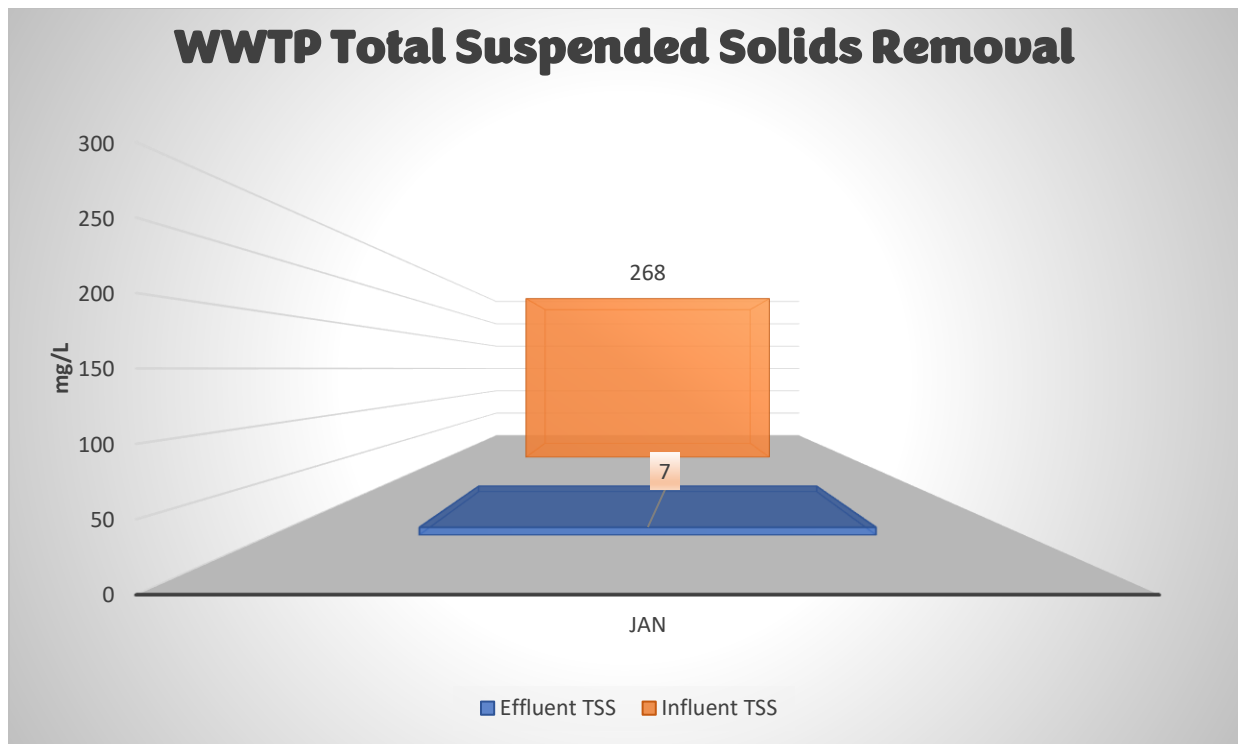
Plant Efficiency Charts



Average % of NH₃ removed for the month = **99%**

Discharge Limitations

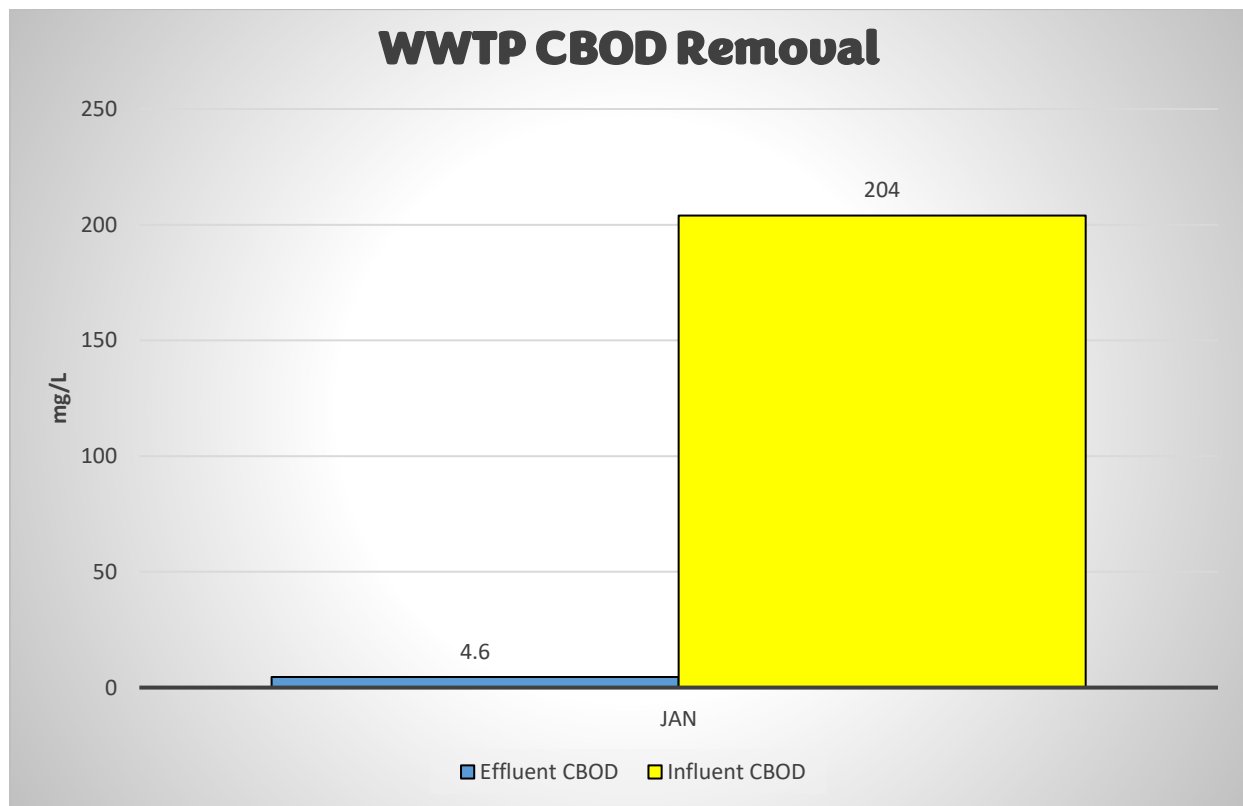
Weekly- 3.9 mg/L
Monthly- 2.6 mg/L



Average % of TSS removed for the month = **97%**

Discharge Limitations

Weekly- 18 mg/L
Monthly- 12 mg/L



Average % of BOD removed for the month = **98%**

