



Regular Council Meeting
Tuesday, February 7, 2023 - 6:30 PM
AGENDA

1. Call to Order
2. Roll Call
3. Invocation - Pastor Kevin Heckathorn, Johnstown Presbyterian Church
4. Pledge of Allegiance
5. Action on Minutes
 - a. December 6, 2022
6. Citizen comments on matters not on the agenda
7. Council Committee reports
 - a. **Planning & Zoning:** Next 2/14/23 @ 6:30 pm Council Chambers
 - b. **Design Review Board:** 2/14/23 Cancelled; Next 3/14/23 @ 5:00 pm Council Chambers
 - c. **Safety & Service:** 2/7/23; Next 3/7/23 @ 5:00 pm Admin Conference Room
 - d. **Finance:** Met Special 2/7/23; Next 2/21/23 @ 5:00 pm Admin Conference Room
 - e. **Economic Development:** Met 1/31/23; Next 3/2/23 @ 4:00 pm Council Chambers
 - f. **Events Committee:** Met 1/19/23; Next 2/16/23 @ 5:30 pm Admin conference room
 - g. **Park & Rec:** Next TBD
 - h. **Rules:** Met 2/7/23
8. Director Reports
 - a. Service Departments; Water, Sewer, Street, Service Director
 - b. City Manager
9. Tabled Legislation
 - a. **ORDINANCE 17-2022** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE CITY OF JOHNSTOWN. Tabled September 27, 2022
10. Public Hearings of Legislation
 - a. **RESOLUTION 2023-03** A RESOLUTION AUTHORIZING WAIVER OF COMPETITIVE BIDDING
11. Introduction of Legislation
 - a. **ORDINANCE 01-2023** AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET WATER SERVICE RATES, CHARGED BY THE CITY OF JOHNSTOWN
 - b. **ORDINANCE 02-2023** AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET WATER DEBT SERVICE RATES, CHARGED BY THE CITY OF JOHNSTOWN

- c. **ORDINANCE 03-2023** AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER SERVICE RATES CHARGED BY THE CITY OF JOHNSTOWN
- d. **ORDINANCE 04-2023** AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER DEBT SERVICE RATES, CHARGED BY THE CITY OF JOHNSTOWN

12. Other Business

13. Executive Session with City Law Director to Discuss Pending or Imminent Court Action

14. Adjourn

Next Council Meeting February 21, 2023



Regular Council
Tuesday, December 6, 2022 - 6:30 PM
MINUTES

1. Call to Order

Mayor Donald Barnard called to Order the City of Johnstown Regular Council Meeting for December 6, 2022 at 6:33 PM.

2. Roll Call

Present - Mayor Donald Barnard, Jon Merriman, Sharon Hendren, Ryan Green, Nicole Shook, Charlie Campbell
Absent - Bob Orsini

Staff present - Sean Staneart - Acting City Manager, Jack Liggett - Service Director, Rusty Smart - Interim Chief of Police, David Riepenhoff - City Labor Attorney, Teresa Monroe - Clerk of Council

Public present - Father Stephen Smith, Alexis Fitzimmons, Jess Anderson, Jamie Hartsough, Chris Shop, James McNally, Mark Lopez and family, Joshua Hoar and family

3. Invocation - Father Stephen Smith, Church of the Ascension

4. Pledge of Allegiance

5. Swear in new Police Officers

Mark Lopez and Joshua Hoar took the oath of office and were sworn in as Johnstown Police Officers by Mayor Donald Barnard. Both officers took a moment to tell council members a little about themselves.

6. GROW Licking County - Director Fitzimmons

GROW Licking County Director Alexis Fitzimmons attended to educate City Council on how the partnership with GROW Licking County is helpful to Licking County and to Johnstown. Key topics reviewed were as follows:

Business Retention & Expansion
Business Attraction
Community Preparedness
Challenges that they address

GROW Licking County meetings are held the second Mondays monthly, committee meetings are also public.

7. Action on Minutes

a. November 1, 2022

ACTION: Jon Merriman moved to approve as written; Nicole Shook seconded

and the vote was as follows:

AYES:

Charlie Campbell, Nicole Shook, Jon Merriman, Mayor Barnard, Ryan Green, Sharon Hendren

NOES:

None

ABSTAIN:

None

Passed 6 - 0

8. Correspondence

a. PD thank you

Thank you letter to Johnstown Police Department commending the respect and professionalism given by Officer Smart during a traffic stop.

9. Citizen comments on matters not on the agenda

No comments from the public.

10. Council Committee reports

a. **Planning & Zoning:** Met 11/22/22; Next 12/7/22 @ 6:30 pm Council Chambers

Approval of a sign variance for Chase Bank, signage and trees. Kept Redwood on the table. An AirBnB was conditionally approved. At the next meeting on December 7th future goals and signage will be discussed, meeting time changed to 4:30 pm.

b. **Design Review Board:** Next 12/13/22 @ 5:00 pm Council Chambers

c. **Safety & Service:** 12/6/22; Next 1/3/23 @ 5:00 pm Council Chambers

Discussion on Codified Ordinance Section 331.44 that prohibits left turns, current left turns prohibited are from Bigelow Drive onto US 62 and for vehicles traveling westbound on US 62 turning onto Bigelow Drive. There is now a turn lane on US 62, the committee recommends doing away with those prohibited turns. The no left turn signs have been down for roughly three weeks without incident thus far. An Ordinance will be brought to council.

d. **Finance:** Met 11/29/22 special; Next 1/17/23 @ 5:00 pm Council Chambers

Working toward budget 2023 to move it forward.

e. **Park & Rec:** Next TBD

Next meeting set for January 16, 2023 at 4:00 pm.

f. **Tree Commission:** Met 11/22/22; Next TBD

The Tree Commission will be looking for two new members in 2023.

g. **Events Committee:** Next 12/8/22 @ 5:30 pm Admin Conference Room

h. **Rules:** Met 11/16/22; Next TBD

11. Director Reports

a. Water, Sewer, Street, Service Director

Service Director Jack Liggett reviewed department reports and provided his report on city

Vision Statement: The City of Johnstown is dedicated to providing a secure community environment that fosters cultural, recreational, educational and economic opportunities while preserving our unique historical character

projects. All were included in the published packet. Mayor Barnard asked if there were any street employees working at the water plant on a routine basis, Mr. Liggett said Mike Cain is a street department employee who works the ten hour Saturday morning shift at the water department. Mayor Barnard noted that in preparation of the debt portion of the budget, the Jersey Street project went to General Fund but the directors report discusses water taps and water main realignment with the project and asked if some of that debt should go to water and sewer. Mr. Liggett said if that is what council desires, it had not been broken up that way in the past. Mr. Barnard asked if they could get an estimate on how much is attributed to sewer and water, Mr. Liggett said absolutely. Ms. Hendren thanked the service department for getting the Christmas wreaths hung.

b. City Manager

Sean Staneart highlighted items in his report which was included with the council packet. Called out the first public meeting for the Comprehensive Plan happening December 14th at 6:30 pm. It was noted that Mr. Staneart will engage Pulte Homes in discussion again on the Bigelow Drive traffic signal.

12. Tabled Legislation

- a. **ORDINANCE 17-2022** AN ORDINANCE ADOPTING WAGE AND SALARY STRUCTURES FOR THE CITY OF JOHNSTOWN. TABLED SEPTEMBER 27, 2022
Legislation to remain tabled until after the beginning of the new year when budget is complete.

13. Public Hearings of Legislation

- a. **RESOLUTION 2022-40** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE LICKING COUNTY BOARD OF COMMISSIONERS FOR REIMBURSEMENT OF LEGAL COUNSEL FOR INDIGENT DEFENDANTS FOR THE CITY OF JOHNSTOWN, LICKING COUNTY, OHIO.
This is an annual contract that the city is required to enter into by the Ohio Public Defenders office, it runs from January 1, 2023 to December 31, 2023.

No debate by Council.

Public Hearing: There were no comments either for or against the legislation.

ACTION: Ryan Green moved to approve; Jon Merriman seconded and the vote was as follows:

AYES: Nicole Shook, Jon Merriman, Mayor Barnard, Ryan Green, Sharon Hendren, Charlie Campbell

NOES: None

ABSTAIN: None

Passed 6 - 0

- b. **ORDINANCE 23-2022** AN ORDINANCE AMENDING ORDINANCE 47-21, THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF JOHNSTOWN TO APPROVE NECESSARY CHANGES OF APPROPRIATIONS, AND DECLARING AN EMERGENCY.
Mayor Barnard said that as Integrity Bookkeeping reviews the books, they have found

some errors, some funds not transferred, as well as appropriations authorized earlier in the year, this ordinance will move funds around in order to get all the bills paid by the end of year. The emergency is requested by Finance so that they can get bills paid that are due.

