



Regular Council Meeting
Tuesday, March 5, 2024 - 6:30 PM
AGENDA

1. Call to Order
2. Roll Call
3. Invocation - Pastor Kevin Heckathorn, Johnstown Presbyterian Church
4. Pledge of Allegiance
5. Proclamation - March as Developmental Disabilities month
6. Action on Minutes
 - a. February 20, 2024
 - b. February 27, 2024 Special Council Worksession
7. Citizen comments on matters not on the agenda
8. Council Committee reports
 - a. **Planning & Zoning:** 2/27/24 canceled; Next 3/12/24 @ 6:30 pm Council Chambers
 - b. **Design Review Board:** 2/27/24 canceled; Next 3/12/24 @ 5:00 pm Council Chambers
 - c. **Finance:** 3/5/24; Next 3/20/24 @ 5:00 pm Admin conference room
 - d. **Safety & Service:** 3/5/24; Next 4/2/24 @ 5:45 pm Admin conference room
 - e. **Economic Development:** Met 2/26/24; Next call as needed
9. Director Reports
 - a. Service Departments: Water, Sewer, Street, Director
10. Tabled Legislation - None
11. Public Hearings of Legislation
 - a. **ORDINANCE 06-2024** AN ORDINANCE TO AMEND CHAPTER 921 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES
 - b. **ORDINANCE 07-2024** AN ORDINANCE TO AMEND CHAPTER 107 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES
 - c. **RESOLUTION 2024-12** RESOLUTION AS REQUIRED BY O.R.C. 709.023(C) SETTING FORTH MUNICIPAL SERVICES THAT WILL BE PROVIDED TO 5.0 +/- ACRES OF LAND IN MONROE TOWNSHIP (LICKING COUNTY), OHIO IF ANNEXED TO THE CITY OF JOHNSTOWN, OHIO
 - d. **RESOLUTION 2024-13** RESOLUTION AS REQUIRED BY O.R.C. 709.023(C) SETTING FORTH MUNICIPAL SERVICES THAT WILL BE PROVIDED TO 4.0 +/- ACRES OF LAND IN MONROE TOWNSHIP (LICKING COUNTY), OHIO IF ANNEXED TO THE CITY OF JOHNSTOWN, OHIO
12. Introduction of Legislation
 - a. **ORDINANCE 08 -2024** AN ORDINANCE TO AMEND CHAPTER 1187 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES

- b. **ORDINANCE 09-2024** AN ORDINANCE TO AMEND CHAPTER 1177 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES

13. Other Business

14. Executive Session to discuss Confidential Business Information of an Applicant for Economic Development Assistance

15. Adjourn

Next Council Meeting March 20, 2024 (WEDNESDAY due to primary election)



Regular Council
Tuesday, February 20, 2024 - 6:30 PM
MINUTES

1. Call to Order

Mayor Donald Barnard called to Order the City of Johnstown Regular Council Meeting for February 20, 2024 at 6:40 PM.

2. Roll Call

Present - Mayor Donald Barnard, Jeff Barr, Ryan Green, Tiffany Hollis, Wesley Kobel, Dave Selan, Bob Orsini
Absent - None

Staff present - Sean Staneart - City Manager, Dave Delande - Finance Director, Rusty Smart - Chief of Police, Teresa Monroe - Clerk of Council

Public present - Greg Stype, Emmet Kelly, Jamie McNally, Sabrina & Phil Baker, Mandy & Chip Cox, Dan Paul, Andy Cannon, Amy Fauble, Greg Wentzel, Rev. Matthew Van Winkle, Samuel Van Winkle, Terri Feters, Mike Giannini, Nicloe Shook, Connie Ryan, Andrea Ford, Faith Grigsby, Cyndi Duke, Mary W, Mickael S, Cynthia McCloud, Heather Green

3. Moment of silence for Paula Rosser

4. Invocation - Pastor Matt Van Winkle; Johnstown United Methodist Church

5. Pledge of Allegiance

6. Approval of Agenda

No changes.

ACTION: Donald Barnard moved to approve the agenda as presented; Jeff Barr seconded and the vote was as follows:

AYES: Mayor Barnard, Wes Kobel, Dave Selan, Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis

NOES: None

ABSTAIN: None

Passed 7 - 0

7. Recognition - JMS Girls Basketball teams

Mayor Barnard and members of council presented the 7th and 8th grade Johnstown Middle School Girls basketball teams and coaches with a proclamation to recognize and celebrate their accomplishments on an outstanding basketball season.

8. Action on Minutes

a. February 6, 2024

ACTION: Donald Barnard moved to approve as written; Dave Selan seconded and all were in favor.
AYES: Mayor Barnard, Wesley Kobel, Dave Selan, Jeff Barr, Ryan Green, Tiffany Hollis,
NOES: None
ABSTAIN: Bob Orsini; due to absence

Passed 6 - 0

9. Citizen comments on matters not on the agenda

1. Cyndi Duke

- Asked council to consider putting a yield to pedestrian crossing sign on Concord Road at the TJ Evans Trail bike path.

2. Andrea Ford

- Asked for an update on water and sewer plans for the area that has been annexed, will there be stub-ins for contiguous properties.

Sean Staneart said that he would have staff reach out with updates.

3. Connie Ryan & Terry Fethers

- Readdressed the Longwell-Miles Estate issue for new council members, passed out material, wanted them to be aware of it, if it ever comes before council in any way.
- They are with the Johnstown Historical Society and in their opinion, the downtown is being painted a depressing color, black. They want to keep the integrity of the downtown buildings, the architectural design without paint.

4. Chip Cox & Dan Paul

- Trying to get a personal laundry service put in his building located at 56 S. Main Street. Said that GCC-1 talks about personal effects, there is nothing in the city code that defines this. The code said if not defined, go to Webster dictionary, which states "the service of clothing". They have filled out the permit and need to find out who to go to in order to get this going.
- Spoke to zoning last week and they were referred to council. They ask that council takes a look at the definition. They see a need for laundry service in town.

Mayor Barnard asked the City Manager what the next step was in this process. Mr. Staneart said he reached out to the city law director for a legal opinion and staff would reach out to the applicant later this week, there is a process in place.

5. State Representative Kevin Miller

- Stopped by to introduce himself, he currently represents the Eastern half of the county and up North to Utica. Said that with the changing of the legislative maps, Johnstown, if he wins his primary race in March and the election in November, would be in the new 69th district. Provided some background, said that his current district includes Licking County, Northern Perry County and Southern Fairfield County. Looks forward to working with everyone.

10. Executive Session to Consider the Appointment of a Public Official

- ACTION:** Donald Barnard moved to enter executive session to consider the appointment of a public official, with members of council and the two applicants they will call for; Dave Selan seconded and the vote was as follows:
- AYES:** Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis
- NOES:** None
- ABSTAIN:** None

Passed 7 - 0

Council entered Executive Session at 7:06 pm and returned to Regular Session at 8:00 pm.

11. Presentation - Design Guidelines, Chris Hermann/MKSK

Chris Hermann, Principal with MKSK, provided an overview of Design Review for council members and how to advance the Johnstown Design Guidelines.

1. Overview of what Design Review is
2. Components of Design Guidelines
3. Peer community regulations
4. Next steps

- Create a Committee
- Assessment of existing buildings and architecture
- Assessment of Johnstown Character defining elements
- Detailed review of other community guidelines
- Review and refine Johnstown approach
- Revise Guidelines

Some money is budgeted for this. A work session with council to get feedback on what is wanted for Johnstown, meeting scheduled for Tuesday, February 27th.

12. Council Committee reports

- a. **Planning & Zoning:** Met 2/13/24; Next 2/27/24 @ 6:30 pm Council Chambers
Two applicants; a new house will be built at Jersey and Williams and a sign approval.
- b. **Design Review Board:** Met 2/13/24; Next 2/27/24 @ 5:00 pm Council Chambers
Sean Staneart said there was a recommendation that came out of the meeting. There was discussion on solar panels, they are defined in one of the minor uses in design review. The Design Review Board has given a recommendation that they not be permitted until they get the design review process in place because there are so many design and aesthetic components that exist.
- c. **Finance:** 2/20/24 @ 5:00 pm; Next 3/5/24 @ 5:00 pm Admin conference room
- d. **Safety & Service:** Next 3/5/24 @ 5:45 pm Admin conference room
- e. **Economic Development:** Meeting scheduled for Monday, 2/26/24 @ 9:30 am in the Admin conference room

13. Director Reports

- a. Police Chief
Report included in the council packet, no questions asked.

14. Tabled Legislation - None

15. Public Hearings of Legislation

- a. **RESOLUTION 2024-09** RESOLUTION APPOINTING MEMBERS TO THE GREATER JOHNSTOWN PARK AND RECREATION DISTRICT BOARD OF TRUSTEES
Mayor Barnard said that council would like to recommend Ms. Shook to the board. He added that Mr. Sparks made this a hard decision and they would like to see Mr. Giannini and Ms. Shook bring Mr. Sparks into the fold somehow, he has a passion that could bring some good things.

ACTION: Donald Barnard moved to add Nicole Shook to the Greater Johnstown Park & Recreation Board; Bob Orsini seconded and the vote was as follows:

AYES: Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis

NOES: None

ABSTAIN: None

Passed 7 – 0

- b. **RESOLUTION 2024-10** A RESOLUTION DETERMINING THAT THE PETITION FOR CREATION OF THE JOHNSTOWN COMMUNITY AUTHORITY COMPLIES AS TO FORM AND SUBSTANCE WITH THE REQUIREMENTS OF SECTION 349.03 OF THE OHIO REVISED CODE, CONFIRMING AND RATIFYING THE EXECUTION OF THAT PETITION BY THE CITY MANAGER FOR THE CITY AS THE SOLE "PROXIMATE CITY"

WITHIN THE MEANING OF SECTION 349.01(M)(2) OF THE OHIO REVISED CODE, AND AUTHORIZING THE FIXING OF A DATE AND PLACE FOR A PUBLIC HEARING ON THAT PETITION.

Greg Stype was present to provide council members with the focus of a New Community Authority (NCA). He said it is a tool for raising revenue and creating infrastructure in support of a development area. In this case, the core of that area is the 385 acres owned by the Johnstown Land Company and they are applying for that ground to be included in a community authority. The community authority will be able to assist with infrastructure and would have a 9.75 mill charge under this petition, which would be assessed on the value of ground and development in the area. At the request of the City Manager, it also includes the possibility of a .25 % sales tax. This petition is the first step in creating the community authority, this accepts the petition and schedules a public hearing. The petition was forwarded to council. Emmett Kelly with Frost Brown Todd was present as city legal counsel for opinion on the sufficiency requirements. Mr. Kelly said he has reviewed the petition and it meets the sufficiency requirements of the code, accepting this tonight starts the clock to the public hearing.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Donald Barnard moved to approve as written; Jeff Barr seconded and the vote was as follows:
AYES: Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis
NOES: None
ABSTAIN: None

Passed 7 - 0

c. **RESOLUTION 2024-11** A RESOLUTION TO APPROVE THE JOB POSITION AND SALARY RANGE FOR FINANCE ASSISTANT

The need for a Finance Assistant was addressed in Council Finance Committee, an edit to the resolution Section One increased the wage range to \$50,000 - \$75,000 annually.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Bob Orsini moved to approve with salary edit; Tiffany Hollis seconded and the vote was as follows:
AYES: Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis, Mayor Barnard, Wesley Kobel, Dave Selan
NOES: None
ABSTAIN: None

Passed 7 - 0

16. Introduction of Legislation

a. **ORDINANCE 06-2024** AN ORDINANCE TO AMEND CHAPTER 921 OF THE CITY OF

JOHNSTOWN CODIFIED ORDINANCES

This would increase the charge from \$35 to \$50 for delinquent water and sewer accounts that end up on the shutoff list. Also discussed in Finance Committee was the ten percent penalty charged for paying after the due date; with the exception of those balances due which are below the minimum charge. Committee was in favor of removing the exception. The ordinance will be edited prior to second reading. Public Hearing March 5, 2024

b. **ORDINANCE 07-2024** AN ORDINANCE TO AMEND CHAPTER 107 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES

This changes the city ordinance to reflect the competitive bid threshold amount set forth in the Ohio Revised Code. Public Hearing March 5, 2024

17. Other Business

1. City and school entering into an MOU as well as Alexandria and Granville, states that the school is supportive of the water initiative.
2. Council to answer "what is Johnstown"
3. Mr. Barr and Mr. Stanart met with Delco water, just a meet and greet with another supplier in the area.
4. Thank you to JYAA volunteers, basketball and wrestling

18. Adjourn

With no further business, the meeting adjourned at 9:35 pm.

Next Council Meeting March 5, 2024



Special Council Work Session
Tuesday, February 27, 2024 - 5:30 PM
MINUTES

1. Call to Order

Mayor Donald Barnard called to Order the City of Johnstown Special Council Work session for February 27, 2024 at 5:36 PM.

