Tree Commission Meeting
Tuesday, September 29, 2020 - 5:00 PM
AGENDA

1 Call to Order
2 Action on Minutes
   a August 11, 2020
3 US 62 Tree Update
4 Vote on Tree Ordinance for New Zoning
   a Section 33.04-07
5 Memorial Tree Fund
   a Memorial Tree Fund
6 Reschedule Arbor Day - Staff proposes October 23
   a Review proclamation for Mayor to read on October 20
7 Other Business
8 Adjourn

Tree Commission
Tuesday, August 11, 2020 - 5:00 PM
MINUTES

1. Call to Order / Roll Call

   Chairman Marvin Block Called the Tree Commission meeting to order for August 11, 2020 at 5:00 p.m.

   Members present: Andy Bruney, Charlie Campbell, Donald Barnard, Chairman Block, Leah Argyle (joined after roll call)

   Absent: None

   Staff present: Bailey Klimchak, Jim Lenner, Teresa Monroe

   Public present: Lisa Bowers

2. Action on Minutes
   a. February 25, 2020
      Mr. Block moved to approve the minutes; Mr. Campbell seconded and all were in favor. Motion passed 4-0

3. Review Section from new zoning
   a. Section 33.04 - Street Tree Requirements
      Commission review and discussion on street tree requirements. Discussion of undesirable tree species list. Bailey will make edits discussed and bring back to the Commission for approval.

4. Tree planting in Village this fall

   The village will be planting some trees on US62 near the Subway shop and would like the Tree Commission input on what varieties to plant. Bailey will take current pictures of the newly widened road and street tree area and email out so members can think about.

5. Member Comments / Other Business

   1. Bailey asked for a recommendation on a tree fund. Mr. Block asked for a motion to start the Memorial Tree fund 1. Charlie Campbell moved 2. Leah seconded, motion passed 5-0
   2. Charlie asked about zoning - grandfather in current street trees?
   3. Look at new homes being built to see if developer will plant in yard not street lawn

6. Adjourn

   No further business; meeting adjourned at 5:58 p.m.

Section 33.04 - Street Tree Requirements

The planting of street trees for new developments shall be subject to the following requirements:

A. Street trees must be planted in the front lawn, between the sidewalk and the structure. Street trees shall be located not less than four (4) feet from the sidewalk for small trees, six (6) feet from the sidewalk for medium trees and eight (8) feet from the sidewalk for large trees. Street trees shall be located not less than ten (10) feet from fire hydrants, streetlights and/or utility poles, and so that a twenty-five (25) foot sight triangle is maintained at street intersections. Tree lawns shall have a minimum width of nine (9) feet.

B. Street trees shall be a minimum of one and a half inches (1.5") caliper (trunk diameter as measured at breast height (DBH), 4.5 feet above ground) and shall not be of a species cited in Section 33.05 C below.

C. The Owner/Developer shall be required to maintain all street trees for a period of two (2) years after the tree is planted, and to replace any tree which dies within such two (2) year period.

D. No person shall, as a normal practice, top any tree within the public right-of-way. "Topping: means the severe cutting back of limbs within the crown of the tree to such a degree so as to remove the normal canopy or otherwise disfigure the tree.

E. Street tree limbs extending over the sidewalk shall be subject to trimming so that no portion of same shall be less than seven (7) feet above the sidewalk.

F. The Village or any licensed utility shall have the right to but will not by required to plant, prune, and/or maintain or remove trees within the established right-of-way as may be necessary to ensure public safety, or remove such trees as may be injurious to sewers, electric power lines, gas lines, water lines or other public improvements.

Section 33.05 - Landscape Screening

A. Screening in Particular Districts

The development standards for particular districts require the installation of screen or buffer areas of side or rear yards that are adjacent to districts where residences are permitted uses. When required by the specific district development standards, such screening shall consist of walls, landscaped earthen mounds, fences, natural vegetation or an acceptable combination of these elements. Such areas shall be a minimum of ten (10) feet wide and contain screening at least seven (7) feet in height. The use of year-round vegetation, such as pines or evergreens, is encouraged. Landscaped screening shall have at least seventy-five percent (75%) opacity during full foliage.

B. Screening of Trash Receptacles

The development standards for particular zoning districts require the screening of trash receptacles to effectively screen them from view. In those cases where screening is required, landscaping can be utilized as a supplement to, but not a replacement for, the required fencing. Container systems shall not be located in front yards, and shall conform to applicable side and rear yard setbacks for the respective district. The height of such screening shall be at least six (6) feet in height.

C. Maintenance of Shrubbery and Hedges

In any district, no shrubbery, hedge and/or other vegetation shall be planted, in such a manner that any portion of growth extends beyond the property line. The owner or occupant of property on which there is shrubbery, hedges, trees and/or other vegetation located so as to affect the vision of drivers on adjacent streets shall keep such vegetation trimmed to a maximum of thirty inches (30") in height, and keep trees trimmed so as to avoid covering or obscuring of traffic visibility or traffic control signals.

Section 33.06 - Parking Lot Landscaping

A. Parking Lot Islands

a. Large, unbroken expanses of parking lot shall be avoided. Large lots should be separated into a series of smaller interconnected lots separated by peninsulas or islands. No individual landscape area shall be smaller than 350 square feet.
b. For each 100 square feet, or fraction thereof, of parking area, a minimum total of five square feet of landscaped area shall be provided.
c. Parking areas should contain a minimum of one deciduous canopy tree for every ten parking spaces.
d. Trees used in parking lot islands shall have a clear trunk of at least five feet above the ground, and the remaining areas shall be landscaped with shrubs, or ground cover, not to exceed two feet in height.

