



Design Review Board
Wednesday, August 9, 2023 - 5:30 PM
MINUTES

1. Call to Order
Vice Chair Heather Green called the Design Review Board to order for August 9, 2023 at 5:33 pm
2. Roll Call
Present - Heather Green, Josh Harrison, Candice Evans, Franz Stein
Absent - Chairman Nathanael Ashbrook
Staff present - Sean Staneart - Acting City Manager, Trevor Traphagen - MKSK, Terry Wymer - Code Enforcement, Teresa Monroe - Clerk of Council

Public present - None
3. Public Comment
None
4. Tabled Applications
 - a. Application # Z-23-131 Certificate of Appropriateness; 919 W. Coshocton St. - Siding Remains tabled.
 - b. Application # Z-23-155 Certificate of Appropriateness; 65 W. Coshocton St. - Electronic Sign Remains tabled.
 - c. Application # 7.21.3 Certificate of Appropriateness; 29 E. Coshocton St. - Exterior Paint Remains tabled.
5. Environmental Changes Minor - Review & Recommendation
 - a. Ordinance and fee schedule
Sean Staneart said that council has asked them to look at "Environmental Changes Minor". Currently the City Manager approves or denies minor change applications, Mr. Staneart said he does bring any drastic change in color or material to the board regardless. Discussion on acceptable color pallets the city would like to see in order to help guide changes that people want to make. Discussion on the approval authority and fee structure for COA's; board recommendation that fees be determined by council. Review of Chapter 1187.03 and changes needed in Environmental changes major and minor; staff and MKSK to provide a draft for the board to review.
6. Other Business
 1. Heather Green asked everyone to begin review on what they would like to see in a materials list.
7. Adjourn
Heather Green moved to adjourn, Franz Stein seconded and all were in favor. Motion passed 4-0. The meeting adjourned at 6:25 pm.