Discharge Limitations

Weekly- 15 mg/L
Monthly- 10 mg/L

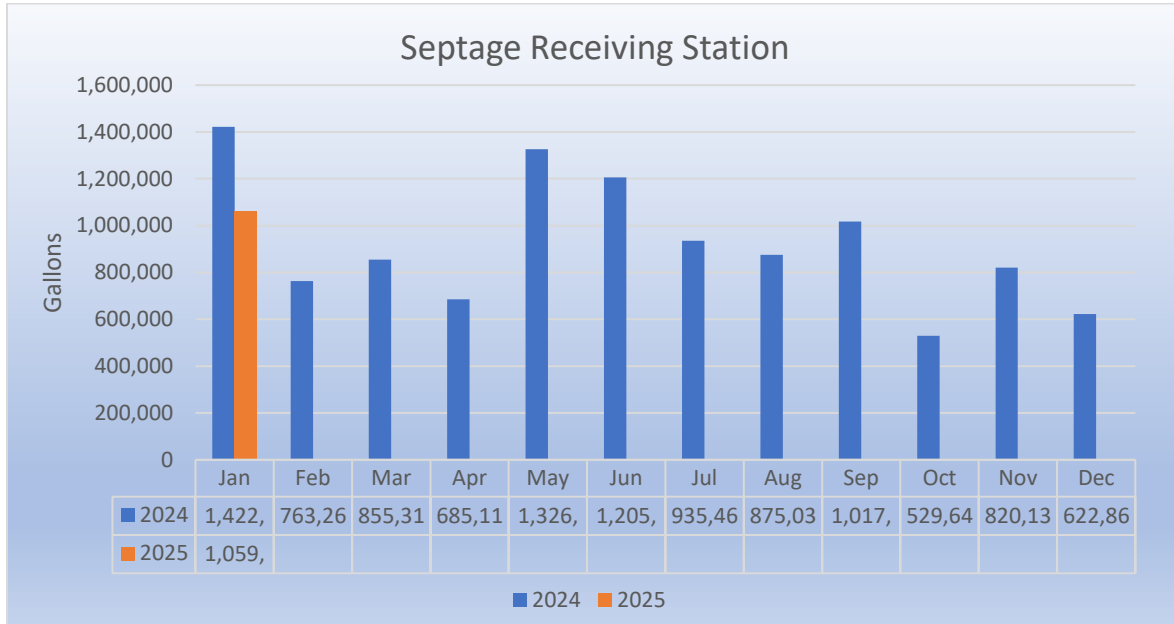
Work Highlights

- Sewer Inspections
 - o 1 existing sanitary cleanout install
- Amount of sludge pressed (dewatered) – 664,649 gallons
- Routine plant operations and preventative maintenance
- Grease Trap Inspections
- Routine Sewer Cleaning “Hot Spots”