2. Roll Call

Present - Mayor Donald Barnard, Tiffany Hollis, Ryan Green, Jeff Barr, Wesley Kobel, Dave Selan, Bob Orsini
Absent - None

Staff present - Sean Staneart - City Manager, Chris Hermann - City Planner/MKSK, Heather Green - Design Review Board, Andrew Hale - Design Review Board, Kristen Hurst - Planning Commission, Teresa Monroe - Clerk of Council

Public present - Andrea Coppel

3. MKSK discussion on Design Review

Chris Hermann with MKSK was present for follow up discussion from his Design Guidelines Overview presentation given at the February 20, 2024 council meeting. Focus on the "Next Steps":

- A. Create a Committee
- B. Assessment of existing buildings and architecture
- C. Assessment of Johnstown Character defining elements
- D. Detailed review of other community guidelines
- E. Review and refine Johnstown approach
- F. Revise Guidelines

Discussion on formation of the Steering Committee; discussion on how many and who. Council members discussed appointing members as follows:

Dave Selan - Council
Tiffany Hollis - Council
Heather Green - Design Review Board
Josh Harrison - Design Review Board
Jesse Coppel - Planning Commission
Andrea Coppel - Johnstown Chamber
Kyle Cook - Historical Society
Andrew Hale - Design Review Board
Other community members

The time commitment will be approximately eight meetings, decision to advertise for citizen interest.

Discussion on geography and areas of emphasis for Design Review. Historic District

discussed as Croton Road to Caswell and Track to Williams (width). Corridor District discussion on being the balance.

Discussion on the level of detail and requirements, how to give structure and guardrails to get what is wanted without going overboard.

Direction to open Steering Committee to applicants, deadline is March 8th.

4. Tax Proposal discussion

Mr. Barnard provided current tax information from RITA along with different calculations for increased tax rates and credit amounts to consider. He also provided a comparison of other city rates and credits given.

Information will be considered at the March 5, 2024 Finance Committee meeting.

5. Other Business

1. Bob Orsini asked about the bike path/pedestrian crossing question by a resident at last meeting. Mr. Barnard said the city did put pedestrian crossing signs on Concord for a short time, however the TJ Evans Foundation was not in favor, they do not want cars stopping for bike path users crossing the roads because no other place on the path do cars stop for pedestrians. Pedestrians need to be conditioned to stop for traffic and cross safely, there are stop signs for pedestrians at the crossing. Asked about the city building space, discussion on utilizing space effectively.

2. Jeff Barr asked when they should expect the development proposal for the PD district. Ryan Green said six months to a year. Discussion on what the park land requirements were for the PD district.

6. Adjourn

With no further business, the meeting adjourned at 7:18 pm.

Next Council Meeting March 5, 2024



February 2024

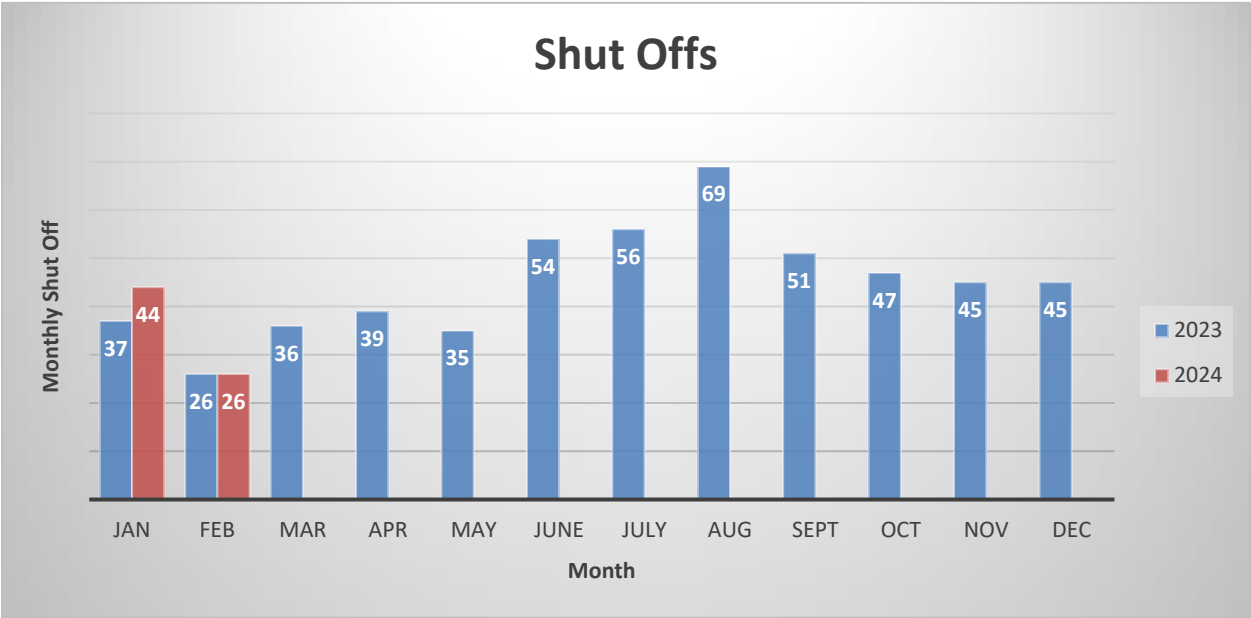
Water Council Report



Water Plant February 2024

- 1) As of February 29th, the flow is 16.725 MG.
- 2) There were 26 shut offs.
- 3) Worked on work-orders.
- 4) The Water Department had 0 hours of training.
- 5) Repaired two fire hydrants.
- 6) Paul Butler had 8 hours plowing snow for the Street Department.
- 7) Tim Perry worked 13 hours for the Street Department.
- 8) Changed lime feeders, took #1 feeder out and put #2 lime feeder in service. We cleaned #1 feeder and the feed line.
- 9) We continued working on Lead Inventory for E.P.A.
- 10) Changed lime feeders, took #2 feeder out and put #1 lime feeder in service, due to a plugged feed line. We cleaned #2 feeder and the feed line.
- 11) We exercised main water line valves.

Thank you,
Terry Nichols
Chief Water Operator
City of Johnstown



Daily Plant Tap Test Results

Date	PH	Phenol Alkalinity	Total Alkalinity	Total Hardness	Plant Tap Cl2		
					Free	Total	Combined
Feb-01	8.35	0	53	149	0.92	0.97	0.05
Feb-02	8.37	0	54	147	0.92	0.98	0.06
Feb-03	8.03	0	55	156	0.82	0.87	0.05
Feb-04	8.00	0	57	147	0.86	0.96	0.10
Feb-05	8.31	0	56	152	0.95	1.00	0.05
Feb-06	8.34	0	57	150	0.86	0.91	0.05
Feb-07	8.39	0	57	151	0.88	0.95	0.07
Feb-08	8.44	0	56	150	0.91	0.98	0.07
Feb-09	7.95	0	60	155	1.06	1.11	0.05
Feb-10	7.87	0	54	158	0.85	1.02	0.17
Feb-11	8.02	0	54	148	0.86	0.91	0.05
Feb-12	8.34	0	56	152	0.91	0.98	0.07
Feb-13	8.14	0	54	150	1.03	1.08	0.05
Feb-14	7.78	0	52	145	0.75	0.81	0.06
Feb-15	8.06	0	55	150	0.95	1.08	0.13
Feb-16	8.25	0	54	148	0.99	1.07	0.08
Feb-17	7.90	0	54	154	0.85	0.94	0.09
Feb-18	7.76	0	52	144	0.89	0.99	0.10
Feb-19	8.05	0	52	151	0.90	0.94	0.04
Feb-20	8.23	0	50	144	0.93	1.03	0.10
Feb-21	8.22	0	51	144	0.97	1.04	0.07
Feb-22	8.20	0	55	149	0.96	1.11	0.15
Feb-23	7.97	0	53	147	0.97	1.08	0.11
Feb-24	8.20	0	50	157	0.96	1.01	0.05
Feb-25	8.04	0	51	145	1.16	1.20	0.04
Feb-26	8.36	0	50	145	0.96	1.02	0.06
Feb-27	8.19	0	47	143	0.95	1.00	0.05
Feb-28	8.18	0	55	142	0.89	0.96	0.07
Feb-29	8.11	0	50	142	0.95	1.01	0.06