ACTION: Jon Merriman moved to waive the second reading to pass as an emergency; Sharon Hendren seconded and the vote was as follows:
AYES: Jon Merriman, Don Barnard, Ryan Green, Sharon Hendren, Charlie Campbell, Nicole Shook
NOES: None
ABSTAIN: None

Passed 6 - 0

Public Hearing: There were no comments either for or against the legislation.
No debate by Council.

ACTION: Jon Merriman moved to pass as written; Nicole Shook seconded and the vote was as follows:
AYES: Mayor Barnard, Ryan Green, Sharon Hendren, Charlie Campbell, Nicole Shook, Jon Merriman
NOES: None
ABSTAIN: None

Passed 6 - 0

14. Introduction of Legislation

- a. **ORDINANCE 22-2022** AN ORDINANCE TO APPROVE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF JOHNSTOWN, LICKING COUNTY, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023.

Introduction of the 2023 City of Johnstown budget. Mayor Barnard reviewed budget attachments, added that the city is very tight financially, the debt level is extremely high, current city ordinance mandates twenty-eight percent from the General Fund to pay debt, this year is at almost thirty-one percent which takes a big bite out of the General Fund.

Mayor Barnard said that the carryover is not at the level it should be at only \$30,000 in the General Fund. Employee raises will range, most will receive 2.5 percent. It was added that water and sewer operating are not supporting themselves at this point, by ordinance the water and sewer rates increase five percent each year, that may need to change to eight or nine percent to help offset some of the loss. Mr. Stanearth said he is working diligently on analysis, there has been an incredible increase in operating cost, some of this increase in expenses is in direct relation to the things that everyone is experiencing at their house, the cost of goods, gas, materials and labor have risen. Mayor Barnard added that the city health care rate rose to almost fifteen percent this year, currently the City of Johnstown pays all health care costs for city employees, that is also something that Finance Committee will be looking at in January for future years. Mr. Barnard encouraged council

members to review the budget numbers and question anything they have in order to correct so they have a good budget going forward. He added that they are trying to fix things now for future years, he would like to see an ordinance that caps how much debt the city can take on so that there is never a council that takes on too much debt and then we can't pay employees who service the city.

Second reading and vote on December 13, 2022.

15. Other Business

1. Mayor Barnard said he has been researching food truck legislation from other communities who limit food trucks to protect their brick and mortar establishments. He noted a Harvard Business study that found that food trucks did not impact brick and mortar businesses because most of the time they are vastly different. He said one concerning thing is that courts, specifically in Ohio, have been ruling against cities on their food truck legislation because they are too restrictive, forcing cities to update their food truck legislation. He met with the owner of Dashing Diner and she does not feel that food trucks are in competition with them because they are a sit down dining establishment. She suggested allowing them three to four days per week, eight hours a day, moving the trucks to the specific zoning area GCC-2 on a temporary basis such as six months to see how it works and limiting the number of permits given and also not allowing them on public property, only private. Recommendation that food trucks have a city food truck permit, a Fire Marshall inspection, a health inspection license, require a criminal background investigation and a requirement to be one hundred feet from a current food establishment. Ms. Hendren said she would like to get other local restaurant owner feedback. Mr. Green said he is always open for more debate if it can be tweaked to be a benefit to the community and not hurt local business. Mr. Merriman said that council members should do their own research and analyze after the first of the year, Mr. Barnard also suggested talking to citizens about it, he said residents would like more food options. Ms. Shook said that the cost to build a restaurant is so high right now, it is a hard sell for an eight to five, Monday through Friday restaurant business to invest in a brick and mortar, that we don't have that eight to five walk in traffic, she is in favor of a six month allowance or something temporary to bring some trucks in to give people a choice, maybe it would attract some bigger restaurants to come here on a brick and mortar basis when it is affordable to do it. Some further discussion amongst council members, questions posed on payroll tax to the city. Mr. Campbell said that food trucks can serve a lot of different venues and can offer a lot of different foods, his question is how many trucks will they allow in Johnstown at one time, will they all be in one geographical area such as GCC-2, food trucks do have a place in our community, it is just a matter of how many and where. He said he thinks it is a good thing to do, to give them a six month trial with a permit that checks everything off, he is in favor of trying to see how this can fit into the community. Discussion on enforcement and what other communities allow or don't allow. Mayor Barnard said he would like council members to think about this, do their research until next meeting and come back with thoughts.

2. Ryan Green said he would like to bring in the DORA (Designated Outdoor Refreshment Area). Mr. Merriman said they should review the staffing requirements on that. Mayor Barnard said in doing research, there are a lot of requirements and they would need to lay out those requirements before moving forward. Mr. Merriman noted a need for extra service workers to do a trash mitigation plan as well staffing extra police officers during DORA hours. Mr. Green said there is a lot to it but he thinks it is worth taking a look at it.

Ms. Hendren said they have talked about doing a DORA for a long time, she is for it.

16. Executive Session to discuss pending and imminent court actions

17. Executive Session to consider the employment and compensation of a public employee

ACTION: Donald Barnard moved to move to executive session to discuss pending and imminent court action and also to consider the employment of a public employee; Nicole Shook seconded. Mayor Barnard said the first session would include members of council, Sean Staneart and attorney Dave Riepenhoff; the second one is just members of council. The vote was as follows:

AYES: Ryan Green, Sharon Hendren, Charlie Campbell, Nicole Shook, Jon Merriman, Mayor Barnard

NOES: None

ABSTAIN: None

Passed 6 - 0

Council entered Executive Session. Return to regular session time not noted.

18. Adjourn

With no further business, the meeting adjourned at approximately 8:15 pm.

Next Council Meeting December 13, 2022



January 2023

Water Council Report



Water Plant January 2023

- 1) As of January 31st, the flow is 20.616 MG.
- 2) There were 37 shut off's.
- 3) Worked on work-orders.
- 4) On 1-18-2023, we replace the sump pump in the east clear well that feeds to the east CL17 monitor.
- 5) The Water Plant Staff completed 4.0 hours of training.
- 6) On 1-18-2023, replaced curb stop and curb box at 133 W. Coshocton St.
- 7) Replaced one lime feed line and cleaned out another one.
- 8) Replace worm gear on the east decant tank valve.
- 9) We started filling the new tower on 1-23 and finished filling on 1-24-2023. We took BT samples on 1-26 & 1-27-2023, both samples came back good. The New Tower was put in service on 1-31-2023.
- 10) Tim Perry worked 6.82 hours for the Street Department.

Thank you,
Terry Nichols
Chief Water Operator
City of Johnstown



Water Plant Daily Tap Test Results

Date	PH	Phenol Alkalinity	Total Alkalinity	Total Hardness	Plant Tap Cl2		
					Free	Total	Combined
Jan-01	8.12	0	49	145	0.94	0.99	0.05
Jan-02	8.02	0	53	143	0.94	1.01	0.07
Jan-03	7.94	0	52	142	0.93	1.02	0.09
Jan-04	8.03	0	53	146	1.10	1.17	0.07
Jan-05	7.66	0	53	145	1.05	1.23	0.18
Jan-06	7.95	0	52	144	0.90	0.97	0.07
Jan-07	8.06	0	58	150	1.09	1.12	0.03
Jan-08	7.89	0	53	144	1.13	1.20	0.07
Jan-09	8.04	0	50	143	0.95	1.01	0.06
Jan-10	7.55	0	52	142	0.98	1.10	0.12
Jan-11	8.01	0	53	145	0.95	1.00	0.05
Jan-12	7.97	0	54	145	0.90	0.98	0.08
Jan-13	7.98	0	53	143	1.00	1.14	0.14
Jan-14	8.00	0	59	153	0.94	1.01	0.07
Jan-15	8.03	0	56	146	1.09	1.26	0.17
Jan-16	8.04	0	55	147	1.07	1.17	0.10
Jan-17	7.99	0	53	145	0.89	0.96	0.07
Jan-18	8.08	0	54	146	0.85	0.92	0.07
Jan-19	7.96	0	53	156	1.12	1.15	0.03
Jan-20	8.03	0	54	159	1.22	1.27	0.05
Jan-21	7.83	0	54	157	1.16	1.21	0.05
Jan-22	8.15	0	52	151	1.90	1.98	0.08
Jan-23	8.16	0	54	155	1.06	1.17	0.11
Jan-24	7.99	0	63	170	1.08	1.22	0.14
Jan-25	7.94	0	50	153	0.94	0.99	0.05
Jan-26	7.85	0	49	154	0.95	1.01	0.06
Jan-27	7.93	0	50	155	0.91	0.97	0.06
Jan-28	7.98	0	50	157	0.81	0.88	0.07
Jan-29	8.02	0	55	158	1.10	1.17	0.07
Jan-30	8.00	0	54	158	0.91	0.98	0.07
Jan-31	8.01	0	55	148	0.98	1.06	0.08
Avg	7.97	0	53	150	1.03	1.11	0.08