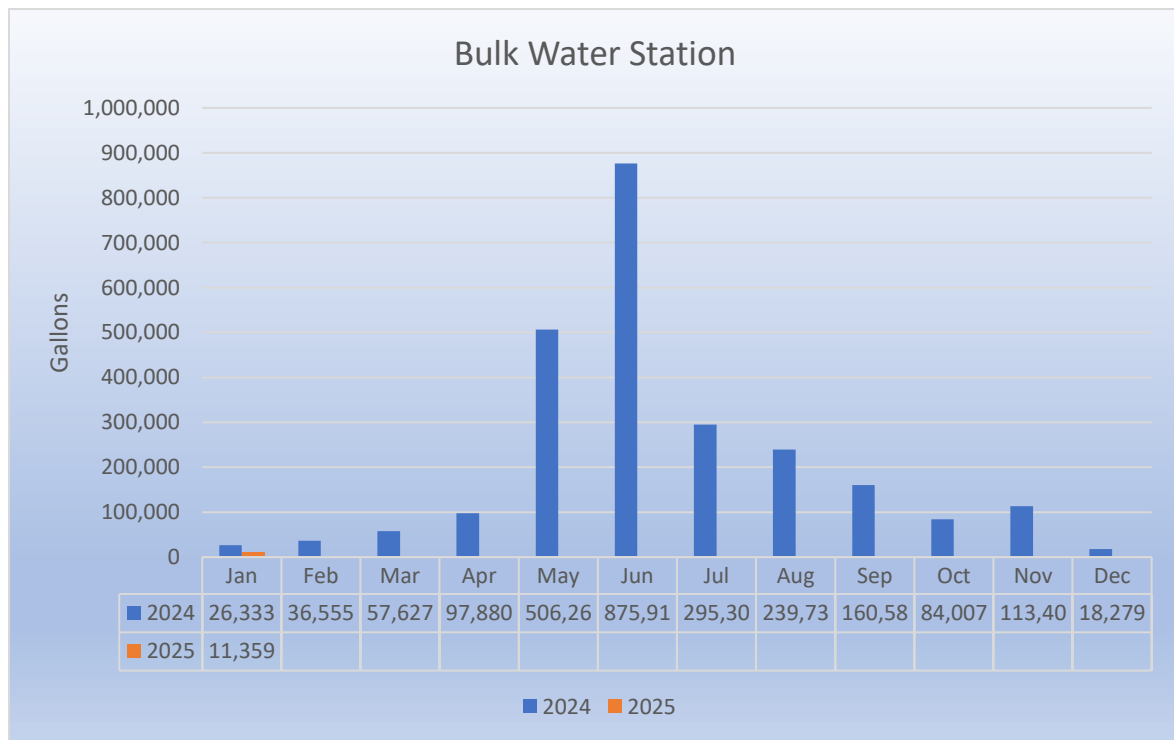


BULK SEWER & WATER

The following chart shows the total amount of waste in gallons brought into Johnstown for the current year and past year by the egg farm and bulk septage haulers.



The chart below shows the total amount of bulk water in gallons purchased each month for the current year and past year. NOTE: This graph contains only gallons of bulk water purchased from the fill station onsite and does not include hydrant meter usage.





Street Department Report

January 2025

CITY OF JOHNSTOWN, OHIO

City of Johnstown
Administrative Offices



599 S. Main Street
Johnstown, Ohio 43031
Telephone: 740-967-3177

Misc.

