



Design Review Board Meeting  
Tuesday, October 22, 2024 - 5:00 PM  
AGENDA

1. Call to Order/Roll Call
2. Public Comment
3. Approval of Minutes
  - a. October 8, 2024
4. TABLED - Application # 9-30-5; 324 Buena Vista - Pool Demolition
5. Other Business
6. Adjourn



Design Review Board  
Tuesday, October 8, 2024 - 5:00 PM  
MINUTES

1. Call to Order/Roll Call

Board Chair Heather Green called the Design Review Board to order for October 8, 2024 at 5:05 pm

Present - Heather Green, Franz Stein, Craig Bohning

Absent - Candice Evans, Andrew Hale

Staff present - Sean Stanearth - City Manager, Teresa Monroe - Clerk of Council

Public present - Bradley Waite, Josh Overmyer, Bev Overmyer, Aaron Shira, Cris Geiser, John Rinard, Dan Toland, Storm Strout, Jamie McNally

2. Public Comments on Items Not on the Agenda

No comments

3. Action on Minutes

a. August 27, 2024

**ACTION:** Heather Green moved to approve; Franz Stein seconded and the vote was as follows:

**AYES:** Heather Green, Franz Stein

**NOES:** None

**ABSTAIN:** Craig Bohning, absence

**Passed 2 - 0**

4. TABLED - Application #7-2-5 Certificate of Appropriateness; 169 Stone Hedge Row Dr. - Sun Room

No new materials submitted, remains tabled.

5. TABLED - Application #7-8-15 Certificate of Appropriateness; 82 Meadow Lane - Solar Panels

a. Application

**ACTION:** Craig Bohning moved to take from the table; Heather Green seconded and all were in favor.

**AYES:** Heather Green, Franz Stein, Craig Bohning

**NOES:** None

**ABSTAIN:** None

**Passed 3 - 0**

Previously, the board expressed their desire not to see solar panels from the road in front of the house. Applicant requests to install solar panels, new elevations were provided. Discussion on location of panels, two proposals were presented, one illustrating their

preferred placement on the front and the other as requested on the back. Some conversation by the applicant on the loss of productivity/efficiency if placing panels on the rear of the house. Continued expression by the board that they do not want to see solar panels on the front of homes.

Based on the board's discussion on a desired outcome, Sean Staneart provided wording for a motion; "To approve the application which would allow for solar panels to be located on the back of the house, not visible from the front facing street view; aside from the three panels on the north side of the house."

**ACTION:** Heather Green moved to approve with the conditions as stated by Sean for the revision dated 10/5/2024, Revision A with the solar panels on the back of the house and the three on the side (sheet pv2) ; Franz Stein seconded and the vote was as follows:  
**AYES:** Heather Green, Franz Stein, Craig Bohning  
**NOES:** None  
**ABSTAIN:** None

**Passed 3 - 0**

6. Application # 9-10-20 Certificate of Appropriateness; 24 S. Main Street - Sign

a. Application

Applicant requests approval of a window sign for their downtown business located at 24 S. Main Street. Review of an updated rendering provided with measurements.

**ACTION:** Heather Green moved to approve the Overmyer Jewelers signage on the right storefront window with dimensions of 37.473" x 22" as provided at the meeting; Craig Bohning seconded and the vote was as follows:  
**AYES:** Heather Green, Franz Stein, Craig Bohning  
**NOES:** None  
**ABSTAIN:** None

**Passed 3 - 0**

7. Application # 9-18-5 Certificate of Appropriateness; 356 S. Main Street - Shed Demolition

a. Application

No applicant present. Board review of the application and shed images presented, no objection or concerns about the demolition.

**ACTION:** Craig Bohning moved to approve; Heather Green seconded and the vote was as follows:  
**AYES:** Heather Green, Franz Stein, Craig Bohning  
**NOES:** None  
**ABSTAIN:** None

**Passed 3 - 0**

8. Application # 9-18-15 Certificate of Appropriateness; 215 De Rosa Dr. - Residential addition

a. Application

Cris Geiser with Schlabach homes and the homeowner were present for the application. This is a room addition to an existing home, to enclose a swimming pool. All exterior materials will match the existing house. Board review of architectural and site plans submitted.