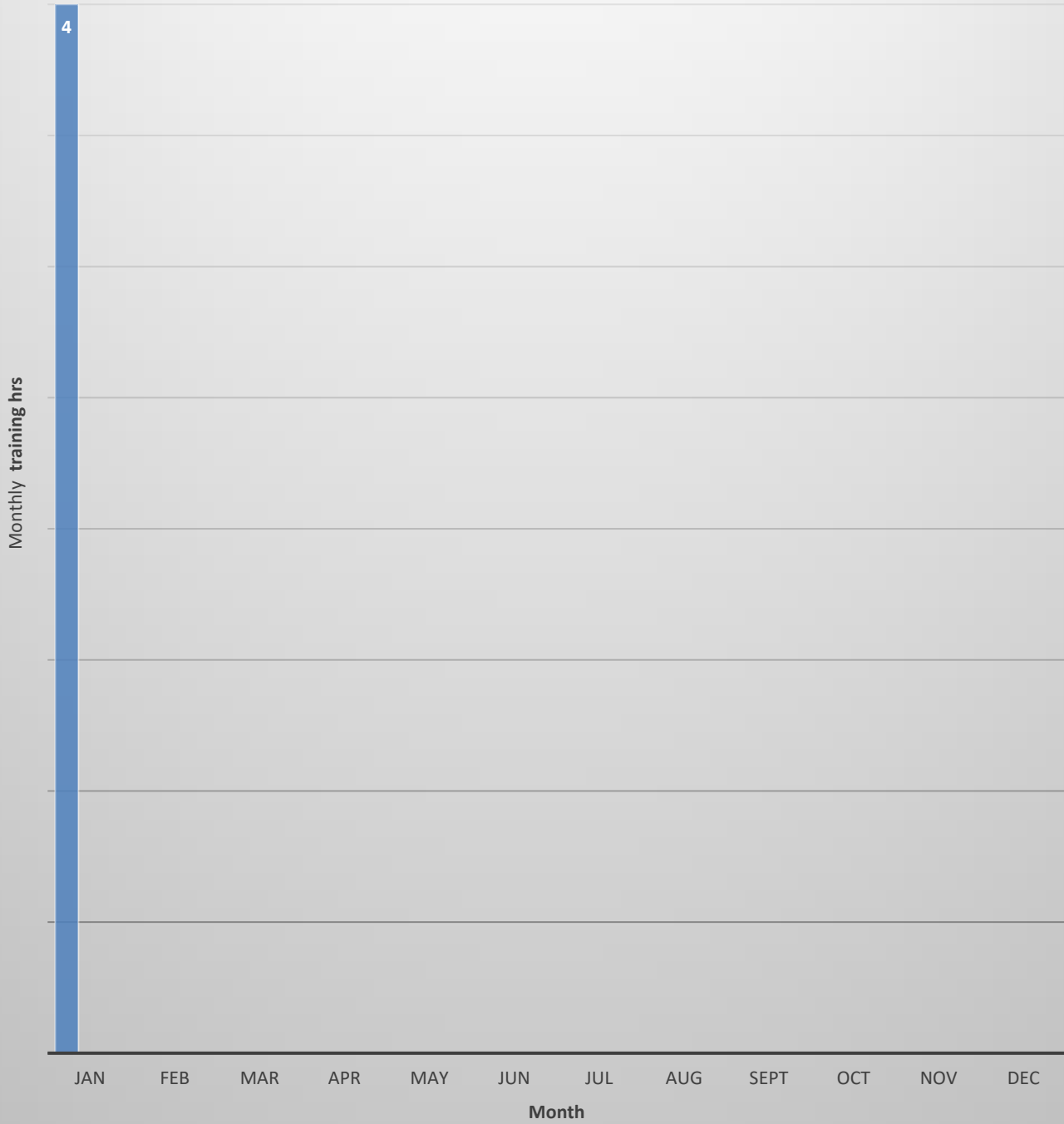
Total Alkalinity: 35-55 mg/L

Phenol Alkalinity: 0-2 mg/L

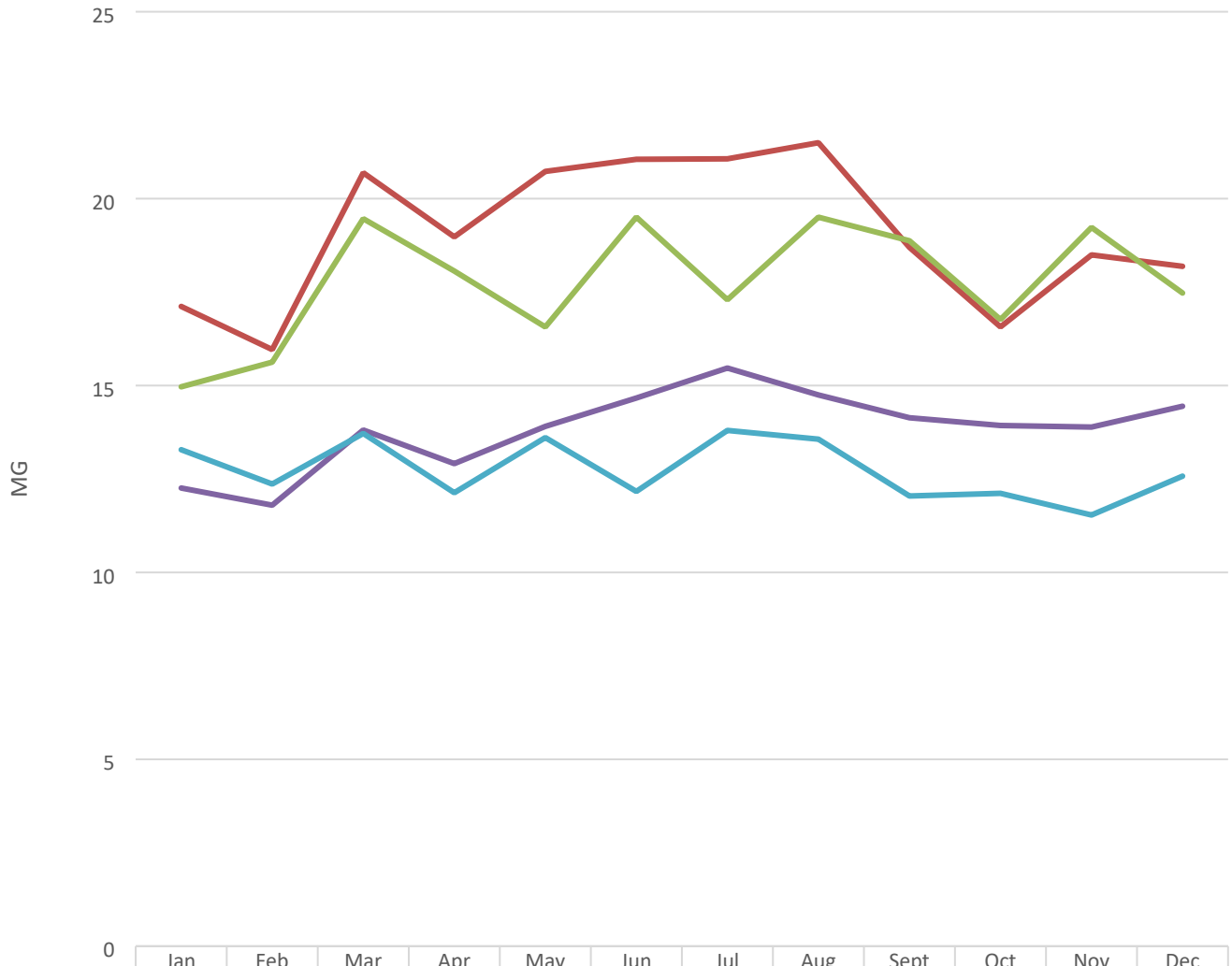
Hardness: 135 – 150 mg/L (Higher hardness is due to running # 2 L.S. well pulling water from deeper part of the aquifer)

