



Regular Council Meeting  
Tuesday, February 6, 2024 - 6:30 PM  
AGENDA

1. Call to Order
2. Roll Call
3. Invocation - Johnstown Independent Baptist Church
4. Pledge of Allegiance
5. Approval of Agenda
6. Dr. Philip Wagner - Johnstown-Monroe School District; State of the Schools
7. Action on Minutes
  - a. January 15, 2024 Special
  - b. January 16, 2024 Regular
  - c. January 18, 2024 Special
8. Citizen comments on matters not on the agenda
9. Council Committee reports
  - a. **Planning & Zoning:** 1/23/24 canceled; Next 2/13/24 @ 6:30 pm Council Chambers
  - b. **Design Review Board:** 1/23/24 canceled; Next 2/13/24 @ 5:00 pm Council Chambers
  - c. **Finance:** 2/6/24 @ 5:00 pm Admin conference room
  - d. **Safety & Service:** 2/6/24 @ 5:45 pm Admin conference room
10. Director Reports
  - a. Service Departments: Water, Sewer, Street, Service Director
11. Tabled Legislation
  - a. **RESOLUTION 2024-06** A RESOLUTION APPOINTING MEMBERS TO THE ADMINISTRATIVE BOARD OF REVIEW FOR CODA APPLICATIONS. Tabled January 16, 2024
12. Public Hearings of Legislation - None
13. Introduction of Legislation - None
14. Other Business
15. Executive Session to consider the employment, appointment or compensation of a public employee
16. Executive Session to consider complaints against a public official
17. Adjourn

**Next Council Meeting February 20, 2024**



Special Council Worksession  
Monday, January 15, 2024 - 8:00 AM  
MINUTES

1. Call to Order

Mayor Donald Barnard called to Order the City of Johnstown Special Council Worksession Meeting for January 15, 2024 at 8:10 AM.

2. Roll Call

Present - Mayor Donald Barnard, Tiffany Hollis, Ryan Green, Jeff Barr, Wesley Kobel, Dave Selan, Bob Orsini  
Absent - None

Staff present - Sean Staneart - Acting City Manager, Yazan Ashrawi - City Law Director, Trevor Traphagen - City Planner/MKSK, Chris Hermann - City Planner/MKSK, Teresa Monroe - Clerk of Council

Public present - Emma Green

3. Law Director update on Holbrook water service

Sean Staneart provided background saying that since 2013-2014, there has been ongoing discussion regarding annexation as it relates to water service provided outside of the city. George Holbrook's water well on his property at State Route 62 and Duncan Planes had some issues years ago and he asked if the city could provide water. The city and Mr. Holbrook came to an agreement that if water was provided by the city he would work toward annexation. The city upheld its end of the bargain and supplied water, Mr. Holbrook has still not annexed. In 2014, the city passed a Resolution to discontinue water services. Mr. Holbrook still has water today but has not fulfilled his part of the agreement. The goal of this discussion is to get direction from this council.

This discussion has surfaced again as there is potential development interest in this general area. City Law Director Yazan Ashrawi said that he has been in touch with Mr. Holbrook's attorney, Larry Shafer. There are fourteen properties adjacent to the city, it will take some time to get all of them coordinated to annex.

Options discussed, council direction for the Law Director to send Mr. Holbrook a letter putting him on notice; discussion on language for the letter.

4. Council Goals and Vision for the City

City Planners Trevor Traphagen and Chris Hermann with MKSK attended for presentation and to facilitate discussion on goals and vision.

Sean Staneart highlighted 2023 city accomplishments:

1. Began refilling staff positions in utility billing, code enforcement, planner, HR and engineering.
2. Worked through collective bargaining with the Police Department.

3. Conversion of utility billing and accounting software.
4. Reexamined spending and balanced the budget for 2024.
5. Attempted income tax change to improve city finances.
6. Improved water production efficiencies.

Planning accomplishment highlights:

1. Completed and adopted Johnstown Growth Framework with MKSK.
2. Continued advanced expansion of city water and sewer plants. Resolution to enter into full design of the sewer treatment plant.
3. Wrote, reviewed and adopted the Planned Development District.
4. Advanced the Comprehensive Plan. The plan has taken longer as the city has tasked them with other activities outside of it, such as annexation and the PD district. MKSK is hopeful to have a draft to council in February.
5. Working with city legal counsel to draft and prepare to enter into a New Community Authority.
6. Entered into compensation agreements with the schools as well as Tri-Party agreements with the developer and schools.
7. Made permitting fee modifications to capture additional revenue with the PD district and looked at the overall permitting and fee process.
8. Meeting with land owners and interested development parties
9. Completed developer agreements for Concord East and Leafy Dell
10. Adoption of the Property Maintenance Code.
11. A variety of zoning changes with the help of MKSK.
12. Worked to develop regional partnerships.

MKSK review on what the Comprehensive Plan is, the Johnstown planning area and strategies for protecting the city and school district areas. Sean Stanart asked council members to give their opinions on what central Ohio cities appealed to them and what they wanted Johnstown to be in the future as well as their thoughts on an ideal population number. Some cities mentioned were Granville, Westerville and Hudson. There was a uniform desire to keep one Johnstown High School. Council members provided feedback on their own visions, some discussion on tourism and the uniqueness of our specific area and how to capitalize on it. Discussions on getting set policies and procedures as well as water and sewer regionally.

Council members ranked their own priorities/goals in order of importance:

Bob Orsini - Water & sewer, Comprehensive Plan, green space/park plan, refine operational processes, downtown detail. Need to determine "what is Johnstown", need group vision.

Don Barnard - Water & sewer, building a team (organizational/operational/transitional stability), update zoning/review "patchwork", parks/walkways throughout town, securing finances for the future.

Jeff Barr - Operational organization, agreement with the others

Dave Selan – Water/Secure borders, Finance/Budget, historical protection, parks, agreement on others listed.

Ryan Green - Comprehensive Plan completion/planning efforts, operational/staffing/HR practices (reviews), water & sewer, parks programs, updated road grading

Wes Kobel - Define borders with water & sewer, revenues/additional funding, see Sean continuing to foster alliances (schools/townships), commerce/PD districts/employment, parks

Tiffany Hollis - At the forefront of any decisions made right now needs to be the tax increase and optics knowing that is our end goal. Water & sewer, zoning and code, overlay district, policy and procedure.

Discussion on a joint Planning & Zoning Commission meeting with the Design Review Board, the zoning code and the Design Guidelines documents.

Mr. Staneart said that with what he has heard, he is not sure he has a clear path to move forward on specific items. Mayor Barnard asked if Mr. Staneart would take all the goals he heard, prioritize them based on what he heard, give them to council and they can decide clear order of priority.

5. Other Business

1. Chris Hermann said two other things going on this year; one is that the State and County Transportation Improvement District is going to continue to refine plans on improving roadways in and around this area. They are trying to drive ODOT and the County on where Johnstown is, he thinks one of the key priorities is that they think long term about how not to direct massive increases in traffic through downtown. That we need to help them designate routes around the community that will serve Intel and employment growth with direction on the types of roadways in and around Johnstown so we can help guide how things look as improvements are made. Discussion on the PD code relative to the Johnstown Gateway project and how this will be a high standard for a model development.
2. Discussion on council committees/commission roles, council vision and guidance for roles, the city planner, updated design standards and getting a proposal from MKSK.

