



Design Review Board Meeting  
Tuesday, November 14, 2023 - 5:00 PM  
AGENDA

1. Call to Order
2. Roll Call
3. Public Comments on Items Not on the Agenda
4. Tabled Applications
  - a. Application # 7.21.3 Certificate of Appropriateness; 29 E. Coshocton St. - Sign & Exterior paint
5. Application # Z-23-211 Certificate of Appropriateness, 848 W. Coshocton St. - Sign Replacement
  - a. Application
6. Application # 10.31.1 Certificate of Appropriateness, 49 S. Williams St. - Residential Exterior Material Changes
  - a. Application
7. Other Business
8. Adjourn



## Certificate of Appropriateness for Design Review

### Codified Ordinance: Chapter 1187

Application Number: 7.21.3 Date app. submitted: 7.21.23

Fee: \$ 300.00

Paid: check number: 135 Cash: \_\_\_\_\_

Business Name: Create Joy DIY Studio LLC JOHNSTOWN, OHIO  
JUL 21 2023

Principal Business Activity: Art Studio

Applicants E-mail address: CreateJoydiystudio@gmail.com

Business Address: 29 E. Coshocton St

Business Owners Name: Kaitlynn Hickey Phone: (614) 296-9833

Applicant's name: " " Phone: " "

1. Property address: 29 E. Coshocton St Johnstown, Ohio

2. Existing Use of Property: Art Studio

3. Square footage of proposed building or business: 1104

4. Zoning District: GCC-1 Number of Off-Street Parking proposed: \_\_\_\_\_

5. Estimated cost of improvements: \_\_\_\_\_

#### The following items must accompany this application:

Eight full sets (11x17) of to scale plans and dimensioned drawings showing the property, with all elevations and the location of existing and proposed buildings and alterations are required. Attach any requested, supplemental or necessary documentation.

*I certify the information contained in this application and attachments is true and accurate.*

Applicant's signature: Kaitlynn Hickey Date: 07 / 12 / 23

Planning office comments:

\_\_\_\_\_

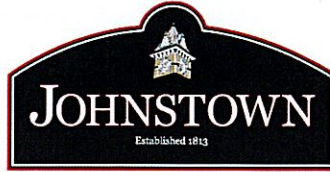
Date of Planning and Zoning Commission Meeting: \_\_\_\_\_

Date approved or denied by Planning Commission: \_\_\_\_\_

List conditions necessary for approval or if denied list the reasons.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

Chairperson Planning Commission Signature: \_\_\_\_\_



## Sign Permit Application: Chapter #1177

Application Number: 10-30.1 Date: 10/30/2023

### Fees:

Base fee: \$150 - Sign size in sq. ft.: 4 @ \$.50 = \$2.00

Total fees: \$ 152<sup>00</sup> Paid: \$ \_\_\_\_\_ Check # \_\_\_\_\_ / Cash: \_\_\_\_\_

1. Applicant's Name: Kaitlynn Hickey

2. Cell Phone Number: (614)296-9833

3. Mailing Address: 1316 Crestview St City: Reynoldsburg State: Ohio Zip: 43068

4. E-mail Address: Createjoydiystudio@gmail.com

5. Business Address: 29 E Coshocton St Johnstown, Ohio 43031

6. Existing Use of Property: Commercial Art Studio

7. Type of Sign: Wood round logo sign

8. Wording on Sign: Create Joy DIY Studio

9. Contractor Information:

Name: Purchased from Etsy, installed by my father. Sign attaches to building with screws

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

10. Contractor Business Phone Number: ( ) -

**IN ADDITION, THE FOLLOWING ITEMS MUST ACCOMPANY THIS APPLICATION:**

- Attach Certificate of Liability Insurance.
- Attach two (2) sets of sign drawings, scaled and with colors of all signs and their locations on the building. If the sign is free standing include a plot plan.