Free Chlorine: 0.85-1.10 mg/L

Training Hours



Monthly Influent MG



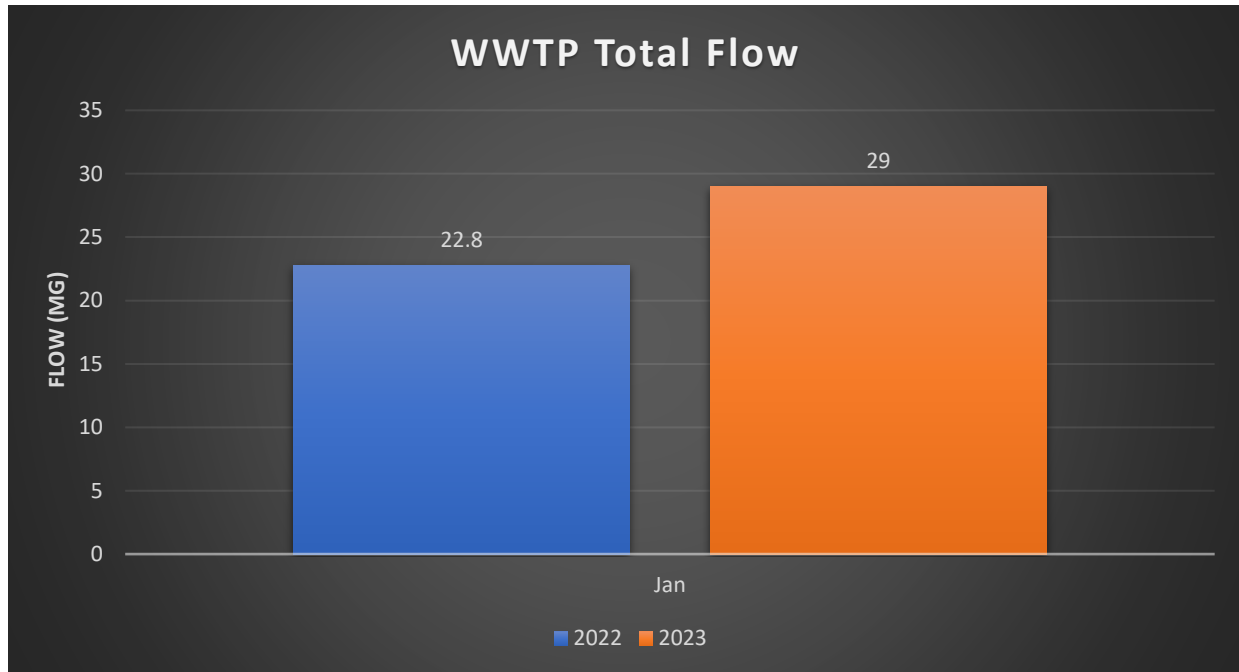
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2023	20.616											
2022	17.116	15.962	20.692	18.977	20.728	21.052	21.065	21.496	18.696	16.569	18.495	18.189
2021	14.966	15.626	19.463	18.063	16.567	19.506	17.295	19.504	18.873	16.765	19.23	17.475
2020	12.258	11.799	13.81	12.911	13.907	14.666	15.468	14.748	14.138	13.931	13.889	14.446
2019	13.283	12.365	13.718	12.132	13.607	12.167	13.799	13.565	12.045	12.116	11.536	12.576