6. Adjourn

With no further business, Mr. Orsini moved to adjourn and Ms. Hollis seconded, motion passed 7-0.

Work session adjourned at 1:45 pm



Regular Council  
Tuesday, January 16, 2024 - 6:30 PM  
MINUTES

1. Call to Order

Mayor Donald Barnard called to Order the City of Johnstown Regular Council Meeting for January 16, 2024 at 6:46 PM.

2. Roll Call

Present - Mayor Donald Barnard, Tiffany Hollis, Ryan Green, Jeff Barr, Wesley Kobel, Dave Selan, Bob Orsini  
Absent - None

Staff present - Sean Staneart - Acting City Manager, Dave Delande - Finance Director, Jack Liggett - Service Director, Rusty Smart - Chief of Police, Teresa Monroe - Clerk of Council

Public present - Terri Fetters, Mike Giannini, Bill Bogantz, Keith Ryan, Anna Ryan, Andrea Ford, Nicole Shook, Lewie Main, Frank Cea

3. Invocation

Mayor Donald Barnard offered the invocation.

4. Pledge of Allegiance

5. Action on Minutes: December 12, 2023: December 19, 2023: January 2, 2024: January 6, 2024

**ACTION:** Bob Orsini moved to approve all en bloc as written; Jeff Barr seconded and the vote was as follows:

**AYES:** Jeff Barr, Ryan Green, Tiffany Hollis, Donald Barnard, Wesley Kobel, Dave Selan, Bob Orsini

**NOES:** None

**ABSTAIN:** None

**Passed 7 - 0**

6. Citizen comments on matters not on the agenda

1. Keith Ryan

- Current Chair of the Greater Johnstown Parks & Recreation District. Distributed a letter to council members detailing some history and a request for council's assistance in changing the fixed ten-year term of the district. He said that the problem is that the group will operate on levies and bonds and they have been told that they can only borrow the amount of money for the period of their existence, so the levy would have to be within an eight year period which makes it unreasonable and unfeasible for anyone to support a levy, they would need to go thirty years or longer to make it viable for the residents to not have a huge tax burden. Their tax district is outside the city limits and encompasses the entire Johnstown-Monroe

School District. He said the original appointed board has done all they can do, they have their bylaws and insurance in place, they cannot do any more until this language has changed so they can operate in perpetuity.

7. Council Committee reports

- a. **Planning & Zoning:** Met 1/9/24; Next 1/23/24 @ 6:30 pm Council Chambers  
Ryan Green said the commission had one applicant who withdrew during the meeting.
- b. **Design Review Board:** Next 1/23/24 @ 5:00 pm Council Chambers
- c. **Safety & Service:** Next 2/6/24 @ 5:00 pm Admin conference room  
2/6/24 meeting time changed to 5:45 pm.
- d. **Finance:** 1/16/24; Next 2/20 /24 @ 5:00 pm Admin conference room  
Scheduled an additional meeting for 2/6/24 at 5:00 pm before Safety Service.

Meeting tonight, discussed the water and sewer ordinances.

8. Director Reports

- a. Police Chief  
Chief Smart included his report in the packet and answered council member questions. Special recognition was given to Officer Lopez for being elected Officer of the Year by his peers.
- b. Finance  
Dave Delande reviewed his reports which were included in the council packet. Noted that council would have the year-end report in the week or two.

9. Tabled Legislation

- a. **RESOLUTION 2023-44** A RESOLUTION AMENDING THE COUNCIL RULES OF ORDER
  - ACTION:** Bob Orsini moved to take from the table; Ryan Green seconded and all were in favor.
  - AYES:** Jeff Barr, Ryan Green, Tiffany Hollis, Donald Barnard, Wesley Kobel, Dave Selan, Bob Orsini
  - NOES:** None
  - ABSTAIN:** None

**Passed 7 - 0**

Bob Orsini reviewed updates made by committee.

**Public Hearing:** There were no comments either for or against the legislation.

- ACTION:** Bob Orsini moved to approve resolution 2023-44 as presented; Tiffany Hollis seconded and the vote was as follows:
- AYES:** Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis, Mayor Barnard, Wesley

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*Vision Statement: The City of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character*

Kobel, Dave Selan  
**NOES:** None  
**ABSTAIN:** None

**Passed 7 - 0**

b. **RESOLUTION 2024-06** A RESOLUTION APPOINTING MEMBERS TO THE ADMINISTRATIVE BOARD OF REVIEW FOR CODA APPLICATIONS

**ACTION:** Tiffany Hollis moved to take from the table; Jeff Barr seconded and all were in favor.  
**AYES:** Jeff Barr, Ryan Green, Tiffany Hollis, Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini  
**NOES:** None  
**ABSTAIN:** None

**Passed 7 - 0**

Discussion among members on who may be interested in serving on this board. Council decision to look further at the PD district code and the ABR review process before making appointments.

**ACTION:** Bob Orsini moved to table; Donald Barnard seconded and the vote was as follows:  
**AYES:** Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis, Mayor Barnard, Wesley Kobel, Dave Selan  
**NOES:** None  
**ABSTAIN:** None

**Passed 7 - 0 TABLED**

Staff to send council members a copy of the code for review.

10. Public Hearings of Legislation

a. **ORDINANCE 01-2024** AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET WATER SERVICE RATES, CHARGED BY THE CITY OF JOHNSTOWN. Introduced on January 2, 2024

Ordinances 01-2024, 02-2024, 03-2024 and 04-2024 set rates for water, water debt, sewer, and sewer debt. Sean Staneart said that prior council set a five percent increase annually, these ordinances are consistent with that five percent increase from last year's rate. The total bill gets reevaluated each year to determine which "buckets" the total bill goes into, some of that is debt service, some of it is operational for both water and sewer. The rate is still a five percent increase collectively, but the distribution of where those funds go changes from year to year. Bulk rates have been included with these ordinances so

they can be viewed year to year. Mayor Barnard said these ordinances were reviewed in Finance Committee tonight, decision to remove the New Day Bulk Sewer Sales because we are in contract negotiations, the ordinances will be updated once those negotiations are done. Mayor Barnard added that the bulk sewer sales have been five cents per gallon for approximately eighteen years, a review of what competitors charge led the committee to recommend an increase in that rate to six and a half cents per gallon based on the analysis, the ordinance drafts reflect this change. Mr. Orsini added that in addition to competitive rates, the city has growing costs associated with managing bulk intake. The sewer bulk rates do not affect any resident in the city of Johnstown as they have sewer lines, this is for those out of town who may need to use our sewer and for companies who use it.

**Public Hearing on Ordinances:**

1. Lewie Main

- Said to publish a rate for New Day that is inaccurate he thinks is wrong, that anything to do with New Day should be struck pending negotiations and agreement with New Day.

Mayor Barnard said they did strike the New Day sewer rate because the contract has expired and they are renegotiating the contract. The water is under contract until 2035 with one increase in 2029 that is reflected in the ordinances.