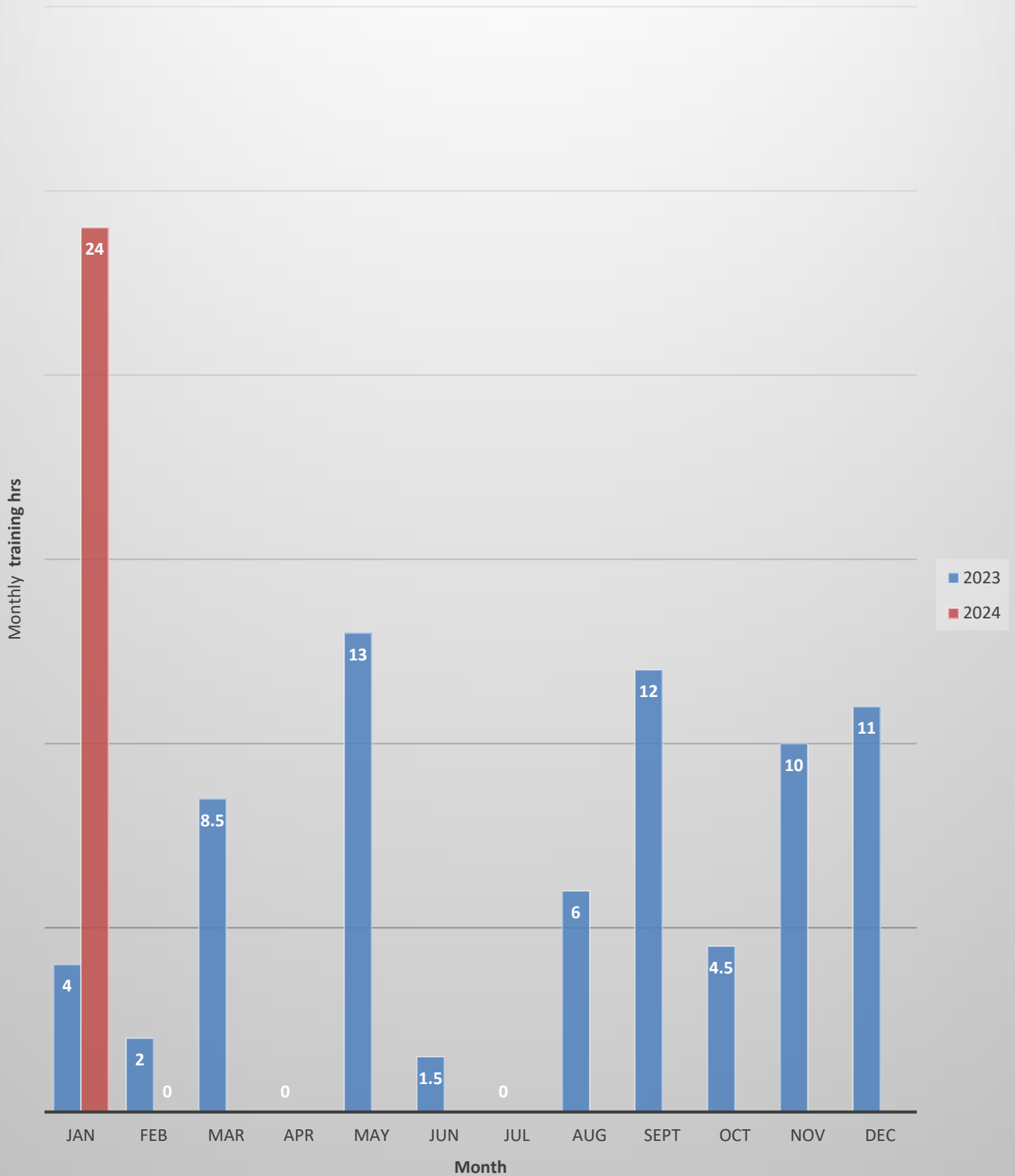
Average 8.14 0 54 149 0.93 1.00 0.07

Total Alkalinity: 35-55 mg/L

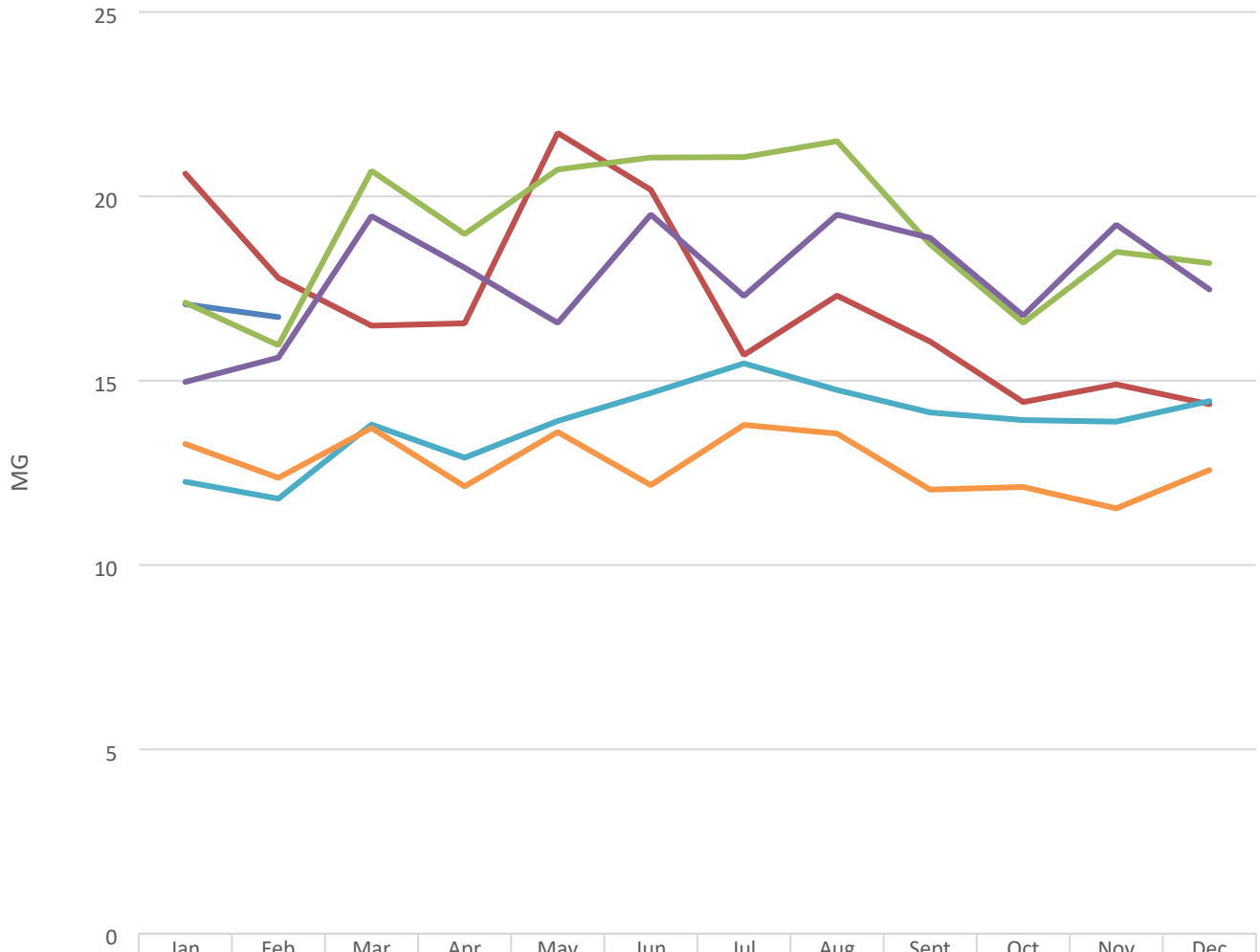
Phenol Alkalinity: 0-2 mg/L Hardness: 135 – 150 mg/L (Higher hardness is due to running # 2 L.S. well pulling water from deeper part of the aquifer)

Free Chlorine: 0.85-1.10 mg/L

Training Hours



Monthly Influent MG



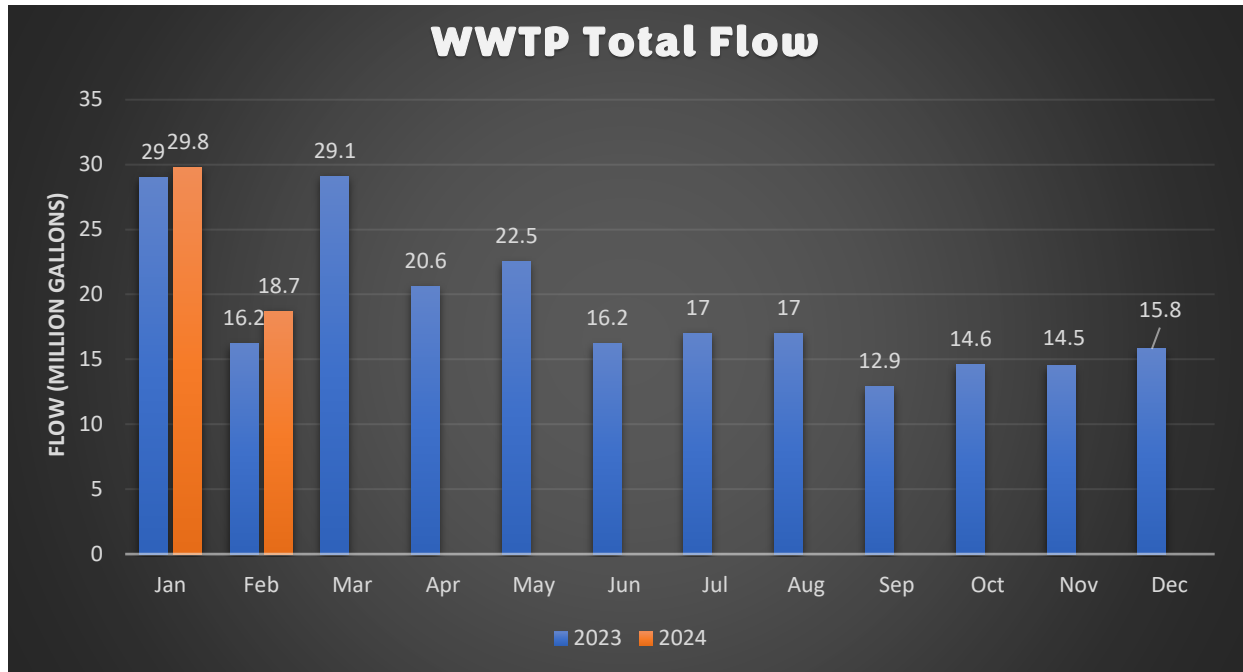
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2024	17.074	16.725										
2023	20.616	17.786	16.492	16.556	21.719	20.176	15.698	17.307	16.061	14.42	14.898	14.362
2022	17.116	15.962	20.692	18.977	20.728	21.052	21.065	21.496	18.696	16.569	18.495	18.189
2021	14.966	15.626	19.463	18.063	16.567	19.506	17.295	19.504	18.873	16.765	19.23	17.475
2020	12.258	11.799	13.81	12.911	13.907	14.666	15.468	14.748	14.138	13.931	13.889	14.446
2019	13.283	12.365	13.718	12.132	13.607	12.167	13.799	13.565	12.045	12.116	11.536	12.576