Months

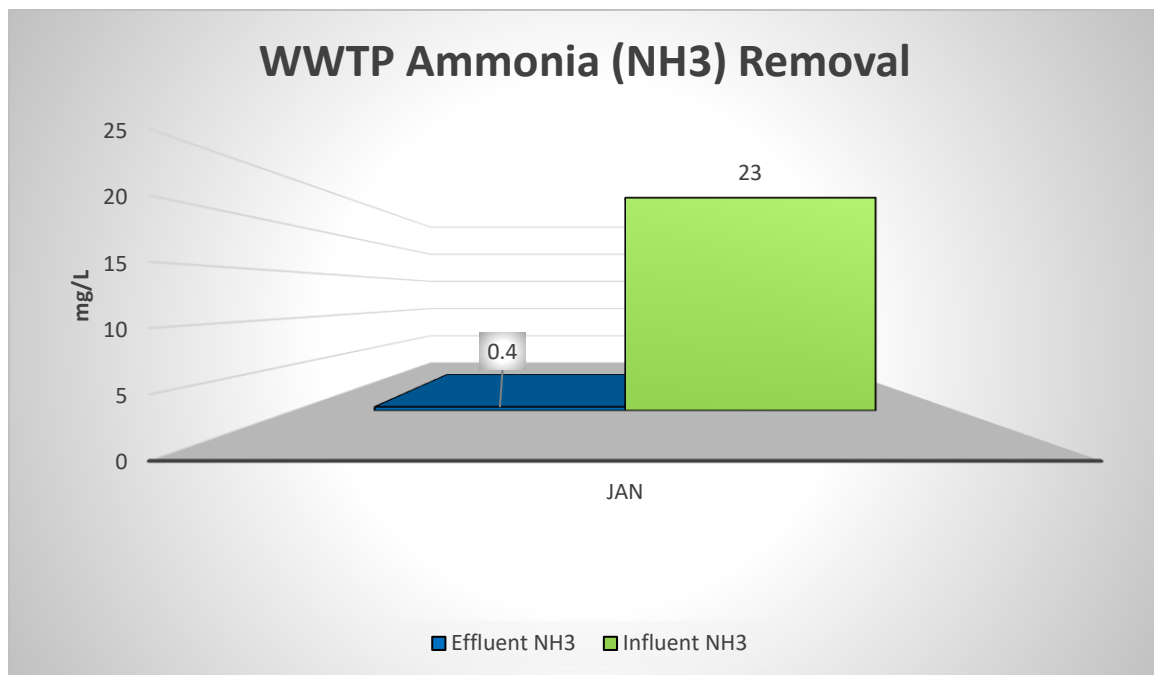


January 2023

Sewer Council Report



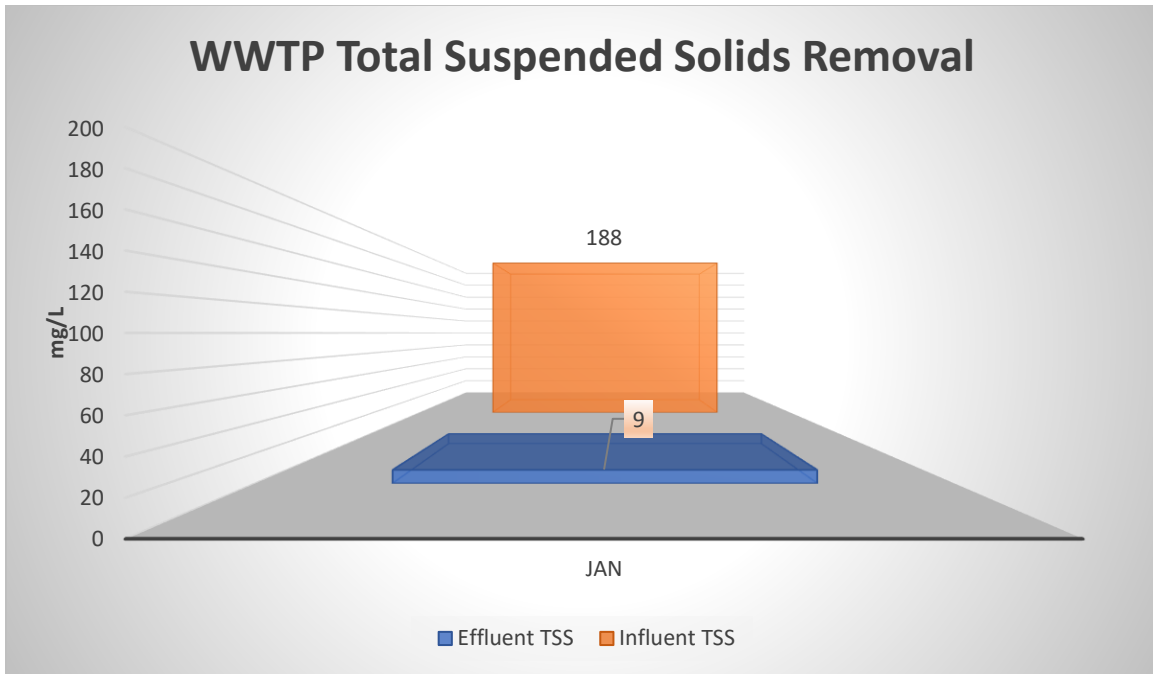
Plant Efficiency Charts



Average % of NH3 removed for the month = **98%**

Discharge Limitations

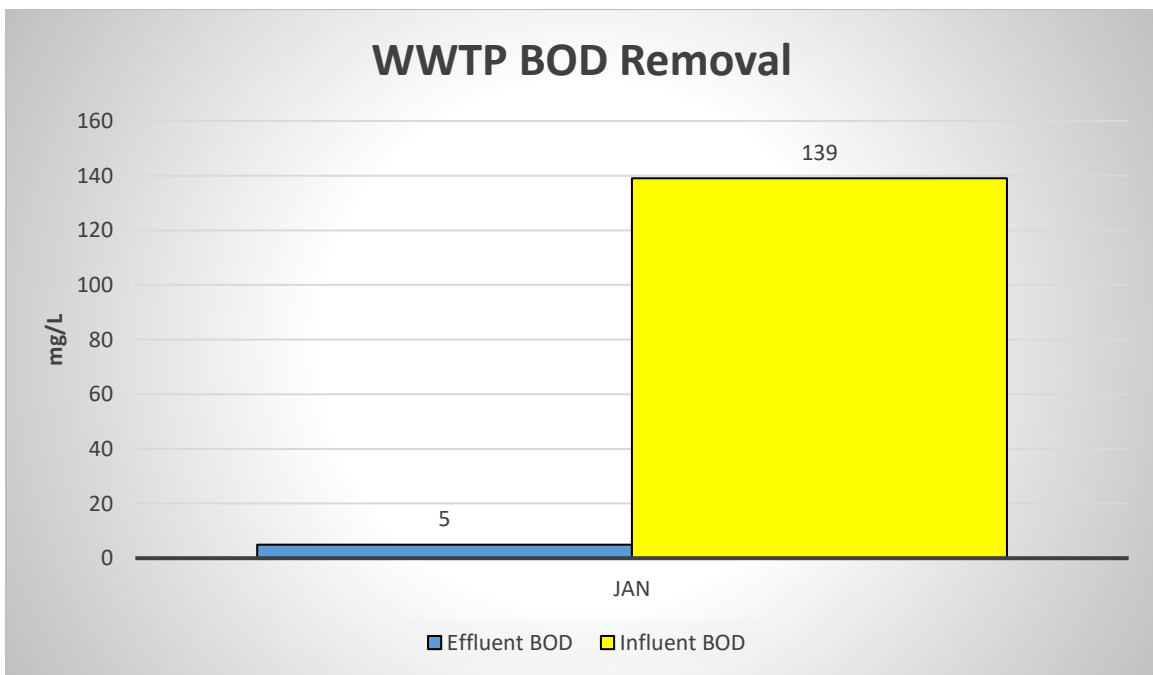
Weekly- 3.9 mg/L
Monthly- 2.6 mg/L



Average % of TSS removed for the month = **95%**

Discharge Limitations

Weekly- 18 mg/L
Monthly- 12 mg/L



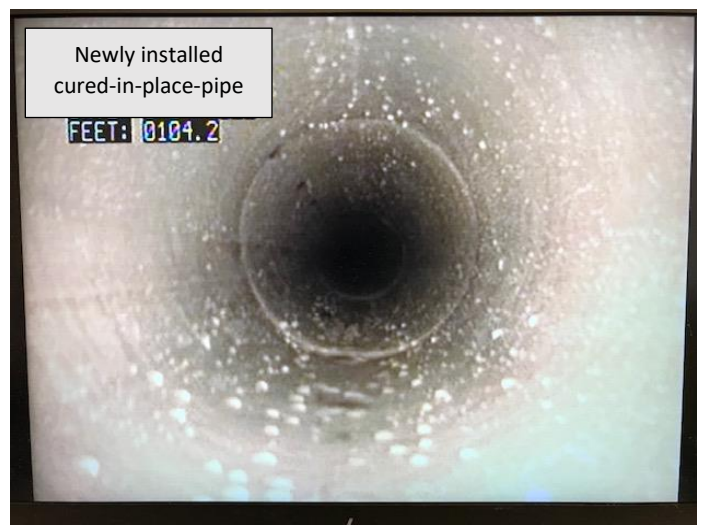
Average % of BOD removed for the month = **96%**

Discharge Limitations

Weekly- 15 mg/L
Monthly- 10 mg/L

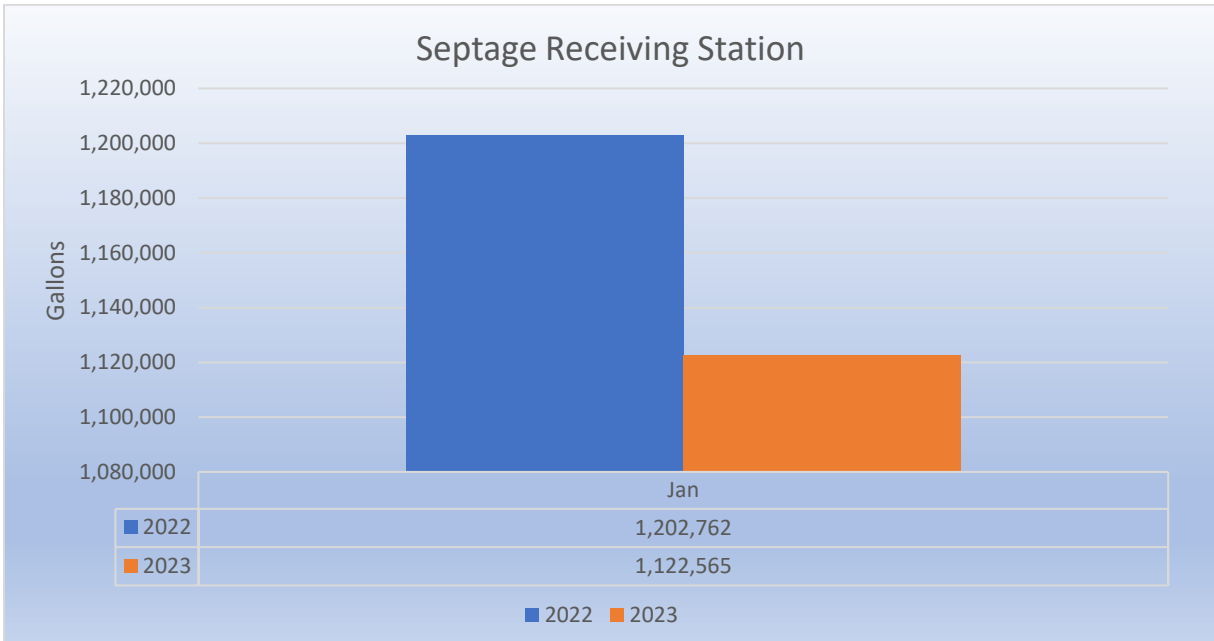
Work Highlights

- Amount of sludge pressed (dewatered) – 919,566 gallons
- Routine equipment maintenance (preventative maintenance)
- Rolling Meadows Sanitary Sewer Rehab (CIPP installation)

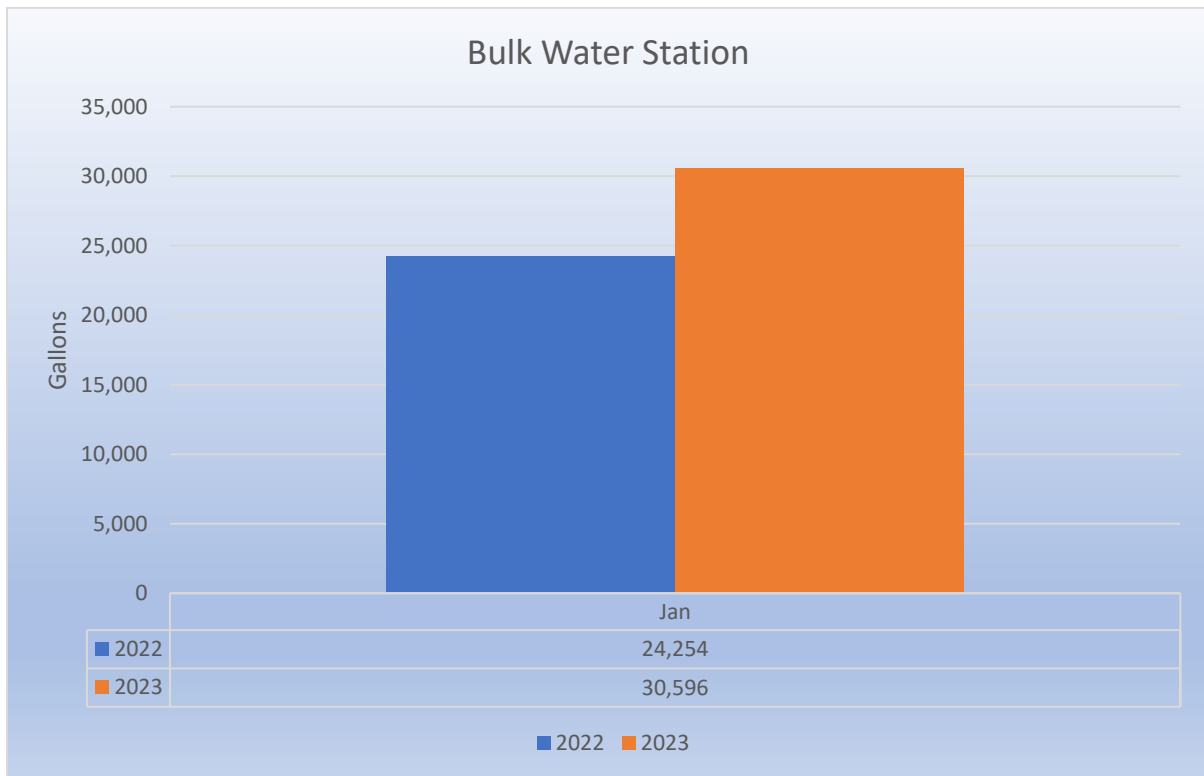


BULK SEWER & WATER

The following chart shows the total amount of waste in gallons brought into Johnstown for the current year and past year by the egg farm and bulk septage haulers.