**ACTION:** Jeff Barr moved to approve; Donald Barnard seconded and the vote was as follows:  
**AYES:** Jeff Barr, Ryan Green, Tiffany Hollis, Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini  
**NOES:** None  
**ABSTAIN:** None

**Passed 7 - 0**

- b. **ORDINANCE 02-2024** AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET WATER DEBT SERVICE RATES, CHARGED BY THE CITY OF JOHNSTOWN.  
Introduced January 2, 2024

**ACTION:** Donald Barnard moved to approve; Dave Selan seconded and the vote was as follows:  
**AYES:** Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis  
**NOES:** None  
**ABSTAIN:** None

**Passed 7 – 0**

- c. **ORDINANCE 03-2024** AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER SERVICE RATES CHARGED BY THE CITY OF JOHNSTOWN  
Council struck New Day bulk sewer sales from the ordinance.

**ACTION:** Donald Barnard moved to approve Ordinance 03-2024 with the edit to strike New Day sewer sales throughout the document; Bob Orsini seconded and the vote was as follows:  
**AYES:** Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis  
**NOES:** None  
**ABSTAIN:** None

**Passed 7 - 0**

- d. **ORDINANCE 04-2024** AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER DEBT SERVICE RATES, CHARGED BY THE CITY OF JOHNSTOWN  
Council struck New Day bulk sewer sales from the ordinance.

**ACTION:** Donald Barnard moved to approve Ordinance 04-2024 with the edit to strike New Day throughout the document; Jeff Barr seconded and the vote was as follows:  
**AYES:** Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis  
**NOES:** None  
**ABSTAIN:** None

**Passed 7 - 0**

- e. **RESOLUTION 2024-08** A RESOLUTION TO APPOINT REPRESENTATIVES TO SERVE ON THE LICKING COUNTY TAX INCENTIVE REVIEW COUNCIL (TIRC) ON BEHALF OF THE CITY OF JOHNSTOWN

Sean Staneart said the Tax Incentive Review Council (TIRC) gives the city an opportunity to review tax abatements given through a CRA, there are sometimes measures to be met, if the metrics are not met, the TIRC can make a recommendation to remove those incentives. The city appointees would make a recommendation to the larger county board, discussion on example situations. Council discussion on appointees, ordinance edited to make the city appointees for 2024-2025 Sean Staneart, Acting City Manager and Dave Delande, Finance Director.

**Public Hearing:** There were no comments either for or against the legislation.

**ACTION:** Bob Orsini moved to approve resolution 2024-08 amended to replace the Mayor with the Finance Director; Dave Selan seconded and the vote was

as follows:

**AYES:** Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis, Mayor Barnard, Wesley Kobel, Dave Selan

**NOES:** None

**ABSTAIN:** None

**Passed 7 - 0**

11. Introduction of Legislation  
None

12. Other Business

1. Mayor Barnard said there were three vacancies on the Greater Johnstown Park & Rec Board, two of them are with Johnstown, one is with the school district. He has communicated with the school district on who the city would like as one and they are very comfortable with this individual. Mayor Barnard moved to appoint.

**ACTION:** Donald Barnard moved to appoint Mike Giannini to the Greater Johnstown Park & Rec board to fill the term ending August 2025; Jeff Barr seconded and the vote was as follows:

**AYES:** Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis

**NOES:** None

**ABSTAIN:** None

**Passed 7 - 0**

Interest is still being advertised for one more seat on the board.

2. Mayor Barnard said that council is doing a lot of good stuff, he questions how to get the word out to the public. A couple council members have met with Frank Cea, who's local company has offered services. Mr. Cea currently serves on the JYAA Board as the acting secretary, and is the local soccer commissioner. Mr. Cea addressed council on how his company could help in this area. Council was in agreement that the city could benefit from better communication and strengthen the community with information sharing. Mr. Cea is to provide a scope of work and costs to the Safety & Service committee.

3. Mayor Barnard said he would like to give council homework, within two weeks he would like fellow members to give their definition of "Johnstown", this will help identify who we are.

4. Mr. Kobel asked who was responsible for keeping the street clean by the new Leafy Dell apartment construction site; Jack Liggett said the construction crew should be maintaining the streets to keep them clean, Mr. Liggett to address with the site superintendent.

5. Jeff Barr passed along thanks from a resident to the Service Department for getting his street light working.

6. Discussion on a Finance Committee recommendation to increase the administrative fee for water shut off from \$25.00 to \$50.00, topic moved to Safety & Service committee for review.

7. Mayor Barnard thanked council members for their time commitment to additional

meetings this month.

8. Mr. Staneart introduced Bill Bogantz, Liberty township Trustee in attendance tonight. Mayor Barnard thanked him for coming.

13. Executive Session to consider the employment & compensation of a public employee

Mayor Barnard said council would enter into Executive Session, with possible action after.

**ACTION:** Donald Barnard moved to enter Executive Session to consider the employment & compensation of a public employee, with members of council and Sean Staneart for a portion; Dave Selan seconded and the vote was as follows:

**AYES:** Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini, Jeff Barr, Ryan Green, Tiffany Hollis

**NOES:** None

**ABSTAIN:** None

**Passed 7 - 0**

Council entered Executive Session at 8:15 pm and returned to Regular Session at 9:44 pm.

**ACTION:** Donald Barnard moved to appoint Sean Staneart as the City Manager, remove "acting" and pay a salary of \$120,00 annually with medical insurance reimbursement not to exceed the family amount paid by the city; Dave Selan seconded and the vote was as follows:

**AYES:** Mayor Barnard, Wesley Kobel, Dave Selan, Bob Orsini, Jeff Barr, Tiffany Hollis

**NOES:** Ryan Green

**ABSTAIN:** None

**Passed 6 - 1**

14. Adjourn

With no further business, Mr. Orsini moved to adjourn, Mr. Barr seconded and all were in favor.

The meeting adjourned at 9:49 pm.

**Next Council Meeting February 6, 2024**



Special City Council  
Thursday, January 18, 2024 - 6:00 PM  
MINUTES

1. Call to Order

Mayor Donald Barnard called to Order the City of Johnstown Special Council Meeting for January 18, 2024 at 6:01 PM.

2. Roll Call

Present - Mayor Donald Barnard, Tiffany Hollis, Ryan Green, Wesley Kobel, Dave Selan  
Absent - Jeff Barr, Bob Orsini

Staff present - Sean Staneart - City Manager

Public present - None

3. Executive Session to Consider the compensation of a public employee & to Consider complaints against a public official.

**ACTION:** Donald Barnard moved to enter executive session to consider the compensation of a public employee & to consider complaints against a public official; Dave Selan seconded and the vote was as follows:

**AYES:** Ryan Green, Tiffany Hollis, Mayor Barnard, Wesley Kobel, Dave Selan

**NOES:** None

**ABSTAIN:** None

**Passed 5 - 0**

Council entered Executive Session at 6:03 pm. and returned to Regular Session at 7:07 pm.

No action followed.

4. Other Business

None

5. Adjourn

With no further business, there was a motion and second to adjourn and all were in favor. Motion passed 5-0.

The meeting adjourned at 7:07 pm.



