Finance Committee
Tuesday, September 3, 2024 - 5:00 PM
MINUTES

1. Call to Order

   Committee Chair Donald Barnard called the Finance Committee meeting for September 3, 2024 to order at 5:05 pm

   Members Present - Don Barnard, Bob Orsini
   Absent - Jeff Barr

   Staff present - Sean Staneart, Dave Delande, Rusty Smart, Dave Selan, Tiffany Hollis, Mike Keller, Teresa Monroe.

   Public present - Frank Cea, Nick Hubbell, Kevn Saghy, Aaron Underhill, Kyle May, Jamie McNally

2. Fire Lane Agreement

   Sean Staneart said in 2023, a commitment was made to Tech International for paving of a fire lane, a quote from the asphalt company last year was around $48,000. Mr. Staneart said he has had a verbal conversation with Tech, they think the estimate will now come in double that. If agreeable, the city can move forward executing the agreement with the price tag associated. His recommendation is they sign the agreement, we sign the check, the city is not constructing, this is not our project, we are just facilitating the contribution that was committed. Mr. Barnard said originally there was going to be a round-a-bout so we will save millions of dollars at this point, committee has received a copy of the draft agreement. Sean said this is not a free gift to Tech International, this is the collaborative effort that we make all the time with companies that are going to produce an income tax for the city over a long period of time and generate the revenue that we need, similar to the PD district and infrastructure improvements. Sean said next steps are further Law Director review, and if the committee is agreeable, some type of motion authorizing us to move forward with the generalities of the agreement, the specifics will be brought back for review prior to signature. Discussion on available funds in CIP and items already committed to come out, Sean said they should not have to appropriate but that fund will be pretty exhausted by the end of year. Bob Orsini asked if there was a reason to move quickly, he would like to see the completed agreement and see the bid. Sean said he understands the hesitation and would also prefer to see the bid, it was a verbal conversation. He said that Tech did say they would go back to the companies that submitted the bid to see why the numbers changed so drastically. Sean said if they want to sit on this for a week, to get the actual agreement all the way through with legal counsel and get those bids back from the companies, he thinks we can wait until the next council meeting.

3. CEA Media Newsletter cost

   Frank Cea shared the quote from Smartbill for the cost to send the newsletter out with the water bills; for 2300 copies, it is $833.75, if they intend to get extra copies to distribute around town, he would suggest a not to exceed budget of $925-950. This cost is per publication (quarterly). Frank shared some of the content that would be in the newsletter.

4. Refuse Contract

Sean Staneart said that at last meeting there was discussion on options for renewal with Local Waste without bidding. Some of the questions that arose have been answered by other companies that have shown interest. Shackelford said that they do provide recycling and thought they could come in competitively on cost. Sean said there is potential for cost savings if we put out to bid, they would need to work through the bid package for what exactly is wanted. He said he could get more feedback when Rumpke replies back, so at this point committee needs to decide if they want to hear more back from the other companies or if they want to move forward with negotiating renewal. Committee decision to recommend that the refuse contract go out to bid.

5. Resident Q&A – No questions

6. Other Business

1. Kevin Saghy and Frank Cea reviewed a channel and content plan, shared data gathered on social media subscribers and a preview of the newly designed website which should be more complete by the 17th.
2. Sean addressed the Dog Park area flooding, a bid came in at $11,700.08 to put in an under drain. He said this will not be the best solution, but is the best we can do with a bad situation, until we can talk about a larger, long term solution, our engineers have reviewed it. The money is in CIP, no need for appropriation.
3. Time to begin budget 2025, Dave Delande will have a timeline next meeting.

7. Adjourn

ACTION:	Donald Barnard moved to adjourn; Bob Orsini seconded and both were in favor.
AYES:	Donald Barnard, Bob Orsini
NOES:	None
ABSTAIN:	None

Passed 2 - 0

Meeting ended at 5:53 pm