



Design Review Board Meeting
Tuesday, November 12, 2024 - 5:00 PM
AGENDA

1. Call to Order/Roll Call
2. Public Comment
3. Action on Minutes
 - a. October 22, 2024
4. Application # 10-28-20 Certificate of Appropriateness; 18 S. Main Street Suite B - Sign
 - a. Application
5. Review & Discussion; Section 1187 and Zoning Fee schedule
6. Other Business
7. Adjourn



Design Review Board
Tuesday, October 22, 2024 - 5:00 PM
MINUTES

1. Call to Order/Roll Call

Board Chair Heather Green called the Design Review Board to order for October 22, 2024 at 5:01 pm

Present - Heather Green, Franz Stein, Andrew Hale, Craig Bohning

Absent - Candice Evans

Staff present - Teresa Monroe - Clerk of Council

Public present - John Richard, Ron McCarty

2. Public Comment

No comments

3. Approval of Minutes

a. October 8, 2024

ACTION: Heather Green moved to approve; Craig Bohning seconded and the vote was as follows:

AYES: Heather Green, Franz Stein, Craig Bohning

NOES: None

ABSTAIN: Andrew Hale - absence

Passed 3 - 0

4. TABLED - Application # 9-30-5; 324 Buena Vista - Pool Demolition

a. Application

ACTION: Heather Green moved to take from the table; Andrew Hale seconded and all were in favor.

AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning

NOES: None

ABSTAIN: None

Passed 4 - 0

Ron McCarty with A1 Demolition was present for the application. Craig Bohning asked if the concrete walk around the pool and the material in the pool was all being removed. Ron McCarty said it is not illegal to bury concrete, they do it all the time on houses, there are some places that don't allow it and some that do, so they give the option to the homeowner. If the city allows it, they break up the concrete in chunks and use it for fill, the rest is fill dirt. Committee review of the new standards for demolition. Andrew Hale asked if

the fence was coming down, Mr. McCarty said yes.

ACTION: Andrew Hale moved to approve; Craig Bohning seconded and the vote was as follows:
AYES: Andrew Hale, Heather Green, Franz Stein, Craig Bohning
NOES: None
ABSTAIN: None

Passed 4 - 0

5. Other Business

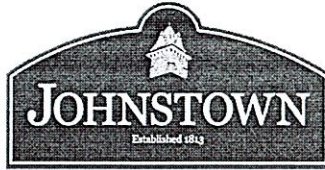
1. Discussion on COA applications and demolition permits and the associated fees, board members discussed a desire to differentiate smaller demos such as a small shed from larger demos such as a house. Review of Environmental Changes major and minor definitions in 1187.03 and the zoning fee schedule and the potential for separating major and minor demolitions. Board members to review and discuss further at their next meeting.

6. Adjourn

ACTION: Heather Green moved to adjourn; Craig Bohning seconded and all were in favor.
AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning
NOES: None
ABSTAIN: None

Passed 4 - 0

The meeting ended at 5:47 pm.



CERTIFICATE OF APPROPRIATENESS (SIGN):

Application Number: 10-28-20 Date: 09/23/24

FEES:

Base Fee: \$ 75

Total Fee Amount: \$ _____ Paid: Check # _____ Cash: \$ _____

(PLEASE PRINT)

1. Applicant: Dominic Leighty + Cadi DeGood Phone: (567) 231 - 7670
2. Property Address: 185 Main St ste B City: Johnstown State: OH Zip: 43031
3. Applicant's E-mail: Domleighty19@yahoo.com
4. Business Owner's Name: Dominic Leighty + Cadi DeGood Phone: (567) 231 - 7670
5. Contractor's Name: Richlyn Design Phone: (740) 504 - 3228
6. Principal Business Activity: Barbershop
7. Existing Use of Property: Retail Storefront
8. Square Footage of Proposed Building or Business: 600 sq. ft.
9. Zoning District: GCC-1 Number of Off-Street Parking Spaces: Public Parking
10. Estimated Cost of Improvements: \$ _____

IN ADDITION, THE FOLLOWING ITEMS MUST ACCOMPANY THIS APPLICATION:

- (Conditional) Eight full sets (11x17) of to scale plans and dimensioned drawings showing the property, with all elevations and the location of existing and proposed buildings and alterations are required. Attach any requested, supplemental or necessary documentation.

- Some of the requests below may not apply to your application.

- (1) A dimensioned site plan showing existing conditions including all structures, pavement, curb-cut locations, natural features such as tree masses and riparian corridors, and rights-of-way.
- (2) A dimensioned site plan showing the proposed site change including structures, pavement, revised curb-cut locations, landscaping, property lines and screening of mechanicals.
- (3) Illustration of all existing building elevations from street/ground to scale & picture of project before starting.
- (4) Illustrations of all proposed building elevations to scale & picture of project when it's finished.
- (5) Samples of proposed building materials.
- (6) Color samples for proposed roof, siding, etc.
- (7) Illustrations of all existing site signage including wall and ground.
- (8) Illustrations of proposed signage to scale.
- (9) A dimensioned site plan showing location of existing ground mounted signs.
- (10) A dimensioned site plan showing the proposed location of ground mounted signs.
- (11) Samples of proposed sign materials.
- (12) Color samples of proposed sign(s).
- (13) Proposed lighting plan for sign(s).
- (14) The applicant shall post one sign per public street frontage of the subject property within fifteen (15) feet of the curb indicating the subject, date, and time for a public hearing. The sign(s) shall be posted at least ten (10) days prior to the scheduled hearing. The sign(s) should be purchased at the Johnstown City Offices and will measure no less than two (2) feet by three (3) feet.