# **January 2024**

## **Water Council Report**



**Water Plant January 2024**

- 1) As of January 31st, the flow is 17.074 MG.
- 2) There were 44 shut offs.
- 3) Worked on work-orders.
- 4) The Water Department had 24 hours of training.
- 5) Patrick Sweeney from 540 Technologies was in 1-22 & 1-23- 2024 for training on leak detector.
- 6) On Jan. 18<sup>th</sup>, participated in a meeting with Jacob's to discuss the Water Plant Expansion.
- 7) Tim Perry worked 10 hours for the Street Department.
- 8) Changed lime feeders, took #2 feeder out and put #1 lime feeder in service. We cleaned #2 feeder and the feed line.
- 9) We continued working on Lead Inventory for E.P.A.
- 10) Sent out letters for backflow devise annual inspections.
- 11) Matt Schweller of American Flow Control trained Water personal on repairing American Darling fire hydrants.

Thank you,  
Terry Nichols  
Chief Water Operator  
City of Johnstown



### Daily Plant Tap Test Results

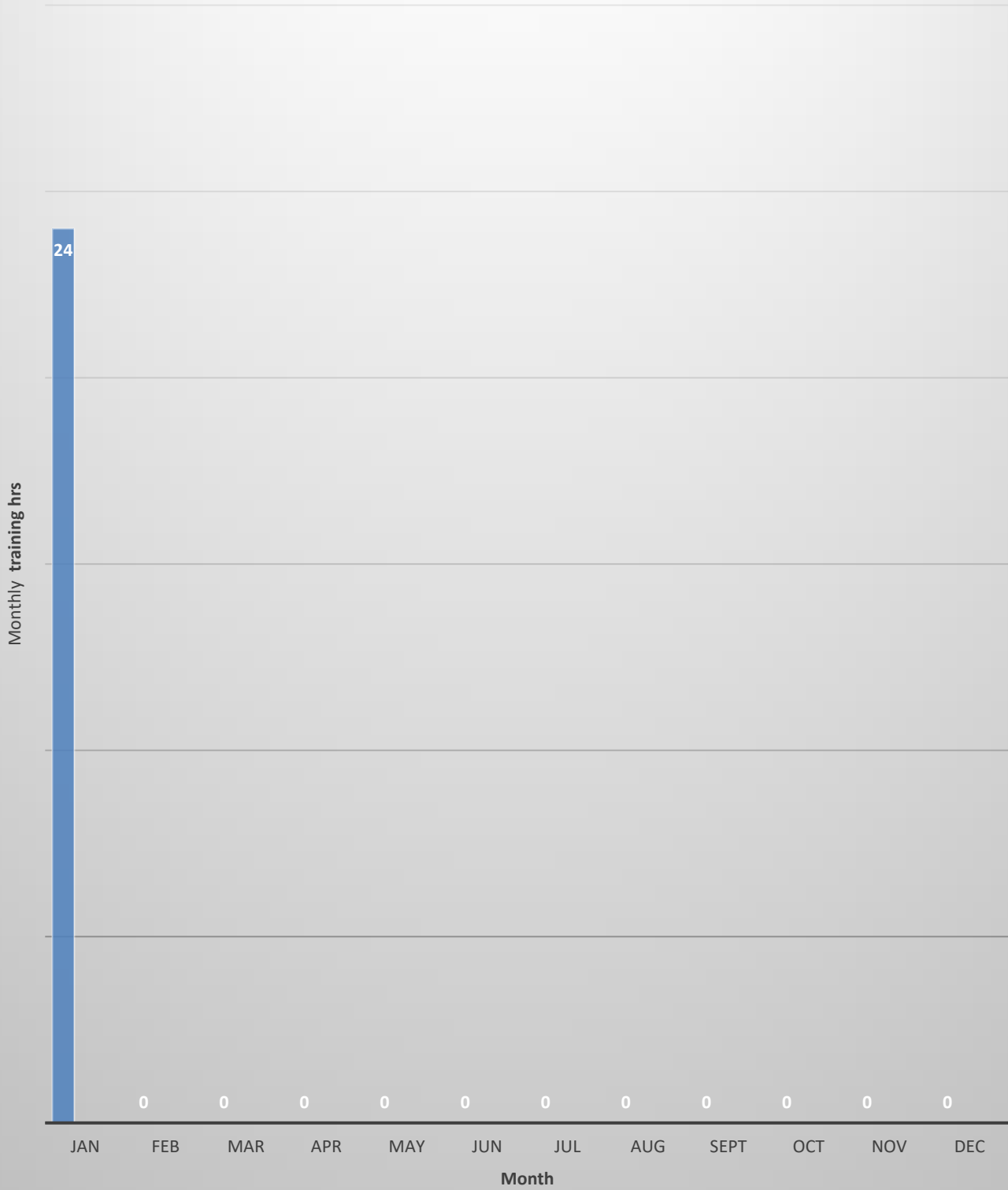
| Date    | PH   | Phenol<br>Alkalinity | Total<br>Alkalinity | Total<br>Hardness | Plant<br>Chlorine |       |          |
|---------|------|----------------------|---------------------|-------------------|-------------------|-------|----------|
|         |      |                      |                     |                   | Free              | Total | Combined |
| Jan-01  | 8.34 | 0                    | 60                  | 152               | 0.87              | 0.93  | 0.06     |
| Jan-02  | 8.30 | 0                    | 57                  | 150               | 0.90              | 1.01  | 0.11     |
| Jan-03  | 8.20 | 0                    | 58                  | 155               | 0.95              | 1.03  | 0.08     |
| Jan-04  | 8.38 | 0                    | 58                  | 153               | 0.96              | 1.08  | 0.12     |
| Jan-05  | 8.01 | 0                    | 60                  | 154               | 0.94              | 1.00  | 0.06     |
| Jan-06  | 7.99 | 0                    | 60                  | 158               | 0.86              | 0.96  | 0.10     |
| Jan-07  | 8.21 | 0                    | 74                  | 167               | 0.79              | 0.88  | 0.09     |
| Jan-08  | 8.29 | 0                    | 57                  | 153               | 0.96              | 1.02  | 0.06     |
| Jan-09  | 8.18 | 0                    | 57                  | 154               | 1.06              | 1.20  | 0.14     |
| Jan-10  | 8.24 | 0                    | 55                  | 149               | 0.96              | 1.03  | 0.07     |
| Jan-11  | 8.17 | 0                    | 54                  | 148               | 0.94              | 1.00  | 0.06     |
| Jan-12  | 8.35 | 0                    | 52                  | 147               | 1.03              | 1.13  | 0.10     |
| Jan-13  | 8.08 | 0                    | 55                  | 152               | 0.77              | 0.82  | 0.05     |
| Jan-14  | 7.70 | 0                    | 55                  | 144               | 0.83              | 0.85  | 0.02     |
| Jan-15  | 8.11 | 0                    | 57                  | 150               | 0.90              | 0.99  | 0.09     |
| Jan-16  | 8.28 | 0                    | 51                  | 146               | 0.96              | 1.09  | 0.13     |
| Jan-17  | 8.23 | 0                    | 50                  | 144               | 1.01              | 1.12  | 0.11     |
| Jan-18  | 8.06 | 0                    | 54                  | 149               | 0.86              | 0.90  | 0.04     |
| Jan-19  | 8.02 | 0                    | 57                  | 152               | 0.96              | 1.06  | 0.10     |
| Jan-20  | 8.20 | 0                    | 52                  | 154               | 0.83              | 0.89  | 0.06     |
| Jan-21  | 8.02 | 0                    | 51                  | 145               | 0.99              | 1.08  | 0.09     |
| Jan-22  | 8.23 | 0                    | 52                  | 147               | 0.96              | 1.03  | 0.07     |
| Jan-23  | 8.36 | 0                    | 51                  | 146               | 0.94              | 1.02  | 0.08     |
| Jan-24  | 8.20 | 0                    | 53                  | 146               | 0.95              | 1.03  | 0.08     |
| Jan-25  | 8.31 | 0                    | 53                  | 147               | 0.92              | 0.98  | 0.06     |
| Jan-26  | 8.31 | 0                    | 52                  | 145               | 1.02              | 1.11  | 0.09     |
| Jan-27  | 8.31 | 1                    | 45                  | 138               | 0.83              | 0.89  | 0.06     |
| Jan-28  | 8.17 | 0                    | 51                  | 142               | 0.97              | 1.01  | 0.04     |
| Jan-29  | 8.06 | 0                    | 53                  | 145               | 0.93              | 0.99  | 0.06     |
| Jan-30  | 8.07 | 0                    | 50                  | 146               | 0.95              | 1.06  | 0.11     |
| Jan-31  | 8.03 | 0                    | 54                  | 148               | 0.85              | 0.91  | 0.06     |
| Average | 8.17 | 0.03                 | 55                  | 149               | 0.92              | 1.00  | 0.08     |