*The undersigned is applying for a sign permit for the following use:  
Said permit to be issued on the basis of information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct and agrees to follow all applicable regulations, refer to ordinance #1177.01 through #1177.99.*

Applicant's Signature: Kaitlynn Hickey Date: 10/05/2023

**Office Use Only:**

Date Received in Office: 10 / 30 / 2023

Received By: T. Wymer

Date Permit Issued: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ By: \_\_\_\_\_

Date of Inspection If Required: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ By: \_\_\_\_\_

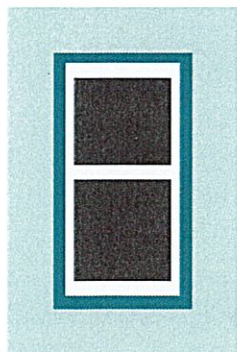
Zoning Code Enforcement Official: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

# 29 E Coshocton St, Johnstown



wheel chair ramp

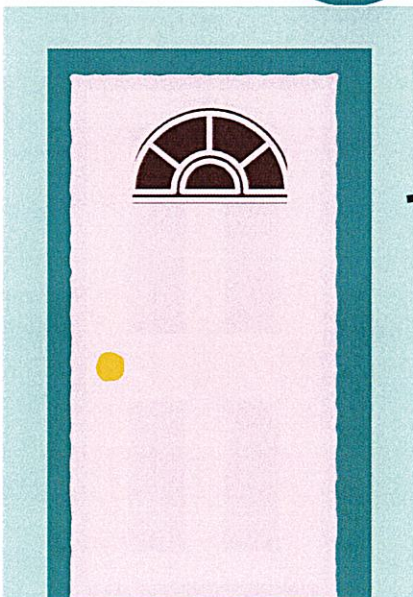


window  
and door  
frame

trim  
detail



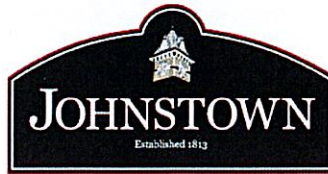
door colors



COLORS



logo sign 24"



## CERTIFICATE OF APPROPRIATENESS: CHAPTER #1187

Application Number: 11.2.1 & 2-23-21 Date: 11 / 2 / 2023

### FEES:

Base Fee: \$ 300

Total Fee Amount: \$ 300 Paid: Check # \_\_\_\_\_ Cash: \$ \_\_\_\_\_

1. Applicant: Sean Alley Phone: (614) 499 - 7549
2. Business Address: 10840 Fancher Rd City: Westerville State: OH Zip: 43082
3. Applicant's E-mail: info@prosignstudio.com
4. Business Owner's Name: Fillmore Property Group Phone: (216) 641 - 1400
5. Principal Business Activity: Dental Office
6. Existing Use of Property: Dental Office
7. Square Footage of Proposed Building or Business: ? sq. ft.
8. Zoning District: ? Number of Off-Street Parking Spaces: ?
9. Estimated Cost of Improvements: \$ 2500.00

### IN ADDITION, THE FOLLOWING ITEMS MUST ACCOMPANY THIS APPLICATION:

- Eight full sets (11x17) of to scale plans and dimensioned drawings showing the property, with all elevations and the location of existing and proposed buildings and alterations are required. Attach any requested, supplemental or necessary documentation.

The undersigned is applying for a Certificate of Appropriateness Permit for the following use to be issued based on the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true & correct and agrees to follow all applicable regulations.

Applicant's Signature: x  Date: 11 / 02 / 2023

**List of Conditions Necessary for Approval or Denial:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

**OFFICE USE ONLY:**

Date Received in Office: 11 / 2 / 2023 By: T. Wymer

Date of Planning and Zoning Commission Meeting: 11 / 14 / 2023

Date Permit Approved or Denied by Planning Commission: 11 /      /     

Design Review Board Chairperson or

City Manager Signature: x \_\_\_\_\_

Zoning Certificate and Compliance Permit · Add to a project



**Expiration Date**

Active

**Request Changes**

(/#/explore/request-changes/1508)