List of Materials that will be used on the project:

1. Plumbing
2. Lighting fixtures
3. Backbars (wood) or (metal)
4. _____
5. _____
6. _____
7. _____
8. _____

List of Contiguous Neighbors and Addresses:

- | | | | | |
|----|--------------------------|-----------------------------|----------------|-------------------|
| 1. | _____
Neighbor's Name | _____
Neighbor's Address | _____
State | _____
Zip Code |
| 2. | _____
Neighbor's Name | _____
Neighbor's Address | _____
State | _____
Zip Code |
| 3. | _____
Neighbor's Name | _____
Neighbor's Address | _____
State | _____
Zip Code |
| 4. | _____
Neighbor's Name | _____
Neighbor's Address | _____
State | _____
Zip Code |

The undersigned is applying for a Certificate of Appropriateness Permit for the following use: said permit is to be issued based on the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true & correct and agrees to follow all applicable laws.

Applicant's Signature: _____

Date: 09 / 23 / 24

OFFICE USE ONLY:

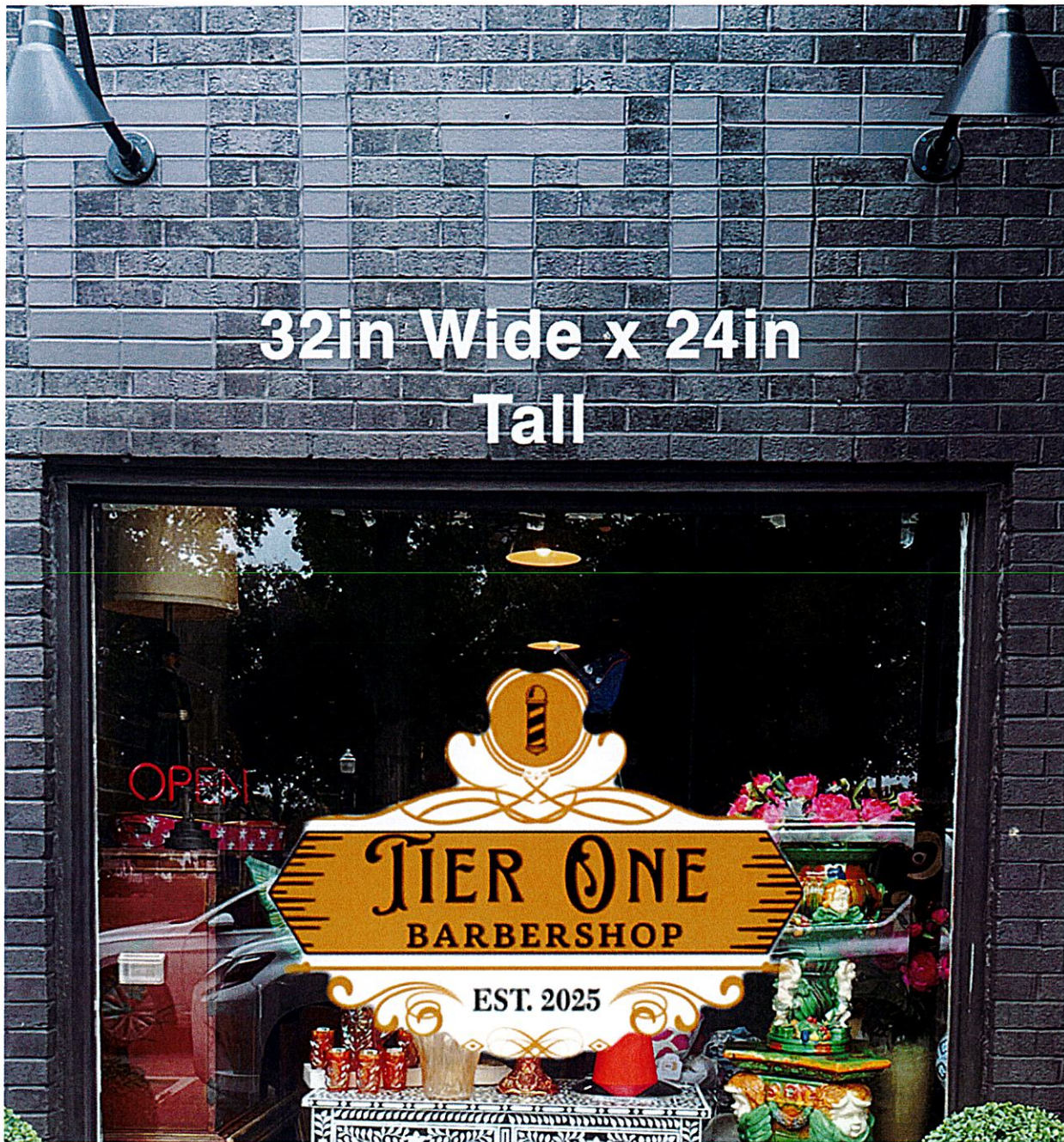
Date Received in Office: 10 / 7 / 24 By: J. Wymer

Date of Planning and Zoning Commission Meeting: 11 / 12 / 2024

Date Permit Approved or Denied by Planning Commission: ____/____/____

Conditions Necessary for Approval: _____

City Manager Signature: x _____



Rec'd 10-7-24

OR



Rec'd 10-7-24