Total Alkalinity: 35-55 mg/L

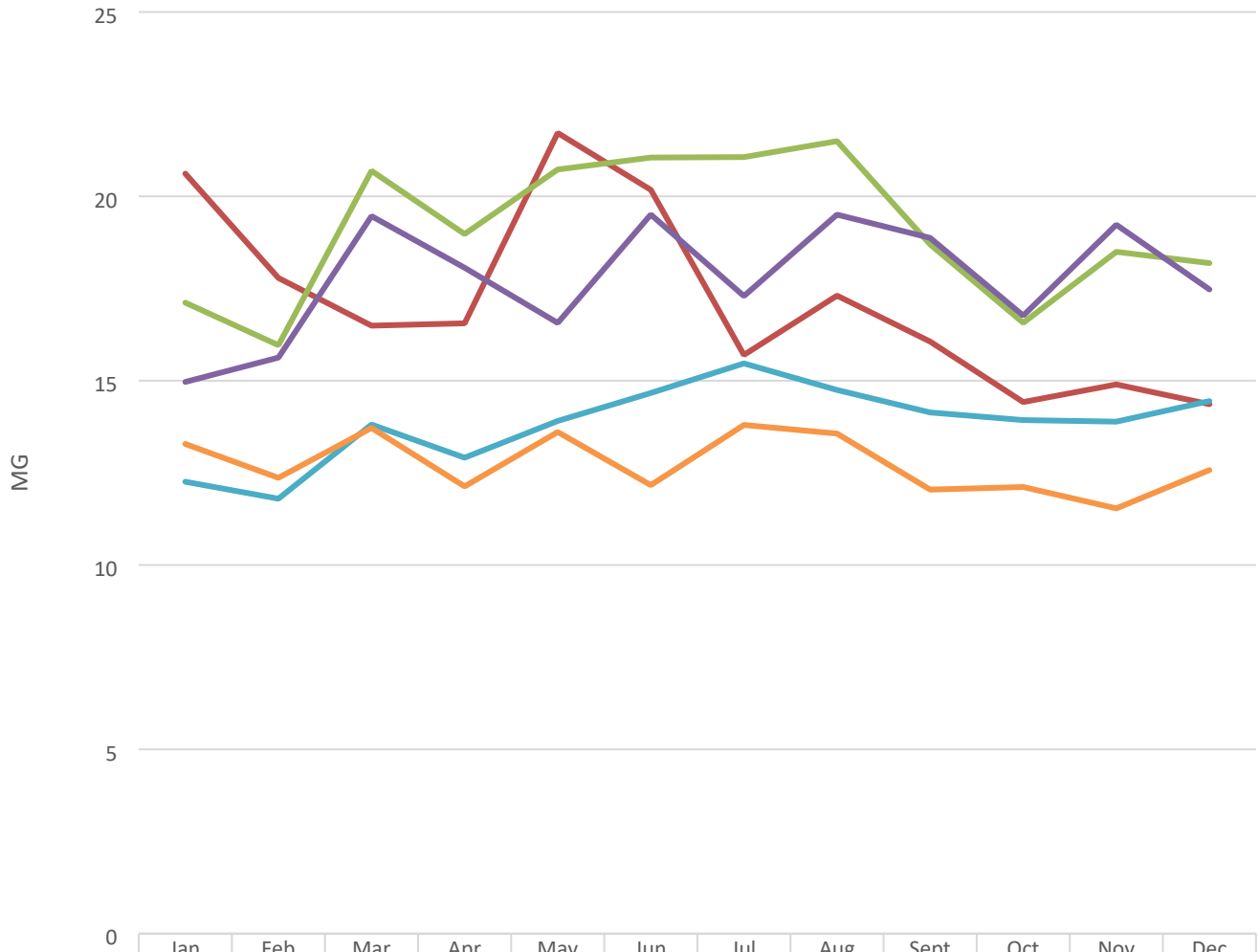
Phenol Alkalinity: 0-2 mg/L Hardness: 135 – 150 mg/L (Higher hardness is due to running # 2 L.S. well pulling water from deeper part of the aquifer)

