



Finance Committee
Tuesday, August 20, 2024 - 5:00 PM
MINUTES

1. Call to Order/Roll Call

Mayor Barnard called to order the August 20, 2024 Finance Committee meeting at 5:03 pm

Present - Donald Barnard, Bob Orsini

Absent - Jeff Barr

Staff present - Sean Staneart - City Manager, Dave Delande - Finance Director, Jack Liggett - Service Director, Rusty Smart - Chief of Police, Dave Selan - City Council, Wesley Kobel - City Council, Teresa Monroe - Clerk of Council

Public present - Miss Kobel

2. Review of Appropriations Legislation

Finance Director Dave Delande reviewed line items in Ordinance 22-2024 for realignment of money already appropriated as well as necessary appropriations still needed. He said the main part of this is the Finance Assistant that the city hired, it is adjusting funds that were already appropriated in the contract with Integrity. He reviewed new appropriations from the water and sewer enterprise improvement funds; for planning and legal on the water and sewer expansion sites, he noted "flow through" amounts that will be paid by Granville and Alexandria for their portion of the study. Additionally, the \$160,000 is for invoices still owed to Jacobs Engineering for the water plant expansion. Mr. Staneart said that when we secure the loan, that will be repaid. Mr. Delande noted that we might need additional funds for this line, after more review, he may need to increase this before second reading. Mr. Orsini said that this makes sense to him, the nuts and bolts stuff as far as moving Integrity as well as the movement of funds from water and sewer to support the study and planning of the potential future expansion. Mr. Staneart asked if the lobbyist proposal was included as well; Mr. Delande said yes, the appropriation is made up of some legal fees for sewer and water, the lobbyist and also planning. Mr. Orsini said they might consider separating the JAG components from the administrative realignment, if council members have a difference in opinion, it could stall the legislation. The Ordinance is on the council agenda for introduction tonight.

3. Local Waste Contract

Discussion on whether to renew the refuse contract with Local Waste or put the contract out to bid. Local Waste provided some comparative pricing for other communities that include recycling in their base rate. They said they would be happy to extend the existing contract at \$18.78 per month, which is a 10% increase to the existing base rate of \$17.07. Some discussion on how they handle a resident that moves out and leaves an unpaid bill, as well as a couple other questions for them.

4. Cea Media - Subscriptions

When media relations were previously approved by council, it was requested that Cea Media get approval for any add on subscriptions. Frank Cea provided the committee with a breakdown of minor subscription costs for a new website platform, plugins for calendar events and email marketing. Mr. Barnard said at the bottom end it is \$827 a year, at the top end it is \$917 for all of it. Dave Delande said he is sure there is budget money already appropriated that could be used for this. Committee will bring to full council.

5. Other Business

1. Jack Liggett said the water department lost another high service pump that pumps to the towers, they were down to one pump, they got one back in and was just reinstalled. He guesses that the repair on the second one that went down is going to be between \$35,000 - \$40,000. They also lost a lime sludge pump which will be between \$50,000 - \$60,000 to replace. Both items are original to the plants and are thirty years old.

2. Jack Liggett asked for direction on some lights at the American Legion Hall, lights that do not belong to AEP, that used to be light over the tennis courts, now are the lights over the parking lot. One of the poles is rotted and has fallen, the other will likely come down in the next wind storm, he would like to get it down. He asks if that work belongs to the Legion because they lease the building or if they are ours to fix and repair, if so, he can get quotes. After review of the lease, responsibility for those lights is not determined, Mr. Liggett directed to have a conversation with the Legion to find out if they want to keep the lights and repair them, Jack said if not, he will get them removed.

6. Adjourn

No further business, motion to adjourn passed 2-0. The meeting ended at 5:42 pm.