Months

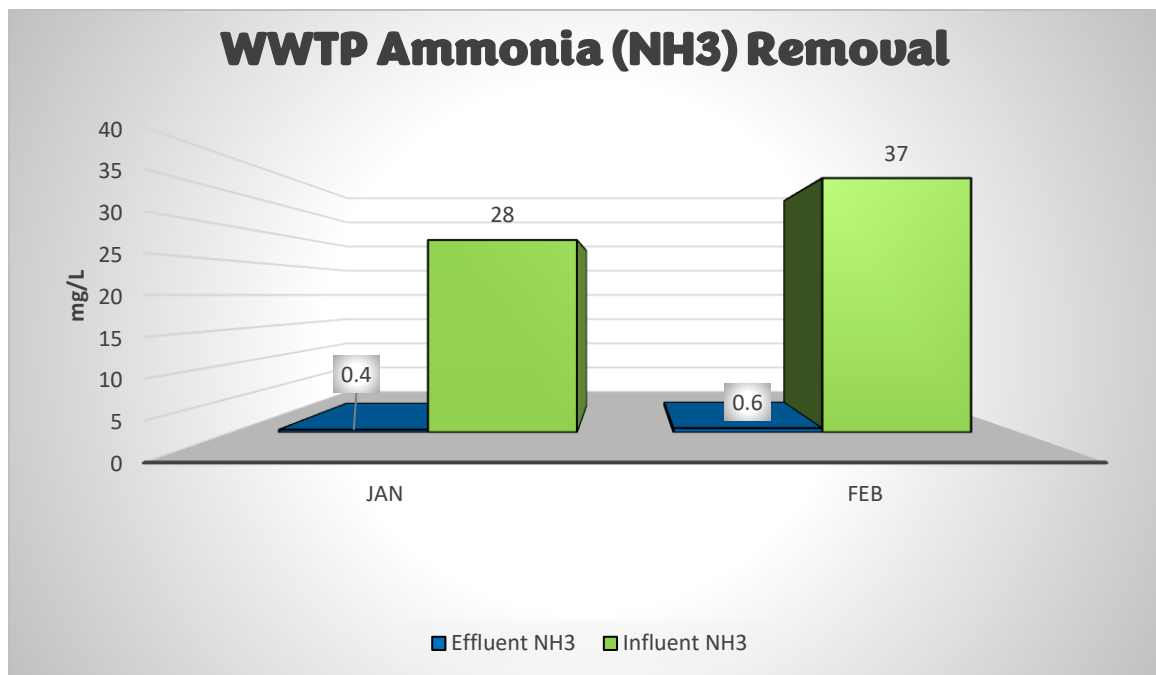


February 2024

Sewer Council Report



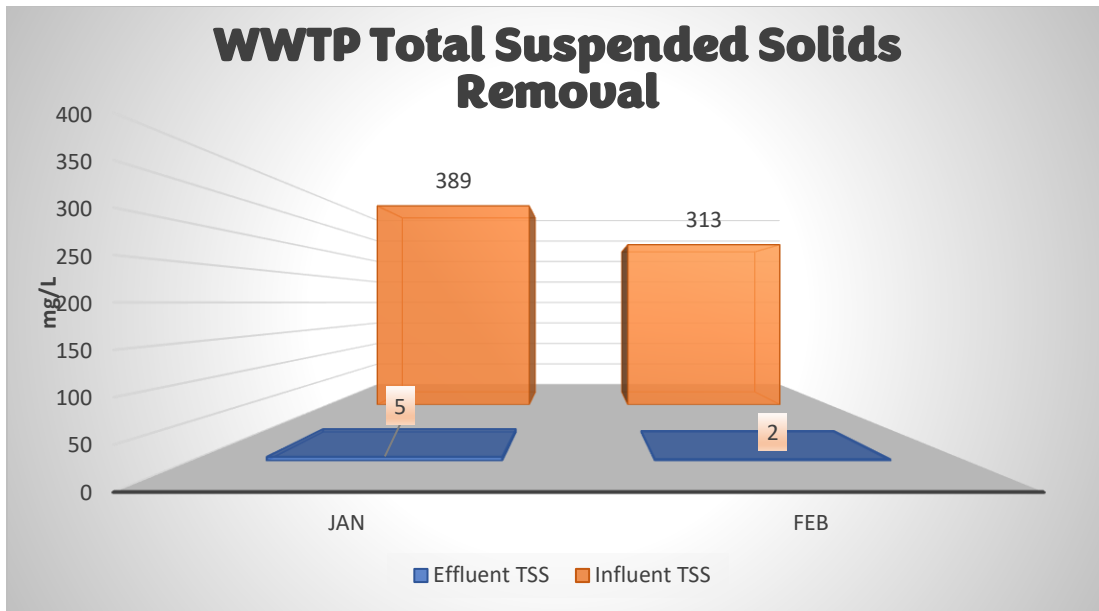
Plant Efficiency Charts



Average % of NH₃ removed for the month = **98%**

Discharge Limitations

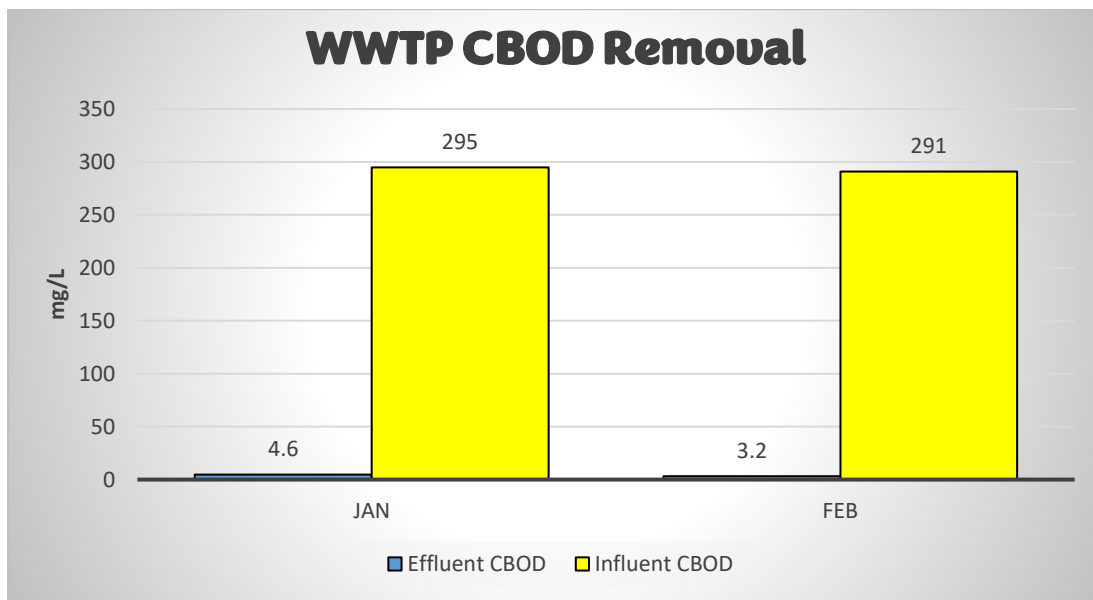
Weekly- 3.9 mg/L
Monthly- 2.6 mg/L



Average % of TSS removed for the month = **99%**

Discharge Limitations

Weekly- 18 mg/L
Monthly- 12 mg/L



Average % of BOD removed for the month = **99%**

Discharge Limitations

Weekly- 15 mg/L
Monthly- 10 mg/L

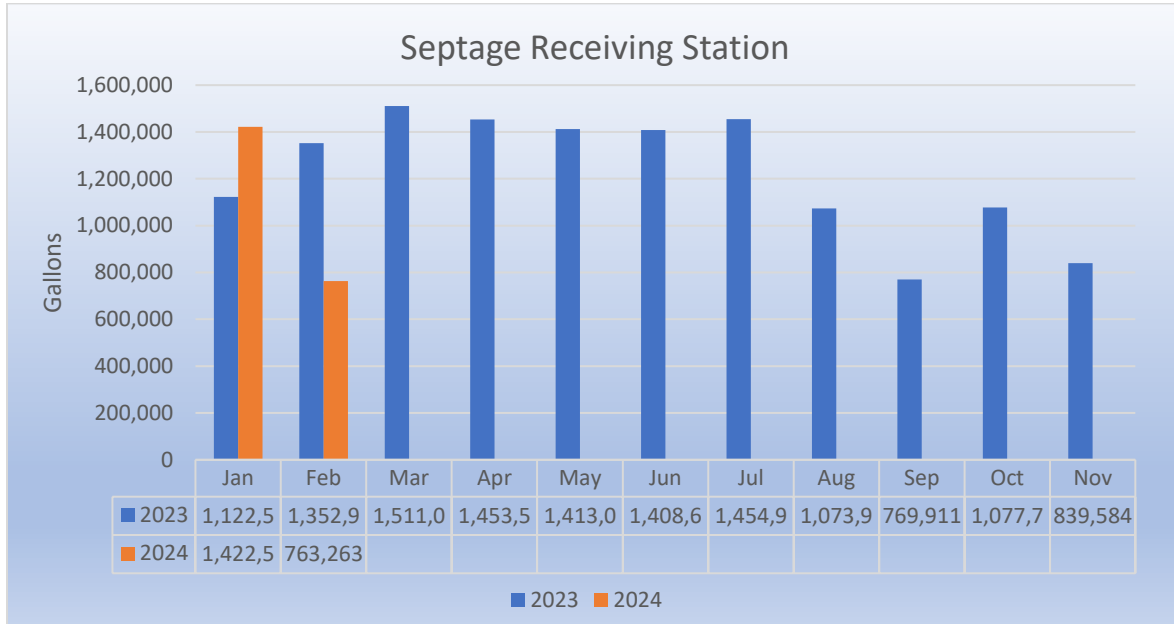
Work Highlights

- Sewer Inspections
 - 4 new build inspections
- Amount of sludge pressed (dewatered) – 789,502 gallons
- Routine plant operations and preventative maintenance
- Annual Sludge Report
- Pulled influent submersible pump for repair →

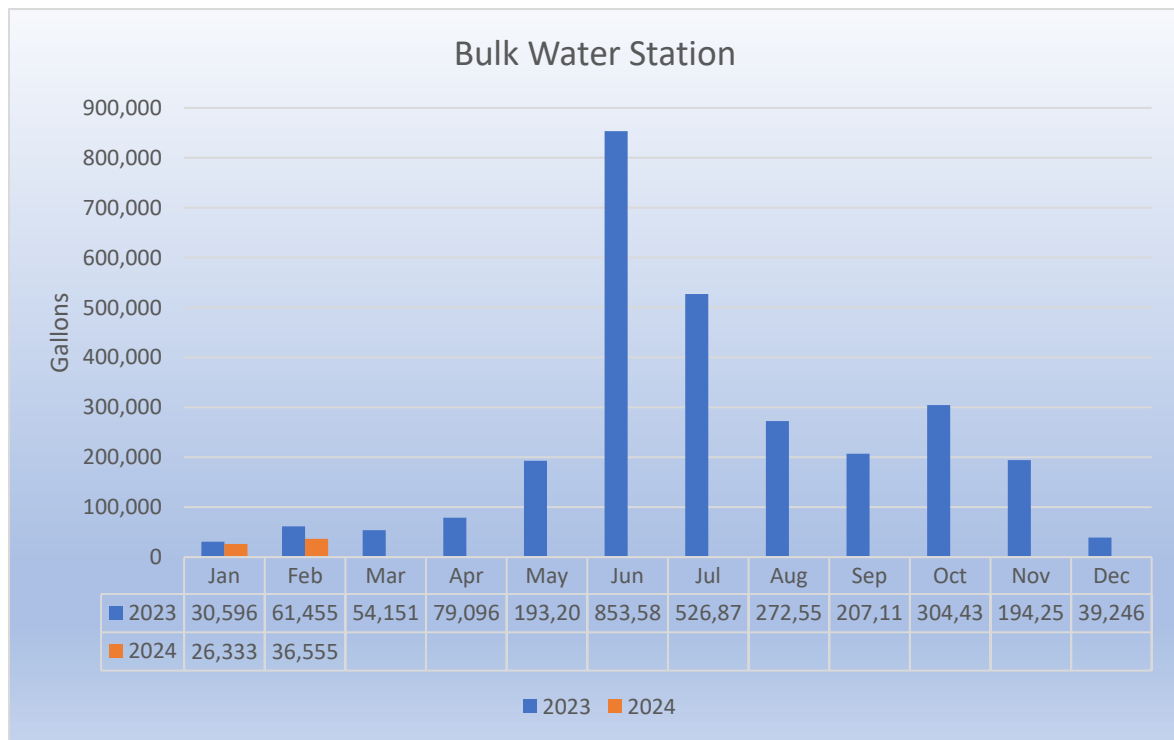


BULK SEWER & WATER

The following chart shows the total amount of waste in gallons brought into Johnstown for the current year and past year by the egg farm and bulk septage haulers.



The chart below shows the total amount of bulk water in gallons purchased each month for the current year and past year. NOTE: This graph contains only gallons of bulk water purchased from the fill station onsite and does not include hydrant meter usage.





Street Department Report

February 2024

CITY OF JOHNSTOWN, OHIO

City of Johnstown
Administrative Offices



599 S. Main Street
Johnstown, Ohio 43031
Telephone: 740-967-3177

Misc.

- Equipment maintenance, cleaning, and repairs
- Sign repair/replacement (as needed)
- Replaced man door and garage door seals

Street Maintenance

- 2 ton cold patch used on pratt, parkside, parkdale, sunset, crestview, hillview, concord crossing, concord east, track, pershing, mink, douglas
- vacced out catch basins on concord rd, concord east, concord crossing, kyber run, commerce, clark dr,
- replaced the light at croton rd and eagles nest
- street sweeping
- plowed and salted during snow events
- used 60 ton of salt and 500 gallons of brine

Water Maintenance

- Repaired main valve lid in 62/37 intersection
- hydro vacced and replaced main line valve in front of the fire station
- Dug up, vacced and replaced fire hydrant at the school
- worked on the hydrant valve at 62 by advanced auto

Stormwater Maintenance

- Inlet cleaning
- Vaccced out main trash trap on concord rd
- Dug up and replaced 150ft of drain pipe at the dog park

Park Maintenance

- Trash pickup (weekly)
- Trail head toilet checked and cleaned (weekly)
- Trimmed trees around the perimeter of the parks
- Fixed swings at rolling meadows

Sewer Maintenance

2024

HOURS WORKED	0	Road Maint.	Park Maint.	Sewer Maint.	Locates	Water Maint.	Sign repair	Equipment repairs	Storm sewer
	January	300	20	20	0	120	8	20	20
	February	320	20	0	0	80	16	40	60
	March								
	April								
	May								
	June								
	July								
	August								
	September								
	Ocboter								
	November								
	December								

TYPE OF WORK

■ January ■ February ■ March ■ April ■ May ■ June
■ July ■ August ■ September ■ Ocboter ■ November ■ December

Service Department Report

2/29/2024

- 1) Water Pant Update – No Change
- 2) Wastewater Plant Update – Grading of CMAR candidates is on going and should be completed by 3/8/2024.
- 3) East Jersey St Project – Hull engineering is reviewing AS – Built drawings for final approval.
- 4) Pulte Housing Development – CT engineering is reviewing AS – Built drawings for final approval.
- 5) Concord Crossing East – No work being done.
- 6) Coughlin Apartments Leafy Dell – No work being done.
- 7) Snow Events in February – Approximately 60 ton of salt put down and 500 gallons of brine applied.
- 8) Leak Survey – Rolling Meadows development has been survived with new leak detection equipment. No leaks found.
- 9) Leaks—Two major leaks on 2/26/2024. Watch valve to fire hydrant came apart in front of Advanced Auto and a fire hydrant was hit on the school property at Williams and Douglas. These two leaks required the plant to run an additional six hours to catch up. This equates to an additional 250,000gallons processed that day. Boil alert was required on State Route 62. All bacteria tests came back safe and boil alert was lifted 2/28/2024.



AN ORDINANCE TO AMEND CHAPTER 921 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES

WHEREAS, Chapter 921 of the City of Johnstown's Codified Ordinances gives the city power to provide and regulate the water system; and

WHEREAS, the Safety & Service and Finance Committees have reviewed the delinquency collection charge for water shutoff and recommend an increase to cover the city shut off processes; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO, AS FOLLOWS:

Section 1: That Chapter 921.10 and 921.11 of the City of Johnstown's Codified Ordinances be amended as follows:

921.10 PAYMENT; DELINQUENT NOTICE AND REMEDY.

(a) Due Date. All billings shall be mailed on or before the tenth of each month. All bills shall be due and payable by each purchaser of water and/or sewer service ("purchaser") on or before the twenty-fifth of each month. Bills not paid on or before the twenty-fifth of each month shall be subject to a ten percent (10%) penalty, ~~with the exception of those balances due which are below the minimum monthly charge.~~

(b) Delinquency Notice and Remedy.

(1) All water and/or sewer bills not paid by the twenty-fifth of each month shall be sent a notice no later than the second Friday of the month following the due date of such bill. The notice shall provide in substance that charges for water and/or sewer have not been received by the Department of Utilities or its officially designated payment depository and that failure to pay such bill by due date of delinquent notice will result in service being disconnected and the payment of a collection charge will be required.

(2) All water and/or sewer bills not paid by due date of delinquent notice shall be placed on a shutoff list ~~and afor~~ termination of water and/or sewer service ~~and~~ will require the payment of all delinquent charges and ~~an administration charge~~ the collection charge.

921.11 SERVICE TERMINATION; TURN ON FEE; COLLECTION FEE.

(a) Any person may discontinue water service by proper notice to the Department of Utilities and be relieved of their responsibility when the water is turned off at the curb box and the account cleared in the records of the Department of Utilities.

(b) ~~In case it becomes necessary to turn off the water~~ If an account is placed on a shutoff list because of a violation of any rule or regulation of this chapter, a collection charge of ~~twenty-five~~ fifty dollars (\$~~25~~50.00) shall be assessed. ~~made for turning the water back on.~~

(c) In the event that a ~~Village-City~~ employee or employees have been dispatched to a property to shut off water and/or sewer services due to the water and/or sewer bill being delinquent or to deliver a shut off notice, a collection ~~fee-charge~~ as established by the Manager shall nonetheless be assessed on the water and/or sewer bill. If any purchaser of water and/or sewer services listed on the shutoff list shows proof of

payment being made between the delinquent due date and the day the shut offs are actually made, the collection charge will be waived.

Section 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings so open to the public in compliance with all legal requirements of the City of Johnstown, Licking County, Ohio.

Date of Introduction: February 20, 2024

Public Hearing/Vote: March 5, 2024

BY: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



AN ORDINANCE TO AMEND CHAPTER 107 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES

WHEREAS, Chapter 107 of the City of Johnstown's Codified Ordinances regulates Acquisition of Services and Materials; and

WHEREAS, House Bill 33, effective October 3, 2023, set forth new thresholds for Competitive Bidding in the Ohio Revised Code; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO, AS FOLLOWS:

Section 1: That Chapter 107.01 and 107.04 of the City of Johnstown's Codified Ordinances be amended as follows:

107.01 CONTRACTS AND PURCHASES; ADVERTISING FOR BIDS.

When an expenditure within the ~~Village~~City, other than the compensation of a person employed therein, exceeds ~~fifty thousand dollars (\$50,000)~~the competitive bidding threshold amount as set forth in the Ohio Revised Code Section 9.17 (A) (1), (2), such expenditure shall be authorized and directed by ordinance of Council. When so authorized and directed, except where the contract is for equipment, services, materials or supplies available from a qualified nonprofit agency pursuant to Ohio R.C. 4115.31 to 4115.35, the ~~Village~~City Manager shall make a written contract with the lowest and the best bidder after advertising for not less than two nor more than four consecutive weeks in a newspaper of general circulation. ~~in the Village.~~

107.04 EQUAL OPPORTUNITIES FOR AWARDING OF CONTRACTS.

(a) In securing services or materials for projects which are not anticipated to exceed ~~fifty thousand dollars (\$50,000)~~the competitive bidding threshold as set forth in the Ohio Revised Code Section 9.17 (A) (1), (2), ~~in cost~~, every effort shall be made to secure the services or materials at the lowest available price.

Section 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings so open to the public in compliance with all legal requirements of the City of Johnstown, Licking County, Ohio.