Free Chlorine: 0.85-1.10 mg/L

## Training Hours



### Monthly Influent MG



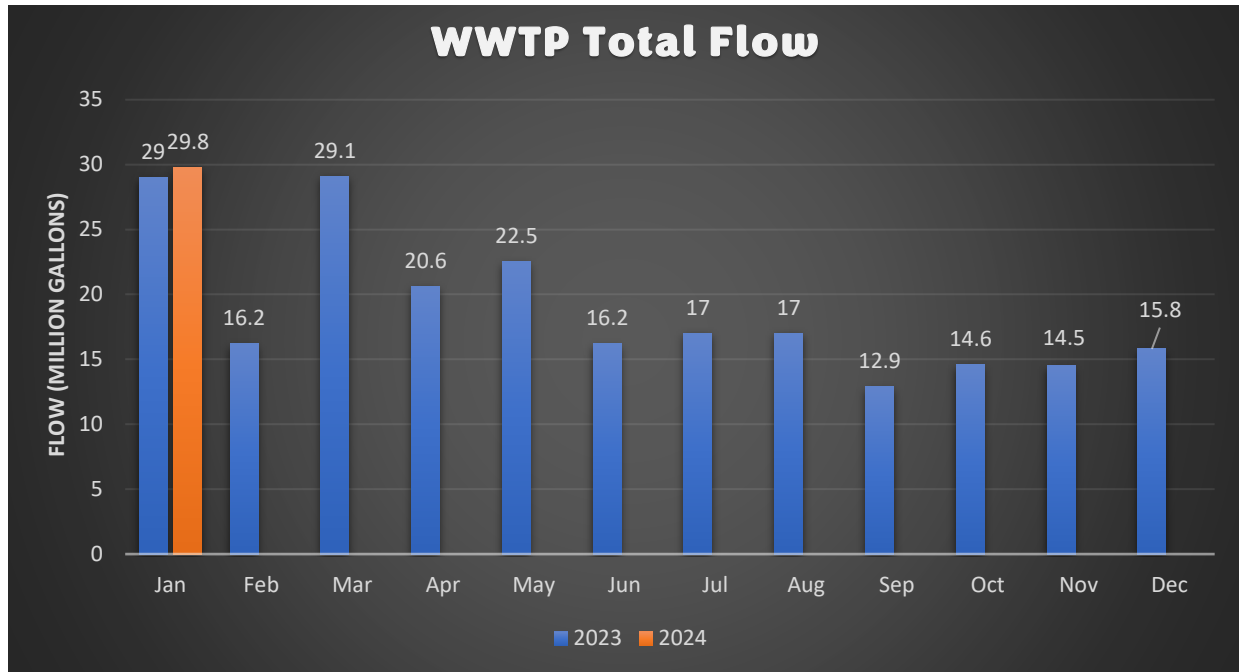
|      | Jan    | Feb    | Mar    | Apr    | May    | Jun    | Jul    | Aug    | Sept   | Oct    | Nov    | Dec    |
|------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2024 | 17.074 |        |        |        |        |        |        |        |        |        |        |        |
| 2023 | 20.616 | 17.786 | 16.492 | 16.556 | 21.719 | 20.176 | 15.698 | 17.307 | 16.061 | 14.42  | 14.898 | 14.362 |
| 2022 | 17.116 | 15.962 | 20.692 | 18.977 | 20.728 | 21.052 | 21.065 | 21.496 | 18.696 | 16.569 | 18.495 | 18.189 |
| 2021 | 14.966 | 15.626 | 19.463 | 18.063 | 16.567 | 19.506 | 17.295 | 19.504 | 18.873 | 16.765 | 19.23  | 17.475 |
| 2020 | 12.258 | 11.799 | 13.81  | 12.911 | 13.907 | 14.666 | 15.468 | 14.748 | 14.138 | 13.931 | 13.889 | 14.446 |
| 2019 | 13.283 | 12.365 | 13.718 | 12.132 | 13.607 | 12.167 | 13.799 | 13.565 | 12.045 | 12.116 | 11.536 | 12.576 |