The chart below shows the total amount of bulk water in gallons purchased each month for the current year and past year. NOTE: This graph contains only gallons of bulk water purchased from the fill station onsite and does not include hydrant meter usage.





Street Department Report

January 2023

CITY OF JOHNSTOWN, OHIO

City of Johnstown
Administrative Offices



599 S. Main Street
Johnstown, Ohio 43031
Telephone: 740-967-3177

Misc.

- Equipment maintenance and repairs
- Street Lights
 - (5) lights switched over to LED bulbs
- Up town lights fixed

Street Maintenance

- Sign repair/replacement (As needed)
- Street sweeping
- 3ton of Cold patch was used for holes (Concord crossing, Concord East, Douglas, Williams, Etc.)
- Used 750 gallons of brine and 107 tons of salt
- Plowing snow

Water Maintenance

- Assisted in water shut-offs
- Spreading of lime
- Assisted in water a line repair
- OUPS Locates (Daily)

Stormwater Maintenance

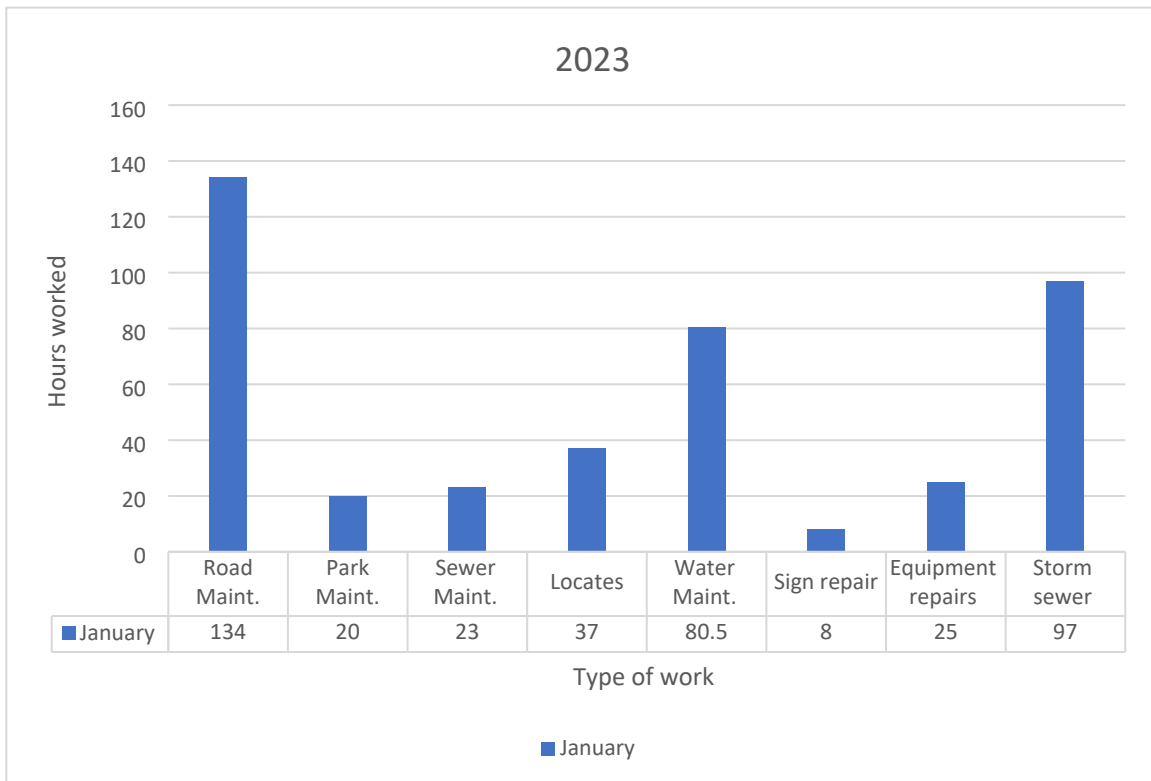
- OUPS Locates (Daily)
- Catch basin cleaning
- Cleaned 345ft of ditch (Commerce Blvd)
- Tree removal at Buena Vista culvert
- Strom Vortex cleaned

Park Maintenance

- Trash pickup (weekly)
- Trail head toilet checked and cleaned (weekly)
- Powerwashed the outside of trail head toilet
- Tree removed from bike path

Sewer Maintenance

- OUPS Locates (Daily)
- Manhole pumping do to overflowing
- Sewer sludge hauling



Service Department Report

2/7/2023

Projects

- 1) Water Tower Update-New tower went on line 1/31/23. Still working out settings on SCADA system. Will formulate final punch list this week. This increases our above ground storage to 1.5 million gallons.
- 2) Water plant update- Design moving forward. Still waiting on re-rating of J-3 and J-4 from Eagon and OEPA. Drilling of J-4 is set to begin with National water service this week. The well drilling team will be Led by Bob Hardin who has overseen the drilling and maintenance of the city wells the past 30 years.
- 3) Wastewater plant upgrade- Stream study should be in by the first of March. At that time, we will review the results which will help Johnstown make its design decisions.
- 4) Rolling Meadows project- Sewer main lining is going very well. We should be able to complete the project this month.
- 5) East Jersey project- The new water main from South Kasson to Track Street on East Jersey has been installed and is in service. All houses in that section have been attached to the new line. Most of the new 12" line from South Kasson to South Main on East Jersey has been installed and one house has been attached to that main. The rest of the services should be attached this week.
- 6) Pulte Housing Development- Will find a date in the near future to go over punch list with Pulte representative.
- 7) Leafy Dell no parking signs- Signs have been installed be Maronda
- 8) Public Water Systems Equipment Grant- The water plant has applied for a \$10,000 grant for leak detection equipment. If awarded this grant the equipment received will be used to check service lines and fire hydrants to find water loss in our system.



ACTING CITY MANAGER REPORT

FEBRUARY 7TH, 2023

1. **Mobility Hub** – Nothing new currently
2. **Port Authority Land** – We will be looking at introducing a GE district for this land or alternative options that would be consistent with future developments in this area.
3. **TID** – Safety and service committee will be drafting a priority list for road and intersection improvement. This list would be given to county and state agencies for consideration when planning current and future infrastructure needs in the Johnstown area.
4. **Licking County Framework**—the next leadership meeting will be held February 9th we are really getting into some interesting data. There will be an elected officials meeting held on February 16th. All council members are encouraged to attend.
5. **Integrity Bookkeeping** –We have officially switched to UAN for calendar year 2023. Integrity is working through some transitional issues but overall, it has been positive.
6. **Utility Billing** ---The city has started training on Muni-link. This new software should be more efficient and less expense to operate. Go live date is scheduled for May.
7. **2023 Budget**—Finance committee will review any modifications needed now that 2022 has been finished out.
8. **HR** – We have officially entered into an agreement with Strategic HR and we had our first meeting on February 2nd. We will be focusing on any compliance issues first. Then we will move towards best policies and practices we want to have in place moving forward.
9. **City Planner Position** –This has been sidelined at the moment as we await new information that will determine our next plan of action.
10. **NCA, TIF's & CRA** --- I have been in contact with the JMSD regarding CRA's. We will start working through the process on an agreement that is beneficial to the school as well as the City.
11. **Annexation** – We will try to work on a pre-annexation agreement with Monroe Township. This will more than likely lead to a water agreement and JEDD agreement as well.
12. **COTC** – Nothing new at this time

