



Design Review Board
Tuesday, February 13, 2024 - 5:30 PM
MINUTES

1. Call to Order

Heather Green called the Design Review Board meeting to order for February 13, 2023 at 5:31 pm.

2. Roll Call

Present - Heather Green, Candice Evans, Josh Harrison, Franz Stein, Andrew Hale, Craig Bohning

Absent - None

Staff present - Sean Staneart - City Manager, Terry Wymer - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Michael Mockler, Dale Novy

3. Election of Chair & Vice-Chair

Heather Green said that she had interest in being Chair. Josh Harrison said he had interest in being Vice-Chair.

ACTION: Craig Bohning moved to appoint Heather Green as the Chair and Josh Harrison as the Vice-Chair; Franz Stein seconded and the vote was as follows:

AYES: Heather Green, Candice Evans, Josh Harrison, Franz Stein, Andrew Hale, Craig Bohning

NOES: None

ABSTAIN: None

Passed 6 - 0

4. Action on Minutes

- a. Nov 9, 2022; Dec 13, 2022; Jan 10, 2023; May 9, 2023; Jun 13, 2023; Jun 27, 2023; July 25, 2023; Aug 9, 2023; Aug 22, 2023; Sept 26, 2023; Oct 10, 2023; Nov 14, 2023; Nov 28, 2023

ACTION: Heather Green moved to approve all minutes in a block; Josh Harrison seconded and the vote was as follows:

AYES: Heather Green, Candice Evans, Josh Harrison, Franz Stein, Andrew Hale, Craig Bohning

NOES: None

ABSTAIN: None

Passed 6 - 0

5. Public Comment

No comments

6. Application # Z-23-217 Certificate of Appropriateness; 667 W. Coshocton Street

a. Application & Staff Report

Michael Mockler with Signmaster and business owner Dale Novy were present for the application. The sign will be direct mount, 1/2 inch thick, flush mount. The pylon/monument sign wording will match the primary sign showing "Mattress Warehouse". Board discussion on the potential for the addition of goose neck lighting and changing the sign font.

Conditions discussed listed:

1. 30" overall sign height
2. "Mattress" font bold as presented with a height of 16"
3. "Warehouse" font thinner (as shown on company truck logo) with a height of 12"
4. No more than 120.5" overall sign width
5. Monument sign to match, to scale

ACTION: Heather Green moved to approve with the conditions listed; Josh Harrison seconded and the vote was as follows:

AYES: Heather Green, Andrew Hale, Franz Stein, Craig Bohning, Josh Harrison, Candice Evans

NOES: None

ABSTAIN: None

Passed 6 - 0

7. Discussion and recommendation to Council on allowability of solar panels

Solar panels are regulated under Environmental Change Minor found in Chapter 1187 Definitions. Discussion on the current approval process. Discussion on the timeline of Design Regulation standards by MKSK, should be able to complete within a year.

ACTION: Josh Harrison moved to recommendation that council put approval of solar panels on hold; Andrew Hale seconded and the vote was as follows:

AYES: Josh Harrison, Candice Evans, Heather Green, Andrew Hale, Craig Bohning

NOES: Franz Stein

ABSTAIN: None

Passed 5 - 1

8. Other Business

1. Board asked if there were any updates on the NAPA building reface conditionally approved. Zoning Inspector reported that the owner will not proceed and will return the building face to the way it was, removing the paint from the brick and painting the top same color as before the repair.

9. Adjourn

ACTION: Craig Bohning moved to adjourn; Candice Evans seconded and all were in favor. Motion passed 6-0, Meeting adjourned at 6:21 pm.