



Regular Council
Tuesday, June 6, 2023 - 6:30 PM
MINUTES

1. Call to Order

Mayor Donald Barnard called to Order the City of Johnstown Regular Council Meeting for June 6, 2023 at 6:35 PM.

2. Roll Call

Present - Mayor Donald Barnard, Jon Merriman, Sharon Hendren, Ryan Green, Nicole Shook, Bob Orsini, Charlie Campbell
Absent - None

Staff present - Sean Staneart - Acting City Manager, Jack Liggett - Service Director, Rusty Smart - Chief of Police, David Delande - Finance Director, Terry Nichols - Water Superintendent, Rick Fitch - Wastewater Superintendent, Daniel Swick - Street Superintendent, Teresa Monroe - Clerk of Council

Public present - Sabrina Baker, Phil Baker, W...M..., T...M..., (sign in not legible), Larry Griffin, Steve Dyer, Coach McD., Barbara Knoepfler, Mary Wiswell, Wes Kobel, Jamie Hartsough, Susan Cullen, Kelly Arledge

3. Invocation - Pastor Larry Griffin, Johnstown Baptist Church

4. Pledge of Allegiance

5. Mayor Proclamation - 2023 Johnstown Softball

Mayor Barnard read a proclamation and presented it to the Johnstown Softball Team. City Council offered congratulations to the team on their historic season.

6. Action on Minutes

a. March 21, 2023

ACTION: Bob Orsini moved to approve as written; Nicole Shook seconded and the vote was as follows:

AYES: Charlie Campbell, Nicole Shook, Bob Orsini, Jon Merriman, Mayor Barnard, Ryan Green, Sharon Hendren

NOES: None

ABSTAIN: None

Passed 7 - 0

7. Johnstown Can Non-Profit update

Steve Dyer and Susan Cullen provided an update on their upcoming 5K event June 10, 2023.

8. KWA Public Relations - Kelly Arledge updates

Vision Statement: The City of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character

Kelly Arledge with KWA Public Relations was engaged by the City of Johnstown in May to start enhancing city communication. Ms. Arledge provided updates to City Council on planned changes to the city website and social media presence, enhanced communication such as an electronic city newsletter and surveys to gather input.

9. Citizen comments on matters not on the agenda

No comments

10. Council Committee reports

a. **Planning & Zoning:** 5/23/23 Cancelled; Next 6/13/23 @ 6:30 pm Council Chambers

b. **Design Review Board:** Next TBD

c. **Safety & Service:** 6/6/23; Next 7/5/23 @ 5:00 pm Admin conference room
No new developments, discussed different opportunities such as signage to increase safety in town, the 25 mph zone has been extended through town to Jersey Street.

d. **Finance:** 6/6/23 Special; Next 6/20/23 @ 5:00 pm Admin conference room
No updates to pass along for tonight.

e. **Economic Development:** Net TBD

f. **Park & Rec:** 6/5/23 Cancelled; Next TBD

g. **Tree Commission:** Next TBD

h. **Events Committee:** Next TBD

11. Director Reports

a. Service Departments: Water, Sewer, Street, Service Director
Terry Nichols, Rick Fitch, Daniel Swick and Jack Liggett reviewed their reports (included with the packet) and answered council member questions.

Mayor Barnard asked about the status of the traffic signal at Wendy's. Daniel Swick said they continue to wait on parts and cabinets. Pulte is working to get the traffic light in at Bigelow, no date provided at this time.

Discussion on the newly installed hand rail in front of McDonalds.

b. City Manager
No report at this time.