13. **MKSK Comprehensive Plan** –We have posted the Dec 13th slide presentation and the online survey to our website and Facebook page. Anyone not able to attend the first meeting can still have an opportunity to share their input and learn more about the comprehensive planning process. We encourage all resident to take part in this process, as this document will help guide Johnstown's path forward.
14. **Personnel Review** – This board will be meeting for the first time potentially in February.
15. **Zoning**- We are currently working with our legal counsel, our planning firm MKSK, and other experts in the planning field to help the city draft necessary changes to our current zoning documents. The city wants to implore best practices that elevate the quality of life and bring sustainability with any new development.
16. **The Johnstown Joint Recreation District**- Currently working together with GJPRD and JMSD on Miles Estate.
17. **Lobbyist efforts**- No update.
18. **SWLCWS** - The new agreement with the county is still in effect at this time. SWLCWS did an hour-long presentation on Jan 23rd. If anyone would like a copy, I can forward it to you.
19. **Existing Infrastructure issues**. Final review of Golden Pond should be done, and possible acceptance of the roadway may follow. Concord Crossing detention pond needs to be addressed.
20. **Parks and Recreation** –
- Splash pad \$250,000 and Amphitheater \$150,000 funding update. Need to identify what and how these funds can be utilized.
 - Would like to update our current Parks and Greenways plan that was done in 2017. This can help guide the city to identify future greenspace opportunities and current park redevelopment strategies.
 - Grant for Raccoon Creek Trail for 450,000 was awarded for fiscal 2026 construction in 2027.
21. **Traffic signalization projects** –
- Leafy Dell Signal — pushed back 1 year will likely start in 2026, traffic agreement has been signed with Coughlin
 - State Rt. 62 and Sportsman Club – on hold, discussed at safety and service.
 - State Route 62 will be resurfaced in 2023.
 - Bigelow Dr. traffic signal – new performance bond, and request to install traffic light this construction season from Pulte.

Respectfully Submitted,
Sean Stanearth
Interim City Manager



RESOLUTION 2023-03

A RESOLUTION AUTHORIZING WAIVER OF COMPETITIVE BIDDING

WHEREAS, City of Johnstown Charter Section 8.04 (c) allows Council to waive the competitive bidding requirement with an affirmative vote of no less than five members; and

WHEREAS, City of Johnstown Codified Ordinance Chapter 107.03 (b)(3) states that an emergency may be declared and bidding procedures may be waived in certain circumstances; and

WHEREAS, Chapter 107.03 (b)(3) A states that if, because time is of a critical consideration, the service or material must be provided before bidding can be effectively accomplished, then an emergency is considered to exist and the bidding procedures may be waived. ; and

WHEREAS, Chapter 107.03 (b)(3) F states that if, because of the highly specialized or technical nature of personal services to be provided, the experience, training and expertise of prospective bidders become a critical feature, essential to the success of the project, and such experience, training and expertise cannot be adequately measured through the formal structure of the bidding process, an emergency exists and bidding may be waived; and

NOW THEREFORE, BE IT RESLOVED BY THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, COUNTY OF LICKING, STATE OF OHIO, A MAJORITY OF THE MEMBERS CONCURRING THAT:

Section 1. City Council hereby authorizes waiver of competitive bidding for reasons listed above.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter of the CITY OF JOHNSTOWN.

Date of Introduction/Public Hearing/Vote: February 7, 2023

By: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe, Clerk of Council

Yazan Ashrawi, Law Director



AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET WATER SERVICE RATES, CHARGED BY THE CITY OF JOHNSTOWN

WHEREAS, the City Manager, Finance Director and Service Director have reviewed the utilities service rates charged by the City of Johnstown and the associated fund balances, and have recommended an amendment to the allocation of established fees; and

WHEREAS, the Council of the City of Johnstown desires to amend the rate allocation structure to properly provide for operations of the Water and Sewer Divisions of the Service Department.

WHEREAS, on January 17, 2023, by a 3-0 vote in Finance Committee, members recommended an increase to the water service rate; and

NOW THEREFORE, be it ordained by the Council of the CITY OF JOHNSTOWN, Licking County, Ohio as follows:

Section 1. That Section 921.05, "Rates", is hereby amended as follows:

(a) The water service rates to be charged for water service provided to property located within the City shall be as follows:

2023 USAGE	WATER SERVICE CHARGE
0-2000 Gallons per Month	\$11.16 Minimum per Month
2001 Gallons and above per Month	\$ 5.87 per Thousand Gallons per Month
Bulk Water Sales	\$12.00 per Thousand Gallons
2024 USAGE	WATER SERVICE CHARGE
0-2000 Gallons per Month	\$11.72 Minimum per Month
2001 Gallons and above per Month	\$ 6.16 per Thousand Gallons per Month
Bulk Water Sales	\$12.00 per Thousand Gallons
2025 USAGE	WATER SERVICE CHARGE
0-2000 Gallons per Month	\$12.31 Minimum per Month
2001 Gallons and above per Month	\$ 6.47 per Thousand Gallons per Month
Bulk Water Sales	\$12.00 per Thousand Gallons
2026 USAGE	WATER SERVICE CHARGE
0-2000 Gallons per Month	\$12.93 Minimum per Month
2001 Gallons and above per Month	\$ 6.79 per Thousand Gallons per Month
Bulk Water Sales	\$12.00 per Thousand Gallons

2027 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month
Bulk Water Sales

WATER SERVICE CHARGE
\$13.58 Minimum per Month
\$ 7.13 per Thousand Gallons per Month
\$12.00 per Thousand Gallons

2028 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month
Bulk Water Sales

WATER SERVICE CHARGE
\$14.26 Minimum per Month
\$ 7.49 per Thousand Gallons per Month
\$12.00 per Thousand Gallons

2029 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month
Bulk Water Sales

WATER SERVICE CHARGE
\$14.97 Minimum per Month
\$ 7.86 per Thousand Gallons per Month
\$12.00 per Thousand Gallons

2030 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month
Bulk Water Sales

WATER SERVICE CHARGE
\$15.72 Minimum per Month
\$ 8.25 per Thousand Gallons per Month
\$12.00 per Thousand Gallons

(b) The water service rates to be charged for water service provided to properties outside of the City limits shall be the above rates plus a surcharge of one-hundred percent (100%) of such rates unless otherwise determined by the Manager through a developers agreement.

(c) The water service rates to be charged for water service provided to properties that purchase water only, and not sewer services, or sewer only, and not water services, shall be calculated by taking one-half of the current total rate of water and sewer combined.

Section 2. Any ordinance or portion thereof in conflict with the provisions of this ordinance is hereby repealed.

Section 3. Council has directed that this water service rate is subject to annual review and if found that funds are sufficient, authority is given to waive or adjust any year's increase within this scale.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN.

DATE OF INTRODUCTION: February 7, 2023

PUBLIC HEARING/VOTE: February 21, 2023

EFFECTIVE DATE:

By: _____

Mayor Donald Barnard

Ord 01-2023

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe
Clerk of Council

Yazan Ashrawi
Law Director

DRAFT



ORDINANCE 02-2023

AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET WATER DEBT SERVICE RATES, CHARGED BY THE CITY OF JOHNSTOWN

WHEREAS, the City Manager, Finance Director and Service Director have reviewed the utilities service rates charged by the City of Johnstown and the associated fund balances, and have recommended an amendment to the allocation of established fees; and

WHEREAS, the Council of the City of Johnstown desires to amend the rate allocation structure to properly provide for operations of the Water and Sewer Divisions of the Service Department.

WHEREAS, on January 17, 2023, by a 3-0 vote in Finance Committee, members recommended an increase to the water debt rate; and

NOW THEREFORE, be it ordained by the Council of the CITY OF JOHNSTOWN, Licking County, Ohio as follows:

Section 1. That Section 921.17, "Debt Service Fee", is hereby amended as follows:

The water debt service fee to be charged in conjunction with water service provided to property owners located within the City shall be as follows:

2023 USAGE	WATER DEBT SERVICE CHARGE
0-2000 Gallons per Month	\$8.56 Minimum per Month
2001 Gallons and above per Month	\$ 4.50 per Thousand Gallons per Month
2024 USAGE	WATER DEBT SERVICE CHARGE
0-2000 Gallons per Month	\$8.99 Minimum per Month
2001 Gallons and above per Month	\$ 4.73 per Thousand Gallons per Month
2025 USAGE	WATER DEBT SERVICE CHARGE
0-2000 Gallons per Month	\$9.44 Minimum per Month
2001 Gallons and above per Month	\$ 4.97 per Thousand Gallons per Month
2026 USAGE	WATER DEBT SERVICE CHARGE
0-2000 Gallons per Month	\$9.91 Minimum per Month
2001 Gallons and above per Month	\$ 5.22 per Thousand Gallons per Month
2027 USAGE	WATER DEBT SERVICE CHARGE
0-2000 Gallons per Month	\$10.41 Minimum per Month
2001 Gallons and above per Month	\$5.48 per Thousand Gallons per Month

2028 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month

WATER DEBT SERVICE CHARGE
\$10.93 Minimum per Month
\$5.75 per Thousand Gallons per Month

2029 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month

WATER DEBT SERVICE CHARGE
\$11.48 Minimum per Month
\$6.04 per Thousand Gallons per Month

2030 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month

WATER DEBT SERVICE CHARGE
\$12.05 Minimum per Month
\$6.34 per Thousand Gallons per Month

Section 2. Any ordinance or portion thereof in conflict with the provisions of this ordinance is hereby repealed.