Date of Introduction: February 20, 2024

Public Hearing/Vote: March 5, 2024

BY: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

DRAFT



RESOLUTION 2024-12

RESOLUTION AS REQUIRED BY O.R.C. 709.023(C) SETTING FORTH MUNICIPAL SERVICES THAT WILL BE PROVIDED TO 5.0 +/- ACRES OF LAND IN MONROE TOWNSHIP (LICKING COUNTY), OHIO IF ANNEXED TO THE CITY OF JOHNSTOWN, OHIO

WHEREAS, a petition was filed with the Licking County Board of County Commissioners on February 22, 2024, requesting annexation to the City of Johnstown, Ohio of 5.0 +/- acres of land in Monroe Township owned by Martin V. & Lora K. Hamparian (the "Property", a description of which is attached hereto as Exhibit "A" and made a part hereof); and

WHEREAS, Ohio Revised Code Section 709.023(C) requires the legislative authority of the municipal corporation to which the annexation is proposed to adopt an ordinance or resolution within 20 days of a petition for annexation being filed with the Board of County Commissioners, stating what services the municipal corporation will provide to the territory proposed for annexation upon annexation and an approximate date upon which it will provide them.

NOW, THEREFORE, BE IT RESOLVED by the Council for the City of Johnstown, Licking County, State of Ohio, that:

SECTION I: The City of Johnstown will provide the following municipal services for the Property upon annexation of said area to the City of Johnstown.

Sewer: Sanitary sewer service and storm sewer service are not currently available from the City of Johnstown to the territory proposed for annexation. Although the City's wastewater treatment plant has capacity to service the area proposed for annexation, the necessary sanitary sewer service lines and related facilities currently do not exist in proximity to the Property. Similarly, storm sewer lines and related facilities do not exist in proximity to the Property. Extensions of sanitary service lines and necessary appurtenances and extensions of storm sewer service lines and necessary appurtenances from existing and/or future municipal facilities to the Property proposed for annexation will require construction through privately owned properties and/or public rights-of-way or easements at a cost which has not been determined. All sanitary sewer lines and necessary appurtenances as well as all storm sewer lines and necessary appurtenances may be required to be constructed by owner(s) or by developer(s) of all or any portion of the Property or the City of Johnstown may determine that it will construct all or portions of the same, or construction may be completed by some combination of the private owner(s)/developer(s) and the City of Johnstown, as determined at a later date. Additionally, any easements necessary to extend said lines and for placement of necessary appurtenances will need to be obtained by owner(s) or by developer(s) of all or any portion of the Property or by the City of Johnstown, or by some combination of the private owner(s)/developer(s) and the City of Johnstown, as determined at a later date.

Accordingly, the actual date upon which said sanitary sewer service and storm sewer service can be provided is indeterminate.

Water: Water service is not currently available from the City of Johnstown to the portions of the territory proposed for annexation. Although the City's water plant has capacity to service the Property, it is exploring updates to its water treatment plant and the necessary water service lines and related facilities currently do not exist in proximity to all areas needed to serve the Property. Extensions of water service lines and necessary appurtenances and extensions from existing and/or future municipal facilities to the Property proposed for annexation will require construction through privately owned properties and/or public rights-of-way or easements at a cost which has not been determined. All water lines and necessary appurtenances may be required to be constructed by owner(s) or by developer(s) of all or any portion of the Property or the City of Johnstown may determine that it will construct all or portions of the same, or construction may be completed by some combination of the private owner(s)/developer(s) and the City of Johnstown, as determined at a later date. Additionally, any easements necessary to extend said lines and for placement of necessary appurtenances will need to be obtained by owner(s) or by developer(s) of all or any portion of the Property or by the City of Johnstown, or by some combination of the private owner(s)/developer(s) and the City of Johnstown, as determined at a later date. Accordingly, the actual date upon which said water service can be provided is indeterminate.

Police: The City of Johnstown has police services available and will provide police protection for the Property upon acceptance of the annexation of the Property.

Zoning: The City of Johnstown has zoning and planning services available and will provide zoning and planning services to the Property if annexed. If the City of Johnstown permits uses on the Property that the City of Johnstown determines are clearly incompatible with the uses permitted under current county or township zoning regulations applicable to land that is adjacent to the Property which remains within Monroe Township, the City of Johnstown will require, in the zoning ordinance permitting the incompatible uses, the owner(s) of the Property to provide a buffer separating the portions of the Property that contain the incompatible use(s) and the adjacent land remaining within Monroe Township. For the purpose of this requirement, "buffer" may include open space, landscaping, fences, walls, and other structured elements, streets and street rights-of-way; bicycle and pedestrian paths and sidewalks, or some combination of any of them.

Streets &

Roadways: Upon annexation of the Property, maintenance will be provided by the City of Johnstown (a) for rights-of-way and streets, highways, and related improvements that exist wholly or partially within the Property and municipal limits, and (b) to future public rights-of-way and streets within the boundaries of the Property. If a street or highway will be divided or segmented by the boundary line between a township and Johnstown so as to create a road maintenance problem, the City of Johnstown agrees as a condition of the annexation to assume the maintenance of that street or highway unless it remains the responsibility of a township, Licking County,

State of Ohio, or a separate municipality in accordance with an existing or future legally effective agreement or is otherwise required by law.

SECTION II: The City Clerk is directed to file a copy of this Resolution with the Licking County Board of Commissioners promptly upon its passage and execution.

SECTION III: It is found and determined that all formal actions of this Council concerning or relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREFORE, pursuant to Section 4.04(a) of the Charter of the City of Johnstown, this Resolution shall be in effect immediately after its adoption.

Date of Introduction/Public Hearing/Vote: March 5, 2024

By: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

NOTICE OF FILING EXPEDITED TYPE II ANNEXATION PETITION

TO: CLERK OF CITY OF JOHNSTOWN, OHIO

In accordance with the provisions of Section 709.023 of the Ohio Revised Code, you are hereby notified that, on February 22, 2024, the undersigned, Agent for the Petitioners, filed an Annexation Petition in the Office of the Board of County Commissioners of Licking County, Ohio.

Said Petition prays for annexation to the City of Johnstown, Ohio, of ± 5.0 acres currently located in Monroe Township.

A copy of said Petition, with description and plat, is attached hereto and made a part hereof and is being delivered to you via certified mail, return receipt requested.

Dated: February 23, 2024



Aaron L. Underhill, Esq.

RESOLUTION

**IN THE MATTER OF FILING EXPEDITED II PETITION AND MAP FOR ANNEXATION
- MONROE TOWNSHIP TO THE CITY OF JOHNSTOWN- UNDERHILL/AGENT - FILE
#2-2024 - (5.0+/- ACRES)**

BE IT RESOLVED by the Board of County Commissioners, County of Licking, State of Ohio:

That we did hereby receive and file an **EXPEDITED II** annexation petition, map by Aaron Underhill, located at 8000 Walton Parkway, Ste 260, New Albany, Ohio 43054, as required by ORC Section 709.02 – 709.023, to annex certain territory, adjacent and contiguous to the City of Johnstown, containing 5.0+/- acres, more or less, in Monroe Township; also known as File #2-2024.

BE IT FURTHER RESOLVED that the **FILE** date for this annexation is hereby noted as Thursday, February 22, 2024.

CC: Michael L. Smith, Auditor
Clerk, City of Johnstown
Fiscal Officer, Monroe Township Trustees
Aaron Underhill, Agent
E-911
Jared Knerr, County Engineer
Brad Mercer, Planning Department
Angela Farley, Planning Dept.
FILE

Sheriff Randy Thorp
Board of Health
Board of Elections
Board of Education
Jenny Wells, Pros. Atty.
Mayor, City of Johnstown
Carolyn Carnes, LC Pros. Atty
Kyle Schaper, Auditor's Office

Motion by **BLACK**

seconded by

BUBB

that the resolution be adopted was carried by the following vote:

YEAS:

NAYS:

[Handwritten signatures: Duane H. Flowers, Rick Black, Timothy E. Bubb]

Duane H. Flowers
Rick Black
Timothy E. Bubb

Adopted: February 22, 2024

[Handwritten signature: Beverly Adzic]
Beverly Adzic, Clerk/Administrator

**EXPEDITED TYPE II PETITION FOR ANNEXATION
(PURSUANT TO R.C. SECTION 709.023)
TO THE CITY OF JOHNSTOWN
OF ±5.0 ACRES
IN THE TOWNSHIP OF MONROE**

*TO THE BOARD OF COUNTY COMMISSIONERS
OF LICKING COUNTY, OHIO:*

The undersigned, being ALL OF THE OWNERS OF REAL ESTATE in the territory hereinafter described in Exhibit "A", consisting of ±5.0 acres, more or less, located in the Township of Monroe, Licking County, Ohio, which area is contiguous along 1,663.56 feet or 69% and adjacent to the City of Johnstown, do hereby respectfully petition the Board of Licking County Commissioners that said territory be annexed to the City of Johnstown according to the statutes of the State of Ohio, and specifically the expedited procedure specified in Ohio Revised Code Section 709.023.

The number of owners within the area is one (1).

1. Attached to this petition and made part hereof is a full legal description of the area to be annexed, marked as Exhibit "A".
2. Attached to this petition and made part hereof is an accurate map of the area to be annexed, marked as Exhibit "B".
3. Attached to this petition and made part hereof is a list of parcels in the area to be annexed and adjacent territory that includes the name of the owner, mailing address of owner and permanent parcel number, marked as Exhibit "C".

The undersigned petitioners do hereby designate Aaron Underhill, Esq., David Hodge, Esq., and Eric Zartman, Esq., attorneys, as their agents ("Agents") as required by Revised Code Section 709.02(C)(3), with full power and authority hereby granted to each said Agent individually to amend, alter, change, correct, withdraw, refile, substitute, compromise, increase or delete the area, to do any and all things essential thereto, and to take any action necessary for obtaining the granting of this petition. Agents' contact information is as follows: Underhill & Hodge LLC, 8000 Walton Parkway, Suite 260, New Albany, Ohio 43054; Phone: (614) 335-9320, Fax: (614) 335-9329; and e-mail: aaron@uhlfirm.com, david@uhlfirm.com, and eric@uhlfirm.com.

WHOMEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

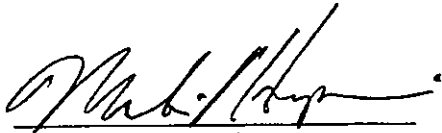
[Petition signatures on following counterpart page]

WHOMEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

PETITIONER:

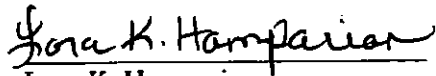
Martin V. & Lora K. Hamparian
12017 Duncan Plains Road
Johnstown, OH 43031

PN: 052-176178-00.000



Martin V. Hamparian

Date: 9-5, 2023



Lora K. Hamparian

Date: 9-5, 2023

EXHIBIT "A"
PROPOSED ANNEXATION OF
5.0 ± ACRES

FROM: MONROE TOWNSHIP

TO: CITY OF JOHNSTOWN

Situated in the State of Ohio, County of Licking, Township of Monroe, in Section 23, Quarter Township 3, Township 3, Range 15, United States Military District, being all of that 5 acre tract conveyed to Martin V. Hamparian and Lora K. Hamparian by deed of record in Official Record 806, Page 315 (all references refer to the records of the Recorder's Office, Licking County, Ohio) and more particularly bounded and described as follows:

BEGINNING at the northeasterly corner of said 5 acre tract, the northwesterly corner of that 2.063 acre tract conveyed to Scott D. Crabtree and Tricia J. Crabtree by deed of record in Instrument Number 201707130014745, in the centerline of Duncan Plains Road;

Thence South 02° 54' 22" West, partly with the westerly line of said 2.063 acre tract, partly with a westerly line of that 50.912 acre tract conveyed as Parcel II to West Licking Properties LLC by deed of record in Instrument Number 202302240003314, and partly with the existing City of Johnstown corporation line, as established by Ordinance Number 15-05, of record in Instrument Number 200606070016275, a distance of 910.67 feet to a point;

Thence with the boundary of said Parcel II and said corporation line, the following courses and distances:

North 87° 05' 24" West, a distance of 225.05 feet to a point; and

North 02° 54' 22" East, a distance of 1024.88 feet to a point in the centerline of said Duncan Plains Road;

Thence South 60° 11' 00" East, with said centerline, a distance of 252.37 feet to the POINT OF BEGINNING, containing 5.0 acres of land, more or less.

EVANS, MECHWART, HAMBLETON & TILTON, INC.

Matthew A. Kirk

30 MAY 23

Matthew A. Kirk
Professional Surveyor No. 7865

HLK: id
5_0 ac 20230023-VS-ANNX-02



PRE-APPROVAL	
LICKING COUNTY ENGINEER	
APPROVED ☒	CONDITIONAL ☐
APPROVED BY:	<i>[Signature]</i>
DATE:	12-4-23

EXHIBIT "B"

ANNEXATION OF 5.0 ± ACRES

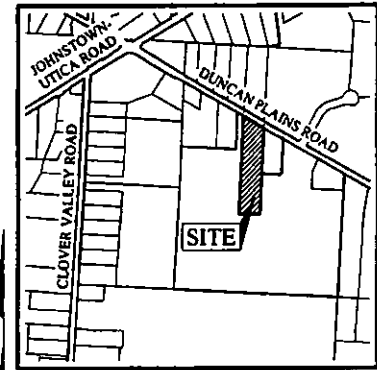
TO THE CITY OF JOHNSTOWN

FROM THE TOWNSHIP OF MONROE

SECTION 23, QUARTER TOWNSHIP 3, TOWNSHIP 3, RANGE 15

UNITED STATES MILITARY DISTRICT

TOWNSHIP OF MONROE, COUNTY OF LICKING, STATE OF OHIO



LOCATION MAP AND BACKGROUND DRAWING
NOT TO SCALE

Proposed Annexation of 5.0 acres in the City of Johnstown

The within map marked exhibit "B" and made a part of the petition of annexation filed with the Board of Commissioners of Licking County, Ohio, on _____, 20____, under chapter 709 of the Ohio Revised Code, is submitted as an accurate map of the territory in said petition described under the requirements of said Chapter 709 of the Ohio Revised Code.