**Z-23-211**



**Details**

Submitted on Oct 11, 2023 at 9:53 am



**Attachments**

1 file



**Activity Feed**

Latest activity on Oct 11, 2023

JOHNSTOWN, OHIO  
OCT 16 2023  
PAID



**Applicant**

Sean Alley

1



**Location**

848 West Coshocton Street, Johnstown, Ohio 43031

View ▼

Edit Workflow



**Permit Fee Payment**

Due Now



**Internal Review**

Review



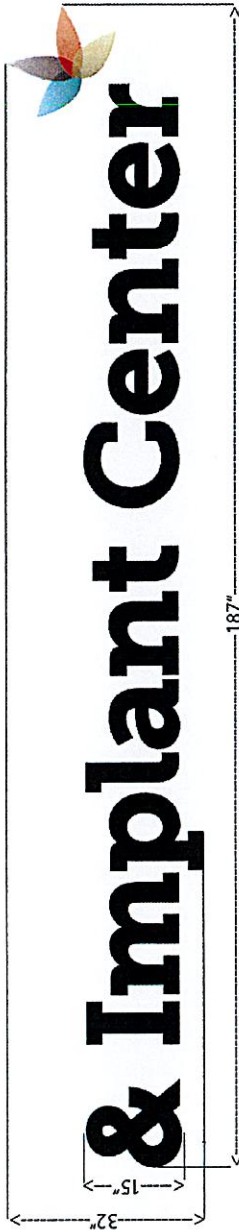
**Permit Issued**

Document



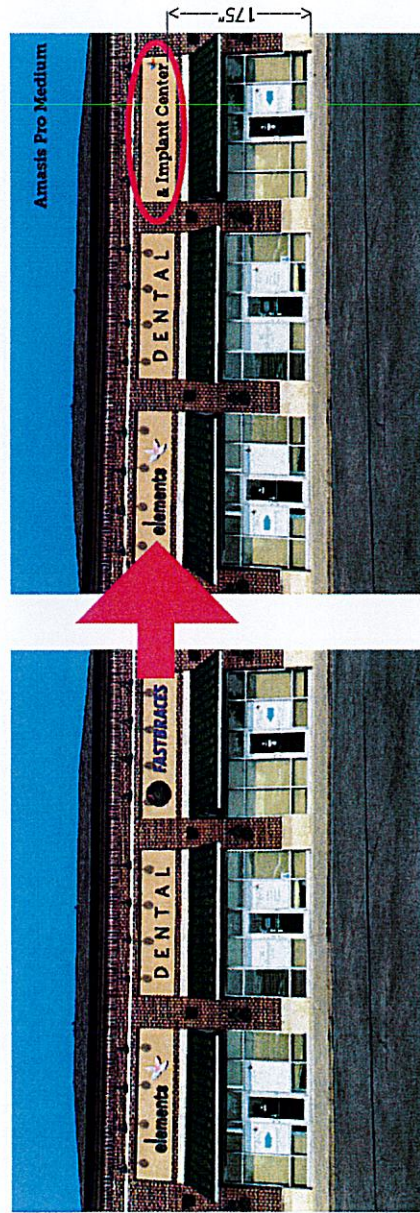
# Elements Dental - Dimensional Letter Sign

848 W. Coshocton Street - Johnstown OH 43031



OVERALL 32" x 187"

- 3/4" thick PVC letters (black) mounted to right most area of tenant space
- 3/4" thick PVC color logo
- 32" x 187" overall dimension - baseline of sign is 175" from sidewalk
- Remove "FASTBRACES" logo and letters prior to install



PLEASE REVIEW ALL PROOFS AND CONTACT US TO REQUEST ANY CHANGES OR CORRECTIONS. PRODUCTION OF YOUR SIGN OR GRAPHIC PROJECT WILL NOT BEGIN WITHOUT A SIGNED RELEASE

CAREFULLY REVIEW ALL PROOFS FOR CORRECT LAYOUT, CONTENT AND TYPOGRAPHY/SPELLING. PLEASE CONTACT US TO REQUEST ANY CHANGES OR CORRECTIONS.

- Digital proofs may not accurately show colors depending on the software or monitor used to view them. Colors for final product will be produced as specified by customer or designer.
- All proofs including artwork, designs, layouts and graphics are considered sole property of PROSIGN STUDIO. Use for any purpose without the permission of PROSIGN STUDIO is strictly prohibited.



10840 Fancher Road • Westerville Ohio 43082

Phone: 614.499.7549

Email: info@prosignstudio.com

Web: www.prosignstudio.com

Sign #2

FACE CHANGES ON PYLON SIGN (BOTH SIDES)



- Recover existing faces on pylon sign (69" x 21.5") with updated artwork (both sides)
- Printed translucent vinyl with adhesive back - will reuse existing panels.



OR GRAPHIC PROJECT WILL NOT BEGIN WITHOUT A SIGNED RELEASE

ELLING. PLEASE CONTACT US TO REQUEST ANY CHANGES OR CORRECTIONS.

