



Design Review Board  
Tuesday, November 12, 2024 - 5:00 PM  
MINUTES

1. Call to Order/Roll Call

Board Chair Heather Green called the Design Review Board to order for November 12, 2024 at 5:04 pm

Present - Heather Green, Franz Stein, Andrew Hale, Craig Bohning

Absent - None

Staff present - Sean Staneart - City Manager, Teresa Monroe - Clerk of Council

Public present - Dom Leighty, Codi DeGood

2. Public Comment

No comments

3. Action on Minutes

a. October 22, 2024

**ACTION:** Craig Bohning moved to approve; Franz Stein seconded and all were in favor.

**AYES:** Heather Green, Franz Stein, Andrew Hale, Craig Bohning

**NOES:** None

**ABSTAIN:** None

**Passed 4 - 0**

4. Application # 10-28-20 Certificate of Appropriateness; 18 S. Main Street Suite B - Sign

a. Application

Applicants Dom Leighty and Codi DeGood were present, they have opened a barber shop located at 18 S. Main and are seeking approval for signage. Board review of sign renderings presented. The sign approved is option two shown below and size is 3'x3'.



**ACTION:** Andrew Hale moved to approve; Heather Green seconded and the vote was as follows:

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**AYES:** Andrew Hale, Heather Green, Franz Stein, Craig Bohning  
**NOES:** None  
**ABSTAIN:** None

**Passed 4 - 0**

5. Review & Discussion; Section 1187 and Zoning Fee schedule

At the last meeting, the board began discussion on sections of 1187 and expressed a desire to adjust the cost of demolition permit fees based on the type of structure. Continued discussion on the potential for a major and minor demolition permit, what could be seen by the board and what could be approved by staff. Sean Stanearth said his recommendation is that a primary structure stays the same fee, secondary structure less than one thousand square feet is \$25; then with the \$300 COA fee it would be a total of \$325. Discussion on definitions of major and minor environmental changes. Review of Worthington's code and fees, Sean said he believes the demolition fee can be redefined.

6. Other Business

1. Discussion on the upcoming Design Guidelines meetings, Sean said MKSK may be bringing a consultant with them, Keith Meyers. They hope to have the guidelines completed in eight months.

7. Adjourn

With no further business, Andrew Hale moved to adjourn, Heather Green seconded and all were in favor. The meeting adjourned at 6:04 pm.