Agent for Petitioners

The Board of County Commissioners of Licking County, Ohio, having received a petition bearing the signed names and addresses of the parties interested in the annexation to the City of Johnstown, Ohio, of the territory shown hereon and having given due consideration to the prayer of said petition, do hereby grant the same.

Board of Licking County Commissioners

Petition Received _____, 20____ Commissioner
Petition Approved _____, 20____ Commissioner
Transferred this _____ day of _____, 20____, upon the duplicates of this office.
Containing _____ acres.
Transfer Fee _____ Licking County Auditor
Received for Record _____, 20____, at _____ (AM-PS4) and recorded _____, 20____, in plat ordinance, petition, etc. in plat book volume _____, Page ____
Plus Fee _____
Ordinance, etc. Fee _____ Licking County Recorder
Council for the City of Johnstown, Ohio, by ordinance _____ passed _____, 20____, and approved by the map or on _____, 20____, did accept the territory shown hereon for annexation to the City of Johnstown, Ohio, a municipal corporation.

Agent
Clerk, City of Johnstown



By Matthew A. Kirk 30 MAY 23
Matthew A. Kirk Date
Professional Surveyor No. 7885
mkirk@cebs.com

EMHIT		Date: May 30, 2023
Dillon, Meacham, Hensel & Hensel, Inc. Engineers • Surveyors • Planners • Scientists 3300 New Albany Road, Columbus, OH 43254 Phone: 614.775.4300 Fax: 614.775.3400 emhit.com		Scale: 1" = 60'
		Job No: 2023-0023
		Sheet: 1 of 1
REVISIONS		
NO.	DATE	DESCRIPTION

AREA TO BE ANNEXED
PROPOSED CITY OF JOHNSTOWN CORPORATION LINE
EXISTING CITY OF JOHNSTOWN CORPORATION LINE

Contiguity Note:
Total perimeter of annexation area is 2412.97 feet, of which 1663.36 feet is contiguous with the City of Johnstown, giving 69% perimeter contiguity.

Note:
This annexation does not create islands of unincorporated areas within the limits of the area to be annexed.



	EXHIBIT C Property Owners/Property Included within Annexation of 5.0+/- Acres Monroe Twp. to Johnstown	
Martin V. and Lora K. Hamparian 12017 Duncan Plains Road Johnstown, OH 43031 PN: 052-176178-00.000		
	Adjacent Property Owners Annexation of 5.0 +/- Acres Monroe Township to Johnstown	
Cory Linder & Jacqueline Kemper 12056 Duncan Plains Road Johnstown, OH 43031 PN: 052-173994-00.001	Eleanor P. Nd Lynn A. Tice 12016 Duncan Plains Road Johnstown, OH 43031 PN: 052-173994-00.000	West Licking Properties LLC & Jeffrey and Bradley Heimerl 8000 Walton Parkway, Suite 120 New Albany, OH 43054 PN: 053-174144-00.002
West Licking Properties LLC, et al. 8000 Walton Parkway, Suite 120 New Albany, OH 43054 PN: 053-174138-00.000	Scott D. and Tricia J. Crabtree 12001 Duncan Plains Road Johnstown, OH 43031 PN: 052-174138-00.001	



RESOLUTION 2024-13

RESOLUTION AS REQUIRED BY O.R.C. 709.023(C) SETTING FORTH MUNICIPAL SERVICES THAT WILL BE PROVIDED TO 4.0 +/- ACRES OF LAND IN MONROE TOWNSHIP (LICKING COUNTY), OHIO IF ANNEXED TO THE CITY OF JOHNSTOWN, OHIO

WHEREAS, a petition was filed with the Licking County Board of County Commissioners on February 29, 2024, requesting annexation to the City of Johnstown, Ohio of 4.0 +/- acres of land in Monroe Township owned by Michael A. Signoracci, Jr. and Elizabeth L. Signoracci (the "Property", a description of which is attached hereto as Exhibit "A" and made a part hereof); and

WHEREAS, Ohio Revised Code Section 709.023(C) requires the legislative authority of the municipal corporation to which the annexation is proposed to adopt an ordinance or resolution within 20 days of a petition for annexation being filed with the Board of County Commissioners, stating what services the municipal corporation will provide to the territory proposed for annexation upon annexation and an approximate date upon which it will provide them.

NOW, THEREFORE, BE IT RESOLVED by the Council for the City of Johnstown, Licking County, State of Ohio, that:

SECTION I: The City of Johnstown will provide the following municipal services for the Property upon annexation of said area to the City of Johnstown.

Sewer: Sanitary sewer service and storm sewer service are not currently available from the City of Johnstown to the territory proposed for annexation. Although the City's wastewater treatment plant has capacity to service the area proposed for annexation, the necessary sanitary sewer service lines and related facilities currently do not exist in proximity to the Property. Similarly, storm sewer lines and related facilities do not exist in proximity to the Property. Extensions of sanitary service lines and necessary appurtenances and extensions of storm sewer service lines and necessary appurtenances from existing and/or future municipal facilities to the Property proposed for annexation will require construction through privately owned properties and/or public rights-of-way or easements at a cost which has not been determined. All sanitary sewer lines and necessary appurtenances as well as all storm sewer lines and necessary appurtenances may be required to be constructed by owner(s) or by developer(s) of all or any portion of the Property or the City of Johnstown may determine that it will construct all or portions of the same, or construction may be completed by some combination of the private owner(s)/developer(s) and the City of Johnstown, as determined at a later date. Additionally, any easements necessary to extend said lines and for placement of necessary appurtenances will need to be obtained by owner(s) or by developer(s) of all or any portion of the Property or by the City of Johnstown, or by some combination of the private owner(s)/developer(s) and the City of Johnstown, as determined at a later date.

Accordingly, the actual date upon which said sanitary sewer service and storm sewer service can be provided is indeterminate.

Water: Water service is not currently available from the City of Johnstown to the portions of the territory proposed for annexation. Although the City's water plant has capacity to service the Property, it is exploring updates to its water treatment plant and the necessary water service lines and related facilities currently do not exist in proximity to all areas needed to serve the Property. Extensions of water service lines and necessary appurtenances and extensions from existing and/or future municipal facilities to the Property proposed for annexation will require construction through privately owned properties and/or public rights-of-way or easements at a cost which has not been determined. All water lines and necessary appurtenances may be required to be constructed by owner(s) or by developer(s) of all or any portion of the Property or the City of Johnstown may determine that it will construct all or portions of the same, or construction may be completed by some combination of the private owner(s)/developer(s) and the City of Johnstown, as determined at a later date. Additionally, any easements necessary to extend said lines and for placement of necessary appurtenances will need to be obtained by owner(s) or by developer(s) of all or any portion of the Property or by the City of Johnstown, or by some combination of the private owner(s)/developer(s) and the City of Johnstown, as determined at a later date. Accordingly, the actual date upon which said water service can be provided is indeterminate.

Police: The City of Johnstown has police services available and will provide police protection for the Property upon acceptance of the annexation of the Property.

Zoning: The City of Johnstown has zoning and planning services available and will provide zoning and planning services to the Property if annexed. If the City of Johnstown permits uses on the Property that the City of Johnstown determines are clearly incompatible with the uses permitted under current county or township zoning regulations applicable to land that is adjacent to the Property which remains within Monroe Township, the City of Johnstown will require, in the zoning ordinance permitting the incompatible uses, the owner(s) of the Property to provide a buffer separating the portions of the Property that contain the incompatible use(s) and the adjacent land remaining within Monroe Township. For the purpose of this requirement, "buffer" may include open space, landscaping, fences, walls, and other structured elements, streets and street rights-of-way; bicycle and pedestrian paths and sidewalks, or some combination of any of them.

Streets &

Roadways: Upon annexation of the Property, maintenance will be provided by the City of Johnstown (a) for rights-of-way and streets, highways, and related improvements that exist wholly or partially within the Property and municipal limits, and (b) to future public rights-of-way and streets within the boundaries of the Property. If a street or highway will be divided or segmented by the boundary line between a township and Johnstown so as to create a road maintenance problem, the City of Johnstown agrees as a condition of the annexation to assume the maintenance of that street or highway unless it remains the responsibility of a township, Licking County,

State of Ohio, or a separate municipality in accordance with an existing or future legally effective agreement or is otherwise required by law.

SECTION II: The City Clerk is directed to file a copy of this Resolution with the Licking County Board of Commissioners promptly upon its passage and execution.

SECTION III: It is found and determined that all formal actions of this Council concerning or relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREFORE, pursuant to Section 4.04(a) of the Charter of the City of Johnstown, this Resolution shall be in effect immediately after its adoption.

Date of Introduction/Public Hearing/Vote: March 5, 2024

By: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

NOTICE OF FILING OF ANNEXATION PETITION

TO: Teresa Monroe
Clerk of Council City of Johnstown
599 S. Main St.
Johnstown, OH 43031

In accordance with the provision of Section 709.03 of the Ohio Revised Code, you are hereby notified that, on the 29th day of February, 2024, the undersigned, as Agent for the Petitioner, filed an Annexation Petition in the Office of the Board of County Commissioners of Licking County, Ohio. Said Petition prays for annexation to the City of Johnstown, Ohio, of +/- 4.0 acres in Monroe Township.

This Notice is being provided to you as the Clerk of City Council as required by Licking County and state law. A copy of said Petition, with description and plat, is attached hereto and made a part hereof.



Aaron L. Underhill, Esq., Agent for Petitioner
Underhill & Hodge LLC
8000 Walton Parkway, Suite 260
New Albany, Ohio 43054
614.335.9320

Dated: March 1, 2024

RESOLUTION

**IN THE MATTER OF FILING EXPEDITED II PETITION AND MAP FOR ANNEXATION
– MONROE TOWNSHIP TO THE CITY OF JOHNSTOWN– UNDERHILL/AGENT - FILE
#3-2024 - (4.0+/- ACRES)**

BE IT RESOLVED by the Board of County Commissioners, County of Licking, State of Ohio:

That we did hereby receive and file an **EXPEDITED II** annexation petition, map by Aaron Underhill, located at 8000 Walton Parkway, Ste 260, New Albany, Ohio 43054, as required by ORC Section 709.02 – 709.023, to annex certain territory, adjacent and contiguous to the City of Johnstown, containing 4.0+/- acres, more or less, in Monroe Township; also known as File #3-2024.

BE IT FURTHER RESOLVED that the **FILE** date for this annexation is hereby noted as Thursday, February 29, 2024.

CC: Michael L. Smith, Auditor
Clerk, City of Johnstown
Fiscal Officer, Monroe Township Trustees
Aaron Underhill, Agent
E-911
Jared Knerr, County Engineer
Brad Mercer, Planning Department
Angela Farley, Planning Dept.
FILE

Sheriff Randy Thorp
Board of Health
Board of Elections
Board of Education
Jenny Wells, Pros. Atty.
Mayor, City of Johnstown
Carolyn Carnes, LC Pros. Atty
Kyle Schaper, Auditor's Office

Motion by **BUBB**

seconded by **BLACK**

that the resolution be adopted was carried by the following vote:

YEAS: _____

*

Timothy E. Bubb

*

Timothy E. Bubb

NAYS: _____

*

*

Duane H. Flowers
Rick Black
Timothy E. Bubb

Adopted: February 29, 2024

Beverly Adzic
Beverly Adzic, Clerk/Administrator

**EXPEDITED TYPE II PETITION FOR ANNEXATION
(PURSUANT TO R.C. SECTION 709.023)
TO THE CITY OF JOHNSTOWN
OF ±4.0 ACRES
IN THE TOWNSHIP OF MONROE**



*TO THE BOARD OF COUNTY COMMISSIONERS
OF LICKING COUNTY, OHIO:*

The undersigned, being ALL OF THE OWNERS OF REAL ESTATE in the territory hereinafter described in Exhibit "A", consisting of ±4.0 acres, more or less, located in the Township of Monroe, Licking County, Ohio, which area is contiguous along 1,385.87 feet or 80% and adjacent to the City of Johnstown, do hereby respectfully petition the Board of Licking County Commissioners that said territory be annexed to the City of Johnstown according to the statutes of the State of Ohio, and specifically the expedited procedure specified in Ohio Revised Code Section 709.023.

The number of owners within the area is Two (2).

1. Attached to this petition and made part hereof is a full legal description of the area to be annexed, marked as Exhibit "A".
2. Attached to this petition and made part hereof is an accurate map of the area to be annexed, marked as Exhibit "B".
3. Attached to this petition and made part hereof is a list of parcels in the area to be annexed and adjacent territory that includes the name of the owner, mailing address of owner and permanent parcel number, marked as Exhibit "C".

