



Design Review Board
Tuesday, October 10, 2023 - 5:30 PM
MINUTES

1. Call to Order

Board Vice-Chair Heather Green called the Design Review Board to order for October 10, 2023 at 5:37 pm

2. Roll Call

Present - Vice Chair Heather Green, Josh Harrison, Franz Stein

Absent - Nathanael Ashbrook, Candice Evans

Staff present - Sean Stanearth - Acting City Manager, Trevor Traphagen - MKSK, Terry Wymer - Zoning Inspector, Teresa Monroe - Clerk of Council

Public present - Luke Preston, John Neibarger, Eric Neibarger

3. Public Comment

No public comments

4. Tabled Applications

- a. Application # 7.21 Certificate of Appropriateness; 29 E. Coshocton St. - Exterior
Remains tabled

5. Application # Z-23-169 Certificate of Appropriateness; 65 W. Coshocton Street - Sign

- a. Application materials

Applicant Luke Preston returned with material samples for his wall sign and lighting. Board is good with the material, paint needs to be sprayed not brushed, discussion on proportion of the sign relative to the building face. Board would like less yellow showing, and the maximum size for signage is twenty-one square feet (3x7). Discussion on lighting, the board does not like the sample provided, discussion on a linear bar light with shield to mount underneath the soffit. Examples looked at, found and agreed on a style with the applicant.

ACTION: Josh Harrison moved to Approve with conditions: 1)Maximum square footage of 21 square feet, 2) take out as much yellow as possible, 3) material is fine as long as it is paint sprayed not brushed, 4) black linear light, visual approved for the record, mounting shall be underneath the soffit, 5) sign mounting screws shall be painted the same yellow color as sign. Heather Green seconded and the vote was as follows:

AYES: Josh Harrison, Heather Green, Franz Stein

NOES: None

ABSTAIN: None

Passed 3 – 0

6. Other Business

1. Chairman Nathanael Ashbrook sent his resignation to staff earlier today.

7. Adjourn

Heather Green moved to adjourn, Josh Harrison seconded and all were in favor. Motion passed 3-0. Meeting adjourned at 6:11 pm