



Regular Council
Tuesday, October 6, 2020 - 6:30 PM
MINUTES

1. Call to Order

Mayor Chip Dutcher called to Order the Village of Johnstown Regular Council Meeting for October 6, 2020 at 6:34 PM.

2. Roll Call

Present - Chip Dutcher, Cheryl Robertson, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

Absent - Doug Lehner

Staff present - Jim Lenner - Village Manager, Jack Liggett - Assistant Village Manager, Abe Haroon - Chief of Police, Dana Steffan - Finance Director, Bailey Klimchak - Village Planner, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - None

3. Invocation - Mayor Dutcher

4. Pledge of Allegiance

5. Action on Minutes

a. September 15, 2020

ACTION: Benjamin Lee moved to Approve as written; Carol Van Deest seconded and the vote was as follows:

AYES: Chip Dutcher, Cheryl Robertson, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest

NOES: None

ABSTAIN: None

Passed 6 - 0

6. Correspondence

a. Thank you

Food pantry thank you for the monetary donation.

7. Citizen comments on matters not on the agenda: None

8. Council Committee reports

a. **Planning & Zoning:** Met 9/22/20; Next 10/13/20 @ 6:30 pm Hybrid

Vision Statement: The Village of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character

Talked about the commercial truck ordinance on agenda tonight; discussion on the Design Review Board; worked on part one of the new Zoning Code Ordinance.

- b. **Safety & Service:** 10/6/20 Special w/Council & Finance; Next 11/4/20 @ 5:00 pm Hybrid
Combined special meeting met to discuss Capital Improvement projects, both General Fund and Enterprise Funds for water and sewer; committee voted 3-0 to move forward with the State Infrastructure Bank application on agenda tonight. Special Finance meeting was called for October 13, 2020 at 5:00 pm to work on Budget 2021.
- c. **Finance:** 10/6/20 Special w/Council & SS; Next 10/20/2020 @ 5:00 pm Hybrid

See comments for Safety & Service - was a combined meeting.

- d. **Economic Development:** Met 10/1/20 minutes attached; Next 11/5/20 @ 10:00 am Virtual

Minutes sent out with packet. Water and Sewer infrastructure for the Enterprise Center to start approximately November 1st; the roadway will start in the spring. The new water tower property was purchased on September 29th. Continued research on Incubator space locations.

- e. **Park & Rec:** Met 9/10/20 updated last time, minutes attached; Next 10/8/20 @ 10:00 am Virtual

Minutes sent with packet. No further updates given.

- f. **Miles Estate:** Next TBD
- g. **Joint Recreation:** Next TBD
- h. **School District Liaison:** Next TBD
- i. **School District Liaison:** Next TBD
- j. **Storm Water Management:** Next TBD
- k. **Tree Commission:** Met 9/28/20 minutes attached; Next TBD

Minutes sent with the packet. Committee forwarded the Memorial Tree Fund program and donation form for Council approval; updated committee on the fifty trees to be planted on US62; reviewed tree care items in the new zoning code and forwarded to Planning and Zoning.

Mr. Block noted an email received and said he would be cancelling the order for the fifty trees, the auger, and he will not have anything to do with planting the trees; said the email was a direct insult and he did not appreciate it. Ms. Klimchak explained that Lisa Bowers, the village contact at the Ohio Department of Natural Resources, was only passing along information from ODNR, it was not a suggestion in any way or a comment on the trees being ordered, it was just her providing the village with information on tree planting. Mr. Block said he was highly insulted; Ms. Klimchak apologized and said that was not her intent.

9. Director Reports

- a. Service

i. Water

Jack Liggett reviewed; added that Tim Perry started his retirement, will be off for sixty days then will be back.

ii. Sewer

Jacket Liggett reviewed; noted higher volume of biosolids which supports the need for the additional building. Added that the Valleyview/Jersey Street sewer lining project has been completed.

iii. Street

Jack Liggett reviewed; added that Oregon Street will be bid in February for spring work and the salt temple is making progress, hopeful for completion in the next forty five days.