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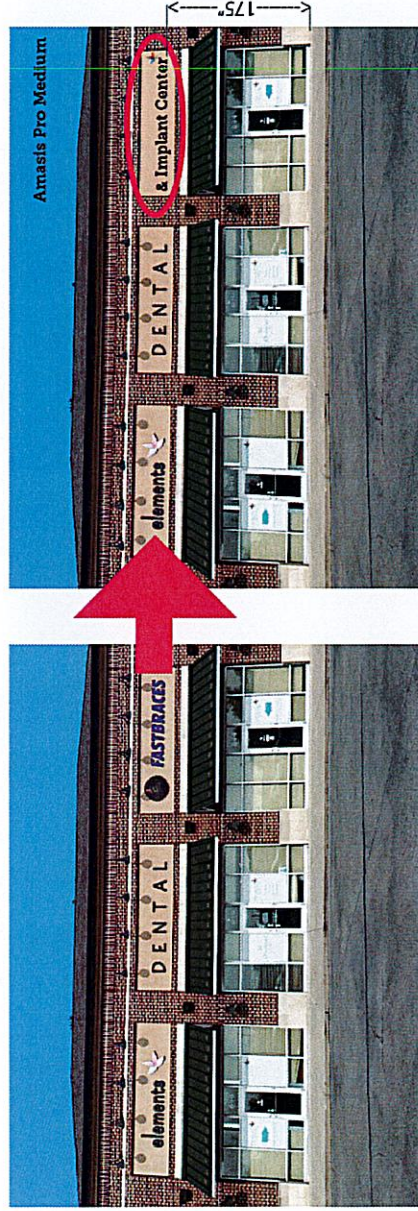
# Elements Dental - Dimensional Letter Sign

848 W. Coshoccon Street - Johnstown OH 43031



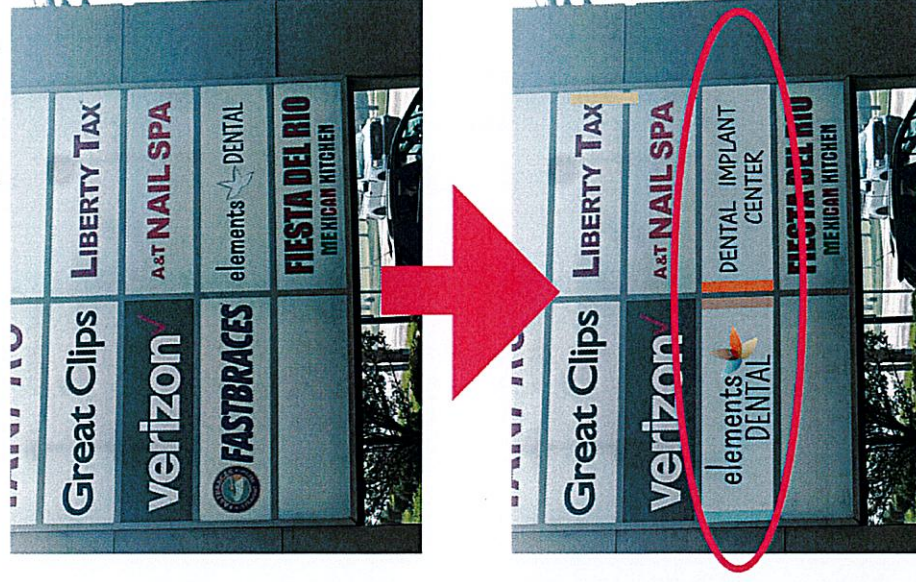
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- 3/4" thick PVC color logo
- 32" x 187" overall dimension - baseline of sign is 175" from sidewalk
- Remove "FASTBRACES" logo and letters prior to install
- Recover existing faces on pylon sign (69" x 21.5") with updated artwork (both sides)
- Printed translucent vinyl with adhesive back - will reuse existing panels.