Section 3. Council has directed that this water debt rate is subject to annual review and if found that funds are sufficient, authority is given to waive or adjust any year's increase within this scale.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN.

DATE OF INTRODUCTION: February 7, 2023
PUBLIC HEARING/VOTE: February 21, 2023
EFFECTIVE DATE:

By: _____
Mayor Donald Barnard

ATTEST TO: _____ APPROVED AS TO FORM:

Teresa Monroe
Clerk of Council

Yazan Ashrawi
Law Director



AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER SERVICE RATES CHARGED BY THE CITY OF JOHNSTOWN

WHEREAS, the City Manager, Finance Director and Service Director have reviewed the utilities service rates charged by the City of Johnstown and the associated fund balances, and have recommended an amendment to the allocation of established fees; and

WHEREAS, the Council of the City of Johnstown desires to amend the rate allocation structure to properly provide for operations of the Water and Sewer Divisions of the Service Department.

WHEREAS, on January 17, 2023, by a 3-0 vote in Finance Committee, members recommended an increase to the sewer service rate; and

NOW THEREFORE, be it ordained by the Council of the CITY OF JOHNSTOWN, Licking County, Ohio as follows:

Section 1. That Section 925.01, "Rates", is hereby amended as follows:

(a) Sewer service rates shall be established by Council as follows:

2023 USAGE	SEWER SERVICE CHARGE
0-2000 Gallons per Month	\$11.16 Minimum per Month
2001 Gallons and above per Month	\$ 5.87 per Thousand Gallons per Month
Bulk Sewer Sales	\$50.00 per Thousand Gallons
2024 USAGE	SEWER SERVICE CHARGE
0-2000 Gallons per Month	\$11.72 Minimum per Month
2001 Gallons and above per Month	\$ 6.16 per Thousand Gallons per Month
Bulk Sewer Sales	\$50.00 per Thousand Gallons
2025 USAGE	SEWER SERVICE CHARGE
0-2000 Gallons per Month	\$12.31 Minimum per Month
2001 Gallons and above per Month	\$ 6.47 per Thousand Gallons per Month
Bulk Sewer Sales	\$50.00 per Thousand Gallons
2026 USAGE	SEWER SERVICE CHARGE
0-2000 Gallons per Month	\$12.93 Minimum per Month
2001 Gallons and above per Month	\$ 6.79 per Thousand Gallons per Month
Bulk Sewer Sales	\$50.00 per Thousand Gallons

2027 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month
Bulk Sewer Sales

SEWER SERVICE CHARGE
\$13.58 Minimum per Month
\$ 7.13 per Thousand Gallons per Month
\$50.00 per Thousand Gallons

2028 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month
Bulk Sewer Sales

SEWER SERVICE CHARGE
\$14.26 Minimum per Month
\$ 7.49 per Thousand Gallons per Month
\$50.00 per Thousand Gallons

2029 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month
Bulk Sewer Sales

SEWER SERVICE CHARGE
\$14.97 Minimum per Month
\$ 7.86 per Thousand Gallons per Month
\$50.00 per Thousand Gallons

2030 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month
Bulk Sewer Sales

SEWER SERVICE CHARGE
\$15.72 Minimum per Month
\$ 8.25 per Thousand Gallons per Month
\$50.00 per Thousand Gallons

(b) Those persons, firms or corporations receiving sewer only, in the Johnstown State Route 62 (west) service area, shall be assessed a charge for sewer equal to that charge to other users in a similar or identical user group for sewer usage receiving sewer services within the City as determined by meter usage. If there is no exact same user comparable with metered usage, then the charge shall be based on the average usage for all of such users within the same general classification of user usage. Persons charged under this provision shall be notified of the proposed rate charge at the time of the assessment thereof. The user so charged shall then have the option at his/her own expense to have their use metered. In such event, such user shall pay the amount based on the rates as set forth in subsection (a) hereof.

(c) The water service rates to be charged for water service provided to properties that purchase water only, and not sewer services, or sewer only, and not water services, shall be calculated by taking one-half of the current total rate of water and sewer combined.

Section 2. Any ordinance or portion thereof in conflict with the provisions of this ordinance is hereby repealed.

Section 3. Council has directed that this sewer service rate is subject to annual review and if found that funds are sufficient, authority is given to waive or adjust any year's increase within this scale.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN.

DATE OF INTRODUCTION: February 7, 2023
PUBLIC HEARING/VOTE: February 21, 2023
EFFECTIVE DATE:

Ord 03-2023

By: _____

Mayor Donald Barnard

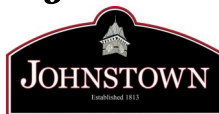
ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe
Clerk of Council

Yazan Ashrawi
Law Director

DRAFT



ORDINANCE 04-2023

AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN, OHIO IN ORDER TO SET SEWER DEBT SERVICE RATES, CHARGED BY THE CITY OF JOHNSTOWN

WHEREAS, the City Manager, Finance Director and Service Director have reviewed the utilities service rates charged by the City of Johnstown and the associated fund balances, and have recommended an amendment to the allocation of established fees; and

WHEREAS, the Council of the City of Johnstown desires to amend the rate allocation structure to properly provide for operations of the Water and Sewer Divisions of the Service Department.

WHEREAS, on January 17, 2023, by a 3-0 vote in Finance Committee, members recommended an increase to the sewer debt rate; and

NOW THEREFORE, be it ordained by the Council of the CITY OF JOHNSTOWN, Licking County, Ohio as follows:

Section 1. That Section 925.18, "Debt Service Fee", is hereby amended as follows:

The sewer debt service fee to be charged in conjunction with water service provided to property owners located within the City shall be as follows:

2023 USAGE	SEWER DEBT SERVICE CHARGE
0-2000 Gallons per Month	\$6.33 Minimum per Month
2001 Gallons and above per Month	\$3.33 per Thousand Gallons per Month
2024 USAGE	SEWER DEBT SERVICE CHARGE
0-2000 Gallons per Month	\$6.65 Minimum per Month
2001 Gallons and above per Month	\$3.50 per Thousand Gallons per Month
2025 USAGE	SEWER DEBT SERVICE CHARGE
0-2000 Gallons per Month	\$6.98 Minimum per Month
2001 Gallons and above per Month	\$3.68 per Thousand Gallons per Month
2026 USAGE	SEWER DEBT SERVICE CHARGE
0-2000 Gallons per Month	\$7.33 Minimum per Month
2001 Gallons and above per Month	\$3.86 per Thousand Gallons per Month
2027 USAGE	SEWER DEBT SERVICE CHARGE
0-2000 Gallons per Month	\$7.70 Minimum per Month
2001 Gallons and above per Month	\$4.05 per Thousand Gallons per Month

2028 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month

SEWER DEBT SERVICE CHARGE
\$8.09 Minimum per Month
\$4.25 per Thousand Gallons per Month

2029 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month

SEWER DEBT SERVICE CHARGE
\$8.49 Minimum per Month
\$4.46 per Thousand Gallons per Month

2030 USAGE
0-2000 Gallons per Month
2001 Gallons and above per Month

SEWER DEBT SERVICE CHARGE
\$8.91 Minimum per Month
\$ 4.68 per Thousand Gallons per Month

Section 2. Any ordinance or portion thereof in conflict with the provisions of this ordinance is hereby repealed.

Section 3. Council has directed that this sewer debt rate is subject to annual review and if found that funds are sufficient, authority is given to waive or adjust any year's increase within this scale.

Section 5. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that meetings of any of its committees that resulted in such formal action were meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Charter for the CITY OF JOHNSTOWN.

DATE OF INTRODUCTION: February 7, 2023
PUBLIC HEARING/VOTE: February 21, 2023
EFFECTIVE DATE:

By: _____

Mayor Donald Barnard

ATTEST TO:

APPROVED AS TO FORM:

Teresa Monroe
Clerk of Council

Yazan Ashrawi
Law Director