Months

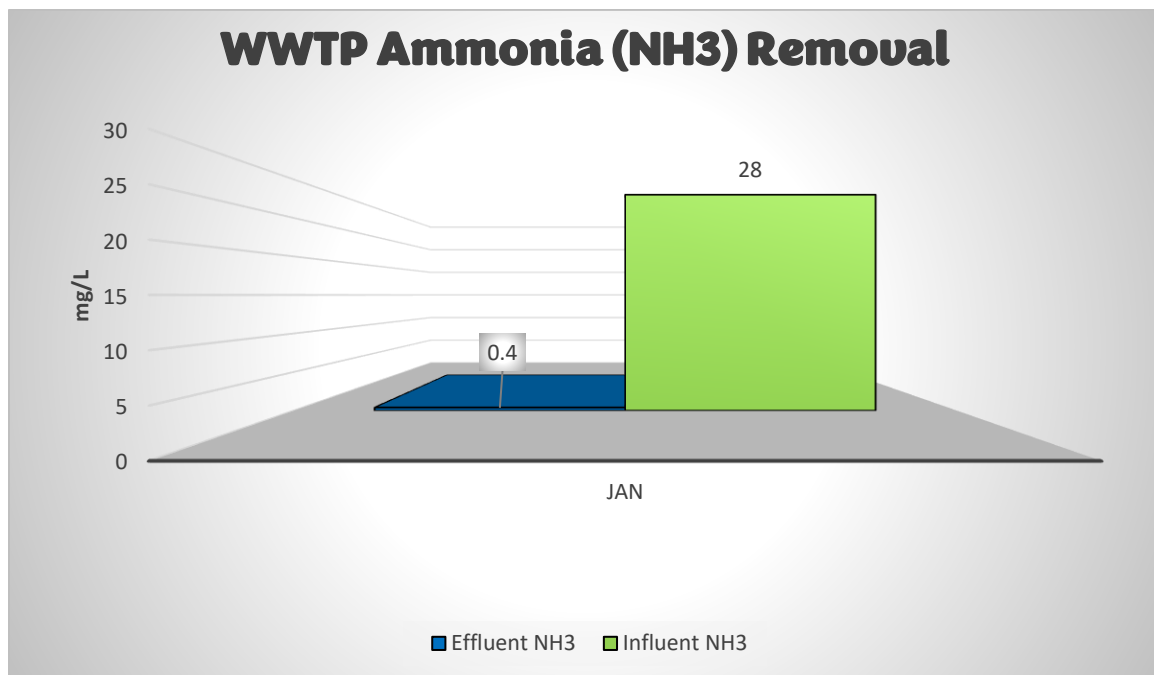


# January 2024

## Sewer Council Report



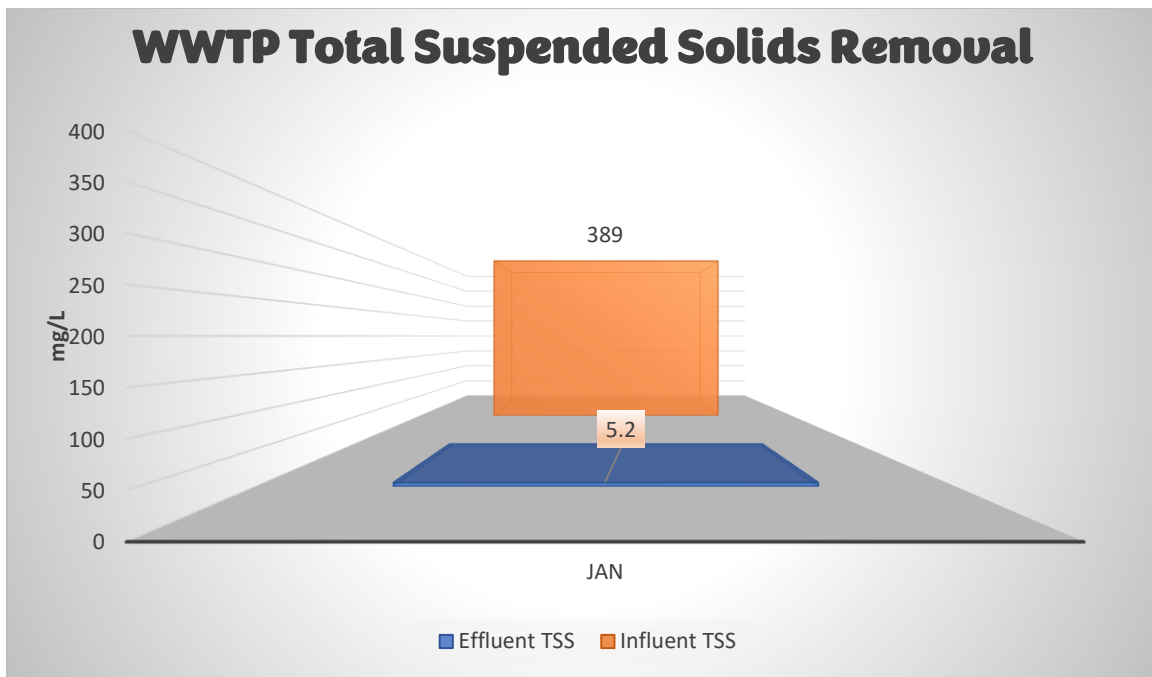
## Plant Efficiency Charts



Average % of NH3 removed for the month = **99%**

#### Discharge Limitations

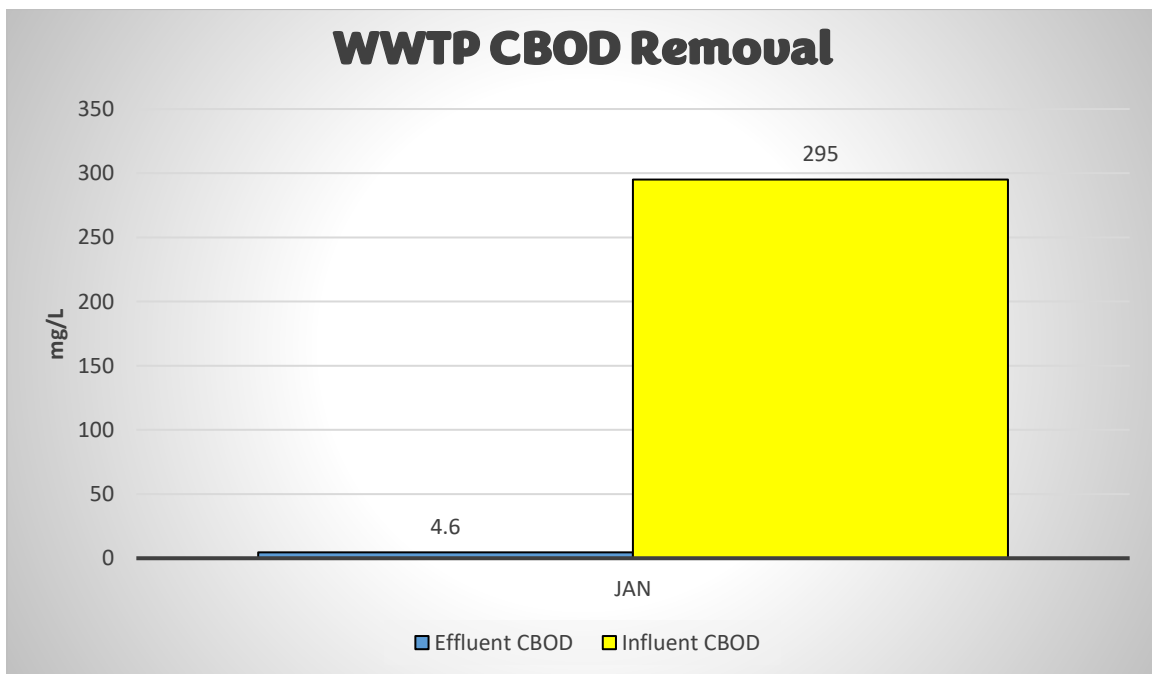
Weekly- 3.9 mg/L  
Monthly- 2.6 mg/L



Average % of TSS removed for the month = **99%**

#### Discharge Limitations

Weekly- 18 mg/L  
Monthly- 12 mg/L



Average % of BOD removed for the month = **98%**

#### Discharge Limitations

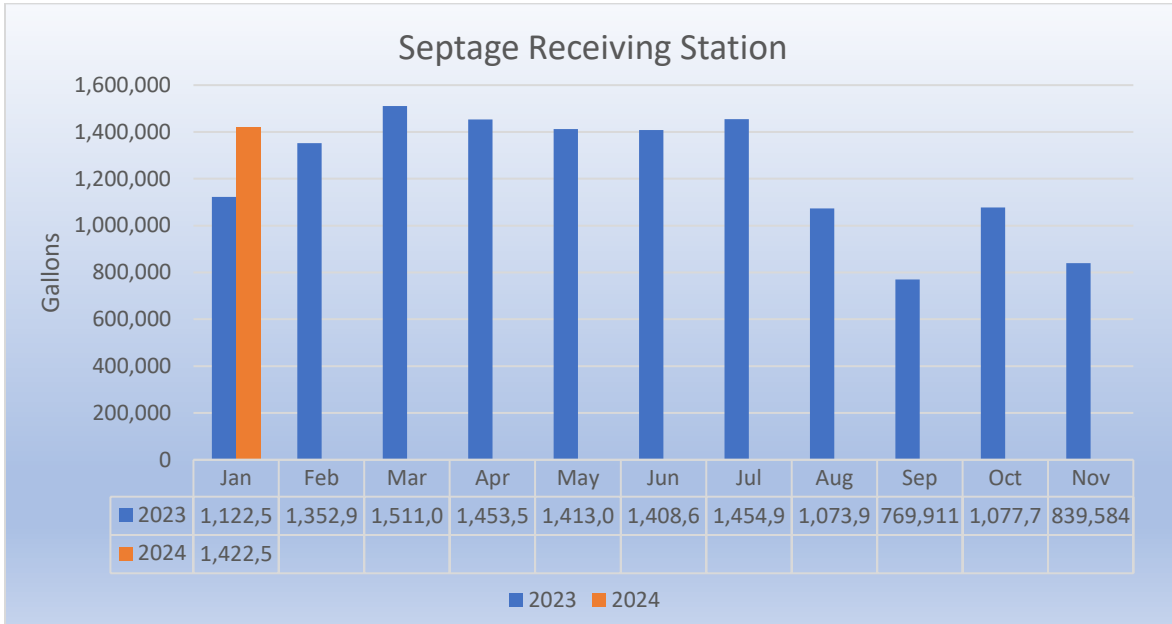
Weekly- 15 mg/L  
Monthly- 10 mg/L

## Work Highlights

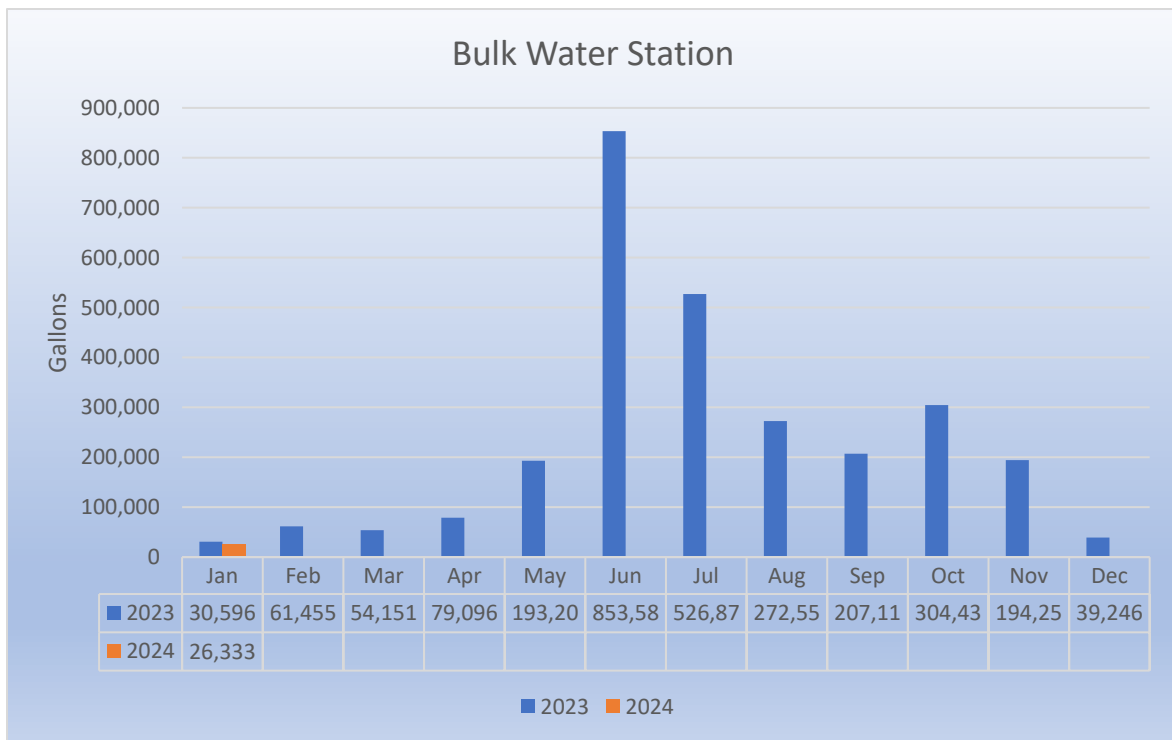
- Sewer Inspections
  - 1 new build inspection
- Amount of sludge pressed (dewatered) – 481,611 gallons
- Routine plant operations and preventative maintenance
- Annual Sludge Report
- Installed replacement actuator on sludge press channel wash valve

# BULK SEWER & WATER

The following chart shows the total amount of waste in gallons brought into Johnstown for the current year and past year by the egg farm and bulk septage haulers.



The chart below shows the total amount of bulk water in gallons purchased each month for the current year and past year. NOTE: This graph contains only gallons of bulk water purchased from the fill station onsite and does not include hydrant meter usage.





# **Street Department Report**

## **January 2024**

# CITY OF JOHNSTOWN, OHIO

City of Johnstown  
Administrative Offices



599 S. Main Street  
Johnstown, Ohio 43031  
Telephone: 740-967-3177

## **Misc.**

- Equipment maintenance, cleaning, and repairs
- Sign repair/replacement (as needed)
- 

## **Street Maintenance**

- Jetted drains
- Spread 200 ton of salt on the roads and plowed during the weather events
- 86 ton used on 37/62
- 114 ton used in the developments and intown
- 2 ton cold patch
- 1000 gallons of brine used
- Trimmed trees in and around developments
- Greased and cleaned all equipment after salting and plowing
- Sucked out catch basins beuna vista and edwards
- Lights called in for repair at 135 valley view, 147 w college ave and 214 w jersey st
- Removed a dead deer from the rear of 240 edwards
- Replaced signs at upham and edwards
- Removed and replaced no engine breaking sign at granville mill
- 40 hours of street sweeping

## **Water Maintenance**

- Assisted in water shut-offs
- hydro vacced and reset curb box at 103 S Main S
- hydro vacced and reset curb box at 65 S orgon st
- hauled lime

## **Stormwater Maintenance**

- Inlet cleaning

## **Park Maintenance**

- Trash pickup (weekly)
- Trail head toilet checked and cleaned (weekly)
- Cut an removed fallen trees off the bike path
- Cut up trees at hanna's park
- Trimmed trees around the perimeter of the parks

Sewer Maintenance



# Service Department Report

1/31/2024

- 1) Water Plant Update - Meeting with Jacobs engineering discussing equipment on 1/18/2024. Jacobs was also at the water plant taking measurements and looking at layouts for new equipment on 1/29/2024.
- 2) Wastewater Plant Update – Meeting with Jacobs engineering 1/31/2024 to discuss wastewater equipment and look over initial plant layout.