10-16-23

FACE CHANGES ON PYLON SIGN (BOTH SIDES)



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Web: [www.prosignstudio.com](http://www.prosignstudio.com)

# Elements Dental - Dimensional Letter Sign

848 W. Coshocton Street - Johnstown OH 43031

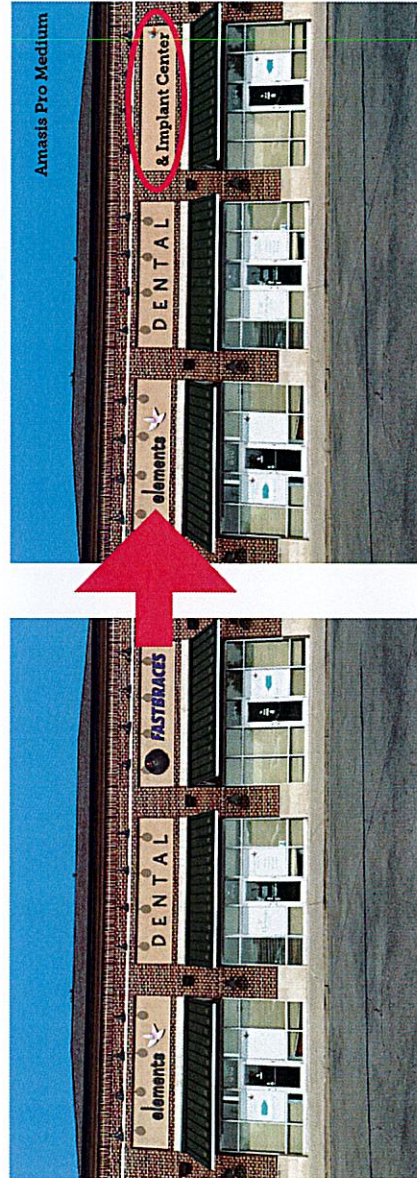
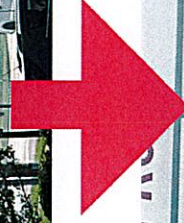
10-6-23



OVERALL 32" x 187"

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- Recover existing faces on pylon sign with updated artwork (both sides)

FACE CHANGES ON PYLON SIGN (BOTH SIDES)



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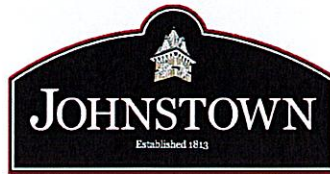
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## CERTIFICATE OF APPROPRIATENESS: CHAPTER #1187

Application Number: 10.31.1 Date: 10 / 31 / 2023

**FEES:**

Base Fee: \$ 300

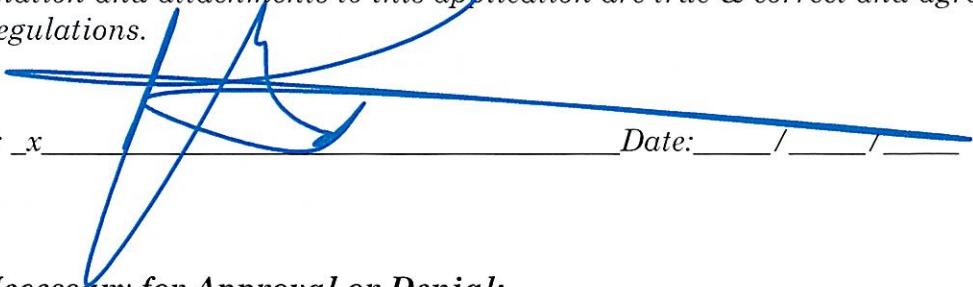
Total Fee Amount: \$ 300 Paid: Check # \_\_\_\_\_ Cash: \$ \_\_\_\_\_

1. Applicant: Joshua C. Craft Phone: ( 740 ) 339 - 7425
2. Business Address: 49 S Williams St City: Johnstown State: OH Zip: 43031
3. Applicant's E-mail: Caleb\_craft@ymail.com
4. Business Owner's Name: Joshua C. Craft Phone: ( 740 ) 339 - 7425
5. Principal Business Activity: Renovating a derelict house I purchased so I can live in it
6. Existing Use of Property: Primary Residence for me and my family
7. Square Footage of Proposed Building or Business: 2450 sq. ft.
8. Zoning District: \_\_\_\_\_ Number of Off-Street Parking Spaces: \_\_\_\_\_
9. Estimated Cost of Improvements: \$ 4,000

**IN ADDITION, THE FOLLOWING ITEMS MUST ACCOMPANY THIS APPLICATION:**

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Applicant's Signature:  Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**List of Conditions Necessary for Approval or Denial:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_

**OFFICE USE ONLY:**

Date Received in Office: 10 / 31 / 23 By: J. Wymer

Date of Planning and Zoning Commission Meeting: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date Permit Approved or Denied by Planning Commission: \_\_\_\_/\_\_\_\_/\_\_\_\_