- Equipment maintenance, cleaning, and repairs
- Sign repair/replacement (as needed)

Street Maintenance

- Plowed and salted for each snow event
- Cleaned the trucks after each snow event
- Dug out salt temple broke up and sorted salt in the temple
- Took down christmas wreaths
- Cut up and disposed a fallen tree on 37
- Hauled brine to fill brine tank
- Brined all main routes before the snow events
- Cold mix on Leafy Dell , Concord East , Commerce, Clark, Pratt, Williams
- Called in multiple AEP lights and Energy Coop lights
- 180 ton of salt used on 62/37
- 480 ton of salt used during the month of January
- Changed plow blades and shoes
- Changed street lights 307 Central Station , 471 Tyler Station x2 changed 1 light and globe on Anna Way and the first light on Beuna Vista

Water Maintenance

- Vaced spot checking holes by the library for the water main and sewer main
- Vaced mulitpule holes on 62 for water leak

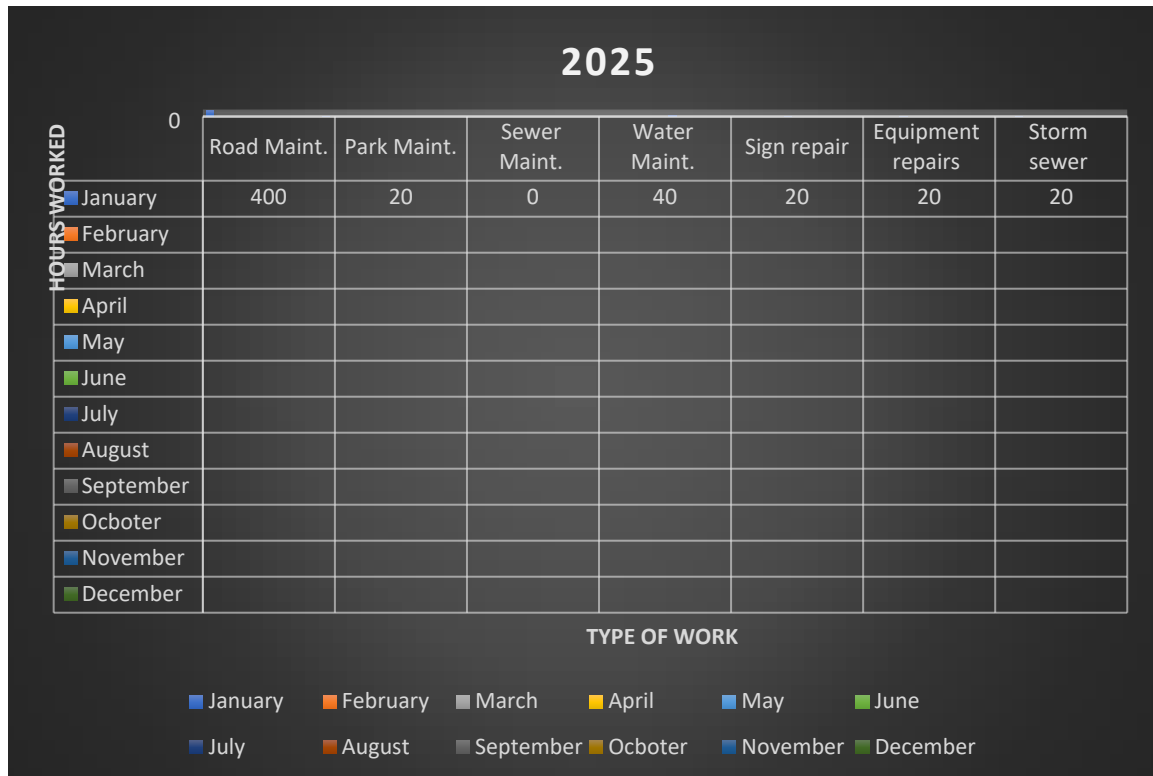
Stormwater Maintenance

- Cleaned the major drains before and after each rain
- Cleaned off the street drains before and after each rain

Park Maintenance

- Trash pickup (weekly)
- Trail head toilet checked and cleaned (weekly)

Sewer Maintenance



Service Directors Report

1/31/2025

1) Water Plant Update – The new water plant design is being reviewed by the EPA. I am still waiting to see if the water plant has been awarded the grant for the water loss study.

2) Wastewater Plant Update – Rick and I met with Jacobs to go over the 30% design review.

3) Coughlin Apartments – No new information

4) Wastewater Plant Department Grant – The new tripod has been received and paid for by the PEP Grant.

5) Source Water Assessment – The Source Water Assessment is getting very close to being finalized.

6) Leak Detection – Leak detection equipment is currently stationed at East Coshocton from Circle K to Tech Rubber.

7) Main line valve turning continued through January.

8) OPWC -Two projects will be turned into the OPWC for possible funding.