- 3) East Jersey Project – Still waiting on final set of As-Built Drawings.
- 4) Pulte Housing Development – Traffic lights have been installed and are ready to operate. Road stripping still needs completed. As- Built drawings are getting close to completion.
- 5) Concord Crossing East – On hold until warmer weather.
- 6) Coughlin Apartments Leafy Dell – Progress slowed due to cold weather.
- 7) Snow Plowing – I would like to commend the Street Department for their efforts during the extremely cold weather and snow event during January. Water and sewer utility workers also supported this effort to maintain salting and plowing. Approximately 200 tons of salt were spread.
- 8) Grant – The street department received a \$1,000. grant. This money was used to purchase new traffic cones and barricades.
- 9) Promotion – David Hatem was promoted to Public Works Foreman
- 10) Leak Training – Water department employees had training 1/22/2024 -1/23/2024 on new leak detection equipment. During training, a leak was located with the new equipment. The leak was estimated by the trainer at about 7,000gal/day. This leak was at the base of a fire hydrant.

**A RESOLUTION APPOINTING MEMBERS TO THE ADMINISTRATIVE BOARD OF  
REVIEW FOR CODA APPLICATIONS**

**WHEREAS**, Johnstown City Council adopted Ordinances 07-2023 and 10-2023 establishing Chapter 1164 (1165 Codified), Planned Development District regulations and created an Administrative Board of Review (ABR) to review certificate of development applications (CODA); and

**WHEREAS**, 1164.06 (k) (codified as 1165.06 (k)) states that the ABR shall consist of the Council representative on the Planning and Zoning Commission; and two members of Council, appointed by a majority vote of Council; and

**WHEREAS**, the ABR shall have the duty to review and approve, approve with conditions, or disapprove of CODA applications (and permitted modifications thereof) in accordance with the requirements of the PD District and other applicable provisions of City Code; and

**WHEREAS**, The ABR shall meet at least twice per calendar month on dates determined by the ABR, provided that meetings may be cancelled by the Chair when no CODA applications are ready for review by the ABR.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO; A MAJORITY OF THE MEMBERS CONCURRING THAT:**

**Section 1:** That appointments to the Administrative Board of Review (ABR) are as follows:

\_\_\_\_\_  
Ryan Green  
Council representative on the Planning and Zoning Commission

\_\_\_\_\_  
Member of City Council

\_\_\_\_\_  
Member of City Council

**Section 2:** It is found and determined that all formal actions of this City Council, concerning and relating to the recommendation of adoption of this Resolution, were approved in an open meeting of this City Council, and that meetings resulted in such formal action where meetings were open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Charter for the CITY OF JOHNSTOWN.

**Introduction/Public Hearing/Vote: Tabled January 16, 2024**

By: \_\_\_\_\_

\_\_\_\_\_  
Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

\_\_\_\_\_  
Teresa Monroe, Clerk of Council

\_\_\_\_\_  
Yazan Ashrawi, Law Director