Design Review Board Chairperson or

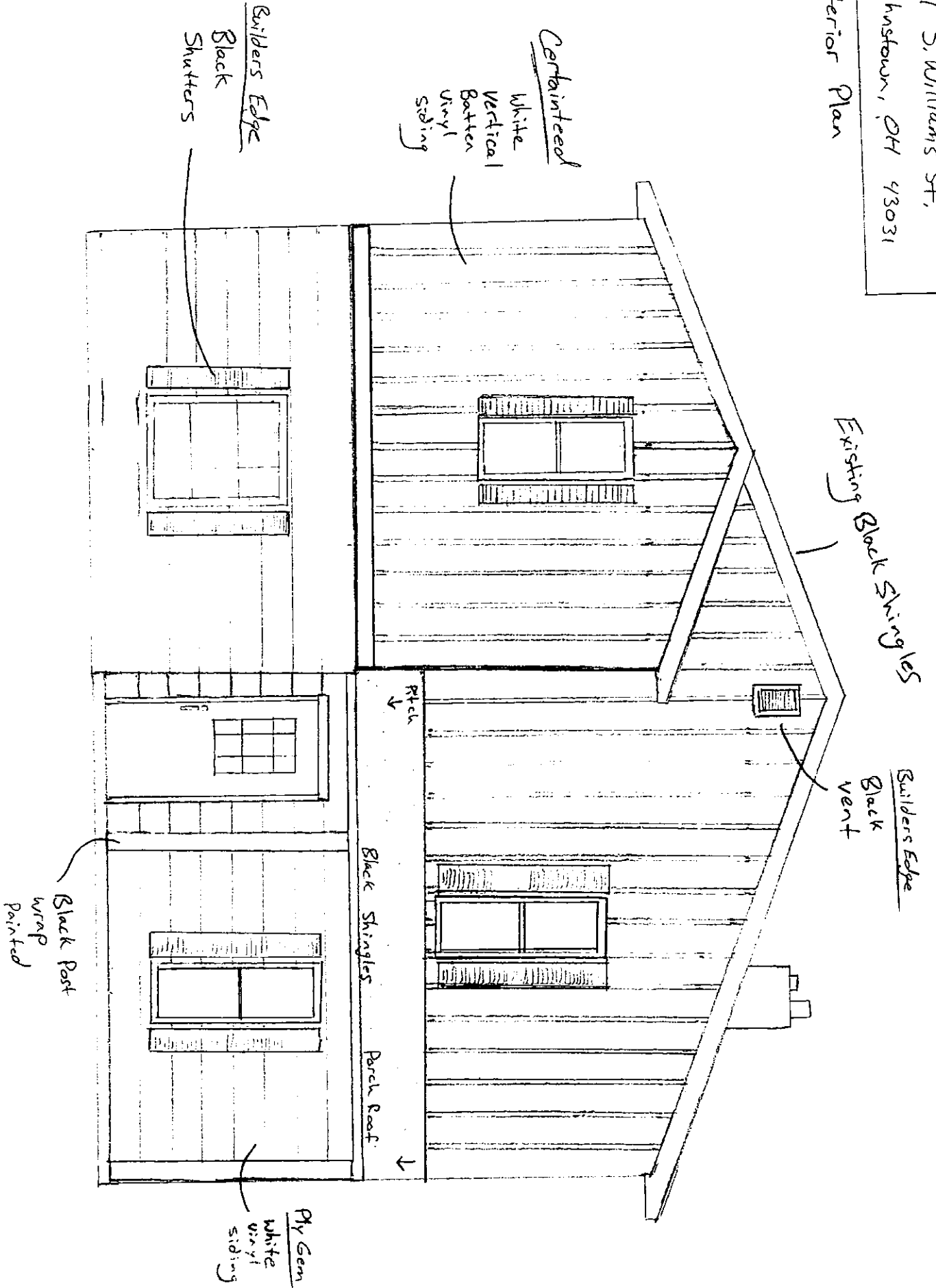
City Manager Signature: x \_\_\_\_\_

## Exterior Materials

- Vinyl Siding by CertainTeed & PlyGem
- PVC Board Windows/Door Casing by Royal Building Products
- Aluminum fascia & Gutter by Amerimax Home Products
- Exterior Doors by Feather River Doors & Jeld-Wen
- Everbilt Weather Barrier & Waterproof Flashing Tape by Typar

