



Design Review Board
Tuesday, June 25, 2024 - 5:30 PM
MINUTES

1. Call to Order/Roll Call

Present - Chair Heather Green, Andrew Hale, Franz Stein, Craig Bohning
Absent - Candice Evans

Staff present - Sean Staneart - City Manager, Teresa Monroe - Clerk of Council

Public present - Misty Reed, +1

2. Approval of Minutes

a. June 11, 2024

ACTION: Andrew Hale moved to approve; Heather Green seconded and all were in favor.

AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning

NOES: None

ABSTAIN: None

Passed 4 - 0

3. Public Comment

No comments

4. Application #5-30-5 Certificate of Appropriateness; Sign - 23 S. Oregon St.

a. Application

Applicant Misty Reed was present, she said she opened The Yarnologist on South Oregon Street. She said when they took possession, the landlord said the sign came with it and to send the design to her for approval, which she did, she did not realize she had to do more. The sign is already installed, she provided pictures of what it looked like before installing the graphic and what it currently looks like, they made no structural changes to the monument. She is requesting approval of the sign at this time. Sign material, lighting and dimensions reviewed by the board.

ACTION: Craig Bohning moved to approve; Andrew Hale seconded and the vote was as follows:

AYES: Craig Bohning, Andrew Hale, Heather Green, Franz Stein

NOES: None

ABSTAIN: None

Passed 4 - 0

5. Other Business

1. Sean Staneart said at last city council, there was a submittal to change the demolition

process, he displayed Ordinance 16-2024 for board members to review. Discussions on wording and definition of structure as well as criteria for approval or denial. Minor edits to wording noted.

6. Adjourn

ACTION: Heather Green moved to adjourn; Andrew Hale seconded and all were in favor.

AYES: Heather Green, Franz Stein, Andrew Hale, Craig Bohning

NOES: None

ABSTAIN: None

Passed 4 - 0

The meeting ended at 6:28 pm.