Ms. Robertson inquired about the district wide striping and if they were coming back, it is incomplete; Mr. Liggett said he could look into that.

b. Village Manager

Jim Lenner reviewed his report and provided an update on a coordination call he had with producers of a movie being filmed locally, they would like to film on North Main street which would require closure for a period of time, Mr. Lenner asked for the thoughts of Council members. Council was supportive of the opportunity, Ms. Robertson expressed concern that Johnstown would be portrayed in a positive light, Mr. Lenner said the movie topic was positive but he would confirm. Ms. Van Deest expressed concern for the twelve hour closure of US62; Mr. Lenner said that could be shortened if needed. Filming will take place October 20-21.

Mr. Lee asked for an update on the speed limit signs for Coshocton Street; Mr. Liggett said he had not received the list for sign locations, Mr. Lenner said Chief has given him the information and he needs to plot the locations. Mr. Liggett said if he could get what the signs should say and how many, he could get ordered.

10. Tabled Legislation - N/A

11. Public Hearings of Legislation

- a. **ORDINANCE 27-2020** AN ORDINANCE AMENDING FOOD TRUCK STANDARDS IN CHAPTER 730 OF THE VILLAGE OF JOHNSTOWN CODIFIED ORDINANCES. *Introduced September 15, 2020*

Public Hearing: There were no comments either for or against.

No further discussion of Council.

ACTION: Benjamin Lee moved to Approve; Carol Van Deest seconded and the vote was as follows:

AYES: Cheryl Robertson, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest Chip Dutcher

NOES: None
ABSTAIN: None

Passed 6 - 0

- b. **ORDINANCE 28-2020** AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$50,000 OF BONDS FOR THE PURPOSE OF PAYING PART OF THE COST OF ACQUIRING A POLICE CRUISER AND RELATED EQUIPMENT, AND DECLARING AN EMERGENCY. *Introduced September 15, 2020*

Public Hearing: There were no comments either for or against.

No further discussion of Council.

ACTION: Benjamin Lee moved to Approve; Carol Van Deest seconded and the vote was as follows:
AYES: Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson
NOES: None
ABSTAIN: None

Passed 6 - 0

- c. **RESOLUTION 2020-33** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

Mr. Lenner said this authorizes and has to be included with the OPWC application; the wording is confusing, it is not only for North Oregon and South Kasson, it is for the area.

Public Hearing: There were no comments either for or against.

ACTION: Carol Van Deest moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES: Ben Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher, Cheryl Robertson, Marvin Block
NOES: None

ABSTAIN: None

Passed 6 - 0

- d. **RESOLUTION 2020-34** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE VILLAGE OF JOHNSTOWN FOR PLANNING, DESIGN AND /OR CONSTRUCTION OF WASTEWATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.

Mr. Lenner said this is the 1.5 million dollar program we are seeking to secure for the balance of the Enterprise Center as well as the Jersey Street relief sewer.

Public Hearing: There were no comments either for or against.

ACTION: Cheryl Robertson moved to pass Resolution 2020-34; Sharon Hendren seconded and the vote was as follows:

AYES: Sharon Hendren, Carol Van Deest Chip Dutcher, Cheryl Robertson, Marvin Block, Ben Lee

NOES: None

ABSTAIN: None

Passed 6 - 0

- e. **RESOLUTION 2020-35** A RESOLUTION ESTABLISHING THE VILLAGE OF JOHNSTOWN MEMORIAL TREE FUND.

Public Hearing: There were no comments either for or against.

Ms. Klimchak gave background on the program. Wording on the donation form was discussed relative to replacement of a tree if removal would become necessary; editorial change will be made to the form. Discussion on a memorial plaque listing donor names.

ACTION: Carol Van Deest moved to Approve; Chip Dutcher seconded and the vote was as follows:

AYES: Carol Van Deest, Chip Dutcher, Cheryl Robertson, Marvin Block, Benjamin Lee, Sharon Hendren

NOES: None

ABSTAIN: None

Passed 6 - 0

f. **RESOLUTION 2020-36** A RESOLUTION ESTABLISHING THE VILLAGE OF JOHNSTOWN CARES ACT COMMUNITY ASSISTANCE PROGRAM.