47 S. Williams St,  
Johnstown, OH 43031

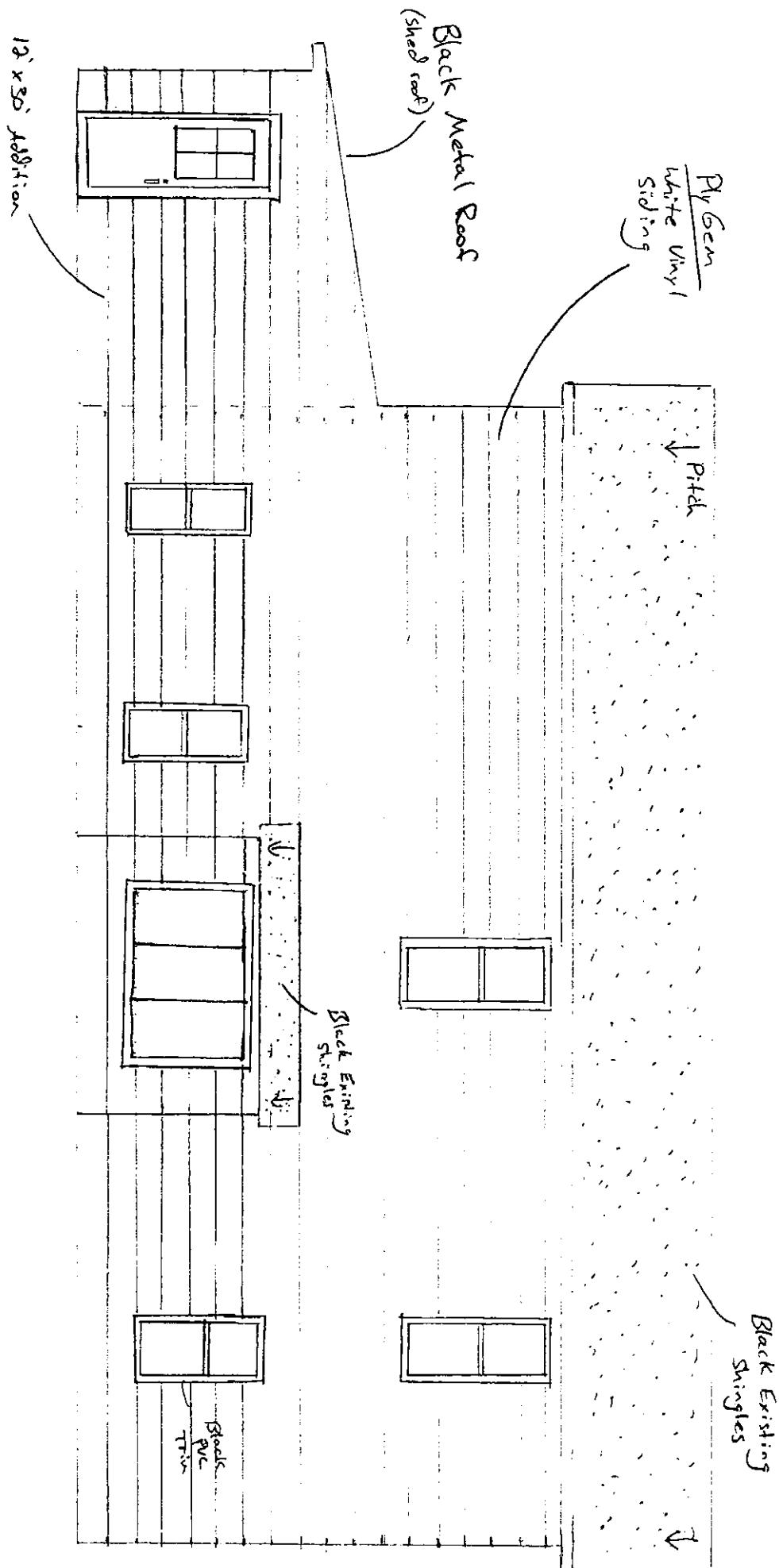
Exterior Plan



Front View

Scale - 1/4"

49 S. Williams St.  
Johnstown, OH 43031



Side View

Calc = 3/16"