**ACTION:** Craig Bohning moved to approve; Franz Stein seconded and the vote was as follows:

**AYES:** Craig Bohning, Heather Green, Franz Stein

**NOES:** None

**ABSTAIN:** None

**Passed 3 - 0**

9. Application # 8-27-5 Certificate of Appropriateness; 101 Recreation Dr. - Exterior material change

a. Application

Applicant Storm Strout was present for the application. He said he wants to re-roof the existing garage and remove the plywood from the sides to turn a dilapidated garage into a shelter house. Board review of plans submitted, new roof will be corrugated metal. The columns will be stained to match the columns on the primary building. Discussion on the spacing of the building posts; review by applicant on what will stay and what will go for even spacing.

**ACTION:** Heather Green moved to approve with conditions that the front and back gables will be covered with the same corrugated metal roofing material, that another post will be added within the existing door that will allow the look to match the back of the building and that the posts are stained to match the main building; Craig Bohning seconded and the vote was as follows:

**AYES:** Heather Green, Franz Stein, Craig Bohning

**NOES:** None

**ABSTAIN:** None

**Passed 3 - 0**

10. Application # 9-30-5 Certificate of Appropriateness; 324 Buena Vista - Pool Demolition

a. Application

No applicant present. Application to demolish an existing in-ground pool. Board review of application and images presented. Discussion on the concrete surrounding the pool and whether that will be removed, discussion on the applicants' plan for fence removal and concern that removal will open up the back yard view to the neighbors. With some

unknowns, board discussion on tabling this application until the applicant can answer some further questions.

**ACTION:** Heather Green moved to table the application; Franz Stein seconded and the vote was as follows:  
**AYES:** Heather Green, Franz Stein, Craig Bohning  
**NOES:** None  
**ABSTAIN:** None

**Passed 3 - 0 TABLED**

11. Application # 9-24-20 Certificate of Appropriateness; 145 S. Main St. - Roof material/color change

a. Application

Applicant and contractor present. Applicant requests to re-roof his home on S. Main Street with standing seam red metal. The contractor said the goal is to do the red roof, white gutters and downspouts and eventually do gray horizontal and vertical siding later in the spring or summer. He added that this metal is already cut and sitting in the garage, he was unaware that he needed this application, the metal cannot be returned. Applicant cited other properties throughout town that have red roofs, the sewer plant, the shelter house at the American Legion and that the water towers are red. Heather Green said looking at the surrounding houses on Main Street, she is not opposed to a metal roof but not a fan of the bright red roof. She asked if the applicant had gotten any feedback from his neighbors on the color, he listed those he spoke with and said they were all good with it.

**ACTION:** Craig Bohning moved to approve; Franz Stein seconded and the vote was as follows:  
**AYES:** Franz Stein, Craig Bohning  
**NOES:** Heather Green  
**ABSTAIN:** None

**Passed 2 - 1**

Sean Staneart expressed concern for whether or not this was a passing vote. Staff to check the city ordinance to confirm, the applicant will be notified.

In the following days, the passage was confirmed by 1187.05(b) "A majority of those voting shall prevail", Mr. Staneart notified the applicant they could proceed.

12. Application # 9-24-5 Certificate of Appropriateness; 178 S. Williams St. - Deck

a. Application

Applicant present, he requests to complete a screened in porch with a roof, he stated this was previously approved by the Zoning Inspector, Terry Wymer. Mr. Wymer stated that he did not approve anything other than a deck, when he saw an installed wall and the elevation of the roof, he stopped their work and notified them of the application requirement for this board. Board questions for the applicant on the roof, materials, pitch and elevation; satisfactory explanations by the applicant.

**ACTION:** Craig Bohning moved to approve; Heather Green seconded and the vote was as follows:  
**AYES:** Craig Bohning, Heather Green, Franz Stein  
**NOES:** None  
**ABSTAIN:** None

**Passed 3 - 0**

13. Other Business

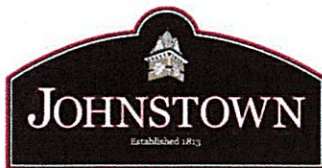
1. Heather Green said that she had sent the City Manager a concern that the newly installed brick for the monument sign at 670 W. Coshocton was not the brick approved by them. Mr. Stanearth agreed that it was wrong and an email has been sent to the contractor asking how they planned to resolve the issue.

14. Adjourn

**ACTION:** Heather Green moved to adjourn; Craig Bohning seconded and all were in favor.  
**AYES:** Heather Green, Franz Stein, Craig Bohning  
**NOES:** None  
**ABSTAIN:** None

**Passed 3 - 0**

The meeting ended at 7:04 pm.