A) East Douglas Rehab

B) Mill and fill paving on the following streets

Pershing

Liberty St

McCraken

Fairview

Drury

Recreation Drive

No new information currently.

11) Concord Crossing East Phase 3 – No new information

12) Still waiting for parts to be delivered for 62 and Clark Drive light.

13) Was on an informational teams call discussing utilities in the 62 corridor from Smiths Mill RD to Clark Dr



AN ORDINANCE TO AMEND SECTION 1133.05 OF THE CITY'S CODIFIED ORDINANCES

WHEREAS, The City has expressed a desire to identify processes that may be streamlined to better serve residents and developers within the City of Johnstown, and

WHEREAS, at the January 28, 2025 meeting of the Planning and Zoning Commission there was recommendation to City Council to create a process to allow for an administrative waiver of setback requirements, established as Section 1133.05 of the City's Codified Ordinances; and

WHEREAS, City Council desires to take the Planning and Zoning Commission recommendation for the changes ; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO, AS FOLLOWS:

Section 1: That Section 1133.05 – Administrative Waiver of Setback Requirements, be established in the City of Johnstown's Codified Ordinances as follows. Additions are shown in *italics* and deletions are ~~struck~~.

Chapter 1133.05 - Administrative waiver of setback requirements.

- (a) *In all zoning classifications, front, rear, side and side corner setbacks may be partially waived by the City Manager or designee if the request meets the following criteria:*
- (1) *The waiver shall only apply to setbacks imposed by the applicable zoning classification established and accessory uses development standards in Title Five – Zoning Districts of the City's Codified Ordinances.*
 - (2) *The waiver shall not exceed ten (10) percent of the required minimum setback(s) or one (1) foot, whichever is less.*
 - (3) *The waiver shall be utilized only where the lot is a conforming lot or a legal nonconforming lot of record.*
 - (4) *The waiver shall apply only to the principal structure or an accessory structure.*
 - (5) *The waiver shall not result in an encroachment into an easement.*
 - (6) *Total structural coverage of the lot shall not exceed the maximum impervious coverage allowed by the applicable zoning classification.*
 - (7) *The waiver shall not result in encroachment to a wetland, required waterway setbacks, or agricultural lands.*
- (b) *Applicants for the administrative waiver of setback requirements shall submit a letter to the City Manager or designee setting forth the specific request and the need therefor, as well as the applicable fee. The letter shall include verification by a current certified survey of existing setbacks, and the percentage of the total structural coverage on the lot. For purposes of this*

section, a current certified survey shall be defined as a survey completed within six (6) months of the date of submittal.

Section 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings so open to the public in compliance with all legal requirements of the City of Johnstown, Licking County, Ohio.

Date of Introduction: February 4, 2025

Public Hearing/Vote: February 18, 2025

Effective Date:

BY: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



RESOLUTION 2025-05

**RESOLUTION APPOINTING A MEMBER TO THE JOHNSTOWN
DESIGN REVIEW BOARD**

WHEREAS, Section 1187.05 of the City of Johnstown Codified Ordinances (the “Codified Ordinances”) governs Review and Approval Authority for Design Review Administration and Regulations; and

WHEREAS, members of the Design Review Board shall be appointed by Council for terms of four years; and

WHEREAS, an expired term ending December 31, 2024 has left a vacancy on the board; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Johnstown, State of Ohio:

Section 1. The following member is hereby appointed to the Design Review Board with a term commencing immediately and ending December 31, 2028.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN.

Date of Introduction/Public Hearing/Vote: February 4, 2025

By: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



RESOLUTION 2025-06

**A RESOLUTION APPOINTING A MEMBER TO THE PERSONNEL BOARD
OF REVIEW**

WHEREAS, the City of Johnstown Council desires to appoint a member to the Personnel Board of Review (See Charter Section 7.04); and

WHEREAS, Section 7.04 (a) of the Charter of the City of Johnstown states that the Personnel Board of Review shall consist of three electors of the Municipality who shall serve overlapping three-year terms.

WHEREAS, an expired term leaves a vacancy on the current board; and

NOW THEREFORE, BE IT RESLOVED BY THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO, A MAJORITY OF THE MEMBERS CONCURRING THAT:

Section 1. The City Council desires to appoint a member to the Personnel Board of Review to a full three-year term as follows:

_____ ; appointment commencing January 2025 and ending on December 31, 2027

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter of the CITY OF JOHNSTOWN.

Date of Introduction/Public Hearing/Vote: February 4, 2025

By: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director