



Design Review Board
Wednesday, November 9, 2022 - 5:00 PM
MINUTES

1. Call to Order

Vice Chairman Heather Green called the Design Review Board to order for November 9, 2022 at 5:12 pm.

2. Roll Call

Present - Heather Green, Josh Harrison, Candice Evans, Franz Stein, Chairman
Nathanael Ashbrook (absent at roll call, arrived at 5:18 pm)
Absent - None

Staff present - Sean Staneart - Acting City Manager, Jim Blair - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Vaughn Benson, Rachel Wolff, Ken Colliander, Joseph Robertson

3. Public Comments on Items Not on the Agenda

No comments

4. Approval of Minutes

a. October 11, 2022

ACTION: Josh Harrison moved to approve; Candice Evans seconded and the vote was as follows:

AYES: Josh Harrison, Candice Evans, Heather Green, Franz Stein

NOES: None

ABSTAIN: None

Passed 4 - 0

5. Tabled Applications

a. Application # Z-22-219 Certificate of Appropriateness; 800 W. Coshocton Street TABLED OCTOBER 11, 2022

ACTION: Heather Green moved to take the application from the table; Josh Harrison seconded and all were in favor.

AYES: Harrison, Evans, Green, Stein

NOES: None

ABSTAIN: None

Passed 4 - 0

Representatives were present to walk through changes made since the last meeting. Changes include the addition of brick on the exterior, replacing most of the darker colored

fiber cement board as well as the addition of a secondary tower element for more streetscape. They added a sloped roof element over the two towers and a hipped roof to conceal HVAC and mechanical units. The addition of a freestanding blade sign rather than a brick base monument sign.

Board members expressed their preferences for further changes to the roof line and discussed options with the applicant. Request to soften the roof line and edging, either with a complete pitched roof or building up the towers and softening the caps. Discussion on the blade sign and the design change. Discussion on the street trees relative to the gas line, representative stated that they ended up clustering the trees so they will get a variance for that, as well as the additional wall signs, variance requests are scheduled before Planning and Zoning. Discussion on a dumpster, a large dumpster is not needed, they will likely use a residential size can with a small enclosure for domestic size trash can; it was requested that the applicant incorporate this into the final design. Currently the rear of the building is facing US 62, discussion on how to make it look like a building front without drawing customers to a fake door. Mr. Staneart said it is not typical to have the rear of a building face the main roadway. Applicant agreed to table the application in order to continue working on the design.

ACTION: Heather Green moved to table at the applicants request; Nathanael Ashbrook seconded and the vote was as follows:
AYES: Evans, Green, Ashbrook, Stein, Harrison
NOES: None
ABSTAIN: None

Passed 5 - 0 TABLED

6. Other Business

1. Josh Harrison asked about progress on scheduling a work session with the Planning & Zoning Board. Sean Staneart asked for the desired outcome of the meeting, board members expressed the difficulty with the current Design Review Standards Document. Mr. Staneart said that a meeting with Planning & Zoning would not accomplish that, they will not be the ones drafting it, that would be an outsourced third party. Discussion on how to get clarity and direction on their role and the design standards.

7. Adjourn

With no further business, Heather Green moved to adjourn. Nathanael Ashbrook seconded and all were in favor. Motion passed 5-0.

Meeting adjourned at 6:37 pm