The undersigned petitioners do hereby designate Aaron Underhill, Esq., David Hodge, Esq., and Eric Zartman, Esq., attorneys, as their agents ("Agents") as required by Revised Code Section 709.02(C)(3), with full power and authority hereby granted to each said Agent individually to amend, alter, change, correct, withdraw, refile, substitute, compromise, increase or delete the area, to do any and all things essential thereto, and to take any action necessary for obtaining the granting of this petition. Agents' contact information is as follows: Underhill & Hodge LLC, 8000 Walton Parkway, Suite 260, New Albany, Ohio 43054; Phone: (614) 335-9320, Fax: (614) 335-9329; and e-mail: aaron@uhlfirm.com, david@uhlfirm.com, and eric@uhlfirm.com.

**WHOMEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR
RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF
COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION
PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE,
ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL
THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR
SAID SPECIAL ANNEXATION PROCEDURE.**

[Petition signatures on following counterpart page]

WHOMEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

PETITIONER:

Michael A. Signoracci, Jr. and
Elizabeth L. Signoracci
5230 Clover Valley Road
Johnstown, OH 43031

PN: 052-172752-00.004



Michael A. Signoracci, Jr. Date: 1/29/, 2024



Elizabeth L. Signoracci Date: 1-29-24, 2024

WHOMEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

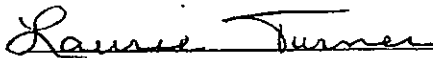
PETITIONER:

William Turner and
Laurie Turner
5206 Clover Valley Road
Johnstown, OH 43031

PN: 052-172752-00.003


William Turner

Date: 1-30, 2024


Laurie Turner

Date: 1-30, 2024

EXHIBIT "A"
PROPOSED ANNEXATION OF
4.0± ACRES

FROM: MONROE TOWNSHIP

TO: CITY OF JOHNSTOWN

PRE-APPROVAL	
LICKING COUNTY ENGINEER	
APPROVED ☒	CONDITIONAL ☐
APPROVED BY: <i>[Signature]</i>	
DATE: 2-1-24	

Situated in the State of Ohio, County of Licking, Township of Monroe, in Section 23, Quarter Township 3, Township 3, Range 15, United States Military District, being comprised of all of the following tracts of land: that 2.00 acre tract conveyed to Michael A. Signoracci Jr. and Elizabeth L. Signoracci by deed of record in Instrument Number 201709130019537, and that 2.00 acre tract conveyed to Laurie Turner and William Turner by deed of record in Instrument Number 201908190017148 (all references refer to the records of the Recorder's Office, Licking County, Ohio), and more particularly bounded and described as follows:

Beginning, for reference, at the centerline intersection of Green Chapel Road (T.R. 63) and Clover Valley Road (C.R. 26);

Thence North 03° 31' 24" East, with the centerline of said Cover Valley Road, a distance of 1375.20 feet to a point;

Thence North 03° 08' 54" East, with said centerline and with the existing City of Johnstown corporation line (Resolution Number 2023-30, of record in Instrument Number 202401250001407), a distance of 801.17 feet to the northwesterly corner of that 5.133 acre tract conveyed to The Johnstown Land Company LLC by deed of record in Instrument Number 202312050022158, the TRUE POINT OF BEGINNING for this description;

Thence North 03° 08' 54" East, with said centerline and said corporation line, a distance of 349.78 feet to a southwesterly corner of that 107.577 acre tract conveyed to The Johnstown Land Company LLC by deed of record in Instrument Number 202312050022155;

Thence with the boundary of said 107.577 acre tract and said corporation line, the following courses and distances:

South 82° 23' 34" East, a distance of 213.51 feet to a point;

South 89° 53' 22" East, a distance of 304.96 feet to a point;

South 03° 06' 36" West, a distance of 174.77 feet to a point;

North 86° 48' 12" West, a distance of 25.33 feet to a point; and

South 03° 06' 36" West, a distance of 175.00 feet to a point in the northerly line of said 5.133 acre tract;

Thence North 86° 48' 12" West, with said northerly line, a distance of 492.30 feet to the TRUE POINT OF BEGINNING, containing 4.0 acres of land, more or less.

EVANS, MECHWART, HAMBLETON & TILTON, INC.

Matthew A. Kirk

31 JAN 24

Matthew A. Kirk
Professional Surveyor No. 7865

MAK: smh
4_0 ac 20240006-VS-ANNX-01.doc



EXHIBIT "B"

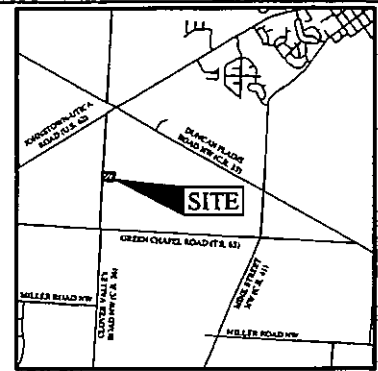
ANNEXATION OF 4.0 ± ACRES

TO THE CITY OF JOHNSTOWN FROM THE TOWNSHIP OF MONROE

SECTION 23, QUARTER TOWNSHIP 3, TOWNSHIP 3, RANGE 15

UNITED STATES MILITARY DISTRICT

TOWNSHIP OF MONROE, COUNTY OF LICKING, STATE OF OHIO



LOCATION MAP AND BACKGROUND DRAWING
NOT TO SCALE

AREA TO BE ANNEXED

PROPOSED CITY OF JOHNSTOWN CORPORATION LINE
EXISTING CITY OF JOHNSTOWN CORPORATION LINE

Contiguity Note:
Total perimeter of annexation area is 1735.65 feet, of which 1385.87 feet is contiguous with the City of Johnstown giving 80% perimeter contiguity.

Proposed Annexation
of 4.0 ± acres to the City of Johnstown

The within map marked exhibit "B" and made a part of the petition of annexation filed with the Board of Commissioners of Licking County, Ohio, on _____, 20____, under Chapter 709 of the Ohio Revised Code, is submitted as an accurate map of the territory in said petition described under the requirements of said Chapter 709 of the Ohio Revised Code.

Agent for Petitioners

The Board of County Commissioners of Licking County, Ohio, having received a petition bearing the signed names and addresses of the parties interested in the annexation to the City of Johnstown, Ohio, of the territory shown hereon and having given due consideration to the prayer of said petition, do hereby grant the same.

Board of Licking County Commissioners

Petition Received _____, 20____

Petition Approved _____, 20____

Transferred this _____ day of _____, 20____, upon the duplicates of this office.

Containing _____ acres.

Transfer For _____

Received for Record _____, 20____, at _____ (AM-PM) and recorded _____

20____, in plat ordinance, petition, etc. in Plat Book Volume _____, Page _____.

Plat Fee _____

Ordinance, etc. Fee _____

Council for the City of Johnstown, Ohio, by ordinance _____ passed _____

20____, and approved by the mayor on _____, 20____, did accept the territory shown hereon for annexation to the City of Johnstown, Ohio, a municipal corporation.

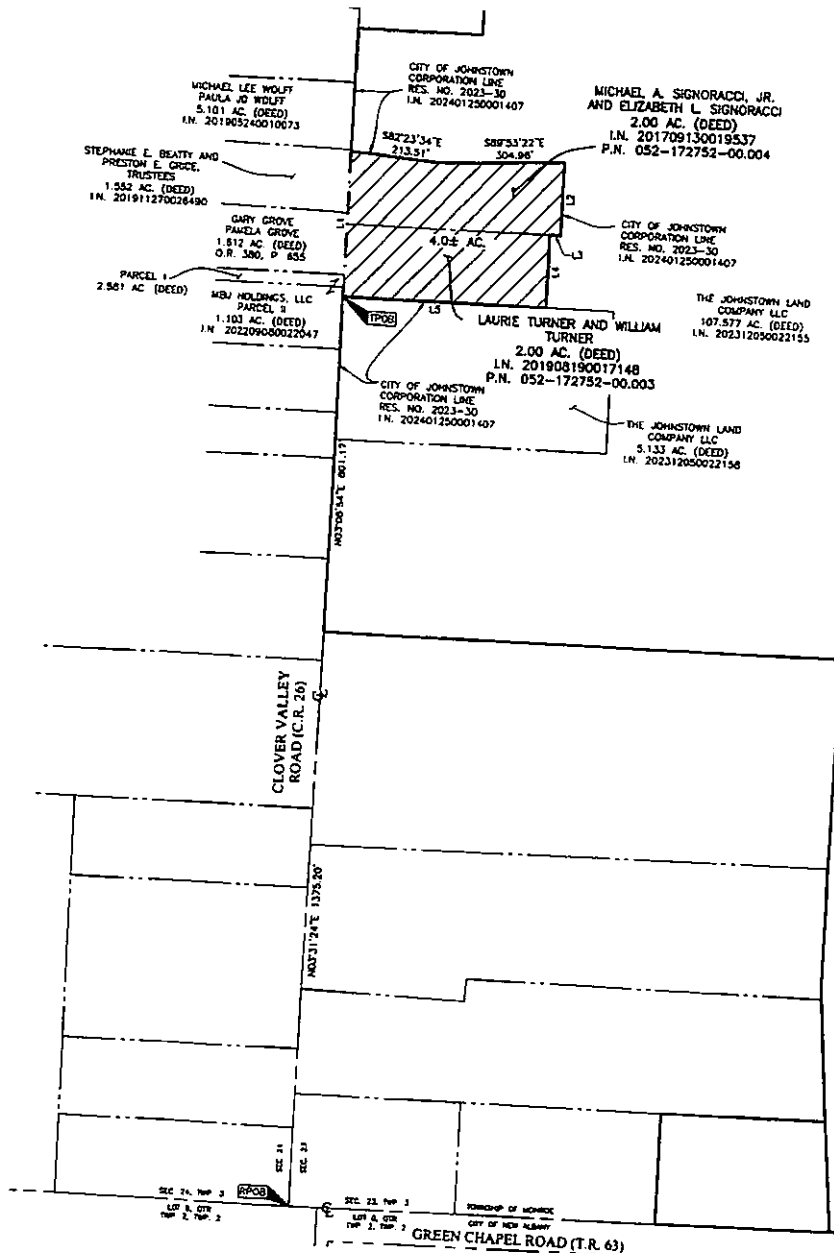
Attest _____
Clerk, City of Johnstown



Matthew A. Kirby
Professional Surveyor No. 7865
matk@cmh.com

EMHIT		Date: January 31, 2024
Evans, Macdonald, Himmelfarb & Tice, Inc. Engineers - Surveyors - Planners - Scientists 1800 New Albany Road, Columbus, OH 43264 Phone: 614.775.4552 Fax: 614.775.3444 emhit.com		Scale: 1" = 200'
		Job No: 2024-0006
		Sheet: 1 of 1
REVISIONS		
MARK	DATE	DESCRIPTION

Annexation of 3.96 Acres / 20240006-VS-ANX-01



LINE	BEARING	DISTANCE
L1	N03°06'34"E	349.70'
L2	S03°06'36"W	174.77'
L3	N86°40'12"W	25.33'
L4	S03°06'36"W	175.00'
L5	N86°40'12"W	492.30'

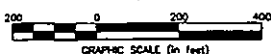


	EXHIBIT C Property Owners/Property Included within Annexation of 4.0+/- Acres Monroe Twp. to Johnstown	
Michael A., Jr. and Elizabeth Signoracci 5230 Clover Valley Road Johnstown, OH 43031 PN: 052-172752-00.004	William and Laurie Turner 5206 Clover Valley Road Johnstown, OH 43031 PN: 052-172752-00.003	
	Adjacent Property Owners Annexation of 4.0+/- Acres Monroe Township to Johnstown	
The Johnstown Land Company LLC 8000 Walton Parkway, Suite 120 New Albany, OH 43054 PNs: 052-172752-00.000, 052-172752-00.002	MBJ Holdings LLC 8000 Walton Parkway, Suite 120 New Albany, OH 43054 PN: 052-173460-01.000 & 052-173460-02.000	Gary and Pamela Grove 5201 Clover Valley Road Johnstown, OH 43031 PN: 052-173460-00.006
Stephanie Beatty and Preston Grice, Trustees 5251 Clover Valley Road Johnstown, OH 43031 PN: 052-173460-00.004	Michael and Paula Wolff 5271 Clover Valley Road Johnstown, OH 43031 PN: 052-173460-00.002	



AN ORDINANCE TO AMEND CHAPTER 1187 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES

WHEREAS, Chapter 1187 of the City of Johnstown's Codified Ordinances regulate Design Review Administration and Regulations; and

WHEREAS, Section 1187.03 defines Environmental Changes Major and Minor; and

WHEREAS, the city desires to have better review of solar panel installation; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO, AS FOLLOWS:

Section 1: That Chapter 1187.03 of the City of Johnstown's Codified Ordinances be amended as follows:

1187.03 DEFINITIONS.

As used in this Chapter, the following words shall be defined as:

(f) "Environmental change, major" means new construction. alterations which change, modify, reconstruct, remove or demolish any exterior features of an existing structure that are not considered to be minor modifications, demolition, building addition, the addition of signage or changes to nonconforming signs and the construction of accessory buildings, structures including, fences, walls, retaining walls, decks, porches, solar panels, swimming pools and spas, and similar changes as determined by the Village Manager, subject to the provisions of this chapter.

