



Design Review Board
Tuesday, November 28, 2023 - 5:00 PM
MINUTES

1. Call to Order

Vice-Chair Heather Green called the meeting to order at 5:05 pm.

2. Roll Call

Members present were Heather Green, Josh Harrison, Candice Evans, Franz Stein.

Staff present: Sean Staneart-Acting City Manager, Terry Wymer-Zoning Inspector, Teresa Monroe-Clerk of Council

Public present: Mike Washington

3. Public Comment

No public comments.

4. Application # 11-21-1 Certificate of Appropriateness; Exterior changes - 718 W. Coshocton

a. Application

Applicant Mike Washington said that this project began as maintenance of the front fascia which has some water damage. The NAPA owners would like to update the building to their brand standard look, they did not know they needed to do anything in order to paint the building. They would like to bring the building look up to what most NAPA stores around the country use, which is a blue with a soft gray. Board review of the packet materials submitted, discussion on color pallet desired. Board members pointed to other buildings which have been required to keep a neutral exterior color and using brand colors on signage and accents only. The board expressed that if updating the front, the entire building should be painted to match. Mr. Washington said that was not in the budget. Review of the Design Review regulations. Board discussion on how to proceed from here as the work was already started and the brick has been painted with primer. The board asked Mr. Washington who was making the financial decisions, he said NAPA is paying for the front facade color change and he is paying for the maintenance repair of the cap. Further discussion by the board on requiring the entire building to be painted, not just the front, and potential for tabling the application until the financial decision maker (NAPA) can be present. Board discussion and decision on conditional approval. Applicant was informed that the board would require the whole building to be painted; if this is agreed to, it is approved. If they do not agree to that, they would need to come back for another meeting. Board review of color pantone with the applicant.

ACTION:

Heather Green moved to approve painting the brick, sides, back, doors & gutter Warm Gray 3, the top sign band (EFIS) Cool Gray 1, keeping the cap white and painting the brick face of the monument sign Warm Gray 3. Condition place that if they do not agree to paint the whole building, they will need to come back to work through a design with the board. Josh Harrison seconded and the vote was as follows:

AYES: Josh Harrison, Candice Evans, Heather Green, Franz Stein
NOES: None
ABSTAIN: None

Passed 4 - 0

5. Other Business

1. Discussion on the new Methodist Church sign and brightness of the new electronic sign. Staff to check if there were restrictions on brightness when approved.
2. Discussion on new businesses coming and signage.
3. Review of previous approval for the Elements Dental signage font previously approved.

6. Adjourn

With no further business, Heather Green moved to adjourn, Josh Harrison seconded and all were in favor. Motion passed 4-0.
The meeting adjourned at 6:45 pm.