**RESIDENTIAL OR COMMERCIAL DEMOLITION PERMIT  
APPLICATION**

Application Number: 9-30-5 Date: 09 / 26 / 2024

**FEES:**

Single Family: \$700 per structure (owner shall be eligible to receive a \$500.00 refund following the Final Inspection to ensure lot space is restored to a green space in a timely manner.)

Non-Single Family: \$1,000 per structure (owner shall be eligible to receive a \$500.00 refund following the Final Inspection to ensure lot space is restored to a green space in a timely manner.)

Total Fee Amount: \$700 Paid: Check # 133 / Cash: \$

1. Applicant: Robert Turton E-mail: bobturton@gmail.com
2. Contractor: Ron Mccarty (A1 Dumpster Hauling and De Phone: ( 614 ) 989 -0396
3. Property Address: 324 Buena Vista Johnstown, Ohio
4. Existing Use of Property: Single Family Home Square Footage: 1392
5. Estimated Cost of Demolition: \$6500
6. Proposed Use of Property After Demolition: Grass UR-1
7. Attach any requested, supplemental, or necessary documentation or information and proof of insurance.

*\*\*\* The undersigned is applying for a Demolition Permit for the following use to be issued based on the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true & correct and agrees to follow all applicable regulations.*

Applicant's Signature: [Signature] Date: 09 / 26 / 2024

Application will be made to the zoning office including the submission of Liability Insurance by the owner/contractor. Upon successful completion of the demolition, the owner shall be eligible to receive a \$500.00 refund following the Final Inspection to ensure lot space is restored to a green space in a timely manner.

**OFFICE USE ONLY:**

Date Received in Office: 9 / 30 / 24 By: S. Ashbrook  
Date Permit Issued:      /      /      By:       
Date of Final Inspection:      /      /      By:       
Date of Refund if Applicable:      /      /      By:

**Some of the requests below may not apply to your application.**

- (1) A dimensioned site plan showing existing conditions including all structures, pavement, curb-cut locations, natural features such as tree masses and riparian corridors, and rights-of-way.
- (2) A dimensioned site plan showing the proposed site change including structures, pavement, revised curb-cut locations, landscaping, property lines and screening of mechanicals.
- (3) Illustration of all existing building elevations from street/ground to scale & picture of project before starting.
- (4) Illustrations of all proposed building elevations to scale & picture of project when it's finished.
- (5) Samples of proposed building materials.
- (6) Color samples for proposed roof, siding, etc.
- (7) Illustrations of all existing site signage including wall and ground.
- (8) Illustrations of proposed signage to scale.
- (9) A dimensioned site plan showing location of existing ground mounted signs.
- (10) A dimensioned site plan showing the proposed location of ground mounted signs.
- (11) Samples of proposed sign materials.
- (12) Color samples of proposed sign(s).
- (13) Proposed lighting plan for sign(s).
- (14) The applicant shall post one sign per public street frontage of the subject property within fifteen (15) feet of the curb indicating the subject, date, and time for a public hearing. The sign(s) shall be posted at least ten (10) days prior to the scheduled hearing. The sign(s) should be purchased at the Johnstown City Offices and will measure no less than two (2) feet by three (3) feet.

**List of Materials that will be used on the project:**

1. \_\_\_\_\_ 2. \_\_\_\_\_
3. \_\_\_\_\_ 4. \_\_\_\_\_
5. \_\_\_\_\_ 6. \_\_\_\_\_
7. \_\_\_\_\_ 8. \_\_\_\_\_

**List of Contiguous Neighbors and Addresses:**

1. \_\_\_\_\_  
Neighbor's Name \_\_\_\_\_ Neighbor's Address \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
2. \_\_\_\_\_  
Neighbor's Name \_\_\_\_\_ Neighbor's Address \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
3. \_\_\_\_\_  
Neighbor's Name \_\_\_\_\_ Neighbor's Address \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
4. \_\_\_\_\_  
Neighbor's Name \_\_\_\_\_ Neighbor's Address \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

*The undersigned is applying for a Certificate of Appropriateness Permit for the following use:  
said permit is to be issued based on the information contained within this application. The*

Applicant's Signature: x  Date: 09 / 26 / 2024

City Manager Signature: x\_\_\_\_\_