12. Tabled Legislation

- a. **ORDINANCE 17-2022** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE CITY OF JOHNSTOWN. Tabled September 27, 2022
Still under review, remains tabled

13. Public Hearings of Legislation

- a. **ORDINANCE 08-2023** AN ORDINANCE AMENDING ORDINANCE 22-2022, THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS
Appropriation to increase engineer fees. No debate by council.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Mayor Barnard moved to approve; Nicole Shook seconded and the vote was as follows:
AYES: Charlie Campbell, Nicole Shook, Bob Orsini, Jon Merriman, Mayor Barnard, Ryan Green, Sharon Hendren
NOES: None
ABSTAIN: None

Passed 7 - 0

- b. **ORDINANCE 09-2023** AN ORDINANCE AMENDING ORDINANCE 22-2022, THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS
Funds appropriated to the City Manager salary during budget that are not currently being paid out will be appropriated for the new public relations firm engaged by the city; no debate by council.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Nicole Shook moved to approve; Donald Barnard seconded and the vote was as follows:
AYES: Nicole Shook, Bob Orsini, Jon Merriman, Mayor Barnard, Ryan Green, Sharon Hendren, Charlie Campbell
NOES: None
ABSTAIN: None

Passed 7 - 0

14. Introduction of Legislation

- a. **ORDINANCE 10-2023** AN ORDINANCE AMENDING CHAPTER 1164 OF THE CITY OF JOHNSTOWN CODIFIED ORDINANCES
Chapter 1164 which was adopted in May. Sean Staneart explained some necessary edits

Vision Statement: The City of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character

needed in the ordinance. Edits to common space and green space requirements, as well as NCA requirements. **Public Hearing and vote June 20, 2023.**

15. Other Business

1. Discussion on Certificate of Appropriateness (COA) applications for Minor Environmental Changes (existing construction - new roofs, solar panels, siding etc.) versus Major Environmental Changes (new construction, existing home addition etc.). Major changes that appear before the Design Review Board have a fee of \$300.00; Minor changes only require review by the City Manager and the ordinance does not state a separate fee. Mr. Staneart said they are not difficult to review but the applications are becoming frequent and they are taking more of his and staffs time. He asks for Council direction on specifying a fee for these applications, currently they are not charging for the Minor Changes.

MOTION: Bob Orsini moved for resolution to charge a \$100.00 non-refundable fee for a minor change Certificate of Appropriateness; Donald Barnard seconded

Mayor Barnard opened the floor to the public:

Public Hearing:

1. Phil Baker

- Thinks \$100.00 is too much. In the storm a few weeks ago, they lost their roof, they had insurance on it, but he had to come up with \$1500.00 and then if he lived in the city, he would have to come up with another \$100.00, a lot of people don't have that kind of money. He said he thinks \$50.00 would be reasonable for something minor.

Mr. Orsini said he would like to see the approval and oversight moved to the Zoning Inspector, the manager can always review it. He recommends \$100 - \$150 that would cover review and a trip to inspect. Mr. Green said he would not want to hinder anyone from doing basic maintenance on their house or making an improvement, he would like to see landscaping not to be included, they could definitely work on the ordinance wording. Mr. Orsini said the problem is that the Codified Ordinance is too broad, after further discussion he is not in favor of the fee. Mayor Barnard said that he thinks this ordinance needs to be looked at further.

ACTION: Mr. Orsini withdrew his motion.

Mr. Campbell said he would like to see the Planning Commission review the ordinance and agreed that \$100.00 was steep, especially for someone making multiple property improvements. Mr. Staneart said this would fall under design review. Council referred to the Design Review Board.

2. Mayor Barnard said regarding the previous council discussion on members cleaning up the downtown, the date chosen is June 11th, Sunday at 1:00 pm, the day after the 5K.

16. Executive Session to consider the purchase of property

Mayor Barnard said this is to consider the purchase of property and will only require members of council and the City Manager. There will be no action to follow.

ACTION: Bob Orsini moved to enter Executive Session to consider the purchase of property; Jon Merriman seconded and the vote was as follows:
AYES: Bob Orsini, Jon Merriman, Mayor Barnard, Ryan Green, Sharon Hendren, Charlie Campbell, Nicole Shook
NOES: None
ABSTAIN: None

Passed 7 - 0

Council entered Executive Session at 7:40 pm. Return to Regular Session not recorded.

17. Adjourn

With no further business or action the meeting adjourned, time not recorded.

Next Council Meeting June 20, 2023