B. Buffering

Parking lots shall be screened from primary streets, residential areas and open space by a 3.5-foot minimum height evergreen hedge or masonry wall, or combination of wall and plantings.

Section 33.07 - Landscape Materials

Landscape materials utilized in meeting requirements of this Article should complement the form of existing trees and plantings, as well as the general design and architecture of the developed area. The type of sun or shade should be considered in selecting plant materials. Artificial plants are prohibited. All landscape materials shall be living plants and shall meet the following requirements:

A. Quality and Type

All plant materials shall conform to the standards of the ANSI - American Standard for Nursery Stock and have passed applicable State of Ohio inspections. Added landscape elements shall observe and respect the size, placement, character and type of such materials employed on adjacent and proximate properties.

B. Deciduous Trees

Trees which normally shed their leaves in the fall, shall be species having an average mature crown spread of greater than fifteen (15) feet and having trunks which can be maintained with over five (5) feet of clear wood in areas where visibility is required, except at vehicular use intersections where the clear wood requirement shall be eight (8) feet. A minimum of ten (10) feet overall height, or a minimum caliper (trunk diameter as measured at breast height (DBH), 4.5 feet off ground) of at least one and a half inches (1.5") immediately after planting shall be required. Trees of undesirable species, as cited in 33.05 C below, are prohibited.

C. Undesirable Species

In meeting the planting and maintenance requirements of this Ordinance, the following species of trees shall be considered undesirable species, and shall not be utilized.

1. Box-Elder (*Acer negundo*)
2. Silver Maple (*Acer saccharinum*)
3. Catalpa (*Catalpa speciosa*)
4. Tree of Heaven (*Ailanthus Altissma)*
5. Mulberry (*Morus alba*)
6. Poplars and Cottonwoods(all kinds) (*Populus*)
7. Bradford Pear *(Pyrus calleryana)*
8. Willows (all kinds) (*Salix*)
9. Siberian Elm (*Ulmas pumila*)
10. Any tree located or planted so as to interfere with any public utility.

D. Evergreen Trees

Evergreen trees shall be a minimum of five (5) feet high with a minimum caliper of one and one-half inches (1 1/2") immediately after planting.

E. Shrubs and Hedges

Shrubs shall be planted at least two (2) feet in average height when planted and shall conform to specified requirements within four (4) years after planting.

F. Grass or Ground Cover

Grass of the fescue *(Gramineae*) or bluegrass *(Poaceae*) family shall be planted in species normally grown as permanent lawns, and may be sodded or seeded. In swales or similar areas subject to erosion, nets or suitable mulch shall be used; nurse grass shall be sown for immediate protection until complete coverage otherwise is achieved. In certain cases, ground cover consisting of rocks, pebbles, sand or similar materials may be approved.

G. Maintenance and Installation

All landscaping materials shall be installed in a sound and competent manner, according to accepted, good construction and planting procedures. The owner of the property shall be responsible for the continued proper maintenance of all landscaping materials, and shall keep them in a proper, neat and orderly appearance, free of refuse and debris at all times. All unhealthy or dead plant material installed pursuant to this section shall be replaced within one (1) year.

VILLAGE OF JOHNSTOWN MEMORIAL TREE FUND

Plant a tree in memory or celebration

The Village of Johnstown Memorial Tree Fund allows you to honor someone in a unique and special way. Planting a tree is an act of love and service that benefits all for many years to come. Planting a tree in honor of someone extraordinary or to celebrate a special occasion provides a living memorial that also contributes to the environment and the beauty of Johnstown.

Your $250 donation will include:

1. The planting and nurturing of your tree
2. A plaque honoring your donation in Council Chambers
3. A certificate of dedication for your tree

Memorial trees will be planted during the spring and fall planting seasons but may be ordered any time. Commemorative trees will remain in place for the duration of the tree's lifespan. At the end of this period, the Village of Johnstown may, at its own discretion, replace or remove the tree.

Tree Order Information

Donor Name: _____

Email Address: _____

Mailing Address: _____

_____

Phone #: _____

Preferred Tree Species (check box): ☐ Tree 1 ☐ Tree 2 ☐ Tree 3

Plaque to read (max 3 lines 20 letter/spaces per line):

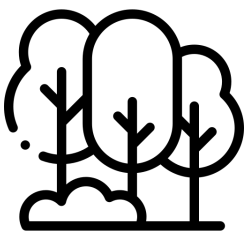
_____

_____

_____

Thank you for your donation! Checks can be made payable to the Village of Johnstown. Please mail the completed form and payment to:

Village of Johnstown
Memorial Tree Fund
599 S. Main Street
Johnstown OH 43031



Please call 740-967-3177 if you have any questions.

Proclamation

ARBOR DAY 2020

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, the holiday, called Arbor Day was first observed with the planting of more than a million trees in Nebraska, and

Whereas, the holiday, called Arbor Day, is now observed throughout the nation, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal,

Now Therefore, I, Charles Dutcher, Mayor of the Village of Johnstown, do hereby proclaim **October 23, 2020** as **ARBOR DAY.** I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands. Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

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Charles Dutcher, Mayor
Village of Johnstown
October 20, 2020