Mr. Lenner said working with the Finance Committee; recommendation is that of the \$183,000 the village will receive through the third distribution from the State and HB 614, that \$75,000 be allocated to this program for the community. The community will be able to apply for funds starting tomorrow and must have application in by the October 31st; Mr. Lenner commended Village Council for this program.

Mayor Dutcher noted the Licking County Commissioners have given \$500,000 for small business grants to be administered by the Licking County Chamber of Commerce; businesses eligible would have one to fifty employees and encouraged passing along the information to local businesses.

Mr. Lenner added that CTEC is offering free training opportunities for anyone who wants a manufacturing skill set.

ACTION:	Marvin Block moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES:	Chip Dutcher, Cheryl Robertson, Marvin Block, Ben Lee, Sharon Hendren, Carol Van Deest
NOES:	None
ABSTAIN:	None

Passed 6 - 0

Mr. Lee asked if there was a way to create an additional accounting feature to track the \$75,000 specifically; Ms. Steffan said she could create a separate account within the CARES Act Fund to track.

g. **RESOLUTION 2020-37** RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR FINANCIAL ASSISTANCE FROM THE STATE INFRASTRUCTURE BANK AND AUTHORIZING THE VILLAGE MANAGER TO ACT ON BEHALF OF THE VILLAGE OF JOHNSTOWN IN ALL MATTERS RELATING TO THE APPLICATION.

Mr. Lenner said this is a request the village will be submitting for \$505,000 to offset the gap of money needed for Project Mastodon, village has secured \$600,000 for the project and needs the balance to move forward.

Public Hearing: There were no comments either for or against.

No Council debate.

ACTION: Marvin Block moved to Approve; Sharon Hendren seconded and the vote was as follows:
AYES: Cheryl Robertson, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest, Chip Dutcher
NOES: None
ABSTAIN: None

Passed 6 - 0

12. Introduction of Legislation

- a. **ORDINANCE 29-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

Dana Steffan said this Ordinance is to approve the additional round two CARES Act money received into the bank on September 3rd. Public Hearing October 20, 2020.

- b. **ORDINANCE 30-2020** AN ORDINANCE AMENDING ORDINANCE 40-19, THE ANNUAL APPROPRIATION ORDINANCE OF THE VILLAGE OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS.

Dana Steffan said this is to receipt the \$50,000 from the loan we are getting from the bank into the budget as revenue and an appropriation; in and out, no effect on the budget. Public Hearing October 20, 2020.

- c. **ORDINANCE 31-2020** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE VILLAGE OF JOHNSTOWN CHAPTER 1175.

Public Hearing October 20, 2020

13. Other Business

None

14. Executive Session: Confidential Business Information of an Applicant for Economic Development Assistance

ACTION: Marvin Block moved to enter Executive Session with members of Council, Jim Lenner, Jack Liggett, Dana Steffan for the purpose of discussing Confidential Business Information of an applicant for

Economic Development Assistance; Sharon Hendren seconded and the vote was as follows:

AYES: Mayor Dutcher, Cheryl Robertson, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest
NOES: None
ABSTAIN: None

Passed 6 - 0

Executive Session began at 7:31 pm and ended at 7:37 pm.

15. Executive Session: To consider the employment of a Public Official

ACTION: Marvin Block moved to enter Executive Session with members of Council, Jim Lenner, Jack Liggett, Chief Haroon and Dana Steffan to consider the employment of a public official; Chip Dutcher seconded and the vote was as follows:

AYES: Chip Dutcher, Cheryl Robertson, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest
NOES: None
ABSTAIN: None

Passed 6 - 0

Executive Session began at 7:30 pm and ended at 7:44 pm

16. Adjourn

ACTION: Sharon Hendren moved to adjourn; Chip Dutcher seconded and all were in favor.
AYES: Chip Dutcher, Cheryl Robertson, Marvin Block, Benjamin Lee, Sharon Hendren, Carol Van Deest
NOES: None
ABSTAIN: None

Passed 6 - 0

The meeting adjourned at 7:45 pm.

Next Council Meeting October 20, 2020 @ 6:30 pm