(g) "Environmental change, minor" means the addition or deletion of awnings, canopies, replacement of windows and doors, gutters, skylights, solar panels, satellite dishes and similar appurtenances as determined by the Village Manager; face changes to otherwise conforming signs; changes to paint and siding colors; changes in materials but not in appearance; re-roofs; landscape modifications; the construction of sports fields and associated bleachers, fences, dugouts and like facilities not requiring a commercial building permit, as approved by the Village Manager and modifications to off-street parking and loading areas containing less than five spaces. All minor environmental changes must comply with the Design Guidelines and Requirements of this chapter. Minor environmental changes done in conjunction with major environmental changes are to be treated as major changes for the purposes of this chapter.

Section 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings so open to the public in compliance with all legal requirements of the City of Johnstown, Licking County, Ohio.

Date of Introduction: March 5, 2024
Public Hearing/Vote: March 20, 2024

Ord 08-2024

BY: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

DRAFT



AN ORDINANCE TO AMEND CHAPTER 1177 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES

WHEREAS, Chapter 1177 of the City of Johnstown's Codified Ordinances regulates signs of all types in the City of Johnstown; and

WHEREAS, the Planning & Zoning Commission has reviewed and recommended changes to sections; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO, AS FOLLOWS:

Section 1: That Chapter 1177 of the City of Johnstown's Codified Ordinances be amended as shown in the Exhibit attached.

Section 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings so open to the public in compliance with all legal requirements of the City of Johnstown, Licking County, Ohio.

Date of Introduction: March 5, 2024
Public Hearing/Vote: March 20, 2024

BY: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director

CHAPTER 1177 - SIGNS

- 1177.01 Purpose.
- 1177.02 Definitions.
- 1177.03 Permits required.
- 1177.04 Design, construction and maintenance.
- 1177.05 Signs in the public right of way.
- 1177.06 Temporary signs.
- 1177.07 Signs exempt from regulation under this chapter.
- 1177.08 Signs prohibited under this chapter.
- 1177.09 Conditional signs.
- 1177.10 Variances from sign requirements.
- 1177.11 General permit procedures.
- 1177.12 Nonconforming signs and signs without permits.
- 1177.13 Drive-through, menu board signs.
- 1177.14 Permanent signs.
- 1177.15 Sign table.
- 1177.99 Violations.

CROSS REFERENCES

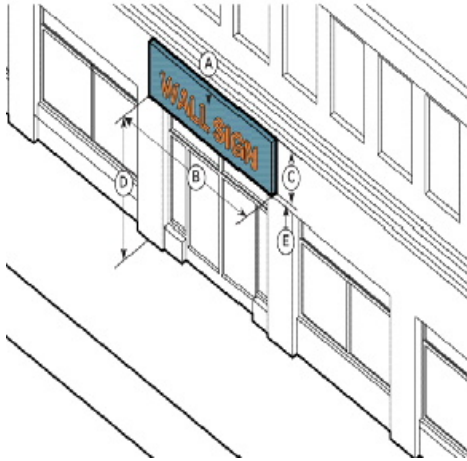
Power to regulate billboards and signs - see Ohio R.C. 715.65

Sign defined - see P. & Z. 1121.02(a)(64)

1177.14 PERMANENT SIGNS

Particular types of permanent sign types shall be permitted in specific zoning districts as cited in Section 1177.14 of this chapter. Permanent signs shall also be subject to the following requirements:

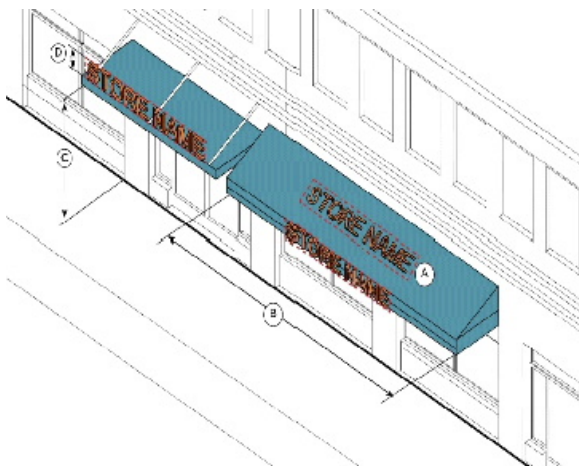
- (a) Wall Sign.



(1) Standards.

- A. Signs should align with a building's entablature, and placed to fit harmoniously with horizontal molding, friezes, sills, or other ornament. Wall signs may not extend above the roof or cornice of the building.
- B. Wall signs installed on buildings two-stories or greater shall be placed on higher than the window sills of the second floor on the wall so that the sign is located above the height first floor entrance and below the second floor windows. Wall signs on single-story buildings shall be located on the wall so that the sign is at a height that is greater than that of the primary public entrance.-
- C. Wall signs may be placed under the window sills of upper stories by special permit.
- D. Information displayed should be limited to business name, address, and logo. Additional information is prohibited.

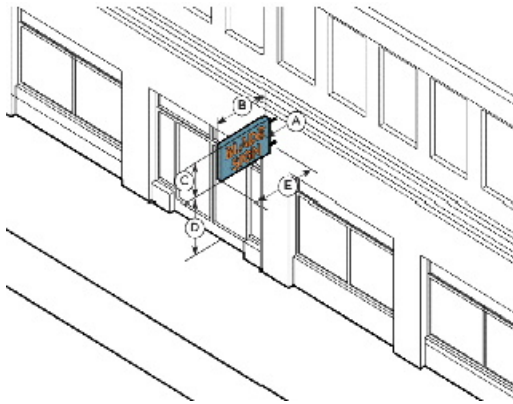
(b) Canopy/Awning Sign.



(1) Standards.

- A. Signage located on the sloping portion of an awning is only permitted for storefronts where the typical area for a wall sign is missing.
- B. Signage is prohibited on upper story awnings and on the side of awnings with closed ends.
- C. Information type is limited to business name, logo, and addresses. Additional information is prohibited.
- D. Awning signs shall not be internally illuminated or backlit.

c) Projecting Sign.



(1) Standards.

- A. Sign may be oriented at a 45-degree angle from a building corner.
- B. A projecting sign must be at least 25 feet from any other projecting sign.
- C. When located over driveways or alleys, projecting signs shall have a minimum clear height of 16 feet.

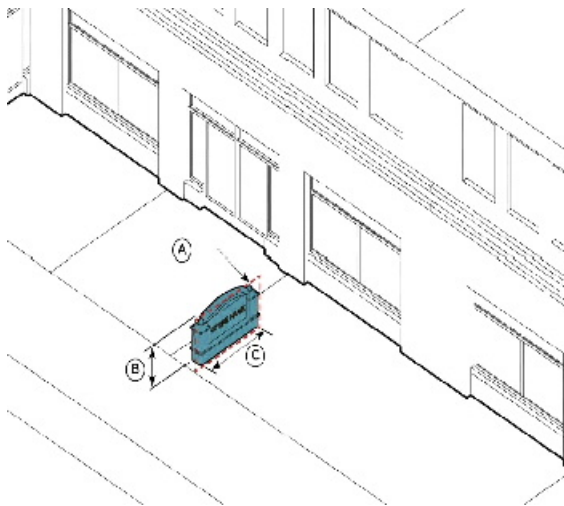
(d) Window Sign.



(1) Standards.

- A. Window signs must be applied directly to inside of the windows glass, at or above eye level, and have a transparent background.
- B. Information type is limited to business name, logo, hours of operations, and product types.
- C. Additional information and signs that flash or blink intermittently are prohibited.
- D. Applied plastic or vinyl cut letters are strongly discouraged.
- E. A window sign cannot be illuminated.
- F. A window sign will be measured in its entirety.

(e) Monument Sign.



(1) Standards.

- A. The location, height and other characteristics of freestanding signs must meet the requirements of this chapter.
- B. No portion of any freestanding ground sign shall be erected over the street right-of-way.
- C. Freestanding ground signs, where permitted, shall be designed and constructed so as to be compatible with the design and materials of the structure with which the sign is associated. The base of the freestanding sign must be finished to the ground elevation. Exposed footers and/or concrete block are not permitted.

(Ord. 13-2022. Passed 7-5-22.)

SIGN TYPE	ZONING DISTRICT								
	UR-1	UR-2	AR-1	GCC-1	CCC-2	LM	SR-1	SR-2	OS & FP
General Provisions	1. Unless otherwise stated in a specific district, neon signs shall not be permitted. 2. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 3. The maximum total square footage of all signs on any lot will be calculated as 1.5 square foot of signage per 100 square feet of gross lease area. 4. Changeable copy signs are not permitted. 5. Animated signs are not permitted.			1. Unless otherwise stated in a specific district, neon signs shall not be permitted. This does not include “OPEN” signs less than 3 square feet in size. 2. The maximum total of all signs on any lot will be calculated as 1.5 square foot of signage per 100 square feet of gross lease area.			1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 4. The maximum total square footage of all signs on any lot is 6 square feet. 5. Changeable copy signs are not permitted. 6. Animated signs are not permitted.		
Residential ¹	1. Permitted with no commercial message. 2. Maximum size is 4 square feet.								
Incidental ²	1. Not Permitted			1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 3. Maximum height is 4 feet. 4. Maximum number is 4 per lot.					
Monument	1. Not Permitted			1. Permitted. Internal illumination is permitted. 2. Maximum size is 50 square feet (A). 3. Maximum height is 15 feet (B). 4. Maximum number is one per lot.		1. Permitted. Internal illumination is permitted. 2. Maximum size is 0.0025 square feet for each square foot of building size with a maximum size of 150 square feet. Any business 20,000 square feet or less may have up to a 50 square foot sign (A) 3. Maximum height is 1 foot for every 2 foot setback from edge of pavement with a 17 feet max. The maximum base height is 5 feet from natural grade. (B).	1. Not Permitted		

SIGN TYPE	ZONING DISTRICT								
	UR-1	UR-2	AR-1	GCC-1	CCC-2	LM	SR-1	SR-2	OS & FP
						4. Maximum number is one per lot.			
Building Marker ³	1. Permitted. 2. Maximum size is (6) square feet. 3. Must be cut or etched into stone, masonry, bronze, or similar material.								
Canopy / Awning	1. Not Permitted			1. Permitted. 2. Maximum size is 6 square feet or 25% of the surface area of the canopy, whichever is less (A). Sign is limited to valance face only. 3. Shopfront width is maximum width allowed (B). 4. 8’ minimum clearance (C). 5. Letter height minimum 5” and maximum 10” (D). 6. The maximum number is one per business. 7. Maximum number of colors is one in addition to the canopy color.			1. Not Permitted		
Identification ⁴	1. Permitted 2. Only name and address permitted. 3. Maximum size is to be 4 square feet.								
Marquee ⁵	1. Not Permitted			1. Permitted as secondary to primary sign. 2. Electronic scrolling marquee are permitted with maximum letter heigh not to exceed 6”.			1. Not Permitted		
Projecting	1. Not Permitted			1. Permitted. 2. Maximum size is 10 square feet (A). Maximum length is 6 feet (B). Maximum height is 4 feet (C). 3. Maximum number is one per business. 4. Maximum clearance is 8 feet (D). Maximum projection is 6 feet (E).			1. Not Permitted		
Wall Sign	1. Not Permitted			1. Permitted. Internal illumination prohibited. 2. Maximum size is 4.5 square feet/lineal foot per linear foot of building frontage (A) /1.5- 3. Maximum width is 80% façade length (B), Maximum height is 4 feet (C). 4. 8’ minimum clearance (D) and 7 inch maximum projection (E).			1. Not Permitted		

SIGN TYPE	ZONING DISTRICT								
	UR-1	UR-2	AR-1	GCC-1	CCC-2	LM	SR-1	SR-2	OS & FP
				<u>5. Maximum number is one per building. Multi-tenant commercial buildings may have one sign per tenant unit(s) that meet the requirements in 1-4, above based on the tenant unit(s) measurements.</u> <u>5-6. Lettering on wall signs shall be a minimum of one (1) inch in depth.</u>					
Window Signs	1. Not Permitted			1. Window signs are permitted in the first floor windows only. 2. Window signs shall not exceed 25% per individual window (A) 3. Maximum length is 4 feet, maximum height is 4 feet. 4. Neon window signs, which advertise products sold by a business or services given are not permitted.			1. Not Permitted		
Sidewalk Signs	1. Not Permitted			1. Permitted. 2. Maximum of 10 square feet per side			1. Not Permitted		
Arm Signs				1. Arm signs shall not exceed eight (8) sq. ft. Maximum height shall not exceed six (6) feet. Bottom of sign panels should maintain a minimum three (3) feet clearance from grade. 2. All arm signs shall be located a minimum of five (%) feet behind any right-of-way. 3. A ten (10) foot side-yard setback shall be required if the side lot line abuts a residential district.			1. Not Permitted		
Deviations							1. Not Permitted		

NOTES:

1. No commercial message allowed on sign, except for a commercial message drawing attention to an activity legally offered on the premises.
2. No commercial message of any kind allowed on sign if such message is legible from any location off the lot on which the sign is located.
3. May include only building name, date of construct, historic data on historic site; must be cut or etched into masonry, bronze, or similar metal.
4. Only address and name of occupant allowed on sign.
5. If such sign is suspended or projects are above public right of way; the issuance and continuation of a sign permit shall be condition on the site owner obtaining and maintaining in force liability insurance for such a sign in such amount as the City Council may reasonably from time to time determine, provided that the amount of such liability insurance shall be at least \$500,000 per occurrence per sign.

(Ord. 13-2022